
MILLVILLE AREA SCHOOL DISTRICT

330 East Main Street
Millville, PA 17846

MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, MARCH 24, 2025

The Millville Area School Board held their regular business meeting on Monday, March 24, 2025 in the Millville Jr./Sr. High School Library beginning 7:01 pm. Prior to the meeting, the Millville Area School Board held an Executive Session meeting for personnel and legal matters.

1. ROLL CALL

The following Board members answered roll call: William Berger, Matthew Deihl, Michael Farrell, Greg Hemsarh, Heather Mausteller, Susan Myers, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Superintendent; Whitney Holloway, Business Manager/Board Secretary; Brandon Gordner, Elementary Principal; Matthew Mills, Secondary Principal; Dee Davis, Director of Student Services; Alexa Longacre, Director of Interventional Supports; Matthew McWilliams, Supervisor of Buildings and Grounds; Dyson Savage, Director of Technology; and Chelsea Rosenberger, Board Recording Secretary.

2. GUEST RECOGNITION AND COMMENTS

Guests Heidi Brandt, Alex Cavallini, Brittany Fisher, Gwen Utt, Kim Coleman, Shawna Schroy, Christopher Sassaman, and Wendy Faatz all signed the register but none requested to speak.

3. SUPERINTENDENT'S REPORT

CTE Student Approval

- Mr. Rasmus began his report by updating the Board regarding a student attending a CTE program who left Millville Area School District last school year and is now re-enrolling, necessitating Board approval on the agenda that evening.

PFM Financial Advisors

- Mr. Rasmus then explained that the Board and Finance Committee recently heard a presentation from our new financial advisors, PFM, regarding financing options for the Guaranteed Energy Savings Project with Schneider Electric. He shared that earlier that evening the Finance Committee met to discuss the presented options and were making a recommendation to the Board for approval that evening.

Itinerant Services with CSIU

- Mr. Rasmus then shared about an agreement on the agenda that evening for the Board's consideration with the CSIU for itinerant social work services.

Marotta/Main Architects

- Mr. Rasmus explained that representatives from Marotta/Main Architects had created a proposal for services related to the district office location project that was on the agenda for Board approval that evening. He shared that the proposal would be for the architects to manage the project as well as the RFP process on behalf of the district.

ESSER Audit

- Finally, Mr. Rasmus shared that he had worked with Mrs. Davis and Mrs. Holloway on the recent ESSER funding monitoring process. He reported that the district procedures are in tandem with the expectations of the federal monitors.

4. ADMINISTRATIVE REPORTS

Members of the administrative team had previously submitted their reports for the consideration of the Board.

- Mr. Mills wanted to highlight the fantastic Cinderella musical put on at the high school the past weekend as well as congratulate Haydee Stout, student musician, who was off to states and both Isabel Barcaro and April Miller, student artists, who recently had a showing of art in the CSIU art show.
- Mr. Gordner then asked to give a shout out to Mrs. Nevin Iliev and Mrs. Aimee Deihl for their fantastic work during Read Across America week. He shared that the Elementary School far surpassed their reading goal. Additionally, he reminded those in attendance about the upcoming Book Bingo in the elementary school.
- Mrs. Longacre gave a shout out to the Elementary and Intermediate teams for their work at the recent K'Nex Competition at the CSIU. Additionally, she shared that a group of students recently attended the Youth Mental Health Summit at the CSIU, which was enriching for the students.
- Finally, Mrs. Davis shared that the past week she collaborated on the ESSER audit, and in the upcoming week, she would be working on the Title I audit as well.

5. REPRESENTATIVE REPORTS

CMAVTS – Mr. Greg Hemsarh

- Mr. Hemsarh shared that the Joint Operating Committee (JOC) at CMAVTS recently came to an agreement on a tentative budget with about a 6% increase. He explained that the administration would be coming to the sending school districts soon to share the budget.

CSIU – Mrs. Susan Myers

- Mrs. Myers shared that the recent CSIU Board meeting was routine, highlighting the K'Nex Competition as well as E-games. She encouraged those present to check out the website to see the videos about these recent events. Finally, she reminded the Board that someone needed to take over as the CSIU representative from Millville.

6. APPROVAL OF BOARD MINUTES

6.1 March 10, 2025 - Board Meeting Minutes

A motion by Greg Hemsarh and seconded by Jessica Whitmoyer that the Millville Area School Board approve the March 10, 2025 Millville Area School District Board meeting minutes.

The motion carried by voice vote. 7 Yea; 0 Nay; 2 Absent

7. BUDGET AND FINANCE

7.1 Expenditures

A motion by Greg Hemsarh and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve March 24, 2025 general fund expenditures in the amount of \$172,661.80, cafeteria expenditures in the amount of \$27,581.32 and athletic expenditures in the amount of \$586.00.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

7.3 Long Term Disability

A motion by Greg Hemsarh and seconded by William Berger that the Millville Area School Board consider and approve a 3-year rate hold from July 1, 2025 to June 30, 2028 to approve CM Regent Solutions as the carrier of long term disability at a rate of 0.39/\$1,000 (no increase from the prior rate).

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

7.4 General Obligations Bonds/Notes, Series of 2025

A motion by Greg Hemsarh and seconded by Heather Mausteller that The Board of School Directors of the Millville Area School District do hereby authorize the Administration to work with PFM Financial Advisors LLC as Financial Advisor, McNees Wallace & Nurick LLC as Bond Counsel and Solicitor to proceed with the issuance of General Obligation Bonds/Notes, Series of 2025 as structured in Scenario 2B of the March 10, 2025 presentation, with a district contribution of one million dollars.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

7.5 Food Service Provider - 25-26 SY

A motion by Heather Mausteller and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve Metz Culinary Management as the Food Service Provider for the 2025-2026 School Year.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

8. ADMINISTRATIVE ITEMS

8.1 Marotta / Main Architects Proposal

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board consider and approve Marotta / Main Architects to assist the district in the development of the scope of work necessitated in developing a Request for Quotes (RFQ) for a district office location change project and provide consultation regarding the bidding process for a fee of \$9,700.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

8.2 Special Education Plan

A motion by Heather Mausteller and seconded by Greg Hemsarh that the Millville Area School Board approve the Special Education Plan effective July 1, 2025 through June 30, 2028.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

9. CURRICULUM / EDUCATIONAL

9.1 Curricular Excursions & Field Trips

A motion by Jessica Whitmoyer and seconded by Heather Mausteller that the Millville Area School Board consider and approve the curricular excursions and trips as presented. District will sponsor field trip costs up to the \$20 per student threshold, as indicated in the Millville Area School District Administrative Regulation 121-AR-1: Field Trips, Curricular Excursions, and Community Based Instruction.

- 9.1 A - Women in Agriculture Conference - Hall - March 26, 2025
- 9.1 B - PA FFA State Convention - Hall - June 10, 2025

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

9.2 Out of District CTE Enrollment

A motion by Greg Hemsarh and seconded by Michael Farrell that the Millville Area School Board consider and approve the enrollment of Gracie Book (Grade 10) within the Agricultural Mechanization (01.0201) CTE program at the Central Columbia School District at the designated tuition rate for the 2024-25 School Year. In the event that the MASD student disenrolls from the aforementioned CTE program of study or deviates from the prescribed scope and sequence of the approved program of study, their enrollment status will be reconsidered.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

9.3 Agriculture Occupational Advisory Committee Minutes

A motion by Heather Mausteller and seconded by Greg Hemsarh that the Millville Area School Board consider and approve the March 6, 2025 minutes of the Millville Agriculture Occupational Advisory Committee (OAC) meeting.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10. BUILDINGS AND GROUNDS

10.1 Athletic Donation - Astro Turf

A motion by Greg Hemsarh and seconded by Heather Mausteller that the Millville Area School Board consider and approve the acceptance of a donation of a piece of astro turf approximately 10 feet wide by 20 feet long from The Millville Little League for use by the softball and baseball teams in their batting cages.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.2 Illuminated Integrations On-Site Maintenance Agreement - House Lights

A motion by Heather Mausteller and seconded by William Berger that the Millville Area School Board consider and approve the proposal from Illuminated Integrations for on-site technical support in the auditorium for replacement of the failed drivers in four house lights in the High School Auditorium, with a total cost of \$1,160.

- Mr. Berger asked how old the lights were that needed to be replaced.
- Mr. McWilliams answered that they were installed in 2019.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

11. PERSONNEL AND ACTIVITIES

11.2 Day Shift Custodian

A motion by Greg Hemsarh and seconded by Heather Mausteller that the Millville Area School Board approve the appointment of GEORGIA CRAWFORD as Day Shift Custodian, at the rate of \$18.15 per hour.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

11.3 Maintenance Technician

A motion by Greg Hemsarh and seconded by Michael Farrell that the Millville Area School Board postpone the recommended action until the next business meeting.

- A motion to approve the appointment of MICHAEL DOWNS as Maintenance Technician, at the rate of _____ per hour.

The motion to postpone carried by voice vote. 7 Yea; 0 Nay; 2 Absent

Combined Consent (11.1, 11.4 - 11.9)

A motion by Greg Hemsarh and seconded by William Berger that the Millville Area School Board consider and approve the combined recommended action as presented.

- 11.1 Itinerant Social Worker Services: CSIU 16
 - A motion to consider and approve the Agreement for Itinerant Services with the CSIU 16 to provide Social Worker Support Services for the remainder of the 2024-2025 School Year for a cost not to exceed \$750 per full day of services.
- 11.4 Junior High Field Hockey Volunteer Assistant Coach
 - A motion to approve SHELBY HILTON as Junior High Field Hockey Volunteer Assistant Coach for the spring 2025 athletic sports season, pending receipt of all clearances and necessary documentation.

MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

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- 11.5 Resignation - B. Clark
 - A motion to accept the notice of resignation from BEN CLARK as Junior High Girls Basketball Head coach, effective immediately.
- 11.6 Resignation - A. Egli
 - A motion to accept the notice of resignation from AMANDA EGLI as Cheerleading Head coach, effective immediately.
- 11.7 CSIU Guest Teacher Substitute
 - A motion to consider and approve RACHEL KESSLER, as a CSIU Guest Teacher Substitute for the 2024-2025 school year.
- 11.8 MASD Employee Driver Approval
 - A motion to consider and approve SHAWNA SCHROY, as a driver of MASD vehicles.
- 11.9 Student Teacher Substitute Approval
 - A motion to consider and approve utilizing student teacher candidate, RHETT MOWERY, retroactively, as a day-to-day teacher substitute, as outlined in the Bloomsburg University Student Teacher as Substitute Teacher Verification policy under PA Act 91, clearances on file.

The combined motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

12. ADJOURNMENT

A motion by Heather Mausteller and seconded by Greg Hemsarth to adjourn the meeting. The meeting adjourned at 7:26 pm. Following adjournment of the regular business meeting, the Board met for an executive session for additional personnel matters.



Whitney Holloway, Board Secretary



Chelsea Rosenberger, Board Recording Secretary