



**290 GREENWICH AVENUE  
GREENWICH, CT 06830**

**INSTRUCTIONS TO PROPOSERS AND FORM OF PROPOSAL**

**CHARTER BUS SERVICES**

**GREENWICH PUBLIC SCHOOLS  
Purchasing Department  
290 Greenwich Avenue  
Greenwich, Connecticut 06830  
(203) 625-7411**

**EUGENE H. WATTS**  
**Manager of School Procurement**

April 15, 2025

Dear Sir/Madam:

You are invited to submit a proposal for **Charter Bus Services** for the Greenwich Public Schools 2025 -2030 school years. Please note that this is a five-year proposal during which prices must be held firm. The enclosed proposal specification details the requirements we are looking for.

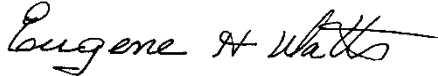
Proposers are urged to read all documents carefully and fill out all information requested. Proposals which are incomplete, obscure, or conditional, and which contain irregularities of any kind, will be subject to rejection for failure to comply strictly with these conditions.

Proposals must be submitted on the schedule form attached hereto. All unit prices and total prices must be filled in. Each proposal must be submitted with one (1) original and six (6) copies. If there is any question about pricing, the original hard copy of the proposal will be the deciding factor. All proposals must be submitted in a clear, concise and legible manner so as to permit proper evaluation of responsive proposals. Faxed proposals will not be accepted, however, hand delivered, mailed or overnight proposals will be accepted Monday through Friday between the hours of 8:30am -12:00pm and 1:00pm - 3:00pm in the Central Receiving Department located in the Arch Street parking lot. The original proposal and copies must be in a sealed envelope plainly marked:

**CHARTER BUS SERVICES PROPOSAL  
OPENING DATE: 5/15/25  
OPENING TIME: 2:00 p.m.  
RFP NUMBER: 2508-25**

The RFP opening will be held in person at 290 Greenwich Avenue, Greenwich, CT on May 15, 2025 at 2:00 p.m. All proposers and other interested people are invited to attend.

Very truly yours,



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Eugene H. Watts

## BACKGROUND

The Town of Greenwich, CT is about 30 miles northeast of New York City and has a population of about 62,000 people. The Greenwich Public Schools enjoy a national reputation for excellence and have strong support from the community. Our fifteen public schools have a current enrollment of 9,000 students and consist of eleven elementary schools (K-5), three middle schools (6-8), and one comprehensive high school (9-12). Our district also offers some pre-K and alternative high school's programs.

## PROPOSAL EVALUATION CRITERIA

The following criteria guidelines will be used in analyzing and evaluating this proposal:

1. Conformance to the requirements of this bid, i.e. conformance to Terms, Conditions and Scope of Work.
2. All buses must have Seat Belts.
3. Cost/service fee (cost must be an all-inclusive total).

## AWARD OF CONTRACT

The contract will be awarded by the Greenwich Public Schools to the qualified company at compensation determined to be fair and reasonable considering budgetary limitations, scope, complexity and the nature of goods and/or services.

## BACKGROUND CHECKS

The Bidder is required to do Employee Background Checks as imposed by Section 2 of Public Act 16-67, which amended Conn. Gen. Stat. 10-222c.

## GENERAL TERMS AND CONDITIONS

Sealed proposals for furnishing Charter Bus Services for Greenwich Public Schools, as specified on the attached proposal specification sheets, will be received at the time and date above. All proposers and other interested persons are invited to be present at the opening of these proposals that will take place at the Greenwich Public Schools.

## QUESTIONS

Questions concerning this proposal will be received by email only directed to: Bid Department, ([bid\\_department@greenwich.k12.ct.us](mailto:bid_department@greenwich.k12.ct.us)). In the "Subject" line you must put Bid #2508-25 Characters Bus. All questions must be received no later than noon on April 24, 2025. All answers will be posted as an addendum on our website ( [www.greenwichschools.org](http://www.greenwichschools.org) ) by noon on May 6, 2025. It is the responsibility of all bidders to verify that they are current with all Addendums prior to bid submission. Failure to comply with these conditions will result in the bidder waiving his right to dispute the proposal specifications and conditions. Questions received verbally will not be answered.

The department will make determination of the acceptability of work. Work shall be completed in a responsive and professional manner and in accordance with the specifications. The Greenwich Public Schools reserves the right to waive any informality in the proposal or reject any or all proposals or to accept any proposal, which appears to be in the best interest of the Board. Any proposal may be withdrawn prior to the opening time and date. Any proposal received after the time and date as specified will not be considered.

If the Greenwich Public Schools deems it necessary, the Greenwich Public Schools may postpone the date for the opening of these proposals by notifying each proposer by telephone, mail or the issuing of an addendum.

The Greenwich Public Schools shall have the right to take such steps as it deems necessary to determine the ability of the proposer to perform the work and the proposer shall furnish the Greenwich Public Schools with information and data for this purpose as the Greenwich Public Schools may request. The right is reserved to reject any proposal where, on investigation, the evidence or information submitted by such proposers does not satisfy the Greenwich Public Schools that the proposer is qualified to carry out properly the terms of the contract.

Consumption or use of alcohol and/or drugs is prohibited on school property. Any individual with alcohol or drugs will be removed from said property. Smoking is prohibited in all school buildings and on school grounds.

### WITHDRAWAL OF PROPOSALS

Once a proposal is submitted and received by the Greenwich Public Schools, the Proposer agrees that he may not and will not withdraw it within ten (10) consecutive calendar days after the actual date of the opening of proposals.

Each proposal must be firm, subject to 30 days acceptance. Proposals submitted on an escalator or similar clause will be disregarded.

The proposal shall be deemed open for acceptance until it is withdrawn in writing as permitted hereunder. Notice of acceptance of a proposal shall not constitute rejection of any other proposal.

The Greenwich Public Schools reserves the right to reject proposals, which in its judgment are incomplete, conditional, obscure or not responsive or which contain additions not called for, erasures not properly initialed, alterations or similar irregularities if deemed in the Greenwich Public School's best interest to do so. The Greenwich Public Schools also reserves the right to reject any proposals not deemed to be in the best interest of the Greenwich Public Schools of Greenwich. The Greenwich Public Schools reserves the right to waive any informality in or, reject any or all proposals, or any part of any proposal.

No award will be made to any Proposer who cannot satisfy the Greenwich Public Schools that he has sufficient ability and experience in this class of work and sufficient capital and plant to enable him to complete the work successfully. The Greenwich Public Schools' decision or judgment on these matters shall be final, conclusive and binding.

The Greenwich Public Schools may make such investigations as it deems necessary, and the Proposer shall furnish to the Greenwich Public Schools, under oath if so required, all such information and data for this purpose as the Greenwich Public Schools may request.

### AWARD OF CONTRACT:

The contract will be awarded by the Greenwich Public Schools to the qualified Company and compensation determined to be fair and reasonable considering budgetary limitations, scope, complexity and the nature of services.

## SCOPE OF WORK:

The proposer will provide Transportation Services for Greenwich Public Schools. A purchase order must be received before a bus is dispatched to any location. Proposals must be submitted on the proposal form provided herewith and accompanied by all of the other documents attached hereto.

The work under this Contract shall consist of everything set forth in the scope of work. It shall be understood that the Contractor shall provide complete, functional equipment and all such work shall be in strict compliance with all municipal, state and federal statutes.

The Contractor shall be paid upon satisfactory completion of the work upon submission of an invoice. Each invoice for payment must be accompanied with a breakdown showing costs for each trip.

The term of this Agreement shall extend from July 1, 20125 through June 30, 2030. Greenwich Public Schools at its discretion may choose to extend the contract for additional option years:

|                             |           |
|-----------------------------|-----------|
| Base Contract Period:       | 2025-2026 |
| 1 <sup>st</sup> Option Year | 2026-2027 |
| 2 <sup>nd</sup> Option Year | 2027-2028 |
| 3 <sup>rd</sup> Option Year | 2028-2029 |
| 4 <sup>th</sup> Option Year | 2029-2030 |

This Agreement shall consist of the following documents: Invitation to Proposers, Instructions to Proposers, Agreement, Specifications, Proposal Sheet, and Certificate of Insurance.

The Contractor shall also carry insurance covering bodily injury and property damage caused by the operation of all motor vehicles owned by the Contractor, or by the use of motor vehicles not owned by the Contractor, while such vehicles are being operated in connection with the prosecution of the work under this Agreement.

The Contractor shall furnish all transportation service with the equipment specified herein and all such service and equipment necessary to perform all transportation of school students as directed by the Greenwich Public Schools of Greenwich. All buses must have seat belts.

The Contractor recognizes that safe, efficient and prompt transportation service is essential and that the Contractor agrees that time is of the essence in its performance hereunder. The Contractor further agrees that where such time schedules have been established by the Greenwich Public Schools, students will be transported in strict compliance with such schedules. It shall be the duty of every bus driver to communicate promptly to the traffic control office by the fastest means available any deviation from established operating procedures of schedules. The Contractor further agrees that in the event any school bus arrives at or departs from any route location more than fifteen (15) minutes later than the scheduled time, or if a student(s) is dropped at an unauthorized stop or if a driver fails to make all authorized stops, the Contractor shall not be entitled to payment for that bus on that day.

The Greenwich Public Schools upon the Contractor's establishing in writing that good cause existed for such deviation may waive loss of payment for deviation from any time schedule. If the number of late buses in any week exceeds ten percent (10%) of the routes, the Contractor shall pay an additional penalty for each late route equal to the cost of a bus on a per diem basis without prejudice to the Greenwich Public Schools or any individual's right to bring claim for additional damages incurred as a result thereof.

If the Contractor fails for any reason to perform any of its obligations under this Agreement, and if such failure to perform is not remedied to the Greenwich Public School's satisfaction within ten (10) days after written notice thereof is sent to the Contractor, the Contractor shall be deemed to be in breach of this

Agreement. Upon any such breach, the Greenwich Public Schools shall have the option of terminating this Agreement by written notice of termination sent to the Contractor, either entirely or in respect to such item or items as may have been materially adversely affected by such failure to perform. In the event of a termination of any item or items, which termination does not materially adversely affect either the performance of the remainder of the Contractor's obligations under the Agreement or the proper performance of the transportation service contemplated by this Agreement, compensation will be adjusted in

accordance with the proposal sheet. No termination of this Agreement, either partial or complete, shall affect or prejudice any other rights or remedies which the Greenwich Public Schools may have pursuant to this Agreement or otherwise. The provisions of this section shall not apply to failure to perform proximately resulting from acts of God such as floods, hurricanes or major disaster declared by the First Selectman of the Greenwich Public Schools. Further, the Contractor agrees to report without undue delay any failure to perform any item or items pursuant to this Agreement and any prospective inability to perform any such item or items to the Greenwich Public Schools by such means as will enable the Greenwich Public Schools and the Contractor to expeditiously correct such failure to perform.

Subject to the terms of this Agreement, Greenwich Public Schools agrees to pay and the Contractor agrees to accept as full consideration for the performance of the Contractor's obligations hereunder the amount set forth in the Contractor's proposal sheet. Payment will be made by the Greenwich Public Schools monthly for such transportation service actually performed and for which the Contractor is entitled to payment herein. The Contractor's acceptance of such monthly payments shall release the Greenwich Public Schools from all claims and liability to the Contractor under this Agreement for the period for which such payment was accepted. No payment made or acceptance of such monthly payments shall release the Greenwich Public Schools from all claims and liability to the Contractor under this Agreement for the period for which such payment was accepted. No payment made or accepted, however, shall operate to release the Contractor, its sureties or insurers from any obligation under this Agreement or any bond or insurance policy required by this Agreement. The acceptance by the Contractor or its successors or assigns of any payment made or final requisition of this Contract, or if any final payment due on termination of this Contract, shall constitute full and complete release of the Greenwich Public Schools from any and all claims, demands and causes of action whatsoever which the Contractor, its successors or assigns have or may have against the Greenwich Public Schools under any provision of this Contract.

In the event that the Greenwich Public Schools fails at any time during the term of this Agreement to appropriate sufficient funds to pay the agreed costs for transportation service strictly in accordance with this Agreement, Greenwich Public Schools may, at its sole discretion, terminate this Agreement with respect to any future performance hereunder for such period for which funds have not been provided, or to reduce proportionately so much of the performance of this Agreement or to terminate so many items to be performed pursuant to this Agreement as may be necessary to provide transportation services for the amount of funds appropriated. If insufficient funds have been appropriated, the Greenwich Public Schools may terminate the entire Agreement so that neither the Greenwich Public Schools nor the Contractor shall have any future liability or obligation with respect to each other or the Agreement.

Before starting, and until final completion and acceptance of the work to be performed under the terms of this Agreement, and the expiration of the guarantee period provided for in this Agreement, the Contractor shall procure and maintain insurance of the types and amounts specified in paragraphs a) through e) inclusive, below, and such other insurance as is specified under the terms of this Agreement. All policies shall name the Greenwich Public Schools of Greenwich as an additional insured.

Consumption or use of alcohol and/or drugs is prohibited on school property. Any individual with alcohol or drugs will be removed from said property. Smoking is prohibited in all school buildings and on school grounds.

The proposer who wins the proposal must agree to Electronic Funds Transfer (EFT) via Automatic Clearing House (ACH).

#### TAX

No amount shall be added for the Connecticut Sales Tax or Federal Tax. The Greenwich Public School system is exempt from the payment of taxes imposed by the Federal Government and/or State of Connecticut. Taxes must not be included in the proposal price.

#### COLLUSION AMONG PROPOSERS

More than one offer from an individual, firm partnership, corporation or association under the same or different name will be rejected. Reasonable grounds for believing that a proposer is interested in more than one proposal for the work contemplated will cause rejection of all proposers in which the proposer is interested. Any or all proposers will be rejected if there is any reason for believing that collusion exists among the proposers.

Participants in such collusion may not be considered in future offers for the same work. Each proposer, by submitting a proposal, certifies that it is not a part to any collusive action.

#### EMPLOYMENT DISCRIMINATION BY CONTRACTOR PROHIBITED

The successful proposer will not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The successful proposer agrees to post in a conspicuous place, available to employees and applicants for employment, notices setting forth the provision of this nondiscrimination clause. The successful Proposer in all solicitation or advertisements for employees, placed by or on behalf of the contractor, will state that such successful Proposer is an Equal Opportunity Employer.

Notices, advertisements, and solicitations placed in accordance with Federal Law, rules or regulation shall, be deemed sufficient for the purpose of meeting the requirements of this section.

## REFERENCES

Please list at least three (3) school districts of similar size to Greenwich Public Schools where you or your company has performed these services.

1. \_\_\_\_\_  
NAME AND ADDRESS

\_\_\_\_\_  
TELEPHONE # FAX # EMAIL

\_\_\_\_\_  
CONTACT PERSON AND TELEPHONE NUMBER

2. \_\_\_\_\_  
NAME AND ADDRESS

\_\_\_\_\_  
TELEPHONE # FAX # EMAIL

\_\_\_\_\_  
CONTACT PERSON AND TELEPHONE NUMBER

3. \_\_\_\_\_  
NAME AND ADDRESS

\_\_\_\_\_  
TELEPHONE # FAX # EMAIL

\_\_\_\_\_  
CONTACT PERSON AND TELEPHONE NUMBER

## INSURANCE PROCEDURE

**PLEASE NOTE: THIS PAGE MUST BE RETURNED WITH YOUR BID/PROPOSAL. FAILURE TO DO SO MAY RESULT IN YOUR BID/PROPOSAL BEING REJECTED.**

Please take the insurance requirements of the Contract to your agent/broker immediately upon receipt of the bid documents to determine your existing coverage and any costs for new or additional coverage required for the work noted in this Request for Bid/Proposal. Any bids/proposals with deficient insurance requirements will be rejected. The firm who is awarded the Bid/Proposal must return the contract, agent/broker and insurance form within two (2) weeks from the date on the award letter.

PLEASE CHECK THE APPROPRIATE BOX

Yes \_\_\_\_\_

No \_\_\_\_\_

1) General Aggregate (per occurrence) \$5,000,0000

\_\_\_\_\_

\_\_\_\_\_

2) General Liability \$5,000,000.00

\_\_\_\_\_

\_\_\_\_\_

3) Automobile Liability \$5,000,000.00

\_\_\_\_\_

\_\_\_\_\_

4) Excess Liability \$5,000,000.00

\_\_\_\_\_

\_\_\_\_\_

5) Worker's Compensation and Employer's Liability

\_\_\_\_\_

\_\_\_\_\_

6) Ability to Return Contract and Insurance Documents Within Two (2) Weeks

\_\_\_\_\_

\_\_\_\_\_

7) Able to Provide the Town with Thirty (30) Days Prior Written Notice of Cancellation

\_\_\_\_\_

\_\_\_\_\_

### STATEMENT OF VENDOR:

I have read the insurance requirements for this work and have taken the documentation to my insurance agent/broker. The bid/proposal cost reflects any additional costs relating to insurance requirements for this work.

---

Signature

Date

### Insurance Requirement Sheet

**Insurance Requirements:** Before starting and until final completion and acceptance of the work called for in the Contract and expiration of the guarantee period provided for in the Contract, the Contractor and its subcontractors, if any, shall procure and maintain insurance of the types and amounts checked in paragraphs A through F below for all Contract operations.

- ☒ A. General Liability, with minimum coverages for combined bodily injury and property damage liability of \$5,000,000 general aggregate, \$5,000,000 per occurrence including:
- ☒ 1. Commercial General Liability.
  - ☒ 2. Town as additional insured.
  - ☐ 3. Owners and Contractors Protective Liability (separate policy in the name of the Town).
- ☒ B. Comprehensive Automobile Liability, with minimum coverages of \$5,000,000 combined single limit for bodily injury and property damage, including, where applicable, coverage for any vehicle, all owned vehicles, scheduled vehicles, hired vehicles, non-owned vehicles and garage liability.
- ☒ C. Excess Liability, with minimum coverage of \$5,000,000 in umbrella form, or such other form as approved by Town Department Head and Risk Management Director.
- ☒ D. Workers' Compensation and Employer's Liability, with minimum coverages as provided by Connecticut State Statutes.
- ☐ E. Professional Liability (for design and other professionals for Errors and Omissions), with minimum coverage of \$1,000,000. If the policy is on a claims-made basis, coverage shall be continually renewed or extended for three (3) years after work is completed under the Contract.
- ☐ F. Other (Builder's Risk, etc.): \_\_\_\_\_.
- ☒ G. CERTIFICATE HOLDER: Town of Greenwich and Greenwich Public Schools. (Also fill in on ACORD Certificate of Insurance)  
101 Field Point Road, Greenwich, CT 06830.

The **Acord certificate of insurance form** must be executed by your insurance agent/broker and returned to this office. The most current Acord form should be used for insurance documentation purposes. Company name and address must conform on all documents including insurance documentation. It is required that the agent/broker note the individual insurance companies providing coverage, rather than the insurance group, on the Acord form. The Contract number (provided to the awarded Contractor), project name and a brief description must be inserted in the "Description of Operations" field. It must be confirmed on the Acord Form that the Town of Greenwich and Greenwich Public Schools are endorsed as an additional insured by having the appropriate box checked off and stating such in the "Description of Operations" field. **A letter from the awarded vendor's agent/broker certifying that the Town of Greenwich and Greenwich Public Schools have been endorsed onto the general liability policy as an additional insured is also mandatory.** This letter **must follow exactly the format provided by the Purchasing Department.** If the insurance coverage required is provided on more than one Acord certificate of insurance, then additional agent/broker letters are also required. Contract development will begin upon receipt of complete, correct insurance documentation.

The Contractor shall be responsible for maintaining the above insurance coverages in force to secure all of the Contractor's obligations under the Contract with an insurance company or companies with an AM Best Rating of A:VII or better, licensed to write such insurance in Connecticut and acceptable to the Risk Manager, Town of Greenwich. For excess liability only, non-admitted insurers are acceptable, provided they are permitted to do business through Connecticut excess line brokers per listing on the current list of Licensed Insurance Companies, Approved Reinsurers, Surplus Lines Insurers and Risk Retention Groups issued by the State of Connecticut Insurance Department.

**(SAMPLE ENDORSEMENT LETTER)**

**AGENT/BROKER  
(LETTERHEAD)**

(Date)

Eugene H. Watts, Senior Buyer  
Purchasing Department  
Town of Greenwich/Greenwich Public Schools  
290 Greenwich Avenue – Havemeyer Building  
Greenwich, CT 06830

**Re: Company  
Town of Greenwich/Greenwich Public Schools / Contract # XXXX  
Project Name**

Dear Mr. Watts:

The undersigned hereby certifies as follows:

- (1) I am a duly licensed insurance agent under the laws of the State of **[insert State]** and an authorized representative of all companies affording coverage under the Acord form submitted herewith;
- (2) The Town of Greenwich and Greenwich Public Schools have been endorsed as an additional insured under the general liability policy no. [insert policy number], issued by **[insert company affording coverage] to [name of insured]**;
- (3) The general liability policy referenced in paragraph (2) above meets or exceeds the coverage in Commercial General Liability ISO form CG 00 01 10 01, including contractual liability;
- (4) The policies listed in the Acord form submitted to the Town of Greenwich in connection with the above-referenced contract have been issued to the insured in the amounts stated and for the periods indicated in the Acord form; and
- (5) The Town of Greenwich shall be given thirty (30) days prior written notice of cancellation, lapse or restrictive amendment (except ten days notice of nonpayment) of the policies listed in the Acord form.

Sincerely,

Authorized Representative for all companies listed in the Acord form

Authorized Representative for all companies listed in the Acord form please have your insurance company complete an Acord Insurance Certificate. The TOG will only accept the Acord Insurance Certificate. Also attached is a required endorsement letter that needs to be submitted with the Acord Certificate. Please be sure that the signature on the Acord Certificate and the Letter are the same and both must be original signatures. The Greenwich Public Schools of Greenwich Law department will not accept stamped signatures or photocopies.

No payments will be made against the contract until it is completed and accepted by the Greenwich Public Schools of Greenwich Law Department. If you would like to set up an appointment to come in so that we can help you through the process, we would be happy to help.

The Contractor shall furnish three (3) certificates to the Greenwich Public Schools of each insurance policy or policies, which certificates shall contain a synopsis of the types and amounts of coverage provided by each policy, a representation that sixty (60) days prior notice of cancellation, lapse or restrictive amendment (ten days' notice for nonpayment) of the policies shall be mailed to the Greenwich Public Schools by certified mail, and a certification that the policies listed are in effect for the period indicated, and fulfill the requirements of this Agreement and all applicable statutes, laws and regulations. A true copy of each policy shall also be attached. All insurance shall be carried in a company or companies authorized to do business within the State of Connecticut. Such certificates of insurance shall be in the form attached hereto.

The Contractor shall indemnify, defend and save harmless the Greenwich Public Schools and its officers, agents, servants and employees from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses, including attorneys' fees, on account of bodily injury, sickness, disease or death sustained by any person or persons or injury or damage to or destruction of any property, directly or indirectly arising out of, relating to or in connection with the work, whether or not due or claimed to be due in whole or in part to the active, passive or concurrent negligence or fault of the Contractor, its officers, agents, servants or employees, any of its subcontractors, the Greenwich Public Schools, its respective officers, agents, servants or employees and/or any other person or persons, whether or not such claims, demands, suits or proceedings are just, unjust, groundless, false or fraudulent, and the Contractor shall and does hereby assume and agree to pay for the defense of all such claims, demands, suits and proceedings.

All transportation services to be provided by the Contractor pursuant to this Agreement and during the Terms of this Agreement, including, but not limited to the chartered buses, the hiring, licensing and training of drivers, and the operation of buses shall strictly conform to all applicable federal, state and local laws, rules, regulations and directives.

The Contractor agrees to submit any and all buses and related equipment for inspection by the Greenwich Public Schools at any time upon request. Any bus found to be unsafe or not in compliance with the terms of this Agreement shall not be used to transport students until a subsequent inspection by the Greenwich Public Schools confirms that all defects have been remedied.

The Contractor shall provide a regular system of inspection and preventative maintenance.

The Contractor shall cooperate fully and participate in all bus safety programs when requested by the Greenwich Public Schools, and shall administer a safety and first-aid program for all bus drivers.

Accidents shall be immediately reported to the Board's Transportation Manager by telephone. In the absence of the Transportation Manager, the Director of Business will be so notified. Within an hour of the initial notification, a subsequent notification shall be made during which any injuries, property damage, or citations shall be described. This action shall be followed by a complete written report from the Contractor to the Transportation Manager not later than 48 hours after the accident has occurred. Accidents shall include without limitation any incident where an automobile, truck, van, or other motor vehicle, or any bicycle, motorcycle, animal, or any other personal or public property comes into contact, no matter how slight, with any bus.

All accidents described in the preceding paragraph shall be attended to at the scene of the accident by the contractor's supervisory personnel. At no time shall a driver who has been involved in any such accident continue driving the same bus until supervisory personnel have attended the scene.

All buses shall be properly heated and ventilated and shall be equipped with an adequate first-aid kit approved by the Greenwich Public Schools.

Each bus shall be equipped with a two-way radio, for direct, continuous communication with the Proposers Office.

Buses shall be kept in proper repair and in safe, clean and sanitary condition. The operator of each bus shall inspect the bus each trip to determine that the brakes, horns, tires, steering apparatus, emergency doors, lights and all other equipment are in good operating condition.

The Contractor shall make periodic inspections to be conducted not less than every two thousand miles or not less than once per month whichever is more frequent.

The Contractor shall investigate all complaints, keep a log of such complaints, and will report the action taken to the Transportation Manager within 48 hours from the receipt of each complaint.

In the event that any bus driver demonstrates unsatisfactory performance in the opinion of the Greenwich Public Schools, the Greenwich Public Schools shall have the right to require the Contractor to replace the driver. The driver shall not be reinstated without prior written approval of the Greenwich Public Schools.

In no event shall the driver of a bus leave the bus unattended while it is occupied by any student, nor shall he leave it unattended while unoccupied unless the bus is securely locked.

If any provision of this Agreement is subsequently found to be illegal or invalid by operation of law, the remaining provisions shall not be affected thereby and shall remain in full force and effect.

No assignment of this Agreement or of any of the rights hereunder, by the Contractor, shall be valid without the prior written authorization of the Greenwich Public Schools. If the Contractor does, nonetheless, assign its rights and liabilities under this Agreement without the prior written authorization as specified herein, the Greenwich Public Schools shall have the option to terminate this Agreement immediately, in its entirety, whereupon all of the obligations and responsibilities of the Greenwich Public Schools created pursuant to this Agreement, shall be extinguished.

Strict performance of the terms of this Agreement is deemed to be the essence of this Agreement, and is expressly contracted for by the parties hereto. Substantial performance shall not constitute sufficient performance but, rather, shall constitute a breach hereof.

This Agreement sets forth the entire understanding and Agreement between the parties concerning the subject matter hereof. No amendment or modification of this Agreement shall be effective unless in writing signed by both parties hereto.

This Agreement has been made in, and shall be construed in accordance with the laws of the State of Connecticut.

All notices, consents and other communications required to be given hereunder shall, except as otherwise specifically provided herein, be in writing and delivered to the respective addresses of the parties as set forth herein or to such other address as the parties may hereafter designate in writing.

Prices listed below are final prices. No additional costs may be added.  
PROPOSAL PRICE SHEET

| 2025-2026<br>School Pricing |       | 54 Passenger | Additional Hr. |
|-----------------------------|-------|--------------|----------------|
| Destination                 | Miles | Roundtrip    | Hours          |
| Stamford                    | 10    |              |                |
| Darien                      | 20    |              |                |
| Norwalk                     | 30    |              |                |
| Westport                    | 36    |              |                |
| New York City, NY           | 40    |              |                |
| New Canaan                  | 40    |              |                |
| Wilton                      | 40    |              |                |
| Fairfield                   | 46    |              |                |
| Bridgeport                  | 56    |              |                |
| Trumbull                    | 60    |              |                |
| Ridgefield                  | 60    |              |                |
| Danbury                     | 88    |              |                |
| West Haven                  | 94    |              |                |
| New Haven                   | 94    |              |                |
| Woodbridge                  | 96    |              |                |
| Hamden                      | 102   |              |                |
| North Haven                 | 102   |              |                |
| Naugatuck                   | 106   |              |                |
| Guilford                    | 114   |              |                |
| Wallingford                 | 116   |              |                |
| Watertown                   | 124   |              |                |
| Madison                     | 126   |              |                |
| Woodbury                    | 130   |              |                |
| Cheshire                    | 134   |              |                |
| Southington                 | 138   |              |                |
| Bristol                     | 148   |              |                |
| Middletown                  | 156   |              |                |
| New Britain                 | 156   |              |                |
| West Hartford               | 168   |              |                |
| Hartford                    | 176   |              |                |
| Manchester                  | 180   |              |                |
| South Windsor               | 184   |              |                |
| New London                  | 184   |              |                |
| Lakeville                   | 192   |              |                |
| Hebron                      | 196   |              |                |
| Mystic                      | 200   |              |                |
| Enfield                     | 204   |              |                |
| Springfield, MA             | 214   |              |                |
| Allentown, PA               | 260   |              |                |
| Philadelphia, PA            | 260   |              |                |
| Providence, RI              | 300   |              |                |
| Albany, NY                  | 300   |              |                |
| Boston, MA                  | 370   |              |                |
| Lancaster, PA               | 400   |              |                |
| Harrisburg, PA              | 420   |              |                |
| Baltimore, MD               | 450   |              |                |
| Washington, DC              | 520   |              |                |
| Redding, PA                 | 720   |              |                |
| Montreal, QC                | 740   |              |                |
| Erie, PA                    | 925   |              |                |

Prices listed below are final prices. No additional costs may be added.  
PROPOSAL PRICE SHEET

| 2026-2027<br>School Pricing |              | 54 Passenger     | Additional Hr. |
|-----------------------------|--------------|------------------|----------------|
| <u>Destination</u>          | <u>Miles</u> | <u>Roundtrip</u> | <u>Hours</u>   |
| Stamford                    | 10           |                  |                |
| Darien                      | 20           |                  |                |
| Norwalk                     | 30           |                  |                |
| Westport                    | 36           |                  |                |
| New Canaan                  | 40           |                  |                |
| Wilton                      | 40           |                  |                |
| New York City, NY           | 40           |                  |                |
| Fairfield                   | 46           |                  |                |
| Bridgeport                  | 56           |                  |                |
| Trumbull                    | 60           |                  |                |
| Ridgefield                  | 60           |                  |                |
| Danbury                     | 88           |                  |                |
| West Haven                  | 94           |                  |                |
| New Haven                   | 94           |                  |                |
| Woodbridge                  | 96           |                  |                |
| Hamden                      | 102          |                  |                |
| North Haven                 | 102          |                  |                |
| Naugatuck                   | 106          |                  |                |
| Guilford                    | 114          |                  |                |
| Wallingford                 | 116          |                  |                |
| Watertown                   | 124          |                  |                |
| Madison                     | 126          |                  |                |
| Woodbury                    | 130          |                  |                |
| Cheshire                    | 134          |                  |                |
| Southington                 | 138          |                  |                |
| Bristol                     | 148          |                  |                |
| Middletown                  | 156          |                  |                |
| New Britain                 | 156          |                  |                |
| West Hartford               | 168          |                  |                |
| Hartford                    | 176          |                  |                |
| Manchester                  | 180          |                  |                |
| South Windsor               | 184          |                  |                |
| New London                  | 184          |                  |                |
| Lakeville                   | 192          |                  |                |
| Hebron                      | 196          |                  |                |
| Mystic                      | 200          |                  |                |
| Enfield                     | 204          |                  |                |
| Springfield, MA             | 214          |                  |                |
| Allentown, PA               | 260          |                  |                |
| Philadelphia, PA            | 260          |                  |                |
| Providence, RI              | 300          |                  |                |
| Albany, NY                  | 300          |                  |                |
| Boston, MA                  | 370          |                  |                |
| Lancaster, PA               | 400          |                  |                |
| Harrisburg, PA              | 420          |                  |                |
| Baltimore, MD               | 450          |                  |                |
| Washington, DC              | 520          |                  |                |
| Redding, PA                 | 720          |                  |                |
| Montreal, QC                | 740          |                  |                |
| Erie, PA                    | 925          |                  |                |

Prices listed below are final prices. No additional costs may be added.  
PROPOSAL PRICE SHEET

| 2027-2028<br>School Pricing |              | 54 Passenger     | Additional Hr. |
|-----------------------------|--------------|------------------|----------------|
| <u>Destination</u>          | <u>Miles</u> | <u>Roundtrip</u> | <u>Hours</u>   |
| Stamford                    | 10           |                  |                |
| Darien                      | 20           |                  |                |
| Norwalk                     | 30           |                  |                |
| Westport                    | 36           |                  |                |
| New Canaan                  | 40           |                  |                |
| Wilton                      | 40           |                  |                |
| New York City, NY           | 40           |                  |                |
| Fairfield                   | 46           |                  |                |
| Bridgeport                  | 56           |                  |                |
| Trumbull                    | 60           |                  |                |
| Ridgefield                  | 60           |                  |                |
| Danbury                     | 88           |                  |                |
| West Haven                  | 94           |                  |                |
| New Haven                   | 94           |                  |                |
| Woodbridge                  | 96           |                  |                |
| Hamden                      | 102          |                  |                |
| North Haven                 | 102          |                  |                |
| Naugatuck                   | 106          |                  |                |
| Guilford                    | 114          |                  |                |
| Wallingford                 | 116          |                  |                |
| Watertown                   | 124          |                  |                |
| Madison                     | 126          |                  |                |
| Woodbury                    | 130          |                  |                |
| Cheshire                    | 134          |                  |                |
| Southington                 | 138          |                  |                |
| Bristol                     | 148          |                  |                |
| Middletown                  | 156          |                  |                |
| New Britain                 | 156          |                  |                |
| West Hartford               | 168          |                  |                |
| Hartford                    | 176          |                  |                |
| Manchester                  | 180          |                  |                |
| South Windsor               | 184          |                  |                |
| New London                  | 184          |                  |                |
| Lakeville                   | 192          |                  |                |
| Hebron                      | 196          |                  |                |
| Mystic                      | 200          |                  |                |
| Enfield                     | 204          |                  |                |
| Springfield, MA             | 214          |                  |                |
| Allentown, PA               | 260          |                  |                |
| Philadelphia, PA            | 260          |                  |                |
| Providence, RI              | 300          |                  |                |
| Albany, NY                  | 300          |                  |                |
| Boston, MA                  | 370          |                  |                |
| Lancaster, PA               | 400          |                  |                |
| Harrisburg, PA              | 420          |                  |                |
| Baltimore, MD               | 450          |                  |                |
| Washington, DC              | 520          |                  |                |
| Redding, PA                 | 720          |                  |                |
| Montreal, QC                | 740          |                  |                |
| Erie, PA                    | 925          |                  |                |

Prices listed below are final prices. No additional costs may be added.

PROPOSAL PRICE SHEET

| 2028-2029<br>School Pricing |              | 54 Passenger     | Additional Hr. |
|-----------------------------|--------------|------------------|----------------|
| <u>Destination</u>          | <u>Miles</u> | <u>Roundtrip</u> | <u>Hours</u>   |
| Stamford                    | 10           |                  |                |
| Darien                      | 20           |                  |                |
| Norwalk                     | 30           |                  |                |
| Westport                    | 36           |                  |                |
| New Canaan                  | 40           |                  |                |
| Wilton                      | 40           |                  |                |
| New York City, NY           | 40           |                  |                |
| Fairfield                   | 46           |                  |                |
| Bridgeport                  | 56           |                  |                |
| Trumbull                    | 60           |                  |                |
| Ridgefield                  | 60           |                  |                |
| Danbury                     | 88           |                  |                |
| West Haven                  | 94           |                  |                |
| New Haven                   | 94           |                  |                |
| Woodbridge                  | 96           |                  |                |
| Hamden                      | 102          |                  |                |
| North Haven                 | 102          |                  |                |
| Naugatuck                   | 106          |                  |                |
| Guilford                    | 114          |                  |                |
| Wallingford                 | 116          |                  |                |
| Watertown                   | 124          |                  |                |
| Madison                     | 126          |                  |                |
| Woodbury                    | 130          |                  |                |
| Cheshire                    | 134          |                  |                |
| Southington                 | 138          |                  |                |
| Bristol                     | 148          |                  |                |
| Middletown                  | 156          |                  |                |
| New Britain                 | 156          |                  |                |
| West Hartford               | 168          |                  |                |
| Hartford                    | 176          |                  |                |
| Manchester                  | 180          |                  |                |
| South Windsor               | 184          |                  |                |
| New London                  | 184          |                  |                |
| Lakeville                   | 192          |                  |                |
| Hebron                      | 196          |                  |                |
| Mystic                      | 200          |                  |                |
| Enfield                     | 204          |                  |                |
| Springfield, MA             | 214          |                  |                |
| Allentown, PA               | 260          |                  |                |
| Philadelphia, PA            | 260          |                  |                |
| Providence, RI              | 300          |                  |                |
| Albany, NY                  | 300          |                  |                |
| Boston, MA                  | 370          |                  |                |
| Lancaster, PA               | 400          |                  |                |
| Harrisburg, PA              | 420          |                  |                |
| Baltimore, MD               | 450          |                  |                |
| Washington, DC              | 520          |                  |                |
| Redding, PA                 | 720          |                  |                |
| Montreal, QC                | 740          |                  |                |
| Erie, PA                    | 925          |                  |                |

Prices listed below are final prices. No additional costs may be added.  
**PROPOSAL PRICE SHEET**

| 2029-2030<br>School Pricing |              | 54 Passenger     | Additional Hr. |
|-----------------------------|--------------|------------------|----------------|
| <u>Destination</u>          | <u>Miles</u> | <u>Roundtrip</u> | <u>Hours</u>   |
| Stamford                    | 10           |                  |                |
| Darien                      | 20           |                  |                |
| Norwalk                     | 30           |                  |                |
| Westport                    | 36           |                  |                |
| New Canaan                  | 40           |                  |                |
| Wilton                      | 40           |                  |                |
| New York City, NY           | 40           |                  |                |
| Fairfield                   | 46           |                  |                |
| Bridgeport                  | 56           |                  |                |
| Trumbull                    | 60           |                  |                |
| Ridgefield                  | 60           |                  |                |
| Danbury                     | 88           |                  |                |
| West Haven                  | 94           |                  |                |
| New Haven                   | 94           |                  |                |
| Woodbridge                  | 96           |                  |                |
| Hamden                      | 102          |                  |                |
| North Haven                 | 102          |                  |                |
| Naugatuck                   | 106          |                  |                |
| Guilford                    | 114          |                  |                |
| Wallingford                 | 116          |                  |                |
| Watertown                   | 124          |                  |                |
| Madison                     | 126          |                  |                |
| Woodbury                    | 130          |                  |                |
| Cheshire                    | 134          |                  |                |
| Southington                 | 138          |                  |                |
| Bristol                     | 148          |                  |                |
| Middletown                  | 156          |                  |                |
| New Britain                 | 156          |                  |                |
| West Hartford               | 168          |                  |                |
| Hartford                    | 176          |                  |                |
| Manchester                  | 180          |                  |                |
| South Windsor               | 184          |                  |                |
| New London                  | 184          |                  |                |
| Lakeville                   | 192          |                  |                |
| Hebron                      | 196          |                  |                |
| Mystic                      | 200          |                  |                |
| Enfield                     | 204          |                  |                |
| Springfield, MA             | 214          |                  |                |
| Allentown, PA               | 260          |                  |                |
| Philadelphia, PA            | 260          |                  |                |
| Providence, RI              | 300          |                  |                |
| Albany, NY                  | 300          |                  |                |
| Boston, MA                  | 370          |                  |                |
| Lancaster, PA               | 400          |                  |                |
| Harrisburg, PA              | 420          |                  |                |
| Baltimore, MD               | 450          |                  |                |
| Washington, DC              | 520          |                  |                |
| Redding, PA                 | 720          |                  |                |
| Montreal, QC                | 740          |                  |                |
| Erie, PA                    | 925          |                  |                |

Prices listed below are final prices. No additional costs may be added.  
**PROPOASL PRICE SHEET**

| 2025-2026<br>School Pricing |              | 32 Passenger     | Additional Hr. |
|-----------------------------|--------------|------------------|----------------|
| <u>Destination</u>          | <u>Miles</u> | <u>Roundtrip</u> | <u>Hours</u>   |
| Stamford                    | 10           |                  |                |
| Darien                      | 20           |                  |                |
| Norwalk                     | 30           |                  |                |
| Westport                    | 36           |                  |                |
| New Canaan                  | 40           |                  |                |
| Wilton                      | 40           |                  |                |
| Fairfield                   | 46           |                  |                |
| Bridgeport                  | 56           |                  |                |
| Trumbull                    | 60           |                  |                |
| Ridgefield                  | 60           |                  |                |
| Danbury                     | 88           |                  |                |
| West Haven                  | 94           |                  |                |
| New Haven                   | 94           |                  |                |
| Woodbridge                  | 96           |                  |                |
| Hamden                      | 102          |                  |                |
| North Haven                 | 102          |                  |                |
| Naugatuck                   | 106          |                  |                |
| Guilford                    | 114          |                  |                |
| Wallingford                 | 116          |                  |                |
| Watertown                   | 124          |                  |                |
| Madison                     | 126          |                  |                |
| Woodbury                    | 130          |                  |                |
| Cheshire                    | 134          |                  |                |
| Southington                 | 138          |                  |                |
| Bristol                     | 148          |                  |                |
| Middletown                  | 156          |                  |                |
| New Britain                 | 156          |                  |                |
| West Hartford               | 168          |                  |                |
| Hartford                    | 176          |                  |                |
| Manchester                  | 180          |                  |                |
| South Windsor               | 184          |                  |                |
| New London                  | 184          |                  |                |
| Lakeville                   | 192          |                  |                |
| Hebron                      | 196          |                  |                |
| Mystic                      | 200          |                  |                |
| Enfield                     | 204          |                  |                |
| Springfield, MA             | 214          |                  |                |
| Allentown, PA               | 260          |                  |                |
| Philadelphia, PA            | 260          |                  |                |
| Providence, RI              | 300          |                  |                |
| Albany, NY                  | 300          |                  |                |
| Boston, MA                  | 370          |                  |                |
| Lancaster, PA               | 400          |                  |                |
| Harrisburg, PA              | 420          |                  |                |
| Baltimore, MD               | 450          |                  |                |
| Washington, DC              | 520          |                  |                |
| Redding, PA                 | 720          |                  |                |
| Montreal, QC                | 740          |                  |                |
| Erie, PA                    | 925          |                  |                |

Prices listed below are final prices. No additional costs may be added.

BID PRICE SHEET

| 2026-2027<br>School Pricing |              | 32 Passenger     | Additional Hr. |
|-----------------------------|--------------|------------------|----------------|
| <u>Destination</u>          | <u>Miles</u> | <u>Roundtrip</u> | <u>Hours</u>   |
| Stamford                    | 10           |                  |                |
| Darien                      | 20           |                  |                |
| Norwalk                     | 30           |                  |                |
| Westport                    | 36           |                  |                |
| New Canaan                  | 40           |                  |                |
| Wilton                      | 40           |                  |                |
| Fairfield                   | 46           |                  |                |
| Bridgeport                  | 56           |                  |                |
| Trumbull                    | 60           |                  |                |
| Ridgefield                  | 60           |                  |                |
| Danbury                     | 88           |                  |                |
| West Haven                  | 94           |                  |                |
| New Haven                   | 94           |                  |                |
| Woodbridge                  | 96           |                  |                |
| Hamden                      | 102          |                  |                |
| North Haven                 | 102          |                  |                |
| Naugatuck                   | 106          |                  |                |
| Guilford                    | 114          |                  |                |
| Wallingford                 | 116          |                  |                |
| Watertown                   | 124          |                  |                |
| Madison                     | 126          |                  |                |
| Woodbury                    | 130          |                  |                |
| Cheshire                    | 134          |                  |                |
| Southington                 | 138          |                  |                |
| Bristol                     | 148          |                  |                |
| Middletown                  | 156          |                  |                |
| New Britain                 | 156          |                  |                |
| West Hartford               | 168          |                  |                |
| Hartford                    | 176          |                  |                |
| Manchester                  | 180          |                  |                |
| South Windsor               | 184          |                  |                |
| New London                  | 184          |                  |                |
| Lakeville                   | 192          |                  |                |
| Hebron                      | 196          |                  |                |
| Mystic                      | 200          |                  |                |
| Enfield                     | 204          |                  |                |
| Springfield, MA             | 214          |                  |                |
| Allentown, PA               | 260          |                  |                |
| Philadelphia, PA            | 260          |                  |                |
| Providence, RI              | 300          |                  |                |
| Albany, NY                  | 300          |                  |                |
| Boston, MA                  | 370          |                  |                |
| Lancaster, PA               | 400          |                  |                |
| Harrisburg, PA              | 420          |                  |                |
| Baltimore, MD               | 450          |                  |                |
| Washington, DC              | 520          |                  |                |
| Redding, PA                 | 720          |                  |                |
| Montreal, QC                | 740          |                  |                |
| Erie, PA                    | 925          |                  |                |

Prices listed below are final prices. No additional costs may be added.

BID PRICE SHEET

| 2027-2028<br>School Pricing |              | 32 Passenger     | Additional Hr. |
|-----------------------------|--------------|------------------|----------------|
| <u>Destination</u>          | <u>Miles</u> | <u>Roundtrip</u> | <u>Hours</u>   |
| Stamford                    | 10           |                  |                |
| Darien                      | 20           |                  |                |
| Norwalk                     | 30           |                  |                |
| Westport                    | 36           |                  |                |
| New Canaan                  | 40           |                  |                |
| Wilton                      | 40           |                  |                |
| Fairfield                   | 46           |                  |                |
| Bridgeport                  | 56           |                  |                |
| Trumbull                    | 60           |                  |                |
| Ridgefield                  | 60           |                  |                |
| Danbury                     | 88           |                  |                |
| West Haven                  | 94           |                  |                |
| New Haven                   | 94           |                  |                |
| Woodbridge                  | 96           |                  |                |
| Hamden                      | 102          |                  |                |
| North Haven                 | 102          |                  |                |
| Naugatuck                   | 106          |                  |                |
| Guilford                    | 114          |                  |                |
| Wallingford                 | 116          |                  |                |
| Watertown                   | 124          |                  |                |
| Madison                     | 126          |                  |                |
| Woodbury                    | 130          |                  |                |
| Cheshire                    | 134          |                  |                |
| Southington                 | 138          |                  |                |
| Bristol                     | 148          |                  |                |
| Middletown                  | 156          |                  |                |
| New Britain                 | 156          |                  |                |
| West Hartford               | 168          |                  |                |
| Hartford                    | 176          |                  |                |
| Manchester                  | 180          |                  |                |
| South Windsor               | 184          |                  |                |
| New London                  | 184          |                  |                |
| Lakeville                   | 192          |                  |                |
| Hebron                      | 196          |                  |                |
| Mystic                      | 200          |                  |                |
| Enfield                     | 204          |                  |                |
| Springfield, MA             | 214          |                  |                |
| Allentown, PA               | 260          |                  |                |
| Philadelphia, PA            | 260          |                  |                |
| Providence, RI              | 300          |                  |                |
| Albany, NY                  | 300          |                  |                |
| Boston, MA                  | 370          |                  |                |
| Lancaster, PA               | 400          |                  |                |
| Harrisburg, PA              | 420          |                  |                |
| Baltimore, MD               | 450          |                  |                |
| Washington, DC              | 520          |                  |                |
| Redding, PA                 | 720          |                  |                |
| Montreal, QC                | 740          |                  |                |
| Erie, PA                    | 925          |                  |                |

Prices listed below are final prices. No additional costs may be added.

BID PRICE SHEET

| 2028-2029<br>School Pricing |              | 32 Passenger     | Additional Hr. |
|-----------------------------|--------------|------------------|----------------|
| <u>Destination</u>          | <u>Miles</u> | <u>Roundtrip</u> | <u>Hours</u>   |
| Stamford                    | 10           |                  |                |
| Darien                      | 20           |                  |                |
| Norwalk                     | 30           |                  |                |
| Westport                    | 36           |                  |                |
| New Canaan                  | 40           |                  |                |
| Wilton                      | 40           |                  |                |
| Fairfield                   | 46           |                  |                |
| Bridgeport                  | 56           |                  |                |
| Trumbull                    | 60           |                  |                |
| Ridgefield                  | 60           |                  |                |
| Danbury                     | 88           |                  |                |
| West Haven                  | 94           |                  |                |
| New Haven                   | 94           |                  |                |
| Woodbridge                  | 96           |                  |                |
| Hamden                      | 102          |                  |                |
| North Haven                 | 102          |                  |                |
| Naugatuck                   | 106          |                  |                |
| Guilford                    | 114          |                  |                |
| Wallingford                 | 116          |                  |                |
| Watertown                   | 124          |                  |                |
| Madison                     | 126          |                  |                |
| Woodbury                    | 130          |                  |                |
| Cheshire                    | 134          |                  |                |
| Southington                 | 138          |                  |                |
| Bristol                     | 148          |                  |                |
| Middletown                  | 156          |                  |                |
| New Britain                 | 156          |                  |                |
| West Hartford               | 168          |                  |                |
| Hartford                    | 176          |                  |                |
| Manchester                  | 180          |                  |                |
| South Windsor               | 184          |                  |                |
| New London                  | 184          |                  |                |
| Lakeville                   | 192          |                  |                |
| Hebron                      | 196          |                  |                |
| Mystic                      | 200          |                  |                |
| Enfield                     | 204          |                  |                |
| Springfield, MA             | 214          |                  |                |
| Allentown, PA               | 260          |                  |                |
| Philadelphia, PA            | 260          |                  |                |
| Providence, RI              | 300          |                  |                |
| Albany, NY                  | 300          |                  |                |
| Boston, MA                  | 370          |                  |                |
| Lancaster, PA               | 400          |                  |                |
| Harrisburg, PA              | 420          |                  |                |
| Baltimore, MD               | 450          |                  |                |
| Washington, DC              | 520          |                  |                |
| Redding, PA                 | 720          |                  |                |
| Montreal, QC                | 740          |                  |                |
| Erie, PA                    | 925          |                  |                |

Prices listed below are final prices. No additional costs may be added.

BID PRICE SHEET

| 2029-2030<br>School Pricing |              | 32 Passenger     | Additional Hr. |
|-----------------------------|--------------|------------------|----------------|
| <u>Destination</u>          | <u>Miles</u> | <u>Roundtrip</u> | <u>Hours</u>   |
| Stamford                    | 10           |                  |                |
| Darien                      | 20           |                  |                |
| Norwalk                     | 30           |                  |                |
| Westport                    | 36           |                  |                |
| New Canaan                  | 40           |                  |                |
| Wilton                      | 40           |                  |                |
| Fairfield                   | 46           |                  |                |
| Bridgeport                  | 56           |                  |                |
| Trumbull                    | 60           |                  |                |
| Ridgefield                  | 60           |                  |                |
| Danbury                     | 88           |                  |                |
| West Haven                  | 94           |                  |                |
| New Haven                   | 94           |                  |                |
| Woodbridge                  | 96           |                  |                |
| Hamden                      | 102          |                  |                |
| North Haven                 | 102          |                  |                |
| Naugatuck                   | 106          |                  |                |
| Guilford                    | 114          |                  |                |
| Wallingford                 | 116          |                  |                |
| Watertown                   | 124          |                  |                |
| Madison                     | 126          |                  |                |
| Woodbury                    | 130          |                  |                |
| Cheshire                    | 134          |                  |                |
| Southington                 | 138          |                  |                |
| Bristol                     | 148          |                  |                |
| Middletown                  | 156          |                  |                |
| New Britain                 | 156          |                  |                |
| West Hartford               | 168          |                  |                |
| Hartford                    | 176          |                  |                |
| Manchester                  | 180          |                  |                |
| South Windsor               | 184          |                  |                |
| New London                  | 184          |                  |                |
| Lakeville                   | 192          |                  |                |
| Hebron                      | 196          |                  |                |
| Mystic                      | 200          |                  |                |
| Enfield                     | 204          |                  |                |
| Springfield, MA             | 214          |                  |                |
| Allentown, PA               | 260          |                  |                |
| Philadelphia, PA            | 260          |                  |                |
| Providence, RI              | 300          |                  |                |
| Albany, NY                  | 300          |                  |                |
| Boston, MA                  | 370          |                  |                |
| Lancaster, PA               | 400          |                  |                |
| Harrisburg, PA              | 420          |                  |                |
| Baltimore, MD               | 450          |                  |                |
| Washington, DC              | 520          |                  |                |
| Redding, PA                 | 720          |                  |                |
| Montreal, QC                | 740          |                  |                |
| Erie, PA                    | 925          |                  |                |

**VENDOR INFORMATION** (Please print the following)

\_\_\_\_\_  
VENDOR NAME

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
TELEPHONE

\_\_\_\_\_  
FAX #

\_\_\_\_\_  
E-MAIL

\_\_\_\_\_  
WEB SITE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
TITLE

Please supply your US DOT number and/or motor carrier (MC) number \_\_\_\_\_

**GREENWICH PUBLIC SCHOOLS**  
**REQUEST FOR PROPOSAL # 2508-25    DEADLINE 5/15/25    AT 2:00pm**  
**Charter Bus Services**  
**REPLY SHEET (Page 1 of 2)**

**STATEMENT OF NON-COLLUSION**

In submitting this bid/proposal, the undersigned declares that this is made without any connection with any persons making another bid/proposal on the same contract; that the bid/proposal is in all respects fair and without collusion, fraud, or mental reservation; and that no elected or appointed official of the Town, or any person or entity in the employ of the Town, is directly or indirectly interested in said bid/proposal or in the supplies or work to which it relates, or in any portion of the profits thereof, except as permitted under the Town of Greenwich Code of Ethics.

**CODE OF ETHICS**

In submitting this bid/proposal, the undersigned further declares and certifies that a) it has not, and will not induce or attempt to induce any Town of Greenwich employee or officer to violate the Town of Greenwich Code of Ethics in connection with its offer to provide goods or services under, or otherwise in the performance of, such contract, and b) if an elected or appointed official or any person in the employ of the Town has a direct or indirect interest in Vendor or any supplier or Subcontractor expected to be involved with the contract, such person or entity is in compliance with the safe harbor procedures established by the Town of Greenwich Board of Ethics or has received an advisory from the Town's Board of Ethics with respect to such involvement.

The undersigned further understands that the above declarations are material representations to the Town of Greenwich made as a condition to the acceptance of the bid/proposal. If found to be false, the Town of Greenwich retains the right to reject said bid/proposal and rescind any resulting contract and/or purchase order and notify the undersigned accordingly, thereby declaring as void said bid/proposal and contract or purchase order.

The Town of Greenwich Code of Ethics can be found at [www.greenwichct.gov](http://www.greenwichct.gov). Relevant provisions of the Town's Code of Ethics state:

**Section 2. DEFINITIONS.** (1) Indirect interest, without limiting its generality, shall mean and include the interest of any subcontractor in any prime contract with the Town and the interest of any person or his immediate family in any corporation, firm, or partnership which has a direct or indirect interest in any transaction with the Town. (2) Substantial financial interest shall mean any financial interest, direct or indirect, which is more than nominal, and which is not common to the interest of other citizens of the Town. (3) Town officer shall mean and include any official, employee, agent, consultant, or member, elected or appointed, of any board, department, commission, committee, legislative body, or other agency of the Town. (4) Transaction shall mean and include the offer, sale, or furnishing of any real or personal property, material, supplies, or services by any person, directly or indirectly, as Vendor, prime contractor, subcontractor, or otherwise, for the use and benefit of the Town for a valuable consideration, excepting the services of any person as a Town officer.

**Section 3. GIFTS AND FAVORS.** No Town officer or his immediate family shall accept any valuable gift, thing, favor, loan, or promise that might influence the performance or nonperformance of his official duties.

**Section 4. IMPROPER INFLUENCE.** No Town officer having a substantial financial interest in any transaction with the Town or in any action to be taken by the Town shall use his office to exert his influence or to vote on such transaction or action.

**By signing below, the undersigned acknowledges reviewing and understanding the Non-Collusion and Code of Ethics statements contained herein and confirms compliance with the contents:**

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**BIDDER'S COMPANY NAME:** \_\_\_\_\_

**GREENWICH PUBLIC SCHOOLS**  
**REQUEST FOR PROPOSAL # 2508-25    DEADLINE 5/15/25    AT 2:00pm**  
**Charter Bus Services**  
**REPLY SHEET (Page 2 of 2)**

**PROPOSERS INFORMATION:**

**BIDDER'S COMPANY NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

\_\_\_\_\_

**TELEPHONE #** \_\_\_\_\_ **FAX #** \_\_\_\_\_

**E-MAIL ADDRESS** \_\_\_\_\_

**WEBSITE** \_\_\_\_\_

**AUTHORIZED SIGNATURE** \_\_\_\_\_

**PRINT NAME** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**STATE OF CT TAXPAYER ID #** \_\_\_\_\_

**FEDERAL TAXPAYER ID #** \_\_\_\_\_

**INCORPORATED IN THE STATE OF** \_\_\_\_\_ **Corporate Seal** ☐ Yes ☐ No

**AWARD/CONTRACT SIGNATURE**

The Bidder shall indicate below, the full name, title, and the complete mailing address of the authorized person (i.e., **officer of the company**) who will sign the contract (if applicable) for this procurement:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**THE FOLLOWING PAGES ARE A SAMPLE COPY OF THE TOWN OF GREENWICH CONTRACT FOR YOUR REVIEW. YOU MUST BE ABLE TO SIGN THIS CONTRACT AND MEET THE NECESSARY INSURANCE AS REQUIRED BY THE TOWN OF GREENWICH IN ORDER FOR YOUR PROPOSAL TO BE CONSIDERED.**

**State of Connecticut  
Town of Greenwich  
Contract**

Town Department: Greenwich Public Schools  
Division:

Contract No.:  
Account Name:

Name and  
Address  
Of  
Contractor

Account Code  
Total Amount  
of Contract

This Agreement made this \_\_\_\_ day of \_\_\_\_\_ 2025 between Town of Greenwich hereafter called the Town and \_\_\_\_\_ hereafter called the Contractor

Witnessed as follows:

1. The contractor agrees to furnish materials and perform services as shown in specifications and contract documents hereto attached and made a part hereof, and consisting of numbered pages from 1 to \_\_\_\_\_.
2. The Town agrees to pay the price designated for such materials and services upon certification by the proper agent of the Town.
3. This contract shall not be valid until approved by the Town Counsel and countersigned by the Town Comptroller.

TOWN OF GREENWICH

By \_\_\_\_\_  
Its Chief Financial & Administrative Officer Benjamin Branyan

CONTRACTOR

By \_\_\_\_\_  
Its \_\_\_\_\_

Approved as to legal sufficiency

Date \_\_\_\_\_

\_\_\_\_\_  
Assistant Town Counsel

I hereby certify that the estimated amount of this contract does not exceed the unencumbered balances of amounts duly appropriated and against which this contract is chargeable as indicated hereon.

Date \_\_\_\_\_

\_\_\_\_\_  
Comptroller

**PERSONAL SERVICE CONTRACT**

**Contract No. \_\_\_\_\_**

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2025, by and between the TOWN OF GREENWICH (hereinafter referred to as “Town”), acting herein by the undersigned official, and \_\_\_\_\_ (hereinafter referred to as “Contractor”), whose principal office is located at \_\_\_\_\_ acting herein by \_\_\_\_\_, hereunto duly authorized,

**W I T N E S S E T H:**

WHEREAS, the Town contemplates:

WHEREAS, the Town desires to retain the services of the Contractor to perform the following work:

\_\_\_\_\_

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. Describe services to be performed: Services as described in the attached Exhibits B & C.
2. Describe method and terms of payment: For services rendered and invoices approved by \_\_\_\_\_.

This agreement consists of:

Personal Service Contract form (pp. 1- \_\_\_\_\_ );

Exhibit A, Insurance Requirements & Certificate of Insurance (pp. \_\_\_\_\_ );

Other attachment(s) (yes/no) entitled (pp. \_\_\_\_\_ );

Other exhibit(s) (yes/no) entitled B (pp. \_\_\_\_\_ )

Other exhibit(s) (yes/no) entitled C (pp. \_\_\_\_\_ )

for a total number of \_\_\_\_\_ numbered pages (hereinafter collectively referred to as “Contract”)

3. Any conflict between this Contract and any Invitation To Bid, Request For Proposal, Bid or Response to Request For Proposal shall be resolved in favor of this Contract, with the exception that any provision of any Invitation To Bid, Request For Proposal, Bid or Response to Request For Proposal, that is attached as an Exhibit to this Contract, which Exhibit provides for a higher standard of obligation or service by Contractor, shall control as to the standard of obligation and service required of the Contractor and shall thereby supplement this Contract.

4. The Town may at any time, and for any reason, direct the discontinuance of the services and work contemplated under this Contract for a period of time. Such direction shall be in writing and shall specify the period during which the work shall be discontinued. The work shall be resumed on the dates specified in such direction, or upon such other date as the Town may thereafter specify in writing. The period during which such work shall have been discontinued shall be deemed added to the time for performance. Stoppage of work under this article shall not give rise to any claim against the Town.

5. The service and work contemplated under this Contract shall be completed in full on or before \_\_\_\_\_ with the option, if agreed by both parties, to extend the contract by mutual written agreement for up to \_\_\_\_\_.

6. The Town may at any time and for any reason terminate this Contract by written notice specifying the termination date, which shall be not less than seven (7) days from the date such notice is given. In the event of such termination, services shall be paid for in such amount as shall compensate for the portion of the work satisfactorily performed prior to termination. Such amount shall be fixed by the Town after consultation with the Contractor and shall be subject to audit by the Town Comptroller. Termination under this section shall not give rise to any claim against the Town for damages for compensation in addition to that provided hereunder.

7. It is the intent of this Contract to secure the personal services of the Contractor or a duly authorized and competent representative(s) of the Contractor acceptable to the Town. Failure of the Contractor for any reason to make the personal service of such a person available to the Town to the extent necessary to perform the services required skillfully and promptly shall be cause for termination of this Contract.

8. The Contractor shall not assign this Contract without prior consent of the Town in writing.

9. In the event of death or disability of the principal of the Contractor, any qualified partner or associate of the Contractor may be authorized, at the option of the Town, to continue to perform and complete all the terms, covenants and provisions contained in this Contract.

10. If the Contractor has been delayed and as a result will be unable, in the opinion of the Town, to complete performance fully and satisfactorily within the time allowed therefor, the Contractor, upon submission of evidence of the cause of the delay, satisfactory to the Town, shall at the discretion of the Town, be granted an extension of time for performance equal to the period that the Contractor was actually and necessarily delayed.

11. When the Town shall have reasonable grounds for believing that a) the Contractor will be unable to perform this Contract fully and satisfactorily within the time fixed for

performance, or b) a meritorious claim exists or will exist against the Contractor or the Town arising out of the negligence of the Contractor or the Contractor's breach of any provision of this Contract, then the Town may withhold payment of any amount otherwise due and payable to the Contractor hereunder. Any amount so withheld may be retained by the Town for such period as it may deem advisable to protect the Town against any loss and may, after written notice to the Contractor, be applied in satisfaction of any claim herein described. This provision is intended solely for the benefit of the Town. No person shall have any right against the Town or claim against the Town by reason of the Town's failure or refusal to withhold monies. No interest shall be payable by the Town on any amounts withheld under this provision. This provision is not intended to limit or in any way prejudice any other right of the Town.

12. The acceptance by the Contractor, his successors or assigns, of any payment made on the final requisition under this Contract, or of any final payment due on termination of this Contract, shall constitute a full and complete release of the Town from any and all claims, demands and causes of action whatsoever which the Contractor, his successors or assigns, have or may have against the Town under the provisions of this Contract.

13. The Contractor shall not assert any claim arising out of any supervisory act or omission by any agent, officer or employee of the Town in the execution or performance of this Contract against any such agent, officer or employee. The Contractor shall require each person supplying labor or materials to the Contractor to agree in writing to the Contractor not to make any claim against the Town, its officers, agents or employees by reason of such labor or materials, or by reason of any acts or omissions of the Contractor.

14. The Contractor shall indemnify and save harmless the Town and its officers, agents, servants and employees, from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses, including attorneys' fees, on account of bodily injury, sickness, disease, death or other damages sustained by any person or persons injury or damage to or destruction of any property, directly or indirectly arising out of, relating to, or in connection with the work called for in the Contract, whether or not due or claimed to be due in whole or in part to the active, passive or concurrent negligence, fault, or contractual default of the Contractor, its officers, agents, servants or employees, any of its subcontractors, the Town, any of its respective officers, agents, servants, or employees and/or any other person or persons, and whether or not such claims, demands, suits or proceedings are just, unjust, groundless, false, or fraudulent, and the Contractor shall and does hereby assume and agrees to pay for the defense of all such claims, demands, suits and proceedings, provided, however, that the Contractor shall not be required to indemnify the Town, its officers, agents, servants, or employees, against any such damages occasioned solely by acts or omissions of the Town, its officers, agents, servants or employees, other than supervisory acts or omissions of the Town, its officers, agents, servants, or employees, in connection with the work called for in the Contract.

15. The Contractor shall take out and maintain during the life of this Contract the types and amounts of insurance as are set forth in the attached Exhibit A. Before commencing the work called for in this Contract, the Contractor shall furnish the Town with a completed certificate of insurance on the Acord form that is referenced in the attached Exhibit A evidencing such coverage.

16. Contractor agrees to comply in every respect with applicable State and Town laws, regulations and ordinances.

17. Contractor shall at all times be deemed to be an independent contractor and shall be wholly responsible for the manner in which it performs the services required of it by the terms of this Contract. Nothing herein contained shall be construed as creating the relationship of employer and employee or principal and agent, between the Town, its agencies, employees, agents and Contractor, its employees and agents. Contractor assumes exclusively the responsibility for the acts of its employees and agents as they relate to the services to be provided during the course and scope of their employment. Contractor, its agents and employees shall not be entitled to any rights and privileges of Town employees and shall not be considered in any manner to be Town employees.

18. The laws of the State of Connecticut shall govern this Contract and any and all litigation related to this Contract. In the event of litigation related to this Contract, the exclusive forum shall be the State of Connecticut and the exclusive venue for such litigation shall be the Judicial District for Stamford/Norwalk at Stamford.

19. The Contractor is required to perform and submit to Greenwich Public Schools, Employee Background Checks as imposed by Section 2 of Public Act 16-67, which amended Conn. Gen. Stat. 10-222c.

Dated at Greenwich, Connecticut,

**THE TOWN OF GREENWICH**

By: Benjamin Branyan

Chief Administrative & Financial  
Its: Officer

**THE CONTRACTOR**

By: \_\_\_\_\_

Its: \_\_\_\_\_