SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

March 18, 2025 6:30 p.m.

Board Meeting Minutes

The board meeting began at 7:01 p.m. in the library of the high school in Warfordsburg, Pennsylvania with visitors attending in person. The following members were present: Timothy Mellott, Jada Smith, Mark Mosemann, Jeff Hull, Jon Diffenderfer, Allen Morton, Tony Shives, and Patrick Bard. The meeting was conducted by the board president, Patrick Bard.

Also present were: Meredith Hendershot, superintendent; Laurel Keegan, director of special education; Tyler Burns, elementary principal; Jeremy Hollinshead, high school principal; Cindy Flaherty, director of educational support services; David Cason, director of operations; MaryAnn Johnson, board secretary.

Visitors present were: Jameson McPeak, Kendall Lynch

1. The meeting was opened with the Pledge of Allegiance led by Mr. Patrick Bard.

2. During the meeting, we were joined by Jameson McPeak, a 6th grader from Southern Fulton. Jameson attended the meeting as part of his efforts to earn a merit badge for Boy Scouts. He was present to observe and learn about the workings of our board and the important decision-making processes that take place in these meetings. We appreciate Jameson's interest and involvement in his community and wish him success in completing his merit badge.

3. A motion was made by Mr. Timothy Mellott and seconded by Mr. Jeff Hull to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**

4. A motion was made by Mr. Allen Morton and seconded by Mr. Timothy Mellott to approve the amended minutes from the Board Meeting on February 18, 2025. **VOICE VOTE, All in Favor. Motion carried.**

5. A motion was made by Mr. Mark Mosemann and seconded by Mr. Allen Morton to approve the payment of bills for February. **VOICE VOTE, All in Favor. Motion carried.**

6. A motion was made by Mr. Mark Mosemann and seconded by Mr. Allen Morton to approve the financial reports for February. **VOICE VOTE, All in Favor. Motion**

carried.

7. A motion was made by Mr. Tony Shives and seconded by Mr. Allen Morton to accept with regret the letter of intent to retire from Joe Hollenshead as a High School science teacher effective June 1, 2025. **VOICE VOTE, All in Favor. Motion carried.**

8. A motion was made by Mr. Tony Shives and seconded by Mr. Allen Morton to accept retroactive approval to accept with regret the change in retirement date from Tim Fowler as English and driver's ed teacher to March 1, 2025. **VOICE VOTE, All in Favor. Motion carried.**

9. A motion was made by Mr. Tony Shives and seconded by Mr. Allen Morton to accept with regret the letter of intent to retire from Diane Golden as High School custodian effective June 30, 2025. **VOICE VOTE, All in Favor. Motion carried.**

10. A motion was made by Mr. Tony Shives and seconded by Mr. Allen Morton to accept with regret the resignation of Alex Seburn as boys' varsity basketball coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**

11. A motion was made by Mr. Tony Shives and seconded by Mr. Allen Morton to accept the notice of resignation of Jennifer Mellott effective June 30, 2025, and to authorize the Board President to sign any other necessary document to effectuate same. **VOICE VOTE, All in Favor. Motion carried.**

12. A motion was made by Mr. Tony Shives and seconded by Mr. Allen Morton to accept with regret the resignation of Karlie Pelton as English teacher effective March 12, 2025. **VOICE VOTE, All in Favor. Motion carried.**

13. A motion was made by Mr. Tony Shives and seconded by Mr. Allen Morton to hire Katelyn Bard as a substitute teacher for the 2024-2025 school year under Act 86 of 2016. **VOICE VOTE, All in Favor. Motion carried.**

14. A motion was made by Mr. Tony Shives and seconded by Mr. Allen Morton to hire Karlie Pelton as a substitute teacher for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**

15. A motion was made by Mr. Tony Shives and seconded by Mr. Jeff Hull to approve an unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulation for a support staff employee from April 2, 2025, through June 2, 2025. **VOICE VOTE, All in Favor. Motion carried.**

16. A motion was made by Mr. Tony Shives and seconded by Mr. Jeff Hull to advertise for a High School custodian for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**

17. A motion was made by Mr. Tony Shives and seconded by Mr. Jeff Hull to advertise for a paraprofessional to ride the van for ESY to Soaring Heights from June 9, 2025, through July 17, 2025, from 7:45 a.m.-3:15 p.m. on Mondays, Tuesdays, Wednesdays, and Thursdays. **VOICE VOTE, All in Favor. Motion**

carried.

18. A motion was made by Mr. Allen Morton and seconded by Mrs. Jada Smith for the junior high softball team to sell Krispy Kreme Donuts in the middle of March to purchase t-shirts and hoodies. **VOICE VOTE, All in Favor. Motion carried.**

19. A motion was made by Mr. Allen Morton and seconded by Mrs. Jada Smith for the junior high softball team to sell Country Meats meat sticks in the middle of March to purchase t-shirts and hoodies. **VOICE VOTE, All in Favor. Motion carried.**

20. A motion was made by Mr. Allen Morton and seconded by Mrs. Jada Smith for the Warfordsburg FFA to go to the Blessings of Hope in Lancaster in May 2025. **VOICE VOTE, All in Favor. Motion carried.**

21. A motion was made by Mrs. Jada Smith and seconded by Mr. Allen Morton to approve the first reading of the following policies:
    a. Policy 005, Local Board Procedures, Organization
    b. Policy 308, Administrative Employees, Employment Contract/Board Resolution
    c. Policy 408, Professional Employees, Employment Contract/Board Resolution
    d. Policy 508, Support Employees, Employment Contract/Board Resolution
    e. Policy 823, Operations, Opioid Antagonist

    VOICE VOTE, All in Favor. Motion carried.

22. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Mark Mosemann to approve Karen Elbin as a substitute van driver for M&C Lumber retroactive to February 21, 2025. **VOICE VOTE, All in Favor. Motion carried.**

23. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Mark Mosemann to hold the Extended School Year Program in the Elementary Library, MDS Room, and Sensory Room on July 8,9,10,15,16,17,22,23,24,29,30,31, 2025. **VOICE VOTE, All in Favor. Motion carried.**

24. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Mark Mosemann to approve the use of the Elementary gymnasium/bathroom on March 29, 2025, from 10:30 a.m. to 3:30 p.m. to hold a soccer tournament for a senior project. **VOICE VOTE, All in Favor. Motion carried.**

    Ms. Nikki Stewart arrived at 7:08 p.m.

25. A motion was made by Mr. Allen Morton and seconded by Mr. Jon Diffenderfer to approve the Letter of Agreement between Southern Fulton School District and The Meadows Psychiatric Center for the 2025-2026, 2026-2027, and 2027-2028 school years.

Allen Morton- yes	Tony Shives- yes
Timothy Mellott- yes	Jada Smith- yes
Nikki Stewart- yes	Jeff Hull- yes
Mark Mosemann- yes	Jon Diffenderfer- yes
Patrick Bard- yes	

"9" yes "0" no members. Motion carried.

26. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Allen Morton to approve the contract between Greg Gates and Southern Fulton School District for professional services.

Allen Morton- yes	Tony Shives- yes
Timothy Mellott- yes	Jada Smith- yes
Nikki Stewart- yes	Jeff Hull- yes
Mark Mosemann- yes	Jon Diffenderfer- yes
Patrick Bard- yes	

"9" yes "0" no members. Motion carried.

27. A motion was made by Mr. Allen Morton and seconded by Mr. Tony Shives to approve to advertise for food service company Request for Proposals.

Allen Morton- yes	Tony Shives- yes
Timothy Mellott- yes	Jada Smith- yes
Nikki Stewart- yes	Jeff Hull- yes
Mark Mosemann- yes	Jon Diffenderfer- yes
Patrick Bard- yes	

"9" yes "0" no members. Motion carried.

28. A motion was made by Mr. Allen Morton and seconded by Mr. Tony Shives to approve the draft Request for Proposals.

Allen Morton- yes	Tony Shives- yes
Timothy Mellott- yes	Jada Smith- yes
Nikki Stewart- yes	Jeff Hull- yes
Mark Mosemann- yes	Jon Diffenderfer-yes
Patrick Bard- yes	

"9" yes "0" no members. Motion carried.

29. A motion was made by Mr. Timothy Mellott and seconded by Mr. Tony Shives to approve the Tuscarora Intermediate Unit 11 2025-2026 budget.

Allen Morton- yes	Tony Shives- yes
Timothy Mellott- yes	Jada Smith- yes
Nikki Stewart- yes	Jeff Hull- yes
Mark Mosemann- yes	Jon Diffenderfer-yes
Patrick Bard- yes	

"9" yes "0" no members. Motion carried.

30. Mr. Dave Cason reported on safety gate options for both buildings.

31. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Tony Shives to go into executive session for personnel reasons with adjournment to follow. **VOICE VOTE, All in Favor. Motion carried.**

Executive session began at 7:25 p.m. and ended at 7:30 p.m.

Meeting adjourned at 7:30 p.m.

Signature _____

Date April 16, 2025