

Calvert County Public Schools
1305 Dares Beach Road
Prince Frederick, MD 20678

**Policy Statement # 5550 (Business) of the Board of Education
Regarding Insuring Employees and Volunteers
While Transporting Students in Private Vehicles**

- I. Purpose
 - A. To allow for the provision of liability insurance for employees and volunteers approved by the school principal while transporting students in private automobiles
- II. Definition
 - A. Volunteer - any person, at the request of the Principal or Designee, who provides a service for the Calvert County Public School System without receiving monetary compensation
- III. Policy Statement
 - A. Transporting students in private vehicles is discouraged, but the Board of Education recognizes that rare situations occur when it is necessary for employees and volunteers approved by the school principal to transport students in private vehicles. When this occurs, liability insurance is required.
 - B. Calvert County Public Schools purchases liability insurance for acts of employees and volunteers approved by the school principal acting within the scope of their employment and/or service. This liability insurance is secondary to the coverage of the vehicle owner.
- IV. Delegation of Authority
 - A. The Superintendent is directed to develop administrative procedures to implement this policy in accordance with all local policies and local, state and federal laws and regulations and to communicate this policy and accompanying procedures to all relevant parties.
- V. Exceptions
 - A. There are no exceptions to this policy. However, the Board, by majority vote, may temporarily suspend all or part of this policy. Suspension of all or part of this policy, however, in no way relieves the Board of its obligation to comply with the pertinent local, state and federal laws and regulations or the rules and regulations of the Maryland State Board of Education and the Maryland State Department of Education.
- VI. Review
 - A. This policy will be reviewed at the end of four years, or sooner, if approved by majority vote of the Board of Education in public session.
- VII. Effective Date
 - A. This policy is effective April 10, 2025.

Business 5550

Originally Adopted: 1/1/87

Revised: 4/27/06; 4/16/09; 4/12/12; 5/12/16; 2/11/21; 4/10/25

Page 1 of 2

Citations

State Law: Section 5-518, Courts and Judicial Proceedings Article, Annotated Code of Maryland

State Reg.:

Federal Law:

Adm. Reg.:

Neg. Agr.:

Other Citation:

Related Policy

8123 Parent, Caregiver, Community Involvement

Business 5550

Originally Adopted: 1/1/87

Revised: 4/27/06; 4/16/09; 4/12/12; 5/12/16; 2/11/21; 4/10/25

Page **2** of **2**