

Northern York County School District



Regular Meeting of the Board of School Directors March 25, 2025

A regular meeting of the Board of School Directors was held on February 25, 2025 at Wellsville Elementary School.

The meeting was called to order at 6:30PM

Members in attendance: Zachary Kile, John Gunning, Gerald Schwille, Joe Rudy, Steve Becker, Greg Hlatky, Gregory Weir, Paul Miller, Renee Bordlemay

Absent:

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Sentman	Director of Human Resources
Mr. LaBuda	Asst. to the Superintendent

Pledge of Allegiance

Motion by Rudy, seconded by Hlatky

Approval the February 25, 2025 and February 27, 2025 Board Meeting Minutes

Motion carried, with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Hlatky

Approve the March 25, 2025 Board Meeting Agenda, with Addendum, as presented.

Motion carried, with all 9 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda (See attached)

Swearing in of Renee Bordlemay as Board Director, filling Region 3 vacancy.

Reports:

Superintendent Report – Mr. Kirkpatrick

- Aden Hood, 5th grade WES, played the National Anthem. Jessica Zampelli, Elementary Band Teacher, spoke to the board about March Music in our Schools Month.
- Introduction of 2 new Professional Staff: Kendall Herron (NHS), Jeremiah Knight (DES/WES)

Student Liaison – Claire Hubbard

- Update on sports and student activities at NHS

Inter-Municipal – No Report

CAIU – Gerald Schwillie

- Upcoming meeting – continued discussion on the CBA and AI.

Cumberland Perry CTC – Gregory Weir

- Crabtree Rohrbaugh – update and bid results

Polar Bear Foundation -No report

Motion by Rudy, seconded by Gunning

General Fund manual checks dated from February 1, 2025 to February 28, 2025 for check number 340580 to check 340631, and check 340635 to check 340751, check 350753 to check 340803 in the amount of \$ 1,673,809.00.

General Fund payroll check dated February 14, 2025 for check number 340632 to check 30634 in the amount of \$1,967.22, check dated February 28, 2025 for check 340752 in the amount of \$65.71.

2022 A Construction Fund checks dated February 14, 2025 for check number 1052 in the amount of \$ 85,443.19.

2023 Construction Fund checks dated February 1, 2025 to February 28, 2025 for check number 1083 to check 1086 in the amount of \$ 651,655.14.

Food Service Account checks dated February 25, 2025 for check 9330 to check 9341 in the amount of \$ 140,679.11.

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Miller

Acceptance of the March 2025 Treasurer's Report

Motion carried with all 9 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by Becker, seconded by Rudy

Approve by consent the Curriculum Committee Report

A. Multiple Day Conference Requests:

1) Charles Griscavage

26th Annual Mini Medical School (No Cost)

Hershey – March 11, 18, and 25, 2025 (6:00PM – 9:00PM)

2) Jennifer Bechtel

ACAPA (Attendance/Child Accounting Professional Association) Spring Virtual Conference

April 9 and 10, 2025

3) Bill Viney

2025 National Association of School Resource Officers (NASRO) School Safety Conference (NYCSD paying registration cost only. G Force covering all other expenses associated with conference)

Grapevine, TX – July 6 – July 11, 2025

B. K-12 Guidance Plan ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Schwille, seconded by Miller

Approve by consent Athletics and Activities Report

- A. Approve Foreign Exchange Student, Zofia Kurzyca, from Poland, pending receipt of all required documentation, for the 2025-2026 school year.

Host family: Mike and Stephanie Youtzy

- B. Approve Trip Request:

- 1) Music Department trip to Disney Imagination Campus, Orlando, Florida, March 25-March 29, 2026. (Overnight trip, no cost to District)

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Hlatky

Approve by consent the Budget and Finance Report

- A. Approve the list of Personal Tax Exonerations from YATB for February 2025.
[\(Attachment #4\)](#)

- B. Authorize Business Manager to seek bids for the following:

- 1) Music
- 2) Science
- 3) Vo-Ag
- 4) Industrial Arts
- 5) Athletic Supplies
- 6) Electric Lamps (light bulbs)

- C. Approve real estate tax partial refund. [\(Attachment\)](#)

Motion carried with all 9 Directors voting *Yes*.

Motion by Gunning, seconded by Rudy

Approve by consent the Building and Grounds Committee Report

- A. Approve the following Facility Use Requests:

- 1) Dillsburg Girls Softball Association (DGSA)

Softball Games and Practices

Softball fields at WE, Varsity and JV Softball Fields at NHS

3/1/2025-10/31/2025 – Mon-Fri – 3 pm – 9 pm; Sat/Sun – 8 am – 3 pm

They understand that JV and Varsity field use will be limited during HS softball season.

Category 3

Rental Fees – None

Certificate of liability insurance is on file.

- 2) Northern York Football and Cheer

Youth Football Games

Bostic Stadium, Concession Stand, Ticket Booth, Press Box

8/31/2025, 9/7/2025, 9/21,2025, 10/5/2025, 10/12/2025 – Sundays –

8 am-6 pm

Category 3

Rental Fees – None

Game Manager – \$150/game

Security -- \$12.50/hr per security personnel

Field Lining -- \$75/event
Certificate of liability insurance is on file.

- 3) Northern York Football and Cheer
Youth Football and Cheer Practice
SME – Open Practice Field
7/28/2025-8/22/2025 – Mondays through Thursdays, 5:30 pm-8 pm, and
8/25/2025-11/15/2025 – Tuesdays and Thursdays, 5:30 pm-8 pm
Category 3
Rental Fees – None
Certificate of liability insurance is on file.

Motion carried with all 9 Directors voting *Yes*.

Motion by Miller, seconded by Rudy
Approve by consent the Policy Committee Report

A. Policies for FINAL Approval:

- 1) [Board Policy 109 - Revised](#) – Resource Materials
- 2) [Board Policy 819](#) – Suicide Awareness, Prevention and Response
- 3) [Board Policy 830](#) – Security of Computerized Personal Information/Breach Notification

Motion carried with all 9 Directors voting *Yes*.

Board Operations Committee – *No items for approval.*

Motion by Bordlemay, seconded by Rudy

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only). **

A. Professional Staff Employment

- 1) Kendall Herron, Social Studies Teacher, NHS, at an annual rate of \$50,647 (BA, Step 1) effective March 26, 2025 (Anderson).
- 2) Jeremiah Knight, Physical Education Teacher, WES/DES, at an annual rate of \$50,647 (BA, Step 1) effective March 26, 2025 (Locke).
- 3) Caitlin Laughman, Board Certified Behavior Analyst (BCBA), all buildings, at an annual rate of \$68,178 (MA, Step 11) + 10 extra days, effective August 18, 2025 (Schmick).

B. Professional Staff Resignation

- 1) Rita Toone, Physical Education Teacher, DES, effective March 19, 2025.

C. Tenure

The following staff member has earned tenure and shall shift from Temporary to Professional status in accordance with the Pennsylvania School Code:

	Last	First	Assignment	Tenured
1	Luckenbaugh	Olivia	Agriculture Teacher	10/6/2025

D. Extended Day to Day Substitute Teacher

- 1) Melissa Brosius, 5th Grade Teacher, NES, at a rate of \$175 per day from May 27, 2025 - June 11, 2025 (Long).
- 2) Jeremiah Knight, WES/DES, at a rate of \$175 per day from February 18, 2025 to ~~April 4, 2025~~ March 25, 2025 (Locke).

E. LTS Assignment

- 1) Bethany Walker, Physical Education Teacher, DES, effective August 26, 2024 through ~~December 20, 2024~~ March 19, 2025 May 2, 2025 at a rate of \$267.97 per day (Toone).
- 2) Anita Zook, Social Studies Teacher, NHS, December 3, 2024 – ~~February 14, 2025~~ February 28, 2025 March 25, 2025 at a rate of \$267.97 per day (Anderson).

F. ESS Resignation

- 1) Melissa Seibert, WES, Instructional Aide / Learning Support Aide, effective March 11, 2025.
- 2) Brittney French, NMS, Instructional Aide / Learning Support Aide, effective March 26, 2025.
- 3) Amanda Mills, NHS, Intensive Instructional Aide / PACE Classroom, effective March 21, 2025.

G. ESS Termination

- 1) Rylee Mills, NHS, Instructional Aide / ILS, effective March 14, 2025.

H. ESS Employment

- 1) Lauren Paulus, SME, Instructional Aide / Building Aide, ~~effective February 19, 2025~~ TBD March 3, 2025.
- 2) Jennifer Beaver, NMS, Intensive Instructional Aide / 1:1 Aide, effective March 10, 2025.
- 3) Mikayla Coulthard, WES, Intensive Instructional Aide, effective March 18, 2025.
- 4) Rebecca Lawrence, NMS, Instructional Aide / effective March 18, 2025.
- 5) Juliette Wilson, WES, Instructional Aide / Learning Support Aide, effective March 18, 2025.

I. Support Staff Resignation

- 1) Kaleena Miller, 2nd Shift Custodian, South Mountain, effective ~~March 7, 2025~~ March 6, 2025.
- 2) Rebecca Lawrence, 2nd Shift Custodian, South Mountain, effective March 14, 2025.
- 3) Cindy Hammond, Food Service, High School, effective March 19, 2025.
- 4) Katelynn Semder, NHS, Nurse Aide, effective April 4, 2025.

J. Support Staff Transfer

- 1) Cindy Hammond, 1st Shift Custodian, ADMIN/NMS, 8.0 hours per day, at a rate of \$16.50 per hour, to Food Service Aide, NHS, 4.0 hours per day, at a rate of \$13.50 per hour effective March 3, 2025.
- 2) Jessica Koontz, 2nd Shift Custodian, NHS, to 1st Shift Custodian, MS/Admin, at a rate of \$15.00 per hour effective March 10, 2025 (Hammond).

K. Support Staff Employment

- 1) Steven Mummert, NHS, 2nd Shift Custodian, at a rate of \$15.00 per hour + .75 shift differential effective March 12, 2025 (Koontz).

- 2) Samantha Lindermann, 2nd Shift Custodian, NMS, at a rate of \$14.50 per hour (plus \$0.75/hr. shift differential for 2nd shift), 8.0 hours per day, effective March 24, 2025 (Lawrence).

L. LWOP

- 1) Mary Smith, NES, Instructional Support Aide / Learning Support Aide, February 21, 2025 – ~~February 28, 2025~~ – ~~March 14, 2025~~ June 11, 2025.
- 2) Tiffany Griffe-Gross, MS, 6th Grade Science Teacher, April 22, 2025 – April 25, 2025.

M. Food Service Substitutes

- 1) Ronald Grim
- 2) Christine Melhorn

N. Professional Substitutes

- 1) Meghan Bolden
- 2) Jennie Sherfey
- 3) Kendall Herron

O. Nurse Substitutes

- 1) Jaime Kulp

P. Custodian Substitutes

- 1) Kaleena Miller
- 2) Rebecca Lawrence
- 3) Cindy Hammond

Q. Athletic Helpers

- 1) Ty Lohr
- 2) Dylan Poitrinal
- 3) Kyle Goss
- 4) Stephanie Snyder

R. Event Staff

- 1) Bryan Graybill

S. Guest Teacher

- 1) Justin Charles

T. Support Staff Retirement

- 1) Randall Walters, Maintenance, Administration Building, effective June 6, 2025.

U. Extra Duty Contracts (Adjustment)

- 1) Chad Mowery, Model UN Advisor, \$945.00 (\$315.00 added to contract due to Gladfelter resignation February 7, 2025.)

Motion carried with all 9 Directors voting *Yes*.

Items for Board Action:

Motion by Rudy, seconded by Gunning

Approve the resolution regarding the Final General Operating Budget of the Capital Area Intermediate Unit Budget for the 2025-2026 fiscal year.

[\(Attachment #5a\)](#)

[\(Attachment #5b\)](#)

Motion carried with all 9 Directors voting *Yes by Roll Call Vote*.

Motion by Rudy, seconded by Schwille

Approve the contract with PSBA for the Act 93 study. [\(Attachment – PSBA\)](#)

Motion carried with all 9 Directors voting *Yes*

Motion by Rudy, seconded by Gunning

Approve the field maintenance program with Hummer Turfgrass Systems, Inc.

[\(Attachment\)](#)

Motion carried with all 9 Directors voting *Yes*

Motion by Rudy, seconded by Hlatky

Award the contract for general construction in the amount of \$ 31,145,500 to Lobar Inc. (Dillsburg, PA) including bid alternates 2, 5, 6, 11, 12, and 14 for the Northern Middle School additions and renovations project.

Motion DEFEATED with 5 Directors voting *No (Schwille, Weir, Miller, Bordlemay, Becker)*, 4 *Yes (Hlatky, Gunning, Rudy, Kile)*

Motion by Rudy, seconded by Hlatky

Award the contract for electrical construction in the amount of \$ 10,229,400 to Lobar Inc. (Dillsburg, PA) including bid alternates 2, 11, 13, and 14 for the Northern Middle School additions and renovations project.

Motion DEFEATED with 5 Directors voting *No (Schwille, Weir, Miller, Bordlemay, Becker)*, 4 *Yes (Hlatky, Gunning, Rudy, Kile)*

Motion by Rudy, seconded by Hlatky

Award the contract for mechanical construction in the amount of \$ 9,568,000 to Myco Mechanical Inc. (Telford, PA) including bid alternates 15 and 17 for the Northern Middle School additions and renovations project.

Motion DEFEATED with 5 Directors voting *No (Schwille, Weir, Miller, Bordlemay, Becker)*, 4 *Yes (Hlatky, Gunning, Rudy, Kile)*

Motion by Rudy, seconded by Hlatky

Award the contract for plumbing construction in the amount of \$ 4,007,000 to Myco Mechanical Inc. (Telford, PA) including bid alternates 11, 13, and 14 for the Northern Middle School additions and renovations project.

Motion DEFEATED with 5 Directors voting *No (Schwille, Weir, Miller, Bordlemay, Becker)*, 4 *Yes (Hlatky, Gunning, Rudy, Kile)*

Motion by Rudy, seconded by Hlatky

Award the contract for abatement services in the amount of \$ 84,000 to First Capital Insulation (York, PA) for the Northern Middle School additions and renovations project.

Motion DEFEATED with 5 Directors voting *No (Schwille, Weir, Miller, Bordlemay, Becker)*, 4 *Yes (Hlatky, Gunning, Rudy, Kile)*

Recognition of the Public – Items on the Agenda

- 1) Deidra Woodward – NMS Project
- 2) Michelle Singer – NMS Project
- 3) Daniel Sampson – NMS Project
- 4) David Hazen – NMS Project
- 5) Steve Harriman – NMS Project
- 6) Galen Kapp – Policy 109
- 7) Joe Rizzo – Policy 109
- 8) Sue Rizzo – Policy 109
- 9) Steph Galloway – Policy 109 and NMS Project
- 10) Meg Rieley – Comprehensive K-12 Guidance Plan

Recognition of the Public – Items Not on the Agenda

- 1) Galen Kapp – Livestream Board Meetings
- 2) Sue Rizzo – Title IX
- 3) Steve Harriman – Election of Board Members/Sunshine Law

New Business:

- 1) The Superintendent Search is now open through PSBA Gateway.

Recognition of the Public – Items not on the agenda (See attached)

Items for Future Agendas:

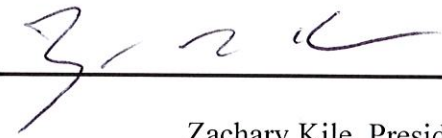
- 1) Update on student to counselor ratio – elementary schools.
- 2) Architectural feedback.

Presentations Not Previously Included on Agenda:

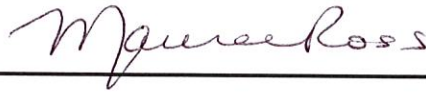
Mr. Kile announced that an Executive Session will be held after the Board meeting to discuss personnel matters.

Motion by Rudy, seconded by Gunning, to Adjourn at 8:10 PM.

Motion carried with all 9 Directors voting *Yes*.



Zachary Kile, President



Maureen Ross, Secretary