

March 10, 2025
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:07 p.m. in the Cafeteria of the Conewago Valley Intermediate School. Mr. Jeff Kindschuh called the meeting to order. The following members were present: Mr. Eric Flickinger, Mrs. Melanie Sauter, Mr. David Meckley, Ms. Lindsay Krug, Mrs. April Swope, Mrs. Meredith Miller, Mr. William Getz and Mr. Michael Buckley. Also present were Superintendent Dr. Sharon Perry, Assistant Superintendent Dr. Wesley Doll and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters prior to the start of the meeting.

The agenda was reviewed. By voice vote, the motion was carried and the agenda was approved.

Approval of minutes for the Committee of the Whole minutes of the February 3, 2025 meeting, the February 5, 2025 Board Policy Sub-Committee minutes, the February 10, 2025 Regular Meeting minutes of the Board of Directors, the Committee of the Whole minutes of the February 18, 2025 and the Committee of the Whole minutes of the February 25, 2025. By voice vote, the motion was carried and minutes approved.

Mr. Flickinger congratulated the students and other District personnel whose names appear on the monthly congratulations list.

Mr. Buckley made a motion, seconded by Mrs. Sauter to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$ 2,605,057.93	
Deposits	8,085,869.43	
Withdrawals	<u>5,968,597.48</u>	
Balance 3/1/25		\$4,722,329.88

PSDLAF Flex CD

Previous Balance	\$24,094,124.57	
Deposits	48,199.02	
Withdrawals	<u>3,500,000.00</u>	
Balance 3/1/25		\$20,642,323.59

PSDLAF Bond 2019

Previous Balance	\$102,690.07	
Deposit	332.95	
Withdrawals	<u>0.00</u>	
Balance 3/1/25		\$103,023.02

PSDLAF Bond 2023

Previous Balance	\$11,963,492.58	
Deposit	39,325.28	
Withdrawals	<u>158,765.09</u>	
Balance 3/1/25		\$11,844,052.77

PSDLAF Bond 2024

Previous Balance	\$12,660,100.19	
Deposit	519.04	
Withdrawals	<u>0.00</u>	
Balance 3/1/25		\$12,660,619.23

PSDLAF Capital Reserves

Previous Balance	\$4,180,642.03	
Deposits	7,203.63	
Withdrawals	<u>1,711.15</u>	
Balance 3/1/25		\$4,186,134.51

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mrs. Sauter to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$4,858,439.73

Check #10011218 to Check #10011331

Wire #8000000682 to Wire #8000000693

Wires include credit card transactions

Ach #9000053233 to Ach #9000054278

from the Capital Reserve Account **\$1,711.15**

Check #30000187

from the Cafeteria Account **\$89,332.76**

Check #50001593 to Check #50001618

and from the Construction Account Bond 2023: **\$158,765.09**

Check #45000643 to Check #45000646

for a total of **\$5,108,248.73**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

3. **(Finance)** Recommend approval of the motion to approve the settlement stipulations resolving a property tax assessment appeal involving Tax Parcel NO. 35K12-0068---000, and to authorize the District's Solicitor to execute and file the settlement stipulations with the Adams County Court of Common Pleas.
4. **(Finance)** Recommend approval to award bid results to the low bidder En-Net Services for eRate projects.
5. **(Finance)** Recommend approval to appoint Saxton & Stump as the District's solicitor (due to the current solicitor, Stock & Leader, joining that firm), for the period of April 1, 2025 through June 30, 2025, and for the 2025-2026 school year, in accordance with the Engagement Letter dated March 7, 2025.

Saxton & Stump Engagement Letter
Client Transfer Election

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye (1-2 & 4-5) nay (3); Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Sauter made a motion, seconded by Mrs. Swope to:

1. **(Ways & Means/Curriculum)** Recommend approval of Jesus Gonzalez Verdugo from Spain as a foreign exchange student for the 2025-2026 school year. (Host parents: Shawn and Amanda Myers)
2. **(Ways & Means/Curriculum)** Recommend approval of the Clinical Programs Affiliation Agreement (Graduate Program) between Conewago Valley School District and Liberty University.

CVSD - Liberty University Clinical Graduate Program Agreement

3. **(Ways & Means / Curriculum)** Recommend approval of the additional list below of professional development and conferences for the 2024-2025 school year.

CVSD 2024-2025 Professional Development Requests						
Building	Last Name	First Name	Date	Title/Place	Funding Source	Cost to District
DO	Sprankle	Ashley	3/17/2025 - 3/18/2025	2025 SNAPA Director Workshop at Seven Springs Resort	District	\$649.48
DO	Muller	Matt	3/12/2025 - 3/13/2025	PASBO Annual Conference at Hershey Lodge	District	\$435.30
HS	Olewiler	Kara	5/1/2025 - 5/2/2025	PennSEL Science Leadership Meeting at Harrisburg, PA	District	\$302.50
DO	Ort	Ashley	5/12/2025 - 5/14/2025	PAFPC Annual Conference at Hershey Lodge	Grant	\$772.86
DO	McLaughlin	Christina	5/12/2025 - 5/14/2025	PAFPC Annual Conference at Hershey Lodge	Grant	\$1,170.60
CTE	Reneker	Rita	3/31/2025	A Day of Regulation at LIU #12	District	\$151.25

4. *(Ways & Means / Curriculum)* Recommend approval of the additional list below of field trips for the 2024-2025 school year.

CVSD 2024-2025 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title/Place	Funding Source	Cost
NOHS	Althoff	Lori	9-12	4/4/2025	Student Council Conference at Cedar Crest High School	District	\$151.25

NOHS	Kraus	Gene	10-12	4/16/2025	Varsity Club Annual Easter Egg Hunt at NOE & CTE	Club	\$78.15
NOHS	Sauter	Suzette	12	5/2/2025	Senior Class Trip to Hershey Park	Club	\$1,845.68
NOHS	Olewiler	Kara	11-12	4/1/2025	STEM Day at NOE	Club	\$75.63
NOHS	Olewiler	Kara	11-12	4/3/2025	STEM Day at CTE	Club	\$84.50
NOHS	Olewiler	Kara	11-12	5/6/2025	Annual Tree Planting at CVIS	N/A	\$0.00
NOHS	Olewiler	Kara	11-12	5/7/2025	Annual Tree Planting at CVIS	N/A	\$0.00
CVIS	O'Connell	Noelani	5-6	3/19/2025	Rehearsing for upcoming concert at NOHS	N/A	\$0.00
NOHS	Latshaw	Meghan	11-12	3/21/2025	Adams County Student Day at HACC Gettysburg	District	\$6.96

5. ***(Ways & Means/Curriculum)*** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated March 5, 2025.
6. ***(Ways & Means / Curriculum)*** Recommend approval of the additional list below of professional development and conferences for the 2024-2025 school year.

CVSD 2024-2025 Professional Development Requests						
Building	Last Name	First Name	Date	Title/Place	Funding Source	Cost to District
NOMS	Bowman	Jamie	4/10/2025 - 4/12/2025	PMEA State Conference at Kalahari Resort	District	\$452.50

7. **(Ways & Means / Curriculum)** Recommend approval of the additional list below of field trips for the 2024-2025 school year.

CVSD 2024-2025 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title/Place	Funding Source	Cost
CVIS	de Salis	Jonathan	5-6	3/25/2025	Rehearsing for upcoming concert at NOHS	N/A	\$0.00
NOHS	Hunt	Brian	9-12	3/19/2025	Students will be taking pictures on CVSD Campus	N/A	\$0.00

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Miller made a motion, seconded by Mrs. Sauter to:

1. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement for Frances Gallagher, Teacher at Conewago Township Elementary School, effective the last teacher day of the 2024-2025 school year.
2. **(Personnel)** Recommend acceptance for the resignation of Ashley Dillsworth, Instructional Aide (PCA) at New Oxford Elementary School, effective February 21, 2025.

3. **(Personnel)** Recommend acceptance for the resignation of Julie Sterner, Substitute Custodian at New Oxford High School, effective on the last day worked, November 2, 2024.
4. **(Personnel)** Recommend approval of Ashley Kriel as the CVOA - History of Rock Teacher at New Oxford High School, effective March 10, 2025.
5. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Angela Doland, Learning Support Teacher at New Oxford Middle School, such leave to begin February 5, 2025 through March 5, 2025, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
6. **(Personnel)** Recommend approval of the following current instructional aides to also be approved as classroom monitors, pending having completed all training and received certifications.

Sarah Gaffney (retro 2/21/25)

Kimberly Malkin (retro 2/18/25)

7. **(Personnel)** Recommend approval of the following extracurricular activity assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jim Kain	24-25 Musical Pit Band Member	\$ 400.00
Hunter Groft	Head Percussion Instructor (Winter/Spring)	\$1,656.12
Susan Travis	Percussion Instructor 1 (Winter/Spring)	\$1,530.00
Abigail Wilson	Percussion Instructor 2 (Winter/Spring)	\$1,104.08
Brianna Worley	Head Color Guard Instructor (Winter/Spring)	\$1,623.65

8. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Wendi Snyder (retro 2/26/25)

9. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Ryan Miller (retro 2/10/25)

10. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Isabella Arnold	Trevor Gladfelter	Jennifer Elaine Miller
Ashli Penn	Sandra Viands	Amanda Zekany

11. **(Personnel)** Recommend acceptance for the resignation of Abbigail Wilkes, Library Aide at New Oxford Elementary School, effective February 27, 2025.

12. **(Personnel)** Recommend acceptance for the resignation of Sean Kennedy, Building Substitute at New Oxford Middle School, effective March 7, 2025.

13. **(Personnel)** Recommend approval of the following current instructional aides to also be approved as classroom monitors, pending having completed all training and received certifications.

Amy Noel (retro 2/28/25)

14. **(Personnel)** Recommend approval for the transfer of Sharon Kitzmiller from Autism Support Aide to Instructional Aide (PCA) at Conewago Valley Intermediate School, same classification and wage rate, retroactive to March 3, 2025.

15. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jordyn Becker	Girls Lacrosse Asst. Coach	\$2,630.00

16. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Jennifer Keeney	Felicia Klinedinst	Thomas McFeaters
Erica Noel	Cory Riley	Ethan Shearer

17. **(Personnel)** Recommend to appoint Misti Wildasin as Principal at Conewago Valley Intermediate School beginning March 11, 2025 through April 15, 2025.

18. **(Personnel)** Recommend the Board re-elects and re-appoints Dr. Sharon Perry as Superintendent of the Conewago Valley School District for a five (5) year term, beginning no later than July 1, 2025 and ending on June 30, 2030, pursuant to the terms of the superintendent employment contract (The Agreement), and in accordance with the school code, and further authorizes the board president and secretary to sign the agreement.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mr. Meckley made a motion, seconded by Mrs. Sauter to:

1. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Boys Youth Lacrosse with Sarah Clark as representative, to use the New Oxford Middle School Cafeteria on Saturday, March 15, 2025 from 9:00 am to 1:00 pm for New Oxford Boys Youth Lacrosse Picture Day, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Youth Girls Lacrosse with Stephanie Anderson as representative, to use the New Oxford High School Stadium Field, on Sundays, March 30 and April 13, 2025 from 12:00 pm to 6:00 pm, for York Adams Girls Lacrosse Association game, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Youth Girls Lacrosse with Stephanie Anderson as representative, to use the New Oxford Elementary School Grass Field, on Sundays, March 30 and April 13, 2025 from 12:00 pm to 6:00 pm, for York Adams Girls Lacrosse Association game, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies / Use of Facilities)*** Recommend approval for Upper Conewago Brethren Church - Youth Group with Brent Lehman as representative, to use the New Oxford High School Gymnasium, on Saturday, April 12, 2025 beginning at 8:00 pm and ending on April 13, 2025 at 12:00 am (midnight), for Upper Conewago Church Youth Group Volleyball Night, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies / Use of Facilities)*** Recommend approval for A V O Soccer Club with Kristie Miller as representative, to use the New Oxford High School Stadium Field, on Monday thru Friday, June 23 to June 27, 2025 from 9:00 am to 12:00 pm, for A V O Soccer Club 2025 Summer Camp, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Football Team with Jason Warner as representative, to use the New Oxford High School Stadium Field, on Saturday, May 31, 2025 from 9:00 am to 1:00 pm, for the Lineman's Challenge, with charges as listed in Board Policy #707, with the provision of proof of insurance as per

Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

7. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Youth Wrestling Camp with Jessica Lawrence as representative, to use the New Oxford High School Wrestling Room, on Monday thru Thursday, July 7 to July 9, 2025 from 5:30 pm to 7:30 pm, for New Oxford Youth Wrestling Summer Camp, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
8. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Youth Field Hockey with Elizabeth Kreider as representative, to use the New Oxford High School Stadium Field, on Monday thru Thursday, July 14 to July 17, 2025 from 7:00 am to 12:00 pm, for New Oxford Youth Field Hockey Camp, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
9. ***(Property & Supplies / Use of Facilities)*** Recommend approval for 5 Angels Memorial Soccer Group with Shawn Miller as representative, to use the New Oxford High School Soccer Field, on Sunday, July 27, 2025 from 12:00 pm to 8:00 pm, for the 5 Angels Memorial Soccer Tournament, at no charge, this is a scholarship event for our students, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

By common consent and action, Mr. Kindschuh adjourned the meeting at 7:32 p.m.

Respectfully submitted,



Lori Duncan
Secretary