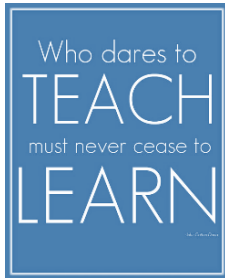




Staff Development Center

350 Main St, WP, NY 10601

914-422-2438



Staff Development Team (Policy Board)

October 24, 2024

8:00am- 3:00 pm

“ I am **always** doing what I **cannot** do yet, in order to **learn** how to do it. ”

- Vincent van Gogh

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Agenda Item	Planned Format/Outcome	Discussion Lead	Allotted Time
Opening/Welcome/Introduction of New PB Members	Call to Open Meeting, Group Greeting,	Rhoda	5 minutes
Meeting Norms	Overview/Discussion	Rhoda	10 minutes
Agenda Overview and Goals	Overview/Discussion	All	5 minutes
Approval of September Minutes	Overview/Discussion	All	10 minutes
Budget Update	Explanation/Overview	Monica	10 minutes
Goal Setting	Overview/Discussion	All	40 minutes
	BREAK	All	10 minutes
Course Evaluations	Information Share	Annie/ Lauren	30 minutes
Course Proposals	Motion, Second, Votes	All	20 minutes
Instructor Pay	Annie/Lauren	All	50 minutes
Learning: AI	Lauren	All	20 minutes
Progress Check		All	5 minutes
	LUNCH		30 minutes
Updates: LHTCN Fall Forum & SLT	Overview/Discussion	Annie/ Lauren	10 minutes
Learning: Visual Thinking Strategies	Overview/Discussion	Annie/ Lauren	30 minutes
	BREAK		5 minutes
Asynchronous time	Annie & Lauren	All	45 minutes
SDC Needs- Mini Survey	Annie & Lauren	All	30 minutes
Advertising	Annie & Lauren	All	15 minutes
Work Plan Matrix	Annie & Lauren	All	30 minutes

Thank you to all our Policy Board Members!

“Coming together is the beginning. Keeping together is progress. Working together is success.” Edward Everett Hale



The Staff Development Center

350 Main St, White Plains, New York 10601 Tel: 914-422-2438

Staff Development Center

Policy Board Meeting Minutes: Thursday, September 19, 2024

3:45- 5:15 pm @ SDC Conference Room

Board Members:

Teachers Present: Rhoda Havis, Joan Cruz, Jeannette Castilla, Toni Marie Amato, Grizel Marquez, Brooke Kunze, Rachel Miller, Lisa Vushaj, Chad Allen, Amy Estersohn, Ray Drach,

Others Present: Monica Alvarez, Dr. Kathy Barpoulis, Michael Eaton, Paula Santa-Donato, Jerusha Beckerman, Annie Hovis- Williams, Lauren Crowley

Absent: Dr. Kimberly Crawford, Dr. Debbie Hand, Joey Havis, Lauren Casalino

Others Present (non-voting): Monica Arismendez

Quorum present: Yes

Rhoda called the meeting to order at 3:55 pm

Rhoda provided a warm welcome to the policy board for the new year and noted that a quorum was established. Rhoda introduced new members to the Policy Board and engaged the members of the Board in a review of norms for our meetings.

The Board then revisited the calendar of meetings for the upcoming school year and confirmed the dates of our meetings. The members were encouraged to submit for coverages right away, so subs could be found in a timely manner.

After that, Monica provided a budget update. This budget update gave the Board our current financial status after the summer. Monica outlined the state grant allotment for this year, of which \$45, 985 is our projected spending in Professional Salaries. These funds will support our facilitators and participants in professional learning experiences.

A member of the Policy Board phoned in to participate in the meeting on Zoom.

Motion to: (R. Miller) A motion to allow Jerusha Beckerman to participate in the meeting via zoom

Moved & 2nd motion: T. Amato

Opposed: none

Abstentions: none

All Approved- Motion carried

Presentation: The SDC Recently in Review

The Policy Board learned how the Staff Development Center has grown and changed significantly in the past few years. Lauren highlighted several interesting data points:

2021-2022 Noteworthy Trends

- Ran 23 courses and workshops
- 349 Participants Elementary: 191 Secondary: 158
- Total Teachers and TAs: 920 37.9% participated in SDC courses or workshops.
- Popular Courses: What is Social Justice and Why Educators Need to Know (24) The Emergent Bilingual (23) Youth and Adult Mental Health First Aid (20) Vicarious Trauma (29) Stipends: 50 Credit: 211 Mentors: \$10, 750
- \$42,479 spent so far

2022-2023

- Ran 31 courses and workshops
- 505 Participants Elementary: 284 Secondary: 221
- Total Teachers and TAs: 940 53.7% participated in SDC courses or workshops.
- Popular Courses: Newcomer Strategies (22) Positive Discipline (14/15) Nurturing the Teaching Spirit (Maxed out!) Stipends: 52 (Planned for: 22) Credits: 275 Mentors: \$10, 750

2023-2024

- Ran 42 courses and workshops
- 556 Participants Elementary: 290 Secondary: 251
- Total Teachers and TAs: 940 59.1% participated in SDC courses or workshops.
- Popular Courses: Embracing Neurodiversity (2x- 35 total) ASL (2x- 50 total) Bringing the IEP to Life (25) Vocabulary Instruction for Today's Classroom, The Power of Play (20) Stipends: 77.5 (Planned for: 29) Credits: 157 Mentors: \$10, 750

The SDC has increased the number of veteran/long-service-time teachers who are participating in professional learning. Last year, 77.5 professional stipends were paid out to teachers. This is a significant increase compared to the prior years. We discussed the possibility that removing the \$100 fee for our Masters +60 teachers may be partly responsible for the increase in participation.

2024-2025

- Professional Salaries: \$45, 985
- Instructor Salaries: Ran 9 courses and workshops over the summer 11 planned for the fall
- 22 Participants Stipends: 41 Rate: 18/mo. Projection: 90 stipends Spent: \$15,375 Approximately \$5,000 over projected spending already.
- Credit: 81
- Popular Courses: Visible Thinking Routines, The Reading Comprehension Blueprint, ASL 2 Instructor Stipends: \$21,000 Participant Stipends: \$10,875

The Policy Board considered the following New Course Proposal and repeat offerings of existing courses.

Rachel Miller recused herself from the discussion and vote on this course. We maintained our quorum.

Motion to: (T. Amato) approve funding for Playful Learning: Developing and Implementing a Pedagogy of Play, 15-Hour Course K-12

Moved & 2nd motion: L. Vishaj

Opposed: none

Abstentions: none

All Approved- Motion carried

Rachel Miller was invited back to the meeting.

Motion to: (J. Castilla) approve funding for **ASL: Creating an Inclusive Environment in Your Classroom (repeated section)**

Moved & 2nd motion: B. Kunze

Opposed: none

Abstentions: none

All Approved- Motion carried

Motion to: (B. Kunze) approve funding for **Graphic Novels: Be a Teaching Superhero (repeated section)**

Moved & 2nd motion: J. Castilla

Opposed: none

Abstentions: none

All Approved- Motion carried

Upcoming Courses and Workshops:

In the next few days, we have several new courses beginning, such as

- **Differentiated Teaching Strategies: Making Schoology Work Through Your Content (grades K-12), 15-hour course**
- **Cognitively Guided Approach to Problem-Solving (K-8) 15-hour course**
- **Behavior Management (K-12) 15-hour course for All Staff**

Motion to: (M. Alvarez) **Adjourn at 5:11 pm: M. Alvarez**

Moved & 2nd motion: T. Amato

Opposed: none

Abstentions: none

All Approved- Motion carried