



NUTRITION &
FOOD SERVICES
NOBLESVILLE SCHOOLS

Special Dietary Needs Medical Statement Form

This form is to be used when requesting food substitutions or modifications. USDA Regulation 7 CFR Part 15b requires substitutions or modifications in school meals for children who cannot eat school meals due to a disability, medical need, or impairment. **Statements for substitutions must be completed and returned to Nutrition & Food Services each school year.**

Student Name:	Date of Birth:
School:	Grade:
Medical Diagnosis:	
Food(s)/Type(s) of foods to be omitted: <i>please be specific, include baked/raw forms, etc.</i>	
Suggested Substitutions:	
Additional information to accommodate need:	
Medical Authority (Printed): <i>DO/ MD/ NP/ PA/ RD</i>	Date:
Medical Authority Signature:	
X:	

Please return completed form to: **Christine Stinson, RDN, LDN, SNS**

Scan/Email form (*preferred*): christine_stinson@nobl.k12.in.us

Fax: 317-773-7845

Noblesville Schools Education Service Center | 18025 River Road, Noblesville, IN 46062

This institution is an equal opportunity provider.



NUTRITION &
FOOD SERVICES
NOBLESVILLE SCHOOLS

Requesting an Accommodation for Special Dietary Needs Procedure and Process

Noblesville Schools adheres to specific United States Department of Agriculture (USDA) guidelines in providing special dietary accommodations for students. A "reasonable modification" is a change or alteration in practices or procedures to accommodate a disability that ensures that all students have equal opportunity to participate in or benefit from the program. In accordance with the criteria set forth in 7 CFR Part 15b, those students who are unable to eat the school meal as is due to a disability, medical need, and/or impairment are accommodated at no additional charge. Meal modifications must be related to the disability or limitations caused by the disability. The USDA regulations for school nutrition programs does not require meal modifications for children whose special dietary needs do not constitute a disability, including those related to religious or moral convictions, general health concerns, and personal food preferences.

Nutrient analysis and allergen identification for foods served in meals is available to students and parents. This information can be accessed through our [online interactive menus](#) or on the the mobile application [Web Menu](#). In the case where specific allergens can be avoided without requesting modifications to the regular menu, school nurse should be notified.

Students with special dietary needs can bring foods prepared from home or may be eligible for a modification to the meal provided by school. Dietary modifications to student meals are made on an individual, case by case basis. If a student desires to receive a modification to school meals, parent must initiate the request by contacting the Assistant Director of Nutrition & Food Services/Registered Dietitian. If it is determined that dietary modifications need to be made outside of the meal pattern, this Medical Statement Form will be required to be completed. Modifications include substitutes or omissions to the regular meal offerings that meet the student's individual dietary need. The

Registered Dietitian will discuss available options with parents/student in order to create a specialized diet plan for student. School level cafeteria personnel cannot approve or implement any modification requests.

Noblesville Schools will make every effort to implement modifications in a timely manner, but in order for students to be served as quickly as possible, parents should make such requests at least two (2) weeks prior to the desired start date of the modified service.

Noblesville Schools will work to ensure students can access a safe meal according to specific dietary needs, but cannot guarantee that the school environment is 100% free from particular reaction-causing food items. Therefore, especially in the case of life-threatening allergens or conditions, the best way of ensuring your child's safety would be for your child to bring his/her own lunch from home to school.

Procedural Safeguards

If the household feels that reasonable accommodations are not being met, they have the right to contact the school's 504 Coordinator and:

- File a grievance if they believe a violation has occurred regarding the request for a reasonable modification;
- Receive a prompt and equitable resolution of the grievance;
- Request and participate in an impartial hearing to resolve their grievances;
- Be represented by counsel at the hearing;
- Examine the record; and
- Receive notice of the final decision and a procedure for review, i.e., right to appeal the hearing's decision.

This institution is an equal opportunity provider.