

**REGULAR MEETING
BOARD OF SCHOOL TRUSTEES
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, March 10, 2025, at 6:30 p.m. in the F.L. O'Neal Administration Building, 310 Stadium Drive, Brownsburg, Indiana.

I. CALL TO ORDER

Ms. Jessica Heffernan, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance included Dr. Matt Freije, Mr. Mike Wells, Dr. Katie Dixon, and Mr. Gordon Hayward. Administrators present were Dr. Kat Jessup, Ms. Kim Lippe, Mr. Shane Hacker. Mrs. Jodi Gordon, Ms. Vicki Murphy, Dr. Tom Balitewicz, Mr. Corey Ebert, Mr. Bret Daghe, Mr. Will Mahan, and Chief Scott Dunning were also present.

II. PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

III. MOMENT OF REFLECTION

Ms. Heffernan asked for a moment of silence for reflection.

IV. COMMUNICATIONS

A. Commendation – BHS Wrestling State Champions

Ms. Murphy introduced the BHS Wrestling Team for winning the 2025 State Championship, as well as Maximus Forrester, Braylon Reynolds, Gunner Henry, Parker Reynolds, Tommy Gibbs, Revin Dickman, Case Bell, Traevon Ducking, and Jake Hockaday for their individual State Championship awards. She also recognized Cayden Brewer, but he was not present.

Ms. Murphy recognized Coach Snyder for the tremendous season. Coach talked about his staff and all their hard work this season. He talked about how this was an extremely focused group and how they continued to work and improve for the entire season and will continue to do so the off-season as well. Coach Snyder mentioned how this team will be talked about for decades due to how they conduct themselves and how they train. He thanked the parents for their dedication, as well.

B. Brownsburg Education Foundation Report

Dr. Dixon shared the following regarding the Brownsburg Education Foundation:

The **Rally for Our Kids Gala** takes place this Friday, March 14, 2025, at the Binford Pavilion at Lucas Oil Raceway. Reservations are no longer sale, but even if you are not attending, you can bid on the silent auction packages from home.

The **Graduate Brick Walk Special** is through March 21, 2025, order a Graduate Walk brick and receive \$10 off a current student brick as well as a special limited-edition t-shirt when you order during the construction. Bricks must be ordered by March 21, 2025, to be available for photographs on Commencement Day.

The **BEF Pioneer Camp** takes place June 23rd through June 26th from 9am to 2pm at the Log Cabin Homestead property. All exiting 3rd, 4th, and 5th grade students are invited to attend. Registration is currently open.

There is a **free SAT/ACT test prep workshop** hosted by BEF and community partner Club Z! In-Home Tutoring Saturday, April 12, 2025, from 10 to 11am in the BCSC Main Board Room. This is targeted for sophomores and juniors, but any student is welcome to attend. Parents are encouraged but not required to attend. All attendees are asked to register in advance.

There is a **free Kids Explore Robotics Workshop** on Wednesday, April 16, 2025, from 3:30 to 4:30pm or 5 to 6pm in the Champions Conference Room for students ages 6 to 12. You must register in advance to attend this free opportunity.

Chip in for the Kids Golf Outing presented by Summers Plumbing, Heating, and Cooling is June 13, 2025, at West Chase Golf Club. Individual reservations and sponsorship opportunities available now.

For more information about all these events, please visit the BEF website at www.brownsburgeducationfoundation.org.

C. Operations Update

Mr. Hacker shared an operations update for the district which included information on the Indiana State Police (ISP) Bus Inspections. He noted that BCSC undergoes these inspections annually as required. The district completed its annual school bus inspections with the ISP last month. Moving forward, the ISP will inspect 15-20 buses per week until the entire fleet has been reviewed. The inspection process for BCSC began on January 15 and concluded on February 12.

Mr. Hacker shared a video produced by the ISP in collaboration with BCSC. The video was filmed at a BCSC transportation facility and serves as a training model for school bus inspections. ISP selected BCSC as the model district for this project, highlighting the district's new transportation facility.

Mr. Hacker shared BCSC's Inspection Results:

- **Bus 26:** Turn stops not adjusted properly for enough clearance for tires when turning
- **Bus 72:** Washer fluid did not work during time of inspection (note: it was -4 degrees)
- **Bus 85:** Heater blower motor was inoperative at the time of inspection

BCSC's overall pass rate was 97%. All 3 buses above were put back in service the same day. Moving forward ISP has asked to use BCSC's transportation facility for other district inspections due to the ease of setup and ability to complete the inspections.

Dr. Dixon asked what the normal pass rate is for other schools around Brownsburg. Mr. Hacker was not sure but stated it does vary year to year. He stated that he does feel that 97% is high. Mr. Hacker shared that we have worked hard to be on the initiative-taking side to take care of our buses, our mechanics, and keep the age of our buses down.

D. First Reading of the 2026-2027 School Calendar

Dr. Jessup shared the draft of the 2026-2027 school calendar. The calendar was presented for first reading and will be brought to the April meeting for final reading and anticipated approval. Dr. Jessup mentioned that this calendar is very similar to the calendar that we have had the last few years with 3 days the first week of school, the Wednesday off before Thanksgiving, 2 weeks for Fall Break, 2 weeks for Winter Break, and 2 weeks for Spring Break.

BROWNSBURG COMMUNITY SCHOOL CORPORATION

DRAFT 2026-2027 School Calendar DRAFT

2026

JULY/AUGUST

M	T	W	T	F
(27)	(28)	29	30	31
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

2026

SEPTEMBER

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

2026

OCTOBER

M	T	W	T	F
			1	2*
5	6	7	8	9R
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

2026

NOVEMBER

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

2026

DECEMBER

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18*
21	22	23	24	25
28	29	30	31	

2027

JANUARY

M	T	W	T	F
				1
(4)	5	6	7	8*
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

2027

FEBRUARY

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

2027

MARCH

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12*
15	16	17	18	19R
22	23	24	25	26
29	30	31		

2027

APRIL

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

2027

MAY

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27*	(28)
31				

2027

JUNE

M	T	W	T	F
	1	2	3	4R
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

2027

JULY

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

V. COMMENTS FROM PATRONS

Gary Sinclair – Brownsburg, IN Gary shared that he and his wife have lived in Brownsburg for five years and were both teachers for 12 and 15 years. He emphasized the significant impact teachers have on students' lives, sharing a story about a student his wife taught from Korea. He highlighted the domino effect educators can have and referenced his book, *Finding Dominos*. He encouraged educators to continue their efforts, as their influence extends further than they may realize.

IX. CONSENT ITEMS

A. Approval – Minutes

- February 10, 2025, Business Meeting
- February 10, 2025, Executive Session
- February 24, 2025, Work Session

B. Approval of Claims:

- P/R# 2/14/2025 - \$1,995,131.59
- P/R# 2/28/2025 - \$1,995,130.48
- Claims 2/6/25 – 3/5/25 - \$5,511,076.43

C. Superintendent's Report

The Superintendent's Report was presented as follows:

1. Terminations – Support Staff:

Name	Building	Position	Effective Date
a. Belinda Womack	BOOST	Site Manager	End of the 2024-25 school year
b. Saidou Sow	BHS	ELL Instructional Assistant	February 26 2025

2. Retirements – Certified Staff:

Name	Building	Position	Effective Date
a. Shelly Ernst	WMS	6 th Grade Teacher	End of the 2024-25 school year
b. Cathy Brinkerhoff	EMS	GTT Teacher	End of the 2024-25 school year
c. Lori Medjeski	Reagan	Instructional Coach	End of the 2024-25 school year
d. Charlene Bische	EMS	Math Teacher	End of the 2024-25 school year

3. Retirement – Support Staff:

Name	Building	Position	Effective Date
a. Janet Batayneh	BHS	Café Manager	December 31, 2025

4. Resignation – Administrative Staff:

Name	Building	Position	Effective Date
a. Jessica Earnest	Harris Academy	Math Teacher	February 6, 2025

5. Resignations – Certified Staff:

Name	Building	Position	Effective Date
a. Reagan Drake	BHS	Math Teacher	March 21, 2025
b. Heather Sarles	ECC	Preschool Teacher	End of the 2024-25 school year
c. Jared Johnson	BHS	Academic Coach	March 14, 2025
d. Alexander Gregg	BHS	Math Teacher	March 10, 2025

6. Resignations – Support Staff:

Name	Building	Position	Effective Date
a. Megan Sanders	BHS	Special Education Instructional Assistant	March 21, 2025
b. Jill Choate	Cardinal	Special Education Instructional Assistant	March 6, 2025
c. India Ojo	BHS	Special Education Instructional Assistant	February 10, 2025
d. Gurjeet Kaur	ECC	Instructional Assistant	February 14, 2025
e. Jasmine Simmons	Crossroads	Special Education Instructional Assistant	February 14, 2025
f. Heather Smith	BHS	Special Education Instructional Assistant	February 28, 2025
g. Delynita Owens	Transportation	Bus Aide	February 7, 2025
h. Jazmine Strevels	Crossroads	Special Education Instructional Assistant	March 12, 2025

7. New Employment – Administrative Staff:

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Tom Balitewicz	BHS	Principal; 2-year contract; salary to be determined once 2025-26 salaries are established	July 1, 2025	Masters	Replacing Kim Lippe due to a job transfer

8. New Employment – Certified Staff:

Name	Building	Position	Effective Date	Degree	Reason for Employment
b. Cindy Joyce	BHS	Special Education Teacher; Long Term Substitute; Part-time	Approximately February 3, 2025, thru the end of the school year	Masters	Replacing Ben VanLue; sharing position with Sonja Davies

c. Sonja Davies	BHS	Special Education Teacher; Long Term Substitute; Part-time	Approximately February 3, 2025, thru the end of the school year	--	Replacing Ben VanLue; sharing position with Cindy Joyce
d. David Primm	BHS	Science Teacher; Temporary contract	February 3, 2025, thru approximately May 16, 2025	Bachelors	While Nick Friedman is on leave
e. Regan DeJongh	Lincoln	Special Education Teacher; Temporary contract	March 17, 2025, thru May 23 2025	Bachelors	While Sara Randle is on medical / maternity leave
f. Maycee Woods	EMS	Math Teacher	July 28, 2025	Bachelors	Replacing Tim Ladwig
g. Ashley Ward	BHS	Art Teacher	July 28, 2025	Bachelors	Replacing Lori Woodcock

9. New Employment – Support Staff

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Syndey Coons	Delaware Trail	Special Education Specialist	February 24, 2025, thru the end of the school year	7	Replacing Jasmine West
b. Holly Brown	Delaware Trail	Special Education Instructional Assistant - Inclusion	March 3, 2025	7	Replacing Megan Kane
c. Michelle Taylor	Lincoln	Special Education Instructional Assistant - Inclusion	March 3, 2025	7	Replacing Brenda Boyd due to a job transfer
d. Emily Wysong	WMS	Special Education Instructional Assistant - BASE	February 24, 2025	7	Replacing Stephanie Hill
e. Lindsey Nasser	BHS	School Nurse	February 19, 2025	8	Replacing Ryan Elam
f. Taylor Burchwell	ALPHA	Special Education Facilitator	March 10, 2025	7	Replacing Justina Hix due to a job transfer
g. Mackenzie Guell	ECC	Instructional Assistant	March 3, 2025	7	Replacing Gurjeet Kaur
h. Yvonne Neza	Facility Services	Custodian	February 13, 2025	8	Replacing Patrick Nehemiya
i. Laura Del Villar Romero	Nutrition Services	Floater	February 24, 2025	6	Replacing Gloria Harmon
j. Olga Reye	Nutrition Services	Floater	February 24, 2025	6	Replacing Tasnova Patmar
k. Nicole Stefanski	Transprotation	Bus Aide	February 24, 2025	4.5	Replacing Delynita Owens
l. Henriette Ishirmwe	Facility Services	Custodian	February 26, 2024	8	Open position
m. Jalen Gilbert	Facility Services	Custodian	March 3, 2025	8	Open position

n. Ben Edwards	BHS	Special Education Job Coach	March 10, 2025	7	Replacing Levina Senesac
o. Heidi Strobacka	EMS/WMS	Performing Arts Instructional Assistant	February 21, 2025, thru the end of the school year	7	Replacing Kelly Isaacs
p. Sandy Spurgeon	Lincoln	Administrative Assistant; Temporary assignment	March 3, 2025, thru March 21, 2025	7.5	While Trisha Taylor is on medical/maternity leave
q. Pam Ancel	Lincoln	Administrative Assistant; Temporary assignment	April 2, 2025, thru approximately April 25, 2025	7.5	While Trisha Taylor is on medical/maternity leave

10. New Employment – Extra-Curricular:

Name	Building	Position	Effective Date
a. Nicole Wilson	EMS	7 th Grade Softball Coach	For the 2024-25 season
b. Veronica Pearl	EMS	Girls Track (Lay) Coach	For the 2024-25 season
c. Michael Defoe	EMS	Assistant Track (Lay) Coach	For the 2024-25 season
d. Zach Foley	BHS	Assistant Varsity Baseball Coach	For the 2024-25 season
e. Casey Jones	BHS	Assistant Unified Track (Lay) Coach	For the 2024-25 season
f. Dianne Alstatt	BHS	Assistant Varsity Boys Volleyball (Lay) Coach	For the 2024-25 season

11. Leaves of Absence – Certified Staff:

Name	Building	Position	Type of Leave	Dates of Leave
a. Alexander Gregg	BHS	Math Teacher	Administrative	March 4, 2025, thru a date to be determined
b. Nick Friedman	BHS	Science Teacher	Adoption	February 12, 2025, thru April 11, 2025
c. Nicholas Atkins-Harris	BHS		Paternity	Approximately May 19, 2025, thru the end of the school year
d. Zach Baldwin	BHS		Paternity	Approximately April 7, 2025, thru April 18, 2025
e. Julie Pardue	BHS	Spanish Teacher	Medical/ Maternity	Approximately July 28, 2025, thru August 25, 2025
f. Jamie Lee	EMS	School Counselor	Medical/ Maternity	Approximately May 5, 2025, thru the end of the school year
g. Tom Duepner	WMS	Science Teacher	Paternity	Approximately April 14, 2025, thru April 25, 2025
h. Beth Oburn	BHS	FACS Teacher	Medical	April 7, 2025, thru the end of the school year

12. Change of Status – Support Staff:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Brandon Javella	EMS Assistant Café Manager	BHS Café Team Member	February 27, 2025	Change in position

b. Heather Hoffman	WMS Café Team Member; 6 hours/day	WMS Assistant Manager; 6.5 hours/day	February 18, 2025	Replacing Vanessa Robertson due to a job transfer
c. Jennifer Rathburn	Reagan/Lincoln Café Team Member; 5 hours/day	WMS Café Team Member; 7 hours/day	February 24, 2025	Replacing Heather Hoffman due to a job transfer
d. Justina Hix	ALPHA Special Education Instructional Assistant	EMS Administrative Assistant – Attendance/Discipline	February 18, 2025	Replacing Lori Plumley
e. Connor Scales	BHS ELL Instructional Assistant	BHS ELL Instructional Assistant	February 10, 2025	Change in position

13. Early Literacy Grant Payment:

It is recommended the Board approve the distribution of the Early Literacy Grant awarded to BCSC from the Department of Education. The grant funds “shall be allocated among and used only to pay cash stipends to teachers, instructional coaches, and other school staff who were responsible for implementation and delivery of literacy and reading instruction through grade 3 during the 2023-24 school year and who maintain employment within the corporation on the date of distribution.” The grant funds are to be distributed no later than March 28, 2025. It is the intent of BCSC to distribute the funds to staff on March 14, 2025.

In collaboration with the Brownsburg Classroom Teachers Association, we have identified the grant funds be distributed to:

- Kindergarten Teachers
- 1st Grade Teachers
- 2nd Grade Teachers
- 3rd Grade Teachers
- 2/3 High Ability Teachers
- Special Education Teachers supporting students grades K-3 who take the IREAD test
- ELL Teachers supporting students grades K-3 who take the IREAD test
- Speech Language Pathologists
- Instructional Coaches
- Learning Lab Instructional Assistants
- Special Education Instructional Assistants supporting students grades K-3 who take the IREAD test
- ELL Instructional Assistants supporting students grades K-3 who take the IREAD test

To be eligible, a staff member must have been a regular employee and have completed 120 days in the 2023-24 school year. Any eligible employees that are part time will receive a pro-rated amount of the full stipend.

14. Job Share Application:

It is recommended the Board approve the following certified job share application:

- a) Gunnar Reed and Olivia Jacobs will be sharing a PE teaching position at White Lick Elementary.

15. Field Trip Requests:

The following field trip requests have been approved by the Superintendent based on travel guidelines set forth by the board.

- **Brownsburg High School Theater & Social Studies – Out of State, Overnight**
The Brownsburg High School Theater & Social Studies students will be traveling to New York City, New York to expand student knowledge of the world around them and help discover more about themselves July 9, 2026, through July 13, 2026. Approximately 35 students and 3 chaperones will be traveling together. The trip is being organized by Jamie Keeler, BHS Performing Arts and Theater teacher.
- **Brownsburg High School Boys Golf Program – Out of State, Overnight**
The Brownsburg High School Boys Golf Program will be traveling to Fairfield Glade, Tennessee for a team bonding event March 31, 2025, through April 4, 2025. Approximately 18 students and

5 chaperones will be traveling together. The trip is being organized by Tom Maples, BWMS PE and Health teacher.

Dr. Jessup recommended the Consent Agenda be approved as presented. Mr. Wells moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

X. OLD BUSINESS

A. Second Reading of the 2025-2026 Student Handbooks

Ms. Lippe presented the 2025-2026 Student Handbooks for a second reading, with final approval scheduled for the next board meeting. She noted that as the legislative session concludes, potential changes to bullying policies may require further revisions to the handbooks. If necessary, the updated handbooks will be brought back to the Board for additional review and approval in July.

XI. NEW BUSINESS

A. Recommendation to Award Construction Contracts

Mr. Hacker shared that we received bids for a roofing project for East Middle School. We had received 4 roofing bids for this project. Mr. Hacker shared that we were working with our engineering group consultant called Attica, which helps with identifying the entire scope and sequence of the project. They put all the projects together, they put the bid package together and then collaborate directly with the contractors associated who come in and bid. That bid came in \$2 million lower than what we originally thought. Because of this, we will be able to look at Crossroads playground, which did not originally get their entire playground pour in place option done originally. We will remove the remaining mulch there.

Mr. Wells moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

B. Recommendation to Approve Brownsburg Library Board Member

Dr. Jessup stated that the Board has the pleasure of appointing 3 members of the Brownsburg Library to the School Board. Dr. Jessup stated that 1 of the members must resign to due to a personal matter. Due to this, Ryan Tanselle has volunteered to move into this place again. Ryan has served before on the Board.

Mr. Wells moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

XIII. SUPERINTENDENT COMMENTS

Dr. Jessup shared her experience from last week spending the day in Glenwood, Illinois, with the Bela Voce, Starlight, and Spotlight Singers. She described it as an incredible opportunity to witness both the students' performances and the behind-the-scenes efforts of their parents.

Dr. Jessup also congratulated the basketball team on their sectional victory and extended her best wishes for their success at regionals.

XIV. BOARD MEMBER COMMENTS

Mr. Hayward thanked *Mr. Sinclair* for speaking. He also welcomed *Dr. Tom*, offering his congratulations. He also recognized and congratulated the wrestling team and the high school boys' basketball team.

Dr. Dixon echoed *Mr. Hayward's* congratulations, emphasizing the joy of celebrating student achievements. She also expressed excitement for the upcoming Gala.

Mr. Wells congratulated *Dr. Tom* and recognized the boys' basketball team for their sectional title. He also thanked the *Mr. Sinclair* for their comments, noting the importance of positive recognition for teachers in today's educational environment.

Dr. Freije jokingly acknowledged the challenge of going last but reiterated previous congratulations. He reminded everyone to have a safe and enjoyable spring break.

Ms. Heffernan congratulated *Dr. B* and expressed excitement for him joining the district. She also praised *Nick Meyerrose* for maintaining an outstanding transportation facility and gave a shout-out to the Bulldogs, acknowledging the impressive accomplishments of the teachers, sports teams, and choir this past year.

XV. ADJOURNMENT

Ms. Heffernan called for a motion to adjourn the meeting; *Mr. Wells* moved for adjournment; *Dr. Dixon* seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays. The meeting adjourned at 7:09 p.m.

**BROWNSBURG COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**





