

School Support Organization Application Form

Please complete this form and submit it to the school administration to receive approval to begin the process to form a new school support organization (PTO, PTO, Booster Club, Foundation, etc.) to support a school or school program, club, or team within the Sumner County Schools District.

Once approval has been granted, the process may begin to organize and operate the SSO.

School: _____ Date: _____

Type of School Support Organization: _____
(PTO, booster club, foundation, etc.)

Proposed Name of SSO: _____

Describe the proposed SSO's mission, goals and objectives:

List the initial organizers/officers for the SSO:

_____ (name & position)	_____ (phone number)	_____ (relationship to school)
_____ (name & position)	_____ (phone number)	_____ (relationship to school)
_____ (name & position)	_____ (phone number)	_____ (relationship to school)

Signing below indicates that, the plans for a school support organization have been discussed with and approved by the school principal and the coach/program sponsor (when applicable). SSO organizers named above agree to familiarize themselves with and abide by all applicable state, federal and SCBOE policies regarding non-profits and school support organizations.

Principal _____ Date _____

SSO organizer _____ Date _____

Submit this completed form to the SCBOE Internal Audit Department