Lincoln Academy Board of Directors 2024-2025 Regular Meeting Minutes

March 11, 2025 | Lincoln Academy | 7180 Oak Street | Arvada, CO 80004

Mission and Vision

- The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.
- The Vision of Lincoln Academy is to prepare all students for their future endeavors by providing a comprehensive Core Knowledge© education.

Teams Meeting Recording

- A recording of the March 11, 2025 Regular Board Meeting may be accessed at (click here) for 90 days following the board meeting.

Minutes

I. Preliminaries (6:31-6:32 p.m.)
   a. President Gilbreath called the meeting to order at 6:31 p.m. and welcomed all in person and online guest.
   b. All board members were present, including Amanda Corrion, Micah Gilbreath, Travis Harrison, Katie Lehr, Rob McCready, and Kyle Pethe.
   c. Rob McCready read the Mission and Vision, shown below.
      1. The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.
      2. The Vision of Lincoln Academy is to prepare all students for their future endeavors by providing a comprehensive Core Knowledge© education.
   d. President Gilbreath welcomed guests Operations Director Lori Woods and Principal Paul Hurst.
   e. No individuals provided public comment.

II. Consent Agenda (6:32-6:32 p.m.)
   a. The consent agenda, including the previous month's meeting minutes (February 18, 2025 and the meeting agenda (March 11, 2025) were approved.

III. Special Guests (6:33-7:17 p.m.)
   a. Dr. Omotayo Adeeko, Jefferson County Executive Director – Charter Partnerships
   b. Melissa Veronesi, PTO President

IV. Each of the Heads of School presented their reports. (7:17 – 8:29 p.m.)
   a. Paul Hurst began the Heads of School Report. The Heads of School report included presentations on the items below – split between Principal Hurst and Operations Director Lori Woods. The individual who led each part of the presentation is listed in parentheses. More information can be found in the attached appendix under the Heads of School Report.
      1. Incredible Arts Program (Paul Hurst, 7:18 p.m.)

2. Enrollment Update (Lori Woods, 7:19 p.m.)
3. Fifth Grade Structure Plan (Paul Hurst, 7:34 p.m.)
4. Charter Renewal Update (Lori Woods, 8:06 p.m.)
5. Staff Celebrations (Paul Hurst, 8:11 p.m.)

V. Committee Reports (8:15 p.m.)

The following committees provided verbal and/written reports. The board member(s) providing the reports are found in the parentheses directly following the report name. Key items discussed are listed below each report. The appendix contains all written reports.

a. Executive Team (President Micah Gilbreath and Vice President Katie Lehr, 8:15 p.m.).
    1. Governance Update
        i. Policy 2.1.5 Enrollment Update
        ii. Policy 2.1.1 Student/Family Movement
        iii. Policy 2.1.5 Organizational Health and Viability
    2. School Calendar
        i. **Motion 19-03-11** Motion to approve the 2025-2026 Lincoln Academy school calendar as presented to the Board of Directors and on the Lincoln Academy website.

           Motion made by President Gilbreath; seconded by Kyle Pethe. Passed unanimously.
    3. Board Elections
        i. **Motion 20-03-11** Motion to approve that board elections are held April 16th-21st. The election will be for a minimum of two open positions and a maximum of five open positions. The membership of the election committee shall consist of Katie Neely and Micah Gilbreath.

           Applications must be received by 5 p.m. five days before the April board meeting.

           Motion made by President Gilbreath; seconded by Katie Lehr. Passed unanimously.
    4. Classroom Visits
b. Facilities (Kyle Pethe 8:36 p.m.)
    1. Millig Engineering – potential collaboration on the BEST grant for strategies for upgrading aging school facilities
c. School Accountability (Rob McCready 7:53 p.m.)
    1. No February Meeting
    2. Family Survey Update
d. Finance (Travis Harrison, 8:04 p.m.)
    1. 2024-2025 Financial Review
    2. Proposed Purchased Services Agreement
    3. 2025-2026 Funding Estimate
    4. 2025-2026 Working Budget

VI. Old Business (9:05 p.m.)
    a. None

VII. New Business (9:05 p.m.)
    a. Executive Director Evaluations

i. **Motion 21-03-11** Motion to move into executive session for the purpose of conducting an "executive director" evaluation for Mr. Hurst (Colorado Revised Statutes CRS 24-6-402(4)(f)Personnel Matters).

Motion made by President Gilbreath; seconded by Rob McCready. Passed unanimously.

President Gilbreath called the Executive Session to order at 9:17 p.m. All board members were present, including Amanda Corrion, Micah Gilbreath, Travis Harrison, Katie Lehr, Rob McCready, and Kyle Pethe. Reason for Executive Session noted in Motion 21-03-11.

President Gilbreath reopened the regular meeting at 10:28 p.m. and welcomed all in-person and online guest. All board members were present, including Amanda Corrion, Micah Gilbreath, Travis Harrison, Katie Lehr, Rob McCready, and Kyle Pethe.

i. **Motion 22-03-11** Motion to extend an offer of employment to the current Executive Director of Academics, Paul Hurst, for the 2025-2026 school year.

Motion made by President Gilbreath; seconded by Rob McCready. Passed unanimously.

ii. **Motion 23-03-11** Motion to move into executive session for the purpose of conducting an "executive director" evaluation for Ms. Woods (Colorado Revised Statutes CRS 24-6-402(4)(f)Personnel Matters).

Motion made by President Gilbreath; seconded by Katie Lehr. Passed unanimously.

President Gilbreath called the Executive Session order at 10:32 p.m. All board members were present, including Amanda Corrion, Micah Gilbreath, Travis Harrison, Katie Lehr, Rob McCready, and Kyle Pethe. Reason for Executive Session noted in Motion 23-03-11.

President Gilbreath reopened the regular meeting at 11:35 p.m. and welcomed all in person and online guests. All board members were present, including Amanda Corrion, Micah Gilbreath, Travis Harrison, Katie Lehr, Rob McCready, and Kyle Pethe.

iii. **Motion 24-03-11** Motion to extend an offer of employment to the current Executive Director of Operations, Lori Woods, for the 2025-2026 school year.

Motion made by President Gilbreath; seconded by Rob McCready. Passed unanimously.

b. PTO meeting March 25, 2025 @ 6:30 PM – Micah Gilbreath and Katie Lehr to attend
c. PTO meeting April – Travis Harrison to attend

VIII. Announcements

The next board meeting will be held on Tuesday, April 15th at 6:30 p.m.

IX. Adjournment

President Gilbreath adjourned the meeting at 11:37pm