

# Minutes of Regular Meeting

## The Board of Trustees Tomball ISD

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### 1. OPENING

The meeting of the Tomball ISD Board of Trustees on March 18, 2025 was called to order at 5:35 p.m. For the record, a quorum of the Board was present. The meeting was recorded in accordance with Gov't Code Section 551.128.

Dr. Michael Pratt, President  
Mark Lewandowski, Vice President  
John McStravick, Secretary  
Tina Salem, Assistant Secretary  
Amanda Bass, Trustee  
Jennifer Kratky, Trustee  
Coco White, Trustee

#### Cabinet Present

Dr. Martha Salazar-Zamora, Superintendent  
Dr. Amy Schindewolf, Chief of Staff  
Zack Boles, Chief Financial Officer  
Dr. Michael Webb, Chief Academic Officer  
Dr. Steven Gutierrez, Chief Operating Officer  
Holly Sherman, General Counsel  
Janice Tadlock, Reporting Secretary

- A. Opening Remarks were provided by Tina Salem.
- B. The Pledges were led by Jennifer Kratky.
- C. The Mission Statement was recited by Mark Lewandowski.

### 2. PUBLIC COMMENT ON AGENDA ITEMS

### 3. REPORTS

- A. Procurement Process  
Zack Boles, Chief Financial Officer

### 4. CONSENT AGENDA

- A. Approve the minutes of the Tomball ISD Workshop Meeting held on February 10, 2025.
- B. Approve the minutes of the Tomball ISD Regular Meeting held on February 11, 2025.
- C. Accept a donation in the amount of \$6,500 from Creekview Elementary PTO to Creekview Elementary School.
- D. Accept a donation in the amount of \$14,000 from Tomball Athletic Booster Club to Tomball High School.

- E. Add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service in Update 124:  
 CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES - FINANCIAL ETHICS  
 CDA(LOCAL): OTHER REVENUES - INVESTMENTS  
 CY(LOCAL): INTELLECTUAL PROPERTY  
 DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT  
 EHB(LOCAL): CURRICULUM DESIGN - SPECIAL PROGRAMS  
 EHBB(LOCAL): SPECIAL PROGRAMS - GIFTED AND TALENTED STUDENTS  
 FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT  
 GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES
- F. Approve the following request for an out-of-state field trip for Tomball Memorial High School:  
 Sarah Ellison - Tomball Memorial High School Cheer - Memphis, TN - April 6th & 7th
- G. Approve budget amendments and revised projected balances for major funds.
- H. Approve check register for February 2025.
- I. Information regarding employment of professional personnel to work under a One-Year Probationary Contract, One-Year Probationary Dual Assignment Contract, for the 2024-2025 and 2025-2026 School Year at the Tomball ISD Salary Schedule, subject to assignment.  
 A motion was made by Mark Lewandowski and seconded by Tina Salem to approve the Consent agenda. The motion passed. 7-0  
 All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White

## 5. **CONSIDERED AGENDA**

- A. Accept a grant in the amount \$200,000.00 from the Tomball Regional Health Foundation to support campus based behavioral health initiatives. (Goal 5)  
 A motion was made by John McStravick and seconded by Coco White.  
 The motion passed 7-0.  
 All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White
- B. Approve an addendum to the Clearhope contract extending the date to 6/30/2025 which will add the Spring Semester for an additional \$100,000 bringing the grand total of this contract to \$190,635.00. (Goal 2)  
 A motion was made by Tina Salem and seconded by John McStravick.  
 The motion passed 7-0.  
 All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White
- C. Approve the Instructional Calendar for the 2026-2027 school year as recommended by the Tomball ISD Calendar Committee. (Goal 4)  
 A motion was made by Coco White and seconded by Mark Lewandowski.  
 The motion passed 7-0.  
 All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White
- D. Approve TASB General Liability and Automobile Liability Insurance (Goal 8)  
 A motion was made by John McStravick and seconded by Amanda Bass.

The motion passed 7-0.

All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White

- E. Award RFP 979-24/26 FFA Project Show Animals to multiple vendors for the total amount of \$334,000, funded through Campus Activity Funds. The contract term will be valid from March 18, 2025 through December 31, 2028 (Goal 8)

A motion was made by Tina Salem and seconded by John McStravick.

The motion passed 7-0.

All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White

- F. Approve the employment of professional personnel to work under a Probationary Contract, One-year Term Contract, One-year Term Dual Assignment Contract, One-year Contract, Multi-year Contract, Multi-year Term Contract and Extension of Multi-year Contracts for the 2025-2026 School Year at the Tomball ISD Salary Schedule, subject to assignment. (Goal 1)

Adaptive Physical Therapists

Athletic Coordinator/Head Coach

Athletic Trainer- Assistants

Athletic Trainers

Audio Visual Technicians

Behavior Coaches

Behavior Specialists

Content Specialists

Coordinators

Counselors

Diagnosticians

Librarians

Licensed Specialists in School Psychology (LSSP)

LOTC Instructors

Nurses

Occupational Therapist Assistants

Occupational Therapists

Orientation Mobility Specialists

Physical Therapists

Program Specialists

ROTC Instructors

Special Education Teachers

Speech Pathologist Assistants

Speech Pathologists

Teachers

Testing Coordinators

Vietnamese Teacher

Visually Impaired Teachers

A motion was made by Mark Lewandowski and seconded by Tina Salem.

The motion passed 7-0

All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White

**6. RESIGNATIONS AND RETIREMENTS**

**7. ENROLLMENT REPORT**

8. **FINANCE AND TAX REPORTS**

9. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Dan Cranford spoke on the Bond.

10. **CLOSED SESSION**

The Board of Trustees convened in a closed meeting at 6:50 p.m. for the purposes authorized by the Texas Open Meetings Act including but not limited to the following sections and purposes:

- A. Tex. Gov' t Code § 551.071: Consultation with Board Attorney regarding all matters as authorized by law
- B. Tex. Gov' t Code § 551.072: Deliberation regarding purchase, exchange, lease, or value of real property
- C. Tex. Gov' t Code § 551.074: Deliberation regarding appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including but not limited to Superintendent evaluation.
- D. Tex. Gov' t Code § 551.076: Deliberation Regarding Security Personnel or Devices

11. **RECONVENE IN OPEN SESSION**

The Board reconvened in Open Meeting at 7:53 p.m.

12. **BOARD COMMENTS**


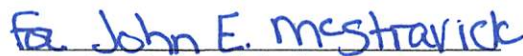
13. **ADJOURNMENT**

A motion was made by Coco White and seconded by Tina Salem to adjourn the meeting at 7:54 p.m. The motion passed 7-0.

All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White



Dr. Michael Pratt, President  
Board of Trustees  
Tomball Independent School District

John E. McStravick, Secretary  
Board of Trustees  
Tomball Independent School District