PTO Meeting Minutes
September 12, 2023
Start Time: 5:39

In attendance: Claudia Apodaca, Lenea Ortiz, Adriana Perez, Audrey Berg, Josh Ferguson, Carla Garcia, Jennifer Salas, Cogee Fields, Sarah Welch, DeAnna Adler, Rick Lovato, Erica Chavez, Stacey Ayala

Welcome:

Superintendent: Rick Lovato

- Pto Budget/Process
- Rick said thank you for being in attendance
- There were some issues with the auditor and getting all of the accounts the way they need to be. The biggest thing with PTO is we are our own entity. The district should not have veto power. The activity funds we raise should be able to be used to serve our kids.
- They are in the process of going through the books and accounting system because the fundraising money should be going into a bank account that is controlled by the PTO.
- We aren't sure of a process that works the best. The HS is looking at making a PTO.
- We as the PTO will decide how to go about this. We will own how the money gets spent. Between the two buildings we have between $25,000 and $30,000.
- The activity funds are at Colorado Bank and Trust. The rest of the funds are at First National. The bulk of the money is in Colo Trust because they give the best interest rate.
- Clarifications:
    - This organization should not feel like we need to buy things that the district should be getting. If it is a day to day necessity, the district should provide it.
    - There is a lot of grant money that is going to be put towards the music program at the intermediate.
    - Textbooks/curriculum are the district's responsibility and PTO.
- The auditor wants us to separate the funds from the school funds.
- At the bank, as officers change, we will have to get signature cards updated.

PTO 2023-2024 Election

- PTO Bylaws
    - Shared on the TV
    - We may separate PTO/Accountability bylaws
    - PTO/accountability will be split into different nights after tonight's meeting
    - We will need to add the financial information
    - We may add a public relations position to put information on social media
        - We would like to create a separate facebook page just for LJIS PTO and accountability
- 2023-2024 Elections

- Audrey nominated Adriana Perez for president, Deanna Salas for vice president, Lenea Ortiz for secretary, and Sarah Welch for treasurer. Several seconded. New members assigned.
- President: Adriana Perez
- Vice President: Deanna Salas
- Secretary: Lenea Ortiz
- Treasurer: Sarah Welch

Treasurer's Report:

- Will be updated next month. There is no total because of the audit.

Committee Reports:

- Fall festival
  - will be coming up in October. The first meeting will be on 09/14/2023 at 5:30. We can send a zoom link to anyone interested if they can't make it.
  - The tentative date for fall festival will be 10/19/2023
  - Fall festival is organized by PTO and the committee then staff helps run it.
  - They're considering changing up the location a little bit. They want to do part inside and some outside since it gets cold.
- **Fundraising opportunities:**
  - One night a week we could have a movie night where we can pay for a movie for the kids. We could host a different grade level each night.
  - Birthday Gram
    - $3 each
  - Bingo Night 1x per month
  - BooGrams-October fundraiser-full month
    - Delivered on Halloween
    - A bag that says boo and the kids can send it to their friends for $2-$3
  - Donut Gram
    - Choose a date and it would be delivered that date
    - $3
  - Principal for a Day-October correlating with National Principal month
    - $1 a ticket
  - PennyWar
    - A gallon jug-each grade would have it. Each penny equals a point. If there's a $5 bill put in, it takes away 500 points. Winning grade level gets a pizza party
  - Thanksgiving raffle fundraiser
- Music Program
  - Parents were concerned about buying instruments

    - Mr. Ferguson talked about how the school is trying to rebuild the music program. After knowing that students didn't start band until the 8th grade, he knew they needed to start sooner.
    - This year, he is having all 5th and 6th graders in beginning band. He got several instruments from the high school as well as books. They don't have enough instruments to give each student an instrument. They are working on buying new mouth pieces. They are sanitizing and cleaning the mouthpieces on the flutes.
    - Th:e school purchased furniture, stands, and recorders
    - They are getting $20,000 worth of new instruments and supplies for band
    - Reeds and repairs will be the biggest cost for the music program
    - Parents wondered what they needed to provide and if there were any links available of places where they can rent or buy
        - Mr. Ferguson gave a couple of recommendations on where to shop and that there is a local store
        - There are several stores in Pueblo
        - Kids got to try out several different instruments
        - Music program info will be added to the next agenda
- Teacher supplies
    - If any teachers need supplies, the school district should be providing those. If there are any future teacher requests, we can discuss those as necessary
- Trifold brochure
    - The brochure was handed out at the meeting
    - Adriana wants to provide this to the community maybe at conferences and the fall festival to spread awareness of what PTO is
- Yearbook
    - Erica is taking over yearbook
    - We could raise the price of yearbooks to $20 and do it as a fundraiser
        - Parents said they wouldn't want to pay that much
        - Parents said we can charge $10.00 for the yearbook and PTO will cover the $5

Next Meeting: 6:50
Meeting Adjourned at: October 10, 2023 at 5:30