



September 17, 2024

Attendees: Sarah Sirna, Jeff Gustafson, Nicole Nejezchleba, Calida Fuerst, Stephanie Woodstrom, Steph Berner, Kristen Coward, Kayla Lande, Lisa Murphy-Salvador, Laura Richardson, Kali Sundquist, Michele Ewen, Coco McGee, Ashley Crist, Kylie Vincent, Caryn Morgan, Cindy Address

Absent Board Members: Tara Pitkin, Sarah Wexler

Topic (Person Responsible)	Discussion Items and Notes	Action Items
Call to order and review of minutes (Sarah S)	<u>August 2024</u> - Motion to approve seconded and carried	Stephanie W to post to website
Presidents update (Sarah S and Laura)	Welcome to new members - Ashley Crist will be helping Jeff with enrichment work - Lauren Galantowicz will lead new family engagement	
	Retreat RSVP - Friday, Sep. 20 will be a working/ planning night for the year's events - Laura ordering food from Crisp & Green	All board members attending to let Laura know about food order
	MTK permissions - Sarah has been in contact with other schools and has some new information about how we can add members and contact information to the toolkit which we will discuss more in a separate meeting	
	Volunteer recognition - Family night at a Timberwolves game has been confirmed for Feb. 21. The night will include extras such as free throws after the game and participating in the high-five tunnel before the game. Idea to hold a drawing for people who volunteer and buy tickets to the game or give them priority for the event extras	Kayla to plan communication about the volunteer recognition award.

Treasurer update (Kristen)	<u>Monthly Treasurer Report</u>	
	<u>Draft budget review and vote</u> - Changes needed: - Move \$600 from winter dance to discretionary fund - Move \$2000 from orbit event to in-school experiences - Update enrichment per this year's headcount - Motion to approve the draft seconded and carried	Kristen to make noted updates
	Gift cards - If anyone gets gift cards as donations we will figure out how to do drawings for teachers or volunteers	
Secretary update (Stephanie W)	<u>Membership Toolkit</u> - A yearbook information page has been added to the site - Stephanie will also work on updating a page to list our current sponsors - Now that more information is on the MTK site, Stephanie will be reviewing the Minnewashta Parents page on the Minnetonka Schools website and recommend what information we can remove	Steph W to suggest changes to Minnewashta parents page
Fundraising update (Steph B)	Boosterthon - Fundraising goal: \$60,000 - Schoolwide incentive: Cindy will have a mobile office in a deer stand for a day - Oct 4. volunteers needed to ensure obstacle course safety (2-4 per class) - 12 sponsors secured: Maynards, TAGs, Allison Larson Loans, Code Ninjas, Driven Coffee, 5 Monkeys Inflatables, MN Inboard Watersports, Contract for Deed llc, Hazelwood Food + Drink, Prominent Construction, MN Spirit Gear, Carlson;s Loveable Llamas - Kristen has only received 4 sponsor donations so far. Board contacts should reach out to check in - Joey Nova's donated a gift card. Board to use this to host a pizza party for the class that raises the most - Hazelwood is giving 2x \$50 gift cards. Board will use these for drawings for teachers - We've raised enough sponsor money to get shirts for the teachers and extras that will be sold at a Tonka Pride table during the Book Fair or Monster Mash. - Shirts available for pick up 9/27. Steph B needs sorting and delivery help; multiple board members have volunteered - Cindy advised using the East Gym stage behind the divider wall for storage/sorting space	Steph W to create obstacle course volunteer signup in MTK

	Other fundraising ideas - North Star Donuts would like to set up their truck after school and donate a portion of proceeds to the school. We cannot accommodate them in the parking lot during parent pickup, and North Star Donuts have declined opportunities to attend several of our events such as Monster Mash, Book Fair, etc. Steph B will pitch them coming to the open house family social next year - Otis Spunkmeyer made an offer to have students sell cookies for a profit and earn money for the school. Steph B will continue reviewing this opportunity. - Code Ninjas. Steph B working on dates for parent night out events again this year.	
Enrichment update (Jeff and Ashley)	Definition update - Jeff will begin communicating about the new definition/parameters, enhanced budgets and updated request form/process to faculty using a video presentation. - 2024/25 Enrichment Definition Presentation - 2024/25 Enrichment Program Overview Video - 2024/25 Enrichment Program Overview 1-pager - 2024/25 Enrichment & Supply Program Request Form	
	Budgets - Sarah sent the updated classroom headcounts to Kristen so she can update the enrichment budget line items to reflect this years numbers	
Event updates (Event chairs)	Room Parent Night (Sarah S and Kayla) - Thursday, Sep. 26 - Save the dates have gone out to room parents, requesting that at least one parent per room attends - Sarah will send to Steph W the list of room parents that haven't joined the volunteer list in MTK; Steph W will add them to the committee/communication list - Stations will be set up at the event to help room parents take first important actions - Social at Maynards is planned for after the event	Steph W to update room parent assignments based on list Sarah sends.
	Book Fair (Tara) - Oct. 10-11 - Volunteers needed; biggest need is: - 3-5:30pm: 1 spot open - 5:30-8pm: all 3 spots open - Take down	
	Monster Mash	Anyone interested

	(Steph W and Laura) - Friday, Oct. 25 - DJ, Tono pizza truck, and Llamas booked - Idea to have free apples at the event for healthy snack; Potentially expand this idea to an Eat the Rainbow tie in. Cindy suggested having this during class parties. We could explore getting apples from Lakewinds or Arboretum Apple House. Kali has apple baskets.	in helping with the event should reach out to Steph W and Laura
	Family Service Night - Nov. 21 - Many Hands Many Meals confirmed - Sign up form within MTK can only include students enrolled at the school so any younger or older siblings that want to attend can't be signed up through the MTK form. Would need to plan for some overflow headcount	
	New Idea: Family camp resource night (Kayla) - Problem Being Solved: Parents are frustrated, confused, and overwhelmed by the chaos that is planning for their child(ren)'s upcoming summer - Solution Being Provided: One location for various camps, clinics, childcare providers, etc to showcase their offerings - PTO Involvement: source and coordinate with suppliers, provide a location/date/time, be the communication intermediary that has a "Master Calendar" of registration dates/offerings - Partners: Camperoni has agreed to provide support in running this event; they've initiated conversations to see if there would be interest in participation. So far, their partners are very supportive of this idea! - Proposed Date: Saturday, December 14 - currently being held for a 4th grade service project; could this be tied in? Otherwise, open to dates but would be targeting first couple of weeks of December - Kayla willing to run this from the PTO's perspective	Board to continue discussing this idea
Principal update (Cindy)	Book Fair Space Update - Dates/Times: 10/10, 4-8 pm and 10/11, 8am-4pm - Since we could not do school pictures during open house (a circumstance outside our control), we are doing them during conferences. To minimize impact on the school day, we will do pictures and the book fair in one location (the west gym). So... - Wednesday, October 9, the PTO will set up the book fair in the front half of the west gym (after 6pm), - Thursday, October 10, there will be classes previewing the book fair throughout the school day;	

	Kemmettmueller will set up around 2pm for pictures (4 cameras in the back half of the west gym), pictures and book fair take place during conferences that night, - On Friday, October 11, school pictures and book fair continue during conferences. - Physical education classes will need to use the east gym and/or outside space for classes on October 10. - Looking ahead to spring...our intention is to do that book fair in the east gym, so we have the full west gym for physical education classes. - We will also plan to have Tonka Pride tables set up in the West Gym as well	
	Updates on District Goals Excellence in Well-being, Connection and Belonging 1) <u>Prioritize student mental health</u>: Universal Screening three times per year. 2) <u>Create a Welcoming, Inclusive, and Safe Environment for All Students</u>: Held Peace Site 1-5 Assembly Preparing for Agreement Meeting in October 3) <u>Increase Bullying Prevention Efforts</u>: Revisit and raise student and parent awareness of existing bullying prevention efforts. October: Unity day Excellence in Student Learning and Support 1) <u>Increase opportunities for improved academic outcomes for all students</u>: Analyzing our Effectiveness Data–gathered baseline for 23-24 & Updating later this fall 2) <u>Improve student literacy</u>: Beginning our CPP: Curriculum Planning and Prep meetings next week Excellence in Leadership and Organizational Support 1) <u>Ensure facilities meet the current and future needs of our students</u>: October Presentation 2) <u>Build community trust</u>: Following up with the Technology Update in a few days beginning Oct. 1. ● Be Transparent and engage in Open, two-way Communication ● Be Consistent and Reliable with words and actions ● Be Inclusive in Decision-Making, ensuring diverse voices are heard and considered ● Actively Listen and Respond with Empathy ● Be Accountable and Responsible, taking responsibility when mistakes are made and righting them quickly	
Helpful Documents	- Event Dates - Board Contacts	

