

CENTRAL SUSQUEHANNA INTERMEDIATE UNIT BOARD OF DIRECTORS
MINUTES OF THE REGULAR MONTHLY MEETING
Wednesday, March 19, 2025

CSIU Central Office
 90 Lawton Lane
 Milton, PA 17847

DINNER – 5:45 p.m.

COMMITTEE MEETINGS - 6:30 p.m.

Budget and Finance Committee
 Buildings and Grounds Committee
 Human Resources Committee
 Technology/Marketplace Committee

BUSINESS MEETING - 7 p.m.

1. INTRODUCTION

1.1 Call to Order

President Rhoads called the meeting to order at 7:01 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call – Directors present: 14; Directors absent: 3

Director	District	Present	Absent
Terry Boonie	Midd-West	X	
William Brecker	Mount Carmel Area	X	
Thomas Eberhart	Mifflinburg Area	X	
Dr. Samuel Faulkner	Danville Area	X	
Dr. John (Jove) Graham	Lewisburg Area		X
Lauren Hackenburg, Treasurer	Line Mountain	X	
David Hess	Selinsgrove Area	X	
Robert Hormell	Warrior Run	X	
Jonathan Jones	Bloomsburg Area	X	
Jeffrey Kashner	Shamokin Area	X	
Brianna Maciejewski	Southern Columbia Area	X	
Susan Myers	Millville Area	X	
William Pasukinis	Benton Area	X	
Brenda Post	Berwick Area		X
Bruce Rhoads, President	Central Columbia	X	
Slade Shreck, Vice President	Shikellamy	X	
Dr. Alvin Weaver, Secretary	Milton Area		X

1.4 Announcements

The next regular monthly meeting will begin at 7 p.m. on Wednesday, April 16, 2025 at Work Foundations+, 911 Greenough Street, Sunbury.

1.5 Recognition of Guests and Opportunity for Public Comment

David Baird, Guest
 Jamie Bartlett, Head Start Programs Manager
 Bernadette Boerckel, Chief Outreach Officer
 Rae Ann Crispell, Administrative Support Director
 Kenneth Erb, Manager of Buildings and Grounds
 Alan Hack, Chief Academic Officer
 Hiliary Haddon, Family Education Program Manager
 Ted Hanson, Executive in Residence Guest
 William Jones, School Police Officer
 Kevin Kilgus, Director of Financial Services
 John Kurelja, Executive Director
 Jared Lehman, Chief Innovation Officer
 Terri Locke, Director of Special Education and Alternative Placement
 Shileste Overton-Morris, Chief Programs Officer
 Mark Parsons, Executive in Residence Guest
 Sam Persing, Shamokin Area School District Graduate/ELECT Participant
 Amy Pfleegor, Executive Office Manager/Board Recording Secretary
 Laura Saccente, Center for Schools and Communities Assistant Director
 Eric Shearer, Telecommunications Technology Network Coordinator
 Brian Snyder, Chief Financial and Operations Officer

1.6 Approval of Minutes (Attachment)

Directors were asked to approve the minutes of the CSIU Board of Directors meeting held on Wednesday, Feb. 19, 2025.

Motion to approve the minutes of the meeting held on Wednesday, Feb. 19, 2025 as presented.

Motion by Slade Shreck, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

1.7 Spotlight Segment

Rae Ann Crispell, chief administrative officer, and **Shileste Overton Morris**, chief programs officer, shared information with directors regarding the Susquehanna Education Foundation (SEF). **Hiliary Haddon**, family education program manager, introduced Sam Persing, a Shamokin Area School District graduate and ELECT participant who was a recipient of SEF funds.

2. BOARD GOVERNANCE

2.1 2025-26 CSIU Board of Directors Meeting Schedule

The following schedule was proposed for 2025-26 CSIU Board of Directors meetings.

No July meeting
 Aug. 20, 2025
 Sept. 17
 Oct. 15
 Nov. 19
 Dec. 17
 Jan. 21, 2026
 Feb. 18
 March 18
 April 15
 May 20
 June 17

Motion to approve the 2025-26 CSIU Board of Directors meeting schedule as presented.

Motion by Lauren Hackenburg, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

2.2 Next Century, Inc. (NXC) Board Representative

Directors were asked to re-appoint **William Brecker**, Mount Carmel Area School District, as the representative from the CSIU Board of Directors to serve on the Next Century, Inc. board, effective July 1, 2025 through June 30, 2028.

Next Century by-laws state that two of its members, elected by the CSIU Board of Directors, shall serve on the Next Century board. Mr. Brecker currently serves on the Next Century board.

Motion to approve the CSIU Board of Directors recommendation to serve on the NXC board as presented.

Motion by Lauren Hackenburg, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

3. BUDGET AND FINANCE COMMITTEE - Lauren Hackenburg, Chair; Robert Hormell, Jonathan Jones and Brenda Post, Committee Members

3.1 Monthly Financial Statements for February 2025 (Attachments)

Directors were asked to approve the following February 2025 financial statements:

- Financial Report;
- Program Balance Sheet; and
- General Fund Accounting Payment Summary. Funds for payments are available in program budgets.

Motion to approve monthly financial statements for February 2025 as presented.

Motion by Lauren Hackenburg, second by Terry Boonie.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

3.2 Annual Audit Contract

Administration recommended approval of a contract with Baker Tilly US, LLP to conduct the CSIU's annual financial and single audits for the fiscal years ending June 30, 2025 through June 30, 2027 at a cost of \$64,900, \$68,800 and \$72,900, respectively.

Motion to approve a contract with Baker Tilly US, LLP as presented.

Motion by Lauren Hackenburg, second by Terry Boonie.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

4. TECHNOLOGY/MARKETPLACE COMMITTEE - Jonathan Jones, Chair; Terry Boonie, Thomas Eberhart, John Graham and Alvin Weaver, Committee Members

4.1 Keystone Purchasing Network (KPN) Definite Quantity Line Item Bids (Attachments)

Directors were asked to approve the list of recommended KPN definite quantity line item bid awards for the 2025-26 purchasing cycle.

KPN Definite Quantity Line Item Bids, Cafeteria Supply Category to:

- 11400 Inc., Lancaster, Pa., total sales volume \$22,981.01
- Pennsylvania Paper & Supply Company, Inc., Scranton, Pa., total sales volume \$44,339.60
- Unipak Corp., West Long Branch, N.J., total sales volume \$178.00

KPN Definite Quantity Line Item Bids, Art Supply Category to:

- Blick Art Materials, LLC, Galesburg, Ill., total sales volume \$26,545.93
- Cascade School Supplies, Inc, North Adams, Mass., total sales volume \$45,734.90
- Earlychildhood LLC, Monterey, Calif., total sales volume \$630.42
- Kurtz Bros, Inc, Clearfield, Pa., total sales volume \$48,784.62
- National Art & School Supplies, Inc, Rahway, N.J., total sales volume \$39,517.86
- Pyramid School Products, Tampa, Fla., total sales volume \$161,181.71
- S&S Worldwide, Inc, Colchester, Conn., total sales volume \$716.56
- School Specialty, Inc, Lancaster, Pa., total sales volume \$45,222.01
- Staples, Bristol, Pa., total sales volume \$4,572.42

KPN Definite Quantity Line Item Bids, General Supply Category to:

- ACCO Brands USA, LLC, Lake Zurich, Ill., total sales volume \$3,345.15
- Cascade School Supplies, Inc, North Adams, Mass., total sales volume \$69,369.01
- Kurtz Bros, Inc, Clearfield, Pa., total sales volume \$171,509.68
- Mix n More, Kiryas Joel, N.Y., total sales volume \$28,367.29
- National Art & School Supplies, Inc, Rahway, N.J., total sales volume \$163,136.42
- Pyramid School Products, Tampa, Fla. total sales volume \$198,251.77
- School Specialty, LLC, Lancaster, Pa., total sales volume \$3,840.65
- Staples, Bristol, Pa., total sales volume \$164,630.21

KPN Definite Quantity Line Item Bids, Custodial Supply Category to:

- Bortek Industries, Inc, Mechanicsburg, Pa., total sales volume \$7,073.95
- Calico Packaging, LLC, Jessup, Md., total sales volume \$99,393.05
- Central Poly-Bag Corp, Linden, N.J., total sales volume \$4,058.55
- Hillyard Lancaster, Lancaster, Pa., total sales volume \$11,480.25
- Interboro Packaging Corp, Montgomery, N.Y., total sales volume \$53,443.10
- LJC Distributors, Scranton, Pa., total sales volume \$122,402.71
- PA Paper & Supply Co, Inc, Scranton, Pa., total sales volume \$138,056.85
- Staples, Inc, Bristol, Pa., total sales volume \$34,080.19
- Unipak Corp, West Long Branch, N.J., total sales volume \$5,375.30

Motion to approve KPN definite quantity line item bids as presented.

Motion by Jonathan Jones, second by Thomas Eberhart.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

5. HUMAN RESOURCES COMMITTEE - Slade Shreck, Chair; Brianna Maciejewski and Bruce Rhoads, Committee Members

5.1 Full-Time Personnel

New Employees – Non-Instructional Staff

- **Jessica M. Allen**, Bloomsburg, received a master's degree from Wilkes University. She has been employed as a legal assistant with Hill, Turoski, James and Lehman, LLO, Bloomsburg. Ms Allen is recommended as a **CARES data entry administrative assistant** at an hourly rate of \$23 (\$44,850 annually), effective April 1, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the CARES budget.
- **Courtney Maurer**, Camp Hill, received a bachelor's degree from West Chester University of Pennsylvania. She has been employed as a strategic partnerships and programs manager with Camp Hill School District. Ms. Maurer is recommended as a **Center for Schools and Communities project specialist** at an annual salary of \$54,000, effective April 7, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the CSC budget.
- **Emily A. Shek**, Milton, received a bachelor's degree from University of South Florida, Tampa. She has been employed as an accounts specialist with T-Ross Brothers, Milton. Ms. Shek is recommended as a **grant and budget analyst** at an hourly rate of \$27.25 (\$53,137.50 annually), effective March 31, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the finance budget.

Position Transfers

- **Ami E. Goudreau**, from Early Intervention program evaluation consultant at a current annual salary of \$80,044 to **early childhood educational consultant**, also at an annual salary of \$80,044, effective June 2, 2025
- **Jennifer S. Gurski**, from online learning and post-secondary partnerships manager (full-time) at a current annual salary of \$90,000 to **online learning and post-secondary partnerships manager (part-time)** at an hourly rate of \$46.15, effective from March 24, 2025 to June 30, 2025
- **Lynette Lemke**, from Statewide Adoption Network technical specialist at a current hourly rate of \$29.26 (\$57,057 annually) to **Statewide Adoption Network lead technical specialist**, at an hourly rate of \$30 (\$58,500 annually), effective March 20, 2025

Changes in Start Date

- **William F. Battaglia**, Center for Schools and Communities administrative and operations support supervisor, from Feb. 20, 2025 to Feb. 26, 2025
- **Carolyn D. Reitz**, Early Intervention teacher, from March 20, 2025 to March 5, 2025

Resignations

- **Gina Craven**, classroom associate, effective March 7, 2025
- **Shalyn Rager**, classroom assistant, effective Feb. 21, 2025
- **Jami K. VanKirk**, classroom assistant, effective March 7, 2025

*Please note that the effective date listed above is the last paid working day.

Retirements

- **Patricia A. Solomon**, business systems analyst II, effective June 30, 2025
- **John W. Wargo**, director of technology, effective Oct. 10, 2025

*Please note that the effective date listed above is the last paid working day.

Motion to approve full-time personnel recommendations as presented.

Motion by Slade Shreck, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

5.2 Part-Time Personnel

New Employee – Non-Instructional Staff

- **Melianne Castillo**, Migrant Education Program intern, at an hourly rate of \$12, effective March 20, 2025 (contingent upon receipt of required clearances)

Resignation

- **Jennifer S. Gurski**, online learning and post-secondary partnerships manager (part-time), effective June 30, 2025

Change in Start Date

- **Carmen Myers**, Migrant Education student support specialist, from Jan. 27, 2025 to Feb. 25, 2025

Motion to approve part-time personnel recommendations as presented.

Motion by Slade Shreck, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

5.3 Substitute Personnel

Directors were asked to approve substitute personnel to work in CSIU classrooms and programs for the 2024-25 school year.

Substitute Teachers

Beth Larson

Scott Neuhard

Jonathan Nunan

Substitute Aides

Kylee Bennett

Julia Derr

Jami Vankirk

Motion to approve substitute personnel recommendations as presented.

Motion by Slade Shreck, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

6. BUILDINGS AND GROUNDS COMMITTEE – William Brecker, Chair; Jeffrey Kashner and William Pasukinis, Committee Members

6.1 Audio Visual Upgrades Contract

Directors were asked to approve a contract with Visual Sound, through the COSTARS contract, to provide audiovisual upgrades to the Commonwealth Conference Room at the Center for Schools and Communities in the amount of \$73,195.39. Upgrades include microphones, speakers, screens, projectors, digital signal processors, room control and installation. Funds for this contract are available in the capital reserve budget.

Motion to approve a contact with Visual Sound as presented.

Motion by William Brecker, second by William Pasukinis.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan

Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

7. POLICY COMMITTEE - Slade Shreck, Chair; Bruce Rhoads, Committee Member

7.1 Rescind Board Policies (Attachments)

Due to a recent presidential executive order, legal counsel advised the CSIU to rescind policies 103.2 and 104.1 and their attachments which are based on the 2024 Title IX rule and revert to the policies based on the 2020 Title IX regulations.

103.2 Non-discrimination Based on Sex Under Title IX Beginning August 1, 2024 for Students

103.2 Attachment: Incident Report Form

104.1 Non-discrimination Based on Sex Under Title IX Beginning August 1, 2024 for Employees and Non-student Complaints

104.1 Attachment: Incident Report Form

Motion to rescind the policies as presented.

Motion by Slade Shreck, second by Susan Myers.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

7.2 Board Policy Revisions – First Reading (Attachments)

The policies listed below were presented for first reading. They have been reviewed and approved by the Board Policy Committee, executive director, senior leaders and legal counsel.

Revised Policies:

103 Discrimination/Title IX Sexual Harassment Affecting Students

103 Attachment 3 Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints

328.2 Extra Duty Stipends

806 Child Abuse

830 Security of Computerized Personal Information/Breach Notification

903 Public Comment in Board Meetings

903 Attachment 1 Request to Comment at CSIU Board Meeting

903 Attachment 2 Presiding Officer Statement

Motion to accept, at first reading, the proposed revised policies as presented.

Motion by Slade Shreck, second by Susan Myers.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

None.

10. EDUCATIONAL PROGRAM MATTERS

10.1 Northumberland Area Head Start and Early Head Start (Attachments)

According to federal regulations, the CSIU Board of Directors is the governing body of the

CSIU's Head Start programs; therefore, the following items were presented for approval.

- Head Start/Early Head Start Monthly Report January 2025
- Head Start/Early Head Start Self-Assessment Plan 2025
- HSES Enrollment Letter of Feb. 6, 2025
- OHS Monitoring Review Report of Feb. 4, 2025
- OHS Monitoring Review Reports of Feb. 21, 2025

Motion to approve the Head Start/Early Head Start items as presented.

Motion by Lauren Hackenburg, second by William Brecker.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

10.2 Purchase of GED Test Prep Items

Directors were asked to approve the purchase of GED Test Prep items, which includes student books and instructor manuals, from Aztec (Steck-Vaughn), Morristown, N.J., for the CSIU's Adult Education Program, at a cost not to exceed \$15,300. Funds for this purchase are available in the Adult Education Program budget.

Motion to approve the purchase of GED Test Prep items as presented.

Motion by Lauren Hackenburg, second by William Brecker.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

10.3 Purchase of Xerox Copier

Directors were asked to approve the purchase of a Xerox AltaLink C8235 copier from Complete Document Solutions (CDS), a PEPPM vendor, for the Central Susquehanna LPN Career Center, at a cost not to exceed \$14,298. Funds for this purchase are available from the capital reserve fund.

Motion to approve the purchase of a Xerox copier as presented.

Motion by Lauren Hackenburg, second by William Brecker.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck

11. ADMINISTRATIVE MATTERS

None.

12. ADMINISTRATIVE REPORTS

12.1 Executive Leadership - Dr. John Kurelja, Executive Director

13. ADJOURNMENT

13.1 Adjourn Meeting

President Rhoads adjourned the meeting at 7:58 p.m.

Respectfully submitted,



Amy Pfleegor
Board Recording Secretary

14. INFORMATION ONLY

14.1 Board Nominations Survey Form 2025-26 (Attachment)

In accordance with CSIU Board Policy 005, President Rhoads will appoint a Nominations Committee at the April 16, 2025 meeting. It is the responsibility of that committee to recommend a slate of candidates for 2025-26 CSIU Board Officers: president, vice president, secretary and treasurer.

The committee will present the slate of candidates to the board in May; it may be a single slate or contain multiple nominees for any office. Election of officers will take place at the annual reorganization meeting in June when the president will accept additional nominations from the floor.

To assist the Nominations Committee with its assignment, directors are asked to complete the Nomination Survey form if willing to serve on the committee or hold a board office for 2025-26.

14.2 Board Terms of Office

The following terms on the CSIU board will expire June 30, 2025. Information has been sent to each superintendent requesting the district board either reappoint the current director or appoint another director for a three-year term on the CSIU Board, effective July 1, 2025 through June 30, 2028. The names of those directors will appear on the election ballot that will be sent to all district directors in April.

- Benton Area – William Pasukinis
- Line Mountain – Lauren Hackenburg
- Millville Area – Susan Myers
- Mount Carmel Area – William Brecker
- Southern Columbia Area – Brianna Maciejewski
- Warrior Run – Robert Hormell

14.3 Human Resources – Stipend Payments

The executive director authorized the following:

- per pay stipend payments to **Taylor Litchard**, speech therapist, in the amount of \$1,500 for National Board Certification as per the current Collective Bargaining Agreement
- one-time stipend payment to **Debra A. Barren**, business support and trust accounting manager, in the amount of \$1,000 for the successful implementation of Next Century's new FIS system, which is above and beyond her job description
- individual stipend payment in the amount of \$1,250 to **Leslie E. Mostoller**, special education teacher, who served as a mentor teacher from Feb. 1, 2024 to Jan. 31, 2025
- one-time stipend payment to **Ellen C. Wilhour**, payroll supervisor, in the amount of \$1,000 for the successful implementation of Next Century's new FIS system, which is above and beyond her job description
- one-time stipend payment to **Marla J. Ramer**, accounting and payroll specialist, in the amount of \$1,500 for the successful implementation of Next Century's new FIS system, which is above and beyond her job description

14.4 Human Resources – Completion of New Employee Probationary Periods

The following staff members have completed their new employee probationary periods:

- **Jose M. Castro**, Migrant Education student support coordinator, effective Feb. 28, 2025
- **Clara Coombe**, behavior intervention assistant, effective Feb. 27, 2025
- **Rebecca L. Crawford**, Head Start senior instructor, effective Feb. 12, 2025
- **Zachary Paca**, practical nursing administrative assistant, effective Feb. 20, 2025
- **Emily A. Peters**, trust services technical specialist, effective Feb. 11, 2025
- **Stacy Reibsome**, practical nursing program instructor, effective Feb. 19, 2025
- **Amber Roush**, buildings and grounds services assistant, effective Feb. 10, 2025
- **Diane E. Shamory**, Early Head Start senior family partner/home visitor, effective Feb. 21, 2025

- **Tiffany A. Winder**, nutrition aide/custodian, effective Feb. 12, 2025

14.5 Human Resources – Staff Leaves of Absence

Paid Leaves of Absence

- **Alison Bobotas**, alternative education teacher from April 22, 2025 to April 30, 2025
- **Marisa G. Drumheller**, Pre-K Counts teacher, from May 6, 2025 to June 10, 2025

Paid/Unpaid Leaves of Absence

- **Gina Craven**, classroom associate from Jan. 8, 2025 to Feb. 21, 2025
- **Heather A. Haynos**, bilingual workforce career coach, intermittent from Feb. 3, 2025 to April 30, 2025

Unpaid Leave of Absence

- **Debra A. Latovich**, Head Start assistant, intermittent from Feb. 10, 2025 to March 31, 2025

Return from Paid Leave of Absence

- **Tammy R. Cover**, Early Intervention teacher, March 3, 2025

14.6 Administration – Staff Travel

Contrell Armor, Pennsylvania Statewide AfterSchool/Youth Development Network (PSAYDN) director, attended the **National AfterSchool Association 2025 Convention** on March 9-12, 2025 in Nashville, Tenn. While there, he learned about staying at the forefront of afterschool and out-of-school time trends, best practices and funding opportunities. The convention also provided a valuable platform to network with national leaders, gain insights into innovative programming and explore partnerships that can strengthen Pennsylvania's out-of-school landscape. Funds for estimated expenses in the amount of \$2,329.87 were available in the afterschool budget.

Thomas Caruso, director of cooperative purchasing, and **Amber Lind**, cooperative purchasing programs manager, will attend the **Southeastern and Louisiana Association of School Business Officials Joint Conference and Discovery Forum** on March 23-25, 2025 in New Orleans, La. While there, they will be exhibitors to promote the Keystone Purchasing Network and PEPPM programs. Funds for estimated expenses in the amount of \$2,118 each are available in the joint purchasing budget.

John Kurelja, executive director, will attend the **National Educational Service Agencies Leadership Academy** on March 31 to April 10, 2025 in Singapore and South Korea. While there, he will experience the society, culture and educational system and share in professional conversations from strategy to methodology, and global perspective of educational models around the world on levels of social, financial, academic, civics and wellness. He will gain firsthand experience and thought exchange for global readiness and workforce programming that can impact regional systems across the country. Funds for estimated expenses in the amount of \$500 are available in the administration budget. Flight, hotel accommodations and most meals are covered by Area Cooperative Educational Services International tuition.

Shileste Overton Morris, chief programs officer, will attend the **USAA Spring Academy** on March 26-28, 2025 in Austin, Texas. While there, she will receive the tools, connections and support needed to excel in her leadership role and drive positive change in the workplace. By bringing together accomplished women leaders from across the nation from urban, suburban and rural education environments, the academy fosters a collaborative environment and builds a leadership support community. Funds for estimated expenses in the amount of \$1,338 are available in the Center for Schools and Communities budget.

Laura Saccente, Center for Schools and Communities assistant director, will attend the **2025**

50 State Afterschool Network Leaders Meeting on April 7-9, 2025 in Lake Tahoe, Nev. While there, she will attend the annual gathering of state leaders from across the country who are supported by the Mott Foundation to strategize, collaborate and strengthen collective impact. Funds for estimated expenses in the amount of \$2,050 are available in the Mott Foundation budget.

Mark Carollo, associate director of cooperative purchasing, **Thomas Caruso**, director of cooperative purchasing, **Lynne Howard**, marketing specialist, and **Cassie Seabridge**, marketing specialist, will attend the **2025 Association of Educational Purchasing Agencies (AEPA) Annual (Spring) Meeting** on April 7-8, 2025 in Chattanooga, Tenn. While there, they will attend the required semi-annual meeting for AEPA members and discuss marketing strategies with current vendors. Funds for estimated expenses in the amount of \$2,040.13, \$1,520, \$2,207.37 and \$2,411.50, respectively, are available in the joint purchasing budget.

Nicole Lady, Migrant technology training specialist, and **Sandra Odenwalt**, Migrant Education data analyst, will attend the **2025 National Migrant Education Conference** on April 13-16, 2025 in San Francisco, Calif. While there, they will present on the use of technology for training and on-boarding new staff. Funds for estimated expenses in the amount of \$2,632 and \$1,687, respectively, are available in the Migrant state support budget.

Thomas Caruso, director of cooperative purchasing, **Jared Lehman**, chief innovation officer, and **Amber Lind**, cooperative purchasing programs manager, will attend the **2025 California Association of School Business Officials Annual Conference & California School Business Expo** on April 14-17, 2025 in San Jose, Calif. While there, they will be exhibitors to promote the Keystone Purchasing Network and PEPPM programs. Funds for estimated expenses in the amount of \$3,088, \$3,088 and \$3,003, respectively, are available in the joint purchasing budget.

Alan Hack, assistant executive director/chief academic officer; **Shileste Overton Morris**, chief programs officer; **Julie Petrin**, director of behavioral health support services; **Laura Saccente**, Center for Schools and Communities assistant director, **Anthony Serafini**, director of professional development, training and consultation; and **Mallory Weymer**, grant research and development manager, will attend the **2025 Spring Business Strategy Framework 2.0 Workshop: Managing Strategic Resources** training on April 22-23, 2025 in Tampa, Fla. While there, they will learn how to leverage AI for competitive advantage and apply advanced strategic concepts to real-world business scenarios; develop skills to navigate and manage the uncertainties inherent in strategic decision-making; explore strategies for forming effective AI partnerships that drive innovation and growth; and optimize the organizational structure to support and enhance strategic initiatives. Funds for estimated expenses in the amount of \$2,948, \$3,477, \$3,204.26, \$925, \$2,948 and \$3,118, respectively, are available in the administration, Center for Schools and Communities and Project AWARE Impact Grant budgets.

Meghan Deitterick, Early Childhood educational consultant, will attend the **National Training Institute on Effective Practices: Addressing Challenging Behavior** training on April 21-25, 2025 in Tampa, Fla. While there, she will join over 1,000 Early Childhood professionals at all levels to enhance their knowledge and skills on the Pyramid Model for Promoting Social-Emotional Competence in infants and young children. Funds for estimated expenses in the amount of \$3,218 are available in the Early Childhood budget.

Ashlee Bower, Central Susquehanna LPN Career Center director of operations, will attend the **2025 National Nurse Educator Summit** on April 22-25, 2025 in Orlando, Fla. While there, she will learn more about the curriculum revisions using ATI products which will allow the support of faculty and staff in ATI testing products. Funds for estimated expenses in the amount of \$1,460 are available in the PLD budget.

Alicia Freed, practical nursing program instructor, **Heather Goshert**, practical nursing program instructor/nursing assistant educator supervisor, and **Betty Anne Leiby**, practical

nursing program instructor, will attend the **Accreditation Commission for Education in Nursing (ACEN) Spring 2025 Self-Study Forum** on April 22-23, 2025 in Alexandria, Va. While there, they will enhance their overall understanding of the ACEN accreditation standards and prepare for the future self-study that will be done at the LPN Center. Funds for estimated expenses in the amount of \$1,065, \$1,377 and \$839, respectively, are available in the LPN Center budget.

Alan Hack, assistant executive director/chief academic officer, and **Shileste Overton Morris**, chief programs officer, will attend the **ERDI Spring Thought Leader Symposium** on April 27-29, 2025 in Chicago, Ill. While there, they will address specific problems of practice with practitioner-led convenings bringing current education leaders and solution providers together for authentic exploration, examination and collaborative discourse and action for impact. Funds for estimated expenses in the amount of \$200 and \$468, respectively, are available in the administration and Center for Schools and Communities budgets. Flight, hotel and most meal expenses are covered by ERDI.

14.7 Fiscal Communications

Feb. 5, 2025, an email from Amanda Harrison (Division Chief – Pennsylvania Department of Education, Division of Adult Education) notifying CSIU of a revised notification of funding for Program Year 2024-25 for the State Adult Education budget. Additional funds are incentive funds that are awarded to recognize the Adult Education Program's progress towards contracted enrollment and student outcomes from July 1 – Dec. 31, 2024. The revised allocation is \$284,889, representing a one-time increase of \$25,000 for the period ending June 30, 2025.

Feb. 26, 2025, an email from Kathleen J. Benyak (Workforce Development Analyst II – Pennsylvania Department of Labor & Industry, Bureau of Workforce Development Administration) notifying CSIU of a revision for Notice of Obligation (NOO) #427-22-001. This action extends the end date from Feb. 28, 2025 to March 31, 2025. There is no change to the award amount of \$379,405.78.