



Elmsford Union Free School District Budget Calendar for Fiscal Year 2025-2026

Date	ACTIVITY
October 2024	Board of Education Goal Setting
October 16, 2024	Board Approval of 2025-2026 Budget Calendar
November 6, 2024	Board and Superintendent to Clarify Goals to be Addressed in the Budget
November 12, 2024	Administrator's Cabinet meeting – review of budget process
December 2024	Budget update to the Board – fiscal climate
December 20, 2024	Preliminary budgets requests due in the Business Office
Jan. 2, 2025 thru Jan. 17, 2025	Superintendent and Business Official meet with individual administrators to review budget needs re: Staffing, Furniture, Equipment & Special Items
February 25, 2025	Administrators Cabinet budget update
February 28, 2025	Board to Receive Draft 2025-2026 Budget
March 1, 2025	Community Budget Presentation (Saturday)
April 4, 2025	1st Advertisement
April 10, 2025	Board Adopts Final Budget for the Vote
April 19, 2025	2 nd Advertisement
April 21, 2025	3rd Advertisement – Petitions for Board of Ed candidates are due
April 22, 2025	Proposed budget available to the public
May 8, 2025	Public Hearing on the Budget
May 9, 2025	Mail School Budget Notice in the Budget Newsletter
May 13, 2025	4 th Advertisement
May 20, 2025	Board Elections and Budget Vote

- Budget Notification requirements - 4 times within the 7 weeks preceding the date of the vote.
- First legal notice must be at least 45 days before the annual meeting.
- Budget hearing requirement - Between 7 and 14 days before the vote.