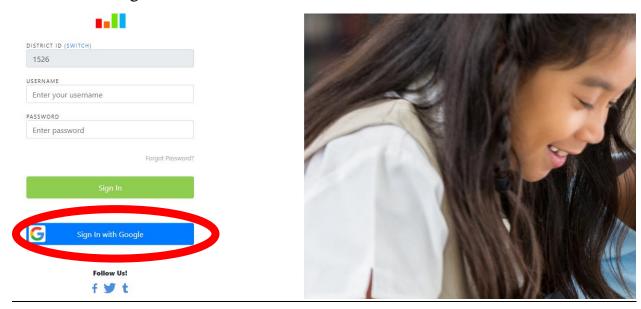
## How to Attach an MTSS Problem Solving Team Referral Form to a Student in eduCLIMBER

1. Login into eduClimber on the MyApps page of the District Website. Sign-in with Google



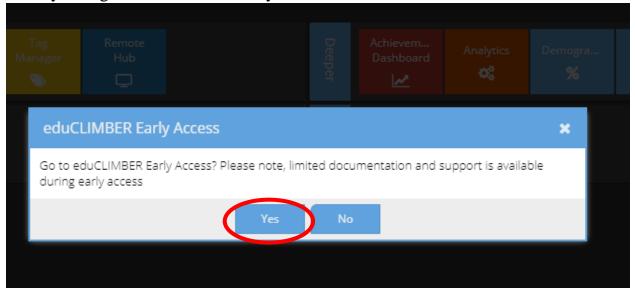
2. Click on the pancake in the top right corner.



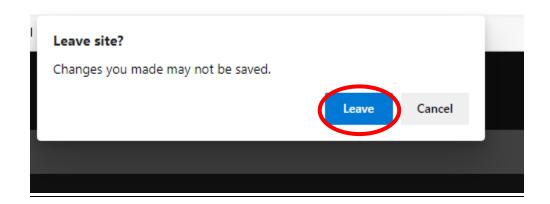
3. Click on eduClimber Early Access



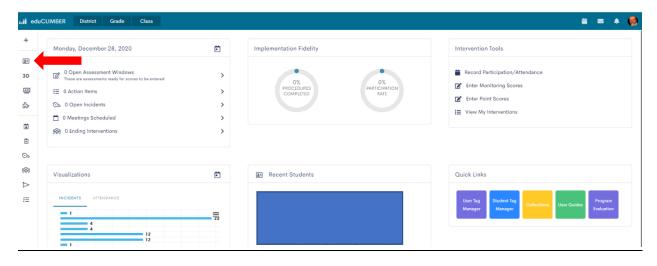
4. Click yes to go to eduClimber Early Access



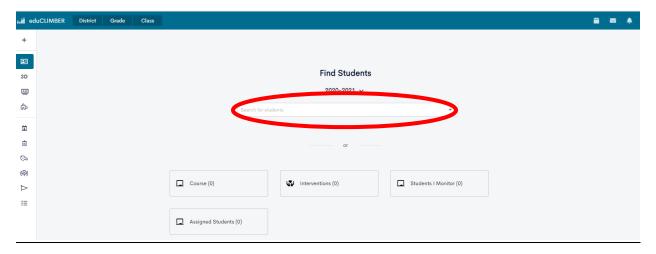
## 5. Click Leave



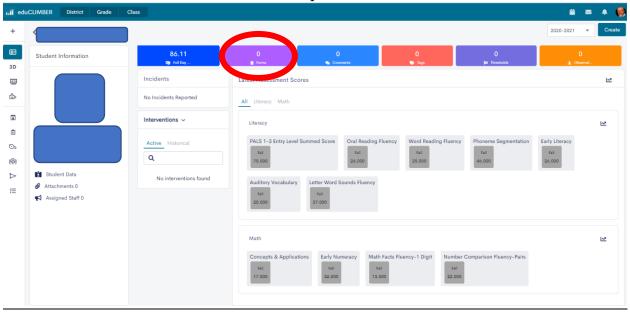
## 6. Click Student Profile Icon



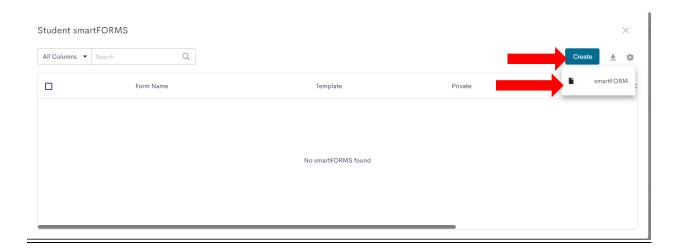
7. Search for the student associated with the Problem-Solving Meeting by typing their last name



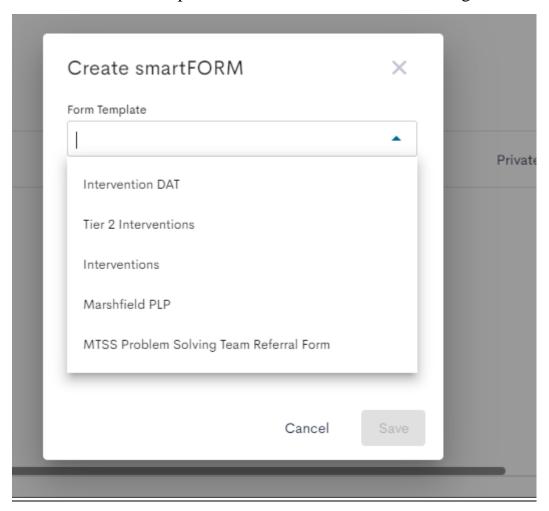
8. Once that Student's Information comes up, Click on Forms



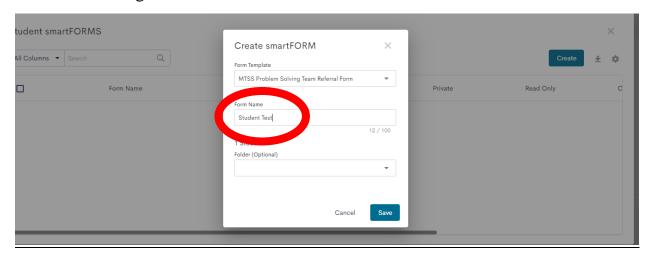
9. Click on Create then Click on smartForm



10. In form template, Click on MTSS Problem Solving Team Referral Form



11. Give the Form a Name... I suggest student last name and Problem-Solving Referral Form



12. Double click on the form to begin populating. Information automatically saves.