## HOW TO MAKE A PAYMENT TO YOUR CHILD'S FOOD SERVICE ACCOUNT USING A CREDIT/DEBIT CARD

Log into Family Access and go to the Food Service page. Select the account you wish to add money to. Click on MAKE A PAYMENT.

SKYWARD	a <mark>mily Access</mark> Student A		Payor	My Account Contact Us E	mail History Exit
Home	Food Service		Applications	Weekly Purchases For: Tu	e Apr 15, 2025 🗔
New Student	Current Account Balance	Today's Lunch Menu	Lunch Calendar		_
Online Enrollment	Student A \$82.81 Lunch Type: NORMAL	No lunch menu details are available for the current date.			
SPASH Annual Online Registration	Food Service Messages/Links Week Total: \$2.90				al: \$2.90
	(STEVENS POINT AREA SENIOR HIGH)			Key Pad Numb	er: 00000
Washington Annual Online	Low balance notifications are sent out as a courtesy to all families for any student who has a balance of \$5.00 and balow. To avoid receiving phone calls and messages, you can keep a balance of \$5.01 are more.			Item Sun Apr 13, 20	Price
Registration				No purchases for this date.	
Calendar	Student A (STEVENS POINT AREA SENIOR HIGH) View Totals Make a Payment			Mon Apr 14, 2025	
Gradebook	Payment Date	Payment	Check #	COOKIE	\$0.50
Attendance	Wed Apr 9, 2025	\$2.00		BREAKFAST	\$0.00
Churd ant lafe	Tue Apr 8, 2025	\$50.00	VIA WEB	LUNCH	\$2.40
Student Into	Mon Feb 24, 2025	\$100.00		To	\$2.40
Food Service	Wed Dec 11, 2024	\$100.00		Tue Apr 15, 201	a \$2.50
Schedule	Tue Oct 15, 2024	\$50.00	VIA WEB	Tue Apr 15, 20	
Discipline	Wed Aug 28, 2024	\$100.00	VIA WEB	To	\$0.00 tal \$0.00

A new window will open. Under the FOOD ACCOUNTS section, click on MAKE ONE TIME PAYMENT beneath the name of the student whose account you wish to pay into.

Stevens Point Area	ict
Skyward	Log Out Of Skyward
ALL	FOOD ACCOUNTS
FOOD	Student A Balance \$82.8
S REQUIRED FEES	MAKE ONE-TIME PAYMENT SIGN IN TO SET UP AUTO REPLENISH
S OPTIONAL FEES	Student B Balance \$50.2
-	Student C Balance \$96.7
	MAKE ONE-TIME PAYMENT SIGN IN TO SET UP AUTO REPLENISH
	Student D Balance \$0.0
	REQUIRED FEES
	You successfully signed in to Skyward. however there are no accounts that have required fees.

A payment window will open. Select one of the preset payment buttons on the right or enter a payment amount in the box. Then click ADD TO CART.



A cart window will open. Select either CONTINUE SHOPPING to add another payment to your cart, or CHECKOUT if you are done adding payments.



Once you are logged in to RevTrak, you will see a billing statement. Review your statement and click the I'M NOT A ROBOT box before clicking PLACE ORDER. Please note that RevTrak adds a \$1.00 service fee each time you make an online payment.





A CHECKOUT window will open. Enter your RevTrak email and password and click LOG IN. If you have never used RevTrak before, you can click on the CREATE NEW ACCOUNT button.

