

BURRELL SCHOOL DISTRICT

Board of Directors MEETING SUMMARY - APRIL April 8 and 15, 2025

- Executive Sessions: **ANNOUNCED**
- Minutes: Agenda Meeting – March 11, 2025; Regular Meeting – March 18, 2025 **APPROVED**
- Monthly Financial Reports: **APPROVED**
 - a. Treasurer’s Report
 - b. General Fund Report
 - c. Capital Reports
 - d. Food Service Reports
 - e. Student Activity Reports
- Comments from Public - Agenda Items Only **NONE**

Reports of Administration and Standing Committees

SUPERINTENDENT - DR. WAGNER

- Student/Staff Recognition and Reports **HEARD**
- Permission to advertise for construction project bids for the following project: Bon Air Elementary School Additions and Alterations **APPROVED**
- HS Boiler Replacement Project Change Order HC-1 in the amount of \$28,720 for removal and disposal of boilers and piping due to asbestos containing boiler gasket **APPROVED**
- Proposal of AGX, Inc. for asbestos building material surveys at High School and Bon Air Elementary School **APPROVED**

OTHER ADMINISTRATION - DR. TURK / DR. EGNOR

- Westmoreland Intermediate Unit Master Services Agreement for 2025-2026 school year **APPROVED**
- Services Agreement with The Day School at The Children’s Institute for educational services for 2025-2026 school year with Extended School Year (ESY) 2026 **APPROVED**
- Michael A. Chapman, DDS as school dentist for 2025-2026 school year **APPOINTED**
- Kultar Shergill, MD as school physician for 2025-2026 school year **APPOINTED**
- Student Education Agreement with River Academy of Excellence for Special Education Services for 2024-2025 school year **APPROVED**
- PERSONNEL: Personnel Log dated April 15, 2025 **APPROVED**
- Northern Westmoreland Career & Technology Center Report - Mr. Kaczor/Mr. Vinkovich **HEARD**
- Westmoreland Intermediate Unit Report - Mr. Deiseroth **HEARD**

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- PSBA Liaison Report - Mrs. Schager **NONE**

BUSINESS - MRS. CALLAHAN

- Budgetary transfers **APPROVED**
- Contract with Graham Professional Sound & Video for Event Services at Commencement on June 5, 2025 **APPROVED**
- Award bids for purchase of Athletic Supplies for 2025-2026 fiscal year **APPROVED**
- Adoption of 2025-2026 Westmoreland Intermediate Unit General Operating Budget **APPROVED**
- Contract with TimeClock Plus, LLC for TCP Software program and equipment services effective May 1, 2025 **APPROVED**
- Request to establish student activity account – 5K Wellness Run and Walk Club **APPROVED**
- Contract with High Quality Steel Structures for purchase and installation of storage buildings using Capital Reserve Fund **APPROVED**
- Communications **RECEIVED**
- Requests for Use of Buildings **APPROVED**
- Payment of Bills **APPROVED**
- Additions to Agenda (Agenda Meeting only) **NONE**
- Comments from Public **HEARD**

Burrell School District

Personnel Log - April 15, 2025

APPOINTMENTS

PROFESSIONAL

1 Karly Wass Substitute - Temporary Teaching Permit

2025 CREDIT RECOVERY PROGRAM (AS PER MOA)

1 Morgan Jenkins* ELA 6, ELA 7 & ELA 8
 2 Dawn Shaffer* Lit 9, Lit 10, Lit 11, Lit 12 & Speech; Technical Set Up
 3 Kelly Sinclair* Math 6
 4 Kourtney Lehman* Math 7/Pre-Algebra, Pre-Algebra B, Algebra I and II, Geometry
 5 Casey King* Health, Physical Education
 6 Danielle Kariotis* Personal Finance
 7 Elizabeth Hartman* Science 6, 7, and 8
 8 Bryan Mike* Biology
 9 Brian Welsh* Economics & Government, Social Studies 6/World Cultures,
 Social Studies 7/World History,
 Social Studies 8/American History, American Cultures 1865-1939,
 American Cultures 1939-Present, and World Cultures

CLASSIFIED

1 Jennifer Quinn Substitute - Custodian
 2 Bailey Spiering Seasonal Support (pending clearances)
 3 Richelle DelVerne Seasonal Support
 4 Kenneth Bowman* Chef, \$22.50/hr, effective April 16, 2025

SUPPLEMENTALS 2025-2026

1 Tom Clark Football - 3rd Assistant, \$2,475 (split 2, pending clearances)
 2 Jessica Speer Cheerleading Sponsor - J.V., \$2,146

VOLUNTEERS

1 William P. Coury Athletic Volunteer (pending clearances)
 2 Jonathon Wagner General Volunteer (pending clearances)
 3 Keith Brancato Athletic Volunteer (pending clearances)
 4 Cassandra R. Denham General Volunteer (pending clearances)
 5 Salvatore Chiusano* General Volunteer (pending clearances)
 6 Lorenzo DelVerne* General Volunteer (pending clearances)
 7 Joseph Dimsho* General Volunteer (pending clearances)

8	Brett Gleasman*	General Volunteer (pending clearances)
9	Dawn Kennedy-Miller*	General Volunteer (pending clearances)
10	Jan Stauffer*	General Volunteer (pending clearances)
11	Julie Fiore*	General Volunteer (pending clearances)
12	Ed Swiech*	General Volunteer (pending clearances)

LEAVE OF ABSENCE

CLASSIFIED

1	Nicole Cramer	Unpaid Leave - March 20 and April 15, 2025
2	Amy Mazzei	Unpaid Leave - March 28, 2025
3	Jessica Cavanaugh	Unpaid Leave - April 4, 2025

TERMINATIONS

CLASSIFIED

1	Tara Rowe	Resigned - Chef, effective April 15, 2025
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****Added after the April 8, 2025 Agenda Meeting***