

**POQUOSON CITY SCHOOL BOARD MEETING  
MARCH 18, 2025 – 6:00 p.m.  
CITY OF POQUOSON COUNCIL CHAMBERS**

**MINUTES**

In attendance:

Christopher Burbage, Chair	Timothy Goodale	Arty Tillett, Superintendent
Christopher Claud	Kristen Jones	Andrew Roberts, Asst. Superintendent
Michael DuBose, Vice Chair	J. Chris Maxwell	Ashley Ide, Deputy Clerk
		Carol Carroll, Clerk

Absent: Melissa Bartlett

- I. **CALL TO ORDER** – Chair Burbage brought the meeting to order at 6:00 p.m.
- II. **PLEDGE TO THE FLAG, MOMENT OF SILENCE, AND INSPIRATIONAL READING** – A.J. Lumagui, Board Student Representative led the group in the pledge of allegiance and quoted F. Scott Fitzgerald
- III. **ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA**  
A modification was made to the agenda to add the minutes from the work session on February 18, 2025, for approval and entered into the record.
- IV. **RECOGNITIONS**

Kelly Purdie recognized the Senior of the Month, Jude Purdie, PHS All-VA Choir Selections, Swim Meet Champion, Track Meet Champions and the Varsity Wrestling Team for their recent accomplishments.

**V. PRESENTATIONS AND REPORTS**

- A. Instruction Update – Ashley Ide, Assistant Superintendent of Instruction provided the instruction update to include:
  - Career and Technical Education “CTE” offered at the middle and high school levels
  - New Horizons special courses at the career and education center
  - Presentation by three current CTE students at New Horizons
  - Dual enrollment opportunities
    - Student highlights from CTE
      - PHS Engineering
      - Physical/Occupational therapy
      - HVAC
- B. Operations Update – Andrew Roberts, Assistant Superintendent of Operations provided the update on operations to include:  
Food Services
  - FPAR process review

- Wellness policy update
  - USDA audit
- Recruit, Grow and Retain
- Job Fairs
  - Postings
  - Marketing and Social Media
  - Exploring grant funded opportunities
  - Superintendent's Proposed Budget/MAG Study
- Safety and security
- Camera placements
  - Table top discussions
    - Lockdown Procedures
    - Active Shooter/Safe Haven
- Transportation Update
- Two new sub drivers
  - GPS driver training on 3/19/25
  - Transfinder App Training Soon
  - City Ordinances – for stop cam arm cameras
  - Bus Orders
    - 3 – 77 passenger busses
    - 1 special needs bus
- Power School data breach
- Information sent through ParentSquare

Dr. Goodale asked about the indemnification clause.

Mr. Tillett stated we are looking at other companies for this service.

All contracts are reviewed by the attorneys before signing.

Power school was not needed to be approved by the Board.

It is an annual contract.

Board members asked about a list of who was impacted and the number of people impacted.

Is there a way to check to see if your student was impacted.

Request Power School to provide a list of the PCPS children impacted.

Directory information was impacted, short little brief statements by teachers.

No testing information was impacted.

## VI. PUBLIC COMMENT

Dr. Burbage read the public comment statement into the record.

Two speakers:

1. Allison Vourakis regarding school safety and education;
2. Emily McCarley regarding classroom safety

## VII. CONSENT AGENDA

Section 7.D was amended to read as follows:

Approval of Minutes for February's Regular Meeting, Work Session and Special Session

Motion by Mr. Claud to approve the consent agenda, seconded by Mr. Maxwell. Vote was taken. 6 aye, 0 nay. Vote passed 6-0.

- A. Approval of Financial Reports (*reading file enclosed*)
- B. Authorization to Change Appropriation and to Accept and Expend Funds in

- Accordance with Attached Request (*reading file enclosed*)
- C. Approval of Personnel Action (*reading file enclosed*)
- D. Approval of Minutes for February's Regular Meeting, Work Session and Special Session (*reading file enclosed*)

**VIII. OTHER MATTERS FOR CONSIDERATION**

- A. Consideration of Approval of the Adoption of AP Psychology Textbooks for Poquoson High School (*reading file enclosed*)

Motion by Vice Chair DuBose to approve the adoption of the AP Psychology Textbooks for PHS, seconded by Mr. Claud. Vote was taken. 6 aye, 0 nay. Vote passed 6-0

- B. Consideration of Approval of Proclamation for Military Child Month and Week of the Young Child (*Enclosed*)

Motion by Mr. Maxwell to approve the Proclamation for Military Child Month and Week of the Young Child, seconded by Ms. Jones. Vote was taken. 6 aye, 0 nay. Vote passed 6-0

- C. Consideration of Approval of Proclamation for Week of the Young Child (*Enclosed*)

Motion by Mr. Claud to approve the Proclamation for Week of the Young Child, seconded by Vice Chair DuBose. Vote was taken. 6 aye, 0 nay. Vote passed 6-0

**IX. PUBLIC HEARING ON SUPERINTENDENT'S PROPOSED BUDGET FOR FY26**

Tracy Spence, Executive Director of Finance, provided the update:

- What is included in the conference report
- SPED revenue
- Potential additional funding
- State funding allocated in the original budget
- Ask from city has been reduced
- Projected increase from state
- Decrease in federal grants
- Recommend adopting comp study
  - Aligning salaries with regional average
- Money needed from city.

Consideration of Approval of Superintendent's Proposed Budget for FY26

Motion by Vice Chair DuBose to approve the Superintendent's Proposed Budget for FY26, seconded by Mr. Maxwell. Vote was taken. 6 aye, 0 nay. Vote passed 6-0

No discussion

**X. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT**

A.J. Lumagui presented his update on all schools.

Mr. Maxwell attended the gifted education meeting, safety meeting. Preempted echo of his fellow board members. Recognized the senior of the month, choir, swim team, track and wrestling team. Thanks to the CTE students and people who came to speak.

Dr. Goodale recognized the senior of the month, choir, swim, track and wrestling athletes and the CTE efforts. Thanks for the budget and to the citizens of Poquoson for their investment in the students and teachers. Thanks to the community.

Mr. Claud thanks to Mrs. Purdie for the recognitions and presentations of the students. Participated in the real men read program. Thanks to Ashley for the CTE presentation. Thanks to Mrs. Montalvo, Mr. Roberts. Congratulations to all of the teams.

Ms. Jones congratulations to senior of the month, choir, swim, track and wrestling. Thanks to CTE students. Thanks to the speakers. Thanks to Ms. Spence on the budget. Good luck to all of the Spring sports teams.

Vice Chair DuBose echoes all of the previous comments. Comment on CTE – thankful to continue to have this program. Attended real men read and very enjoyable. Attended Odyssey of the Mind competition. All three teams got first place.

Chair Burbage reiterates all comments. Impressed by the senior of the month. All teams who were honored tonight, thanks to the coaches and parents. Thanks to Ms. Spence on the budget. Need kids in the CTE program. Vital to our existence and grateful the kids are getting real world experiences.

Mr. Tillett echoes the comments of the comments of the board members. Thank you to the board for their support and advocacy for this budget.

**XI. MATERIAL FOR BOARD REVIEW**

No additional material

**XII. CALL FOR CLOSED SESSION** (*agenda attached*)

Chair Burbage called for a closed session at 7:45 p.m.

Motion by Mr. Maxwell to move to closed session and seconded by Mr. Claud. Vote was taken. 6 aye, 0 nay. Vote passed 6-0

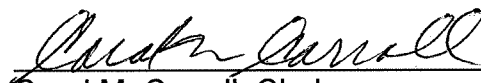
**XIII. ADJOURNMENT**

A motion was made by Mr. Claud and seconded by Dr. Goodale to move back into open session. Vote was taken. 6 aye, 0 nay. Vote passed 6-0

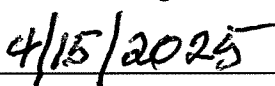
There being no further business, Chair Burbage adjourned the meeting at 9:15 p.m.



Chair Chris Burbage



Carol M. Carroll, Clerk



Date