

Videotaping of Educational Activities

The Bethany Board of Education (Board) hereby establishes limits on the use of recording equipment in order to minimize disruption and protect instructional time essential to improving student achievement. Any recording activity, even activity permitted under this policy, will be prohibited if the activity creates a disruption to the education process.

Definitions

Visual Recording: Registering visual images on film, tape, digitally, or by other mechanical or electronic means.

Audio Recording: Registering sounds on tape, digitally, or by other mechanical or electronic means.

Outside Entity: Any individual, group, organization, or corporation other than the administration, staff, or students of the Bethany Public School District (District) or individuals authorized to act on behalf of the District.

Recording by Outside Entities

The Board prohibits the use of video or audio recording equipment on District property or at District activities by outside entities without permission from the Superintendent or designee unless authorized by law.

This prohibition shall not apply to:

1. Performances or activities to which the general public is invited, such as ceremonies, concerts, and plays.
2. Recording of staff for the sole purpose of professional training or development.
3. Open meetings of the Board or committees appointed by or at the direction of the Board.
4. Outside entities, including student-initiated groups, using or renting District facilities in accordance with Board policies and established administrative procedures.

Recording by District Employees

The District may make audio or visual recordings to provide security, to maintain order, for professional staff development use, or for other purposes related to furthering the educational mission of the District. This may include the use of video equipment in District buildings and on District transportation. No recording equipment will be placed in areas of the buildings where the occupant would have a reasonable expectation of privacy, such as restroom facilities. Recordings by and on behalf of District employees that include students will be considered student records and will be maintained in accordance with the Family Educational Rights and Privacy Act and other applicable laws.

Recording by Students

The District prohibits the use of video or audio recording equipment on District property or at District activities by students except:

1. If required by a school-sponsored class or activity.
2. At performances or activities to which the general public is invited such as ceremonies, concerts, and plays.
3. At open meetings of the Board of Education or committees appointed by or at the direction of the Board.
4. As otherwise permitted by District administration.

Recording of Meetings

The Board of Education recognizes a parent's/guardian's right to record a Planning and Placement Team meeting held pursuant to the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973.

The Board prohibits the use of audio, video, or other recording devices at other meetings held between District employees and parents/guardians. Exceptions to this prohibition will be made only in accordance with Board policy and law. Requests for such exceptions must be made within a reasonable period of time prior to the scheduled meetings. This prohibition does not apply to conversations held within view of District security cameras or devices.

Legal Reference: 20 U.S.C. § 1400-1487, 34 C.F.R. Part 300
20 U.S.C. § 1232g, 34 C.F.R. Part 99

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