

## MINUTES

### **REGULAR BOARD MEETING KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL AUDITORIUM MAY 16, 2023 - 7:00 P.M.**

**CALL TO ORDER** Matthew Kitchen, President, called the Regular Meeting to order at 7:06 p.m.

**MEMBERS PRESENT** Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski

**MEMBERS ABSENT** Brooke Clayton

**OTHERS PRESENT** Kathleen O'Hare, Superintendent, Michael Sette, Asst. to the Business Administrator/Board Secretary, John O Bennett, Attorney, and District Administration.

**PLEDGE OF ALLEGIANCE** - Mr. Kitchen led the Pledge of Allegiance and pointed out the emergency exits

**STUDENT REPRESENTATIVE REPORTS** - Joanna Blozen and Nick Amey gave reports on both the Caruso and Bolger Schools.

**PRESENTATIONS/CORRESPONDENCES:** JCCS & JRB Student Writers Recognition  
JCCS Student Math Competition Winners  
Awards were given and students were recognized for their achievements.

Mr. LaRocca presented Alyssa Drewes with the Educational Services Professional of the Year Award.

Christopher Hoff mentioned how well flag football was going and how the football field is in great shape.

**COMMITTEE REPORTS** - Mr. Cook said the Financial Committee met with no questions and he spoke about topics talked about at the recent Delegate Assembly

**COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS** - NONE

**APPROVAL OF MINUTES**

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	April 25, 2023
EXECUTIVE SESSION	
SPECIAL MEETING	

APPROVAL OF MINUTES	
<b>MOVED BY</b>	Judy Ferraro
<b>SECONDED BY</b>	Michael Mankowski
<b>AYE</b>	Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
<b>NAY</b>	
<b>ABSTAIN</b>	Kenneth Cook

The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:**

**1. LONG TERM SUBSTITUTE TEACHER-2022-2023-DISTRICT**

Rand, Robert	Long Term Sub	5/1/23-6/23/23	\$125.00 per day-60 days
(T. Alvarez)	Elem. Ed.		\$200.00 per day-61+days
Account # 15-120-100-101-20			

**2. RE-EMPLOYMENT OF PERSONNEL-ADMINISTRATOR- 2023-2024-DISTRICT**

Approve the re-employment of the following individuals for the 2023-2024 school year, at the salaries indicated:

**Administrator**

<b>Name</b>	<b>Salary</b>
Bird, John	\$114,800.00
Brophy, Sean	\$151,950.00
Formica, Christine	\$167,607.00
Hazeldine, Anne	\$160,358.00
Henry, Sean	\$103,000.00
LaRocca, Joseph	\$148,364.00
Lillis, Ryan	\$116,081.00
McMahon, Elyse	\$146,363.00
Smith, Tara	\$118,708.00

**3. LEAVE OF ABSENCE-MEDICAL**

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
Ajello, Alexander	04/24/2023	05/02/2023
Alvarez, Tracey	04/24/2023	07/05/2023
Ince, Justine	04/24/2023	05/01/2023

**4. LEAVE OF ABSENCE-MEDICAL-REVISION**

Approve/ratify the following individual be granted a revision to her Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
Davis, Courtney	04/17/2023	04/24/2023

**5. LEAVE OF ABSENCE-MATERNITY/CHILDCARE**

Approve the following individual be granted a Maternity/Child Care Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
Young, Karen	06/09/2023	09/01/2023

**6. LEAVE OF ABSENCE-MATERNITY/CHILDCARE-REVISION**

Approve/ratify the following individual be granted a revision to her Maternity/Childcare Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
McGuire, Gina-Marie	01/10/2023	05/17/2023

**7. STUDENT OBSERVATION-2022-2023-DISTRICT**

Approve the following student be permitted to complete her student teaching:  
Grand Canyon University

<u>Student</u>	<u>Teacher</u>	<u>School</u>	<u>Semester</u>
Valente, Vianna	Pearce, Karen	JCCS	Spring 2023 *12 Hours

\*Hours to be completed during lunch and after school.

**8. ADVISOR POSITIONS-2023-2024-JRBMS\***

Approve the following individuals for the following positions and salaries as indicated for the 2023-2024 school year:

<u>NAME</u>	<u>POSITION*</u>	<u>SALARY</u>
Buresh, Paul	Drama	\$4,407.00
DeFilippo, Geraldine	(2) Central Detention**	*See below
Domis, Rebecca	6-8 Yearbook Advisor	\$4,407.00
Kukulski, Tara	6-8 Student Council	\$4,407.00
Kmak, Brian	Weight Room Monitor	\$3,113.00
Lavary, Gabielle	JNHS Advisor	\$3,303.00
Simek, Roslyn	8th Grade Advisor	\$4,851.00
Zifchak-Bufano, Elena	(2) Central Detention**	*See below

Account # 15-402-100-100-60

\*(Employer specifically reserves managerial prerogative to remove as a reduction in force if the position is not justified).

\*\* Flex time for (2) Central Detention teachers from 7:15am-2:15pm to cover Central Detention, to be paid as needed from 2:15-3:15 at a rate of \$41.00 per hour

**9. COACH/ADVISOR POSITIONS-2023-2024-KHS**

Approve the following individuals for the following positions and salaries as indicated for the 2023-2024 school year:

<u>NAME</u>	<u>POSITION *</u>	<u>SALARY</u>
Buresh, Paul	Drama Club Advisor (school play)	\$3,700.00
Fornash, Brianna	Freshman Class Advisor	\$4,020.00
Foulks, Dean	9-12 AVA Advisor	\$3,195.00
Garripoli, Patricia	World Culture Club Advisor	\$3,294.00
Hudson, Kelli	Flag Football Coach	\$1,500.00
Kmak, Nicole	National Honor Society Advisor	\$3,818.00
Leak, Lisa	Junior Class Advisor	\$4,227.00
Leak, Lisa	Key Club Advisor	\$4,354.00
Lopez, Deanna	Yearbook Advisor (financial)	\$4,840.00
Lopez, Deanna	Yearbook Advisor (production)	\$5,755.00
Mira, Danielle	National Art Society Advisor	\$3,739.00
Mira, Danielle	Dramatics Club Advisor (school play)	\$5,365.00
Muniz, Shondell	Senior Class Advisor	\$5,145.00
Novembre, Timothy	Musical Advisor (school play)	\$5,365.00
Reid, James	Flag Football Coach	\$1,500.00

\*Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

Account # 15-402-100-100-40

**10. BEFORE SCHOOL BREAKFAST CAFETERIA TEACHERS\***

Approve the following individuals for the position as indicated:

Rosenberg, Michael  
Shoiab, Silvia

7:20 a.m. to 7:30 a.m., then resume normal teaching day until 2:20 p.m.

\*At no cost to the district

**11. SUPERVISOR OF ATHLETICS-HIGH SCHOOL-2023-2024-DISTRICT**

Ferraro, James	Supervisor of Athletics	\$30,000.00	KHS
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Account # 15-402-100-100-40

12. **KEANSBURG SUMMER PROGRAM-KHS**

Approve the following individuals to work the Keansburg High School Summer Program from July 5, 2023 to August 7, 2023 at a salary of \$41.00 per hour.

Alexopoulos, Marissa 144 hours, not to exceed \$5,904.00

Rosamilia, Marc 144 hours, not to exceed \$5,904.00

ESSER II Account # 20-483-100-101-40

13. **KEANSBURG SUMMER PROGRAM-JCCS-JRBMS**

Approve the following individuals to work in the Keansburg Summer Program from July 5, 2023 to August 4, 2023 at a salary of \$41.00 per hour. Staff will be responsible for planning and organizing educational, enrichment and/or recreational activities at Caruso Elementary School and Bolger Middle School.

Baranowski, Lauren 123.5 hours, not to exceed \$5,063.50

Catena, Norma Jean 57 hours not to exceed \$2,337.00

Frye, Kathleen 123.5 hours, not to exceed \$5,063.50

Rand, Robert 57 hours not to exceed \$2,337.00

Ruhnke, Tina Marie 123.5 hours, not to exceed \$5,063.50

Sypniewski, Melissa 123.5 hours, not to exceed \$5,063.50

KAP Account # 20-096-100-100-60

ESSER II Accounts # 20-483-100-101-20

20-483-100-101-30

14. **KEANSBURG EXTENDED SCHOOL YEAR**

Approve the following individuals to work in the Keansburg Extended School Year Program from July 5, 2023 to August 15, 2023 at a salary of \$41.00 per hour for teachers and \$20.00 per hour for paraprofessionals. Staff will be responsible for planning, organizing and implementing educational activities according to students' IEPs at Caruso Elementary School (Pre-K & Caruso Students) and Bolger Middle School.

Crawford, Jill (Teacher) 120 hours, not to exceed \$4,920.00

Haughian, Jeannette (Paraprofessional) 120 hours, not to exceed \$2,400

Khalid, Tayyaba (Paraprofessional) 120 hours, not to exceed \$2,400

Rand, Robert (Teacher) 120 hours, not to exceed \$4,920.00

ESY Accounts # 11-422-100-101-80 (Teachers) 11-422-100-106-80 (Paraprofessionals)

**DISCUSSION**

<b>APPROVAL OF PERSONNEL</b>	
Moved By:	Kenneth Cook
Seconded By:	Kim Kelaher-Moran
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	Michael Mankowski on #2 only and Judy Ferraro on #11 only

**POLICY/REGULATION:**

**15. POLICY-2nd READING-ALERT 230**

- 0144 Board Member Orientation and Training (Revised)
- 2520 Instructional Supplies (M) (Revised)
- 3217 Use of Corporal Punishment (Revised)
- 4217 Use of Corporal Punishment (New)
- 5305 Health Services Personnel (M) (Revised)
- 5308 Student Health Records (M) (Revised)
- 5310 Health Services (M) (Revised)
- 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- 6115.04 Federal Funds-Duplication of Benefits (M) (NEW)
- 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- 7440 School District Security (M) (Revised)
- 9100 Public Relations (ABOLISHED)
- 9140 Citizens Advisory Committees (Revised)

<b>APPROVAL OF POLICY AND REGULATION</b>	
Moved By:	Patricia Frizell
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

**GENERAL**

**16. DISTRICT H-I-B. REPORT-2022-2023**

Approve the monthly District H-I-B- Report for the month of April, 2023

Ref. Exhibit # 1

**17. IN-STATE CLASS TRIPS-2022-2023-DISTRICT**

Approve the 2022-2023 In-State Class Trip Locations as submitted:

Ref. Exhibit # 2

**18. DISPOSAL OF USED/OUTDATED/BROKEN BOOKS/FURNITURE/EQUIPMENT-JRB**

Approve the disposal of 12 Model TI 108 Solar Powered 4 function calculators from Joseph R. Bolger Middle School.

<b>APPROVAL OF GENERAL</b>	
Moved By:	Kenneth Cook
Seconded By:	Judy Ferraro
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

## DISCUSSION

## ADDENDUM:

A1. **RE-EMPLOYMENT OF PERSONNEL-NON PROFESSIONAL-2023-2024-DISTRICT**

Approve the re-employment of the following individuals for the 2023-2024 school year, at the salaries indicated:

**Non-Professional**

Name	Salary	Guide	Step	Miscellaneous
Ambrus, Steven	\$106,368.00	Teacher / Tech	16	12 Month
Anderson, James	\$41,105.00	-	-	
Anderson, Tammy	\$44,006.00	Secretary	10	
Breheny, Jaime	\$41,105.00	-	-	
Breheny, Michael	\$75,948.00	Teacher / Tech	6	12 Month
Cooney, Maryann	\$51,556.00	Secretary	17	Includes \$200.00 Longevity
Ducsai, Janis	\$48,606.00	Secretary	16	
Engelmann-Lynch, Melissa	\$51,856.00	Secretary	17	Includes \$500.00 Longevity
Enright, Eileen	\$51,556.00	Secretary	17	Includes \$200.00 Longevity
Faldetta, Patricia	\$76,842.00	-	-	Includes \$500.00 Longevity
Fornash, Brianna	\$45,171.00	-	-	
Furnback, John	\$100,000.00	-	-	
Helmets, Jonathan	\$95,000.00	-	-	
Hoff, George	\$92,193.00	-	-	
Holly, Dorothy	\$51,556.00	Secretary	17	Includes \$200.00 Longevity

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Kostenblatt-Valdez, Jessica	\$77,498.00	-	-	
La Foe, Margaret Ann	\$76,538.00	-	-	Includes \$200.00 Longevity
Manoes, John	\$41,897.00	Computer Tech	2	12 Month
Manzella, Cheryl	\$51,856.00	Secretary	17	Includes \$500.00 Longevity
Nelson, Diane	\$62,500.00	-	-	Includes \$500.00 Longevity
O'Hare, Maureen	\$51,856.00	Secretary	17	Includes \$500.00 Longevity
Oliva, Kathryn	\$41,105.00	-	-	
Pedone, William	\$41,105.00	-	-	
Piccione, Nicole	\$57,264.00	-	-	
Pigott, Michael	\$58,064.00	-	-	
Puglisi, Jaclyn	\$89,999.00	-	-	
Ruban, Donna	\$41,105.00	-	-	
Ryan, Lori	\$51,856.00	Secretary	17	Includes \$500.00 Longevity
Sette, Michael	\$80,769.00	-	-	
White, Bernadette	\$68,230.00	-	-	Includes \$500.00 Longevity / Retirement 10/1/23

**A2. SPRING POSITION-JRB - REVISED**

Approve the following individual for a Spring position for the 2022-2023 school year at the Joseph R. Bolger Middle School. To be paid at \$41.00 per hour not to exceed \$4,000.00.

<b><u>NAME</u></b>	<b><u>POSITION*</u></b>
Kmak, Brian	Weight Room Monitor

\*Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified or not grant funded.

Account # 20-235-200-101-30

**A3. JOB DESCRIPTION-DISTRICT**

Approve the following job descriptions, as submitted:  
Confidential Secretary to School Business Administrator / Board Secretary  
Dean of Culture and Climate  
Maintenance

Ref. Exhibit # 3

**A4. QSAC WAIVER - REVISED**

Approve the revised submission of the QSAC Waiver as submitted.

Ref. Exhibit # 4

<b>APPROVAL OF SUPERINTENDENT'S ADDENDUM</b>	
Moved By:	Kenneth Cook
Seconded By:	Judy Ferraro
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	Mr. Hoff on item A-1, (14th name from the top only) and Judy Ferraro on item A-1, 4th and 5th names from the top

**SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

The Superintendent of Schools recommends positive action on the following items:

**1. RECEIPT AND ACCEPTANCE OF MARCH BOARD SECRETARY'S REPORT**

Recommend the receipt of the Board Secretary Financial Reports as of March 31, 2023 be accepted as filed, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of March 31, 2023 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

**2. APPROVE APPROPRIATION TRANSFERS**

Recommend that the Board of Education approve the following Transfers, as per attachment.

**3. APPROVE BILLS**

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,486,954.61

**4. APPROVE PAYROLLS**

Recommend that the Board of Education approve the salary checks issued for the following payrolls totaling \$1,790,224.99

April 6, 2023- \$885,205.87  
 April 28, 2023- \$905,019.12

**5. 2022-2023 OUT OF DISTRICT TUITION**

Recommend the Board approve the following students to attend the placement indicated for the 2022-2023 school year.

Student I.D.	Class	Placement	Start Date	Public/ Private	Tuition
4264288736	MD	Coastal Learning Ctr.	5/3/23	Private	\$343.53 per diem

Account # 11-000-100-566-80

**6. 2022-2023 HOME INSTRUCTION**

Recommend the Board of Education approve the following student to receive Home Instruction for the 2022-2023 school year:

Student I.D.	H.I. #	Tutor	Start Date	End Date	Hours
9379811831	23	Learnwell	4-17-23	4-19-23	10 hours per week
1201165220	24	MOESC	4-24-23	6-23-23	10 hours per week
1090532155	25	D. Patterson	4-27-23	5-3-23	6 hours total
8624904174	26	Dist. App. Staff	4-18-23	6-13-23	5 hours per week
5420836710	27	Dist. App. Staff	4-27-23	5-25-23	5 hours per week
2707883951	28	Dist. App. Staff	5-1-23	5-12-23	10 hours total

Account # 11-150-100-101-80

Account # 11-150-100-320-80

**7. HOMELESS TUITION 2022-2023**

Recommend the Board of Education approve the following student to attend the placement indicated for the 2022-2023 school year:

Student I.D.	Class.	Placement	Start Date	Public/ Private	Tuition
5628105439	Reg.	Neptune Township	10-18-22	Public	\$13,005.00

Account # 11-000-100-561-80

**8. ACCEPTANCE OF STUDENT FROM MIDDLETOWN SHARED SERVICE AGREEMENT**

As per recommendation of Superintendent student #5236741518 will attend the Beacon Program for the remainder of the 2022-2023 school year as per Middletown Shared Service Agreement.

9. **APPROVAL OF DENTAL RATES FOR THE 2023-2024 SCHOOL YEAR**

Recommend that the Keansburg Board of Education approve the monthly dental insurance rates as listed for the 2023-2024 school year:

<b>DELTA DENTAL - 01</b> <b>7/1/2023 - 6/30/2024</b>	
Coverage Status	Renewal Rates
One Party	\$50.41
Two Party	\$101.14
Three Party	\$166.17

<b>DELTA DENTAL - 02</b> <b>7/1/2023 - 6/30/2024</b>	
Coverage Status	Renewal Rates
One Party	\$59.98
Two Party	\$120.36
Three Party	\$197.74

10. **APPROVAL OF VISION RATES FOR THE 2023-2024 SCHOOL YEAR**

Recommend that the Keansburg Board of Education approve the monthly vision insurance rates as listed for the 2023-2024 school year:

<b>NVA VISION</b> <b>7/1/2023 - 6/30/2024</b>	
Coverage Status	Renewal Rates
Single	\$4.70
Family	\$12.83

11. **HEALTH INSURANCE CONSULTANT 7/1/2023 - 6/30/2024**

Recommend that the Board of Education approve an agreement not to exceed \$40,000 with Brown & Brown Benefit Advisors Inc. as consultants for Health, Dental and Vision.

12. **2023-2024 KEA SIDEBAR-TRANSFER OF FUNDS ADVISOR/ACTIVITIES-JRB**

Recommend the Board of Education approve the attached transfer of funds for advisors/activities for Joseph R. Bolger sidebar.

13. **2023-2024 APPOINTMENT PUBLIC SCHOOL ACCOUNTANT/AUDITOR**

Recommend that the Board of Education, pursuant to NJSA 18A-18A-5(a)(1), approve the firm of Holman, Frenia, & Allison, PC be awarded a professional services Contract to provide audit services to the Keansburg Board of Education for the 2023-2024 School Year.

Furthermore, total compensation for this Contract shall not exceed \$54,000 for the 2023-2024 Annual School Audit (CAFR) and \$11,000 for the October 15, 2023 Application for State School Aid (ASSA) pursuant to NJSA.18A:23-1 et seq. totaling \$65,000.00.

14. **2023-2024 APPROVAL OF SHARED SERVICE AGREEMENT FOR THE SERVICES OF MASTER TEACHER**

Approve the Shared Services Contract Agreement with Union Beach for Preschool Master Teacher.

15. **2023-2024 ATTENDANCE AT NJSBA WORKSHOP**

Recommend the Board approve attendance of the following Board members and administrators at the New Jersey School Boards Association Workshop on Monday, October 23, 2023 through Thursday, October 26, 2023 in Atlantic City at the cost of \$97 per night lodging plus Resort fee (\$14.00), mileage at \$0.47 per mile plus tolls and parking, and meals at the GSA rate of \$59 per person, per full day, not to exceed total costs of \$600 per person, and an early group registration fee (by July 1) of \$2,100.

**Board of Education Members**

Kenneth Cook	Christopher Hoff
Brooke Clayton	Matthew Kitchen
Judy Ferraro	Michael Mankowski
Patricia Frizell	Gregory Siciliano
Kim Kelaher-Moran	

**Administrators**

Kathleen O'Hare, Superintendent  
Christine Formica, Director of Curriculum & Instruction  
Michael Sette, Asst. to the BA/Board Secretary

**Facilities** John Furnback NJSBA Conference Only

**16. 2023-2024 APPROVAL OF INTERLOCAL SHARED SERVICES AGREEMENT WITH THE BOROUGH OF KEANSBURG**

Recommend that the Board of Education approve the Interlocal Shared Services Agreement with the Borough of Keansburg for the 2023-2024 school year.

**17. 2023- 2024 APPROVAL OF INTERLOCAL AGREEMENT WITH THE BOROUGH OF KEANSBURG – TENNIS COURTS**

Recommend that the Board of Education approve the Interlocal Agreement with the Borough of Keansburg as appended to and made a part of the minutes.

**18. APPROVE 2023 - 2024 NURSING SERVICES**

Recommend the Board of Education approve the following student to receive one-on-one nursing services for the 2023-2024 school year:

Student I.D.	Start Date	Cost	Consultant
1591588741	7-1-23	\$55.00 per hour LPN \$65.00 per hour RN	Preferred Home Health Care & Nursing Services

Account # 11-000-213-300-80

**19. 2023-2024 VISITING NURSE ASSOCIATION**

Recommend the Board of Education approve the nursing contract with the Visiting Nurse Association of Central New Jersey from September 1, 2023 to June 30, 2024 to provide nursing care to students at a rate of \$80.00 per hour as indicated not to exceed amount indicated:

School	Hours per week	Not to Exceed
Pre School	3	\$8,874.00
Joseph C Caruso	10	\$21,427.00
Joseph R Bolger	5.5	\$13,312.00

Account # 11-000-213-300-80

Keansburg High School	7	\$9,750.00
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Account # 20-433-200-320-40

**20. SHARED SERVICES CONTRACT-2023-2024-DISTRICT**

Approve the Shared Services Contract Agreement with Matawan-Aberdeen Regional School District.

**21. RECEIPT OF PROPOSALS AND AWARD OF CONTRACT FOR SPEECH LANGUAGE PATHOLOGY, RFP 01-24 FOR THE 2023- 2024 SCHOOL YEAR**

WHEREAS, the Keansburg School District Board of Education (the “Board”) prepared a Request for Proposal for Speech Language Pathology for the 2023-2024 school year (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on May 9, 2023 the following proposal were received and publicly read:

VENDORS
United Therapy
Oxford
Advanced Education
Sunbelt
Jump Ahead
InHealth Staffing

WHEREAS, the respondents’ proposals were reviewed and evaluated by an Evaluation Committee using the following criteria:

EVALUATION CRITERION	WEIGHING FACTOR PERCENTAGE
Technical	20%
Managerial	40%
Cost	40%
<b>Weighing Total</b>	100%

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the following as stated below. The following met all the requirements of the RFP and provided all of the necessary documents. The term of the contract will be from July 1, 2023 through June 30, 2024.

VENDOR	TOTAL FACTOR SCORE
Oxford	69.76%

**22. RECEIPT OF PROPOSALS AND AWARD OF CONTRACT FOR APPLIED BEHAVIORAL ANALYSIS AND BEHAVIORAL CONSULTANT SERVICES, RFP 02-24 FOR THE 2023- 2024 SCHOOL YEAR**

WHEREAS, the Keansburg School District Board of Education (the “Board”) prepared a Request for Proposal for Applied Behavioral Analysis and Behavioral Consultant Services, or the 2023-2024 school year (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on May 9, 2023 the following proposal were received and publicly read;

VENDOR NAME
Positive Behavior Supports
United Therapy
Behavior Interventions
Oxford
Progressive Therapy
Children's Therapy
Brett DiNovi

WHEREAS, the respondents’ proposals were reviewed and evaluated by an Evaluation Committee using the following criteria:

EVALUATION CRITERION	WEIGHING FACTOR PERCENTAGE
Technical	20%
Managerial	40%
Cost	40%
<b>Weighing Total</b>	100%

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the following as stated below. The following met all the requirements of the RFP and provided all of the necessary documents. The term of the contract will be from July 1, 2023 through June 30, 2024.

VENDOR	TOTAL FACTOR SCORE
Positive Behavior Supports	65.74%

**23. RECEIPT OF PROPOSALS AND AWARD OF CONTRACT FOR OCCUPATIONAL THERAPY, RFP 03-24 FOR THE 2023- 2024 SCHOOL YEAR**

WHEREAS, the Keansburg School District Board of Education (the “Board”) prepared a Request for Proposal for Occupational Therapy for the 2023-2024 school year (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on May 9, 2023 the following proposal were received and publicly read:

VENDOR NAME
Sunbelt
Advance Education
Oxford
United Therapy
Jump Ahead
InHealth Staffing
Allcare

WHEREAS, the respondents’ proposals were reviewed and evaluated by an Evaluation Committee using the following criteria:

EVALUATION CRITERION	WEIGHING FACTOR PERCENTAGE
Technical	20%
Managerial	40%
Cost	40%
<b>Weighing Total</b>	100%

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the following as stated below. The following met all the requirements of the RFP and provided all of the necessary documents. The term of the contract will be from July 1, 2023 through June 30, 2024.

VENDOR	TOTAL FACTOR SCORE
Allcare	74.52%

**24. RECEIPT OF PROPOSALS AND AWARD OF CONTRACT FOR PHYSICAL THERAPY SERVICES, RFP 04-24 FOR THE 2023- 2024 SCHOOL YEAR**

WHEREAS, the Keansburg School District Board of Education (the “Board”) prepared a Request for Proposal for Physical Therapy for the 2023-2024 school year (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on May 9, 2023 the following proposal were received and publicly read:

VENDOR NAME
Oxford
Sunbelt
United Therapy
InHealth Staffing
Jump Ahead
Allcare

WHEREAS, the respondents’ proposals were reviewed and evaluated by an Evaluation Committee using the following criteria:

EVALUATION CRITERION	WEIGHING FACTOR PERCENTAGE
Technical	20%
Managerial	40%
Cost	40%
<b>Weighing Total</b>	100%

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the following as stated below. The following met all the requirements of the RFP and provided all of the necessary documents. The term of the contract will be from July 1, 2023 through June 30, 2024.

VENDOR	TOTAL FACTOR SCORE
Allcare	72.12%

**25. RECEIPT OF PROPOSALS AND AWARD OF CONTRACT FOR COMPREHENSIVE IN SCHOOL THERAPEUTIC PROGRAM SERVICES, RFP 05-24 FOR THE 2023- 2024 SCHOOL YEAR**

WHEREAS, the Keansburg School District Board of Education (the “Board”) prepared a Request for Proposal for Comprehensive in School Therapeutic Program Services for the 2023-2024 school year (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on May 9, 2023 the following proposal were received and publicly read:

VENDOR NAME
ESS
Thrive

WHEREAS, the respondents’ proposals were reviewed and evaluated by an Evaluation Committee using the following criteria:

EVALUATION CRITERION	WEIGHING FACTOR PERCENTAGE
Technical	20%
Managerial	40%
Cost	40%
<b>Weighing Total</b>	100%

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the following as stated below. The following met all the requirements of the RFP and provided all of the necessary documents. The term of the contract will be from July 1, 2023 through June 30, 2024.

VENDOR	TOTAL FACTOR SCORE
Effective School Solutions	70.61%

**25A. APPROVAL OF THE 2023-2024 PURCHASING MANUAL**

Recommend the Board of Education approve the 2023-2024 purchasing manual.

**26. APPROVAL OF THE 2023-2024 SOP (STANDARD OPERATING PROCEDURE) MANUAL**

Recommend the Board of Education approve the 2023-2024 Standard Operating Procedure (SOP) manual.

**DISCUSSION**

<b>APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT</b>	
Moved By:	Kenneth Cook
Seconded By:	Gregory Siciliano
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	Judy Ferraro #8 only
Abstain:	Michael Mankowski on #9, #10 and #11 only, Matthew Kitchen on #19 only

Mr. Bennett commented on how well the competitive bids were put together and what a good job was done.

**BOARD SECRETARY ADDENDUM**

The Superintendent of Schools recommends positive action on the following items:

**A1. RENEWAL OF FOOD SERVICE MANAGEMENT COMPANY- WHITSONS**

Recommend the Board award the contract for Food Service Management Company (FSMC) for the District to Whitsons Culinary Group and submit for State approval effective July 1, 2023, through June 30, 2024.

The FSMC shall receive a meal rate of \$2.5631 for breakfast, \$3.7880 for lunch, and \$0.9980 for snacks per reimbursable meal to compensate the FSMC for the costs of management, operations, and administrative tasks. The total estimated cost of the contract for the 2023-2024 school year is \$984,439.61.

The FSMC guarantees that the District's invoiced total per meal charges for the current year shall, at a minimum, equal the District's documented gross receipts for the current year. If the financial return for the District falls short of the amount as mentioned above, the FSMC shall reimburse the District contingent upon agreed-upon conditions and assumptions.

**A2. SUBMISSION OF THE BIPARTISAN SAFER COMMUNITIES ACT-STRONGER CONNECTIONS GRANT**

Approve the Submission of the Bipartisan Safer Communities Act – Stronger Connections Grant up to \$1,379,766. The intent of the Bipartisan Safer Communities Act – Stronger Connections grant program (BSCA-SCG) is to establish safer and healthier learning environments.

**A3. 2022-2023 CONSULTANT**

Approve the following consultant's for the 2022-2023 school year:

Dr. Denise Aloisio

Neurodevelopmental \$550.00 per Evaluation

Account # 11-000-219-320-80

<b>APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY ADDENDUM</b>	
Moved By:	Kenneth Cook
Seconded By:	Patricia Frizell
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

**PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS**

Ms. Chapman questioned the Board about what was being done to prevent harassment and bullying in the schools.

Ms. O'Hare, the Superintendent, responded along with Mr. Bennett, the attorney. They explained the many programs for both students and parents that are offered and they suggested the parent make an appointment to talk to the Superintendent.

Ms. Alt then spoke in support of Ms. Chapman.

Ms. Kelaher-Moran spoke of the large amount of suspensions in the month of April, proving students are being held accountable for their actions.

The Board collectively congratulated the student and teacher award recipients, reminded everyone of the Strategic Planning Meeting on the 23rd, and all the events taking place in the Boro this weekend. They asked parents to please continue to come to the meetings with any concerns.

**OLD/NEW COMMUNICATIONS**

**ADJOURNMENT OF MEETING**

<b>MOTION TO ADJOURN</b>	
Moved By:	Kenneth Cook
Seconded By:	Gregory Siciliano
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

**MAY 16, 2023 MINUTES**

Moved by Kenneth Cook, seconded by Gregory Siciliano and unanimously carried, the meeting adjourned at 7:56pm.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Michael Sette", written over a horizontal line.

Michael Sette  
Board Secretary