PTO Meeting Minutes
November 14, 2023
Start Time: 5:32 pm

In attendance: Lenea Ortiz, Claudia Apodaca, DeAnna Adler, Audrey Dedough-Berg, Stacey Ayala, Zeke Ayala

Lenea made a motion to approve the minutes from October. Audrey seconded. Motion passes

Old Business:

- **Fall Festival**
    - Parent feedback. Audrey's kids had fun. One enjoyed it more when it was outside. There was one game that was dangerous that involved frisbees and kids ran to each other.
        - The game was added in last minute and if they use frisbees next time that it should have a set of rules.
    - People requested water/tea instead of just hot cocoa
    - Recommend frosting on the cinnamon rolls
    - Make sure everyone gets their break for dinner
    - Make sure people get relieved/covered on time
    - Can we do it in October next year? Take a work day from somewhere else.
        - That way it won't be so cold/dark outside
    - Maybe in the future we can get a count on how many people attend it
    - Move this effort to a similar group like they did at the primary school so it's not on PTO. At the primary school it is the climate and culture. Lenea said climate and culture is overextended and plans something every month and she is not willing to take on the fall festival.
    - Audrey suggested maybe a separate committee to host the fall festival. They can create a playbook to make sure they get everything done each year.
    - Maybe we can add the fall festival to the March agenda so we can start planning.
    - It needs to be delegated a little bit better so one person isn't doing all of the work.
    - Claudia can put out feelers to see if anyone is interested in helping to plan the fall festival next year so one person isn't doing all of the work.
    - This conversation may be resumed in PIE.
- **Field Trip List**
    - Zeke will have the list tomorrow.

New Business:

- **Winter Waffles**
    - **Winter Waffles will be on Tuesday/Wednesday 10/19-10/20**
    - **Santa**
        - We already have the santa suit
    - **Food**
        - Waffle Bar

        - No cost for the kids. No cost for staff
        - $100.00 for hot chocolate
        - Audrey made a motion to spend up to $120.00 for hot chocolate for winter waffles. Lenea seconded. Motion passed.
    - **Student Gifts**
- Audrey made a motion to approve up to $1100.00 to purchase gifts from the dollar tree/oriental trading/amazon and books for the gifts. DeAnna seconded. Motion passes.
    - **Family Invitation**
        - **No parents**
        - **Teachers eat breakfast with the kids.**
- **Teacher Gifts**
    - Audrey made a motion to spend up to $1500.00 on teacher gifts for the holiday season. Lenea seconded. Motion passes.
- **Teacher Request**
    - Positive paw gifts. Erica is asking us to approve enough to buy the prizes for the rest of the semester. $640 for the year. DeAnna made a motion to approve up to $700.00 for the rest of the year for positive paw drawings. Stacey seconded. Motion passed.

Financial Report:

- $25,000.00
- Before fundraiser
- Still working on the budget and they will have a number for us at the beginning of December.
- $27,833.00 total sales. Profit of $11,192.20

**1st Thursday of the month is What the Fudge
**3rd Thursday of the month is SoCo FroYo

Other Business:

- **Yearbooks**
    - Pre Ordered this year with a PTO discount
    - Pre Orders are due in March
    - PTO will discuss in January about how much they're paying for the yearbooks
- **PTO Independent Financial Entity**
    - At the primary they reached out to 8 banks and 3 responded. Primary recommended going with First National Bank.
    - They're working on filing with the state for tax exempt status, getting a PO Box, separate email, separate phone number, separate facebook.
    - The officers will all be responsible for it.
    - Table the vote and recommend all officers are here next month to vote on this.

Next Meeting: December 12, 2023 @5:30
Meeting Adjourned at: 6:34 pm