



COEUR D'ALENE CHARTER ACADEMY, INC. BOARD OF DIRECTORS MEETING MINUTES MARCH 10, 2025

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815						
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM. Board members: <table><tr><td><input type="checkbox"/> Adam Johnson</td><td><input checked="" type="checkbox"/> Dan Redline</td></tr><tr><td><input checked="" type="checkbox"/> Christine Mabile</td><td><input checked="" type="checkbox"/> Cheri Rose-Kociela</td></tr><tr><td><input checked="" type="checkbox"/> Scott MacPhee</td><td><input type="checkbox"/> Britni Turkenburg</td></tr></table> Director Rose-Kociela confirmed a quorum was present. Other attendees: Dan Nicklay, Aaron Lippy, Angela Durick, Laura Beyer, Virginia Hammond, Dr. Bill Proser, Ben Meine, Eddie Bardwell, Ralph Ginorio, Justin Shaw, Christine Smith	<input type="checkbox"/> Adam Johnson	<input checked="" type="checkbox"/> Dan Redline	<input checked="" type="checkbox"/> Christine Mabile	<input checked="" type="checkbox"/> Cheri Rose-Kociela	<input checked="" type="checkbox"/> Scott MacPhee	<input type="checkbox"/> Britni Turkenburg
<input type="checkbox"/> Adam Johnson	<input checked="" type="checkbox"/> Dan Redline						
<input checked="" type="checkbox"/> Christine Mabile	<input checked="" type="checkbox"/> Cheri Rose-Kociela						
<input checked="" type="checkbox"/> Scott MacPhee	<input type="checkbox"/> Britni Turkenburg						
PLEDGE TO THE FLAG	Chairman MacPhee led the pledge of allegiance to the flag.						
ACTION ITEMS	<u>Approval of Agenda</u> Chairman MacPhee called for a motion to approve the amended agenda. <i>Motion: Director Redline moved to approve the amended agenda. Seconded by Director Mabile, the motion carried.</i> <u>Approval of Meeting Minutes</u> Chairman MacPhee called for a motion to approve the meeting minutes from February 10, 2025. <i>Motion: Director Mabile moved to approve the minutes from February 10, 2025. Seconded by Director Rose-Kociela, the motion carried.</i>						
PUBLIC COMMENT	None.						
ASB REPORT	Eddie Bardwell provided the ASB report. There will be a free dress day next Monday due to the successful food drive last fall, and the annual Highlighter Dance is coming in April.						
CPO REPORT	Vice Principal Lippy provided the CPO report. More staff stipends have been paid out, and the CPO has helped to support the National Honor Society and is working on getting new sports gear for students to enjoy at lunch.						
PRINCIPAL'S REPORT	<u>Enrollment Report</u> Mr. Nicklay presented the enrollment report. There are currently 571 students enrolled in grades 6-12, which is a net loss of 4 from last month. <u>Alumni Update</u> Maria Aguiar ('21) will be graduating from MIT with her bachelor's degree the day before her 21 st birthday. She has applied and been accepted to 7 PhD programs across the country.						

**VICE PRINCIPAL'S
REPORT**

Activities & Discipline Report

The spring musical ("Peter and the Starcatcher") will be running this weekend and next. Track and tennis are underway for the spring sports season. Vice Principal Lippy also reviewed the discipline report.

**BUSINESS MANAGER'S
REPORT - A. DURICK**

Mrs. Durick turned the meeting over to Justin Shaw from HMM Engineering, accompanied by Christine Smith, to talk about the proposed design for the tennis courts and upgraded parking lots.

Mr. Shaw's shared plans with the board that include regulation-size tennis courts, and recommends an asphalt surface for the courts.

Mrs. Durick then turned the meeting over to Ralph Ginorio, head of the school's safety committee, to discuss the Ednetics safety and security proposal. Items included on the two proposals include door locks and beacons, and new clocks with software to allow for a swift lockdown or emergency notifications.

***Motion:** Director Redline moved to approve the two Ednetics proposals for a total of \$220,547. Seconded by Director Rose-Kociela, the motion carried.*

Financial Statements

Mrs. Durick reviewed the financials from January and February.

***Motion:** Director Rose-Kociela moved to approve the January 2025 financials. Seconded by Director Redline, the motion carried.*

***Motion:** Director Redline moved to approve the February 2025 financials. Seconded by Director Rose-Kociela, the motion carried.*

ThinkEDU/Chromebooks

Mrs. Durick requested approval for a \$31,000 purchase of Chromebooks.

***Motion:** Director Mabile moved to approve the purchase of Chromebooks at a total of \$31,000. Seconded by Director Rose-Kociela, the motion carried.*

2025-2026 Calendar

***Motion:** Director Mabile moved to approve the 2025-2026 academic calendar. Seconded by Director Rose-Kociela, the motion carried.*

Northwest Dental Benefits Agreement

The Academy would like to offer Northwest Dental Benefits as an additional dental option for employees.

***Motion:** Director Rose-Kociela moved to offer Northwest Dental Benefits as an additional dental insurance option to Charter Academy employees. Seconded by Director Mabile, the motion carried.*

FSA for PPO Employees

The Academy would like to offer an FSA for employees who have chosen the PPO health insurance plan.

***Motion:** Director Mabile moved to approve the FSA option for PPO employees. Seconded by Director Redline, the motion carried.*

BARD Units

Lake City Heating provided a bid to replace the BARD units on the north building modular A10 and A11.

***Motion:** Director Redline moved to accept the bid from Lake City Heating for \$35446 to replace the BARD units on modular A10 and A11. Seconded by Director Rose-Kociela, the motion carried.*

Corner Sign

Silver Creek Signs has submitted a bid to update the sign at the corner of Kathleen & Building Center Drive to match our new logo and fonts.

***Motion:** Director Mabile moved to approve bid from the monument sign from Silver Creek Signs. Seconded by Director Rose-Kociela, the motion carried.*

Picnic Tables

The old wooden picnic tables are falling apart and Ms. Durick would like to order new composite picnic tables that will be durable and lasting.

***Motion:** Director Rose-Kociela moved to approve the proposal for the purchase of new picnic tables. Seconded by Director Mabile, the motion carried.*

Contract to Change Filters

Ms. Durick asked for approval of a contract with Lake City Heating to regularly replace furnace filters.

***Motion:** Director Mabile moved to approve the quote from Lake City Heating for filter replacement. Seconded by Director Rose-Kociela, the motion carried.*

REGULAR COMMITTEE REPORTS

Finance & Long-Range Planning Committee

The committee met on Thursday and discussed the projects voted on tonight and the security upgrades.

Scholarship Committee

No report.

Fundraising Committee

The gala was a great success and raised approximately \$80,000. The paddle raise brought in \$22,800. Bravo to the committee!

EXECUTIVE SESSION

Chairman MacPhee called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

***Motion:** Director Rose-Kociela moved to enter into executive session as authorized by Idaho Code 74-206 sub sections A & B.*

Director Rose-Kociela led a roll call vote:

Chairman MacPhee – yes, Director Redline – yes, Director Rose-Kociela – yes, Director Turkenburg – absent, Director Johnson – absent, Director Mabile – yes, the motion carried.

Entered executive session at 6:07 PM.

***Motion:** Director Rose-Kociela moved to return to open session, seconded by Director Redline, the motion carried.*

Returned to open session at 6:32 PM.

***Motion:** Director Redline moved to accept the personnel changes as presented in executive session. Seconded by Director Mabile, the motion carried.*

UNFINISHED BUSINESS

Charter School-Provided Access to Electronic Information Policy

The school-provided access to electronic information policy was discussed and reviewed during last month's meeting but approval was tabled to this month.

***Motion:** Director Rose-Kociela moved to approve the Charter School-Provided Access to Electronic Information Policy as presented. Seconded by Director Mabile, the motion carried.*

NEW BUSINESS

Revision of Grade Level Caps

Enrollment caps were approved in January, but Principal Nicklay would like to adjust them slightly, raising the 7th grade cap by 5 and lowering the 6th grade cap by 5, maintaining the same total number of enrollment.

***Motion:** Director Mabile moved to approve the revised proposed enrollment caps for 2025-2026. Seconded by Director Redline, the motion carried.*

ADJOURNMENT

Chairman MacPhee called for a motion to adjourn at 6:37 PM.

***Motion:** So moved by Director Redline and seconded by Director Rose-Kociela, the motion carried.*

Cheri Rose-Kociela, Secretary