ROTTERDAM
INTERNATIONAL
SECONDARY
SCHOOL

RISS

Fees Booklet

2025 - 2026

Introduction

Rotterdam International Secondary School (RISS) is a semi private school. We receive government funding that enables the school to offer prospective families a provision at a lower cost.
Our parental top-up fees are an important part of our school success as they enable us to make an educational offer that is internationally recognized, that has over 35 years of experience, that seeks high standards of teaching and learning and provides strong pastoral support for students, i.e., we offer value for money.

Parental fees enables RISS to offer:

1. Small classes so that the school can guarantee personal attention to every student. We strive for classes with an average of 16 - 20 students.
2. Internationally hired and highly vetted teachers to deliver our programs.
3. Covering the costs of internationally recognized qualifications and accreditations.
4. Participation in extra government funding programs to support the school projects within its semi-private status.
5. Continuous professional learning and development that ensure our practitioners are fully and consistently upskilled.
6. An equipped library at the Senior Campus and a small library in the Junior Campus.
7. Additional curriculum enrichment programmes.
8. A professionally run school canteen in both campuses
9. Extra support for students with special educational needs.
10. Extra support staff and management to meet the international standards.
11. Physical Education clothing for all students in G6-9
12. High quality ICT support and hardware across our campuses.
13. All requirements, digital licenses and memberships that are required for IB, IGCSE and Pearson education and the CIS and NEASC license.
14. Annual School trips for grade 6 – 9 and grade 11 of more than one day.
15. A capital fee for a high quality standard of maintenance of our buildings.
16. Learning materials (such as books, digital books, notebooks, textbooks)
17. A graphics calculator for all Grade 9 students and new students in Grade 10 and 11. The loss of the equipment will have to be replaced at a cost to the family.

Exclusions:

- Exam fees
- External language assessments in Grade 8 (DELF, DELE, HSK [Chinese Proficiency Test] Deutsch Goethe Institut
- Some day or weekend trips or excursions organized by Team leaders or subject area teachers
- Ski Trip
- Exam retakes
- Learning Diversity assessments
- Special accommodation for exams (e.g., separate room or invigilators)
- Event tickets
- Travel to and from school
- Snacks/lunch
- Library late fees

GRADE 6, 7, 8, 9

Instalment Payments

	New Students*		Returning Students**	
	First child	**Second**	**First child**	**Second**
School Fee 2025/2026	€ 9160	€ 8660	€ 9160	€ 8660
Security Deposit	€ 500	€ 500		
Registration Fee	€ 250	€ 250		
Instalment Payments Fee	€ 60	€ 60	€ 60	€ 60
Total	€ 9970	€ 9470	€ 9220	€ 8720
The instalments are as follows:				
1st instalment due by 01/10/25	€ 1994	€ 1894	€ 1844	€ 1744
2nd instalment due by 01/11/25	€ 1994	€ 1894	€ 1844	€ 1744
3rd instalment due by 01/12/25	€ 1994	€ 1894	€ 1844	€ 1744
4th instalment due by 01/01/26	€ 1994	€ 1894	€ 1844	€ 1744
5th instalment due by 01/02/26	€ 1994	€ 1894	€ 1844	€ 1744

Please be aware that if you make a single payment you will not be charged for the € 60 instalment payments fee and you will receive a discount of € 100 on the school fees.

Single Payment

	New Students		Returning Students	
	First child	**Second**	**First child**	**Second**
School Fee 2025/2026	€ 9160	€ 8660	€ 9160	€ 8660
Security Deposit	€ 500	€ 500		
Registration Fee	€ 250	€ 250		
Discount	€ - 100	€ - 100	€ - 100	€ - 100
Total due by 01/10/25	€ 9810	€ 9310	€ 9060	€ 8560

***** New families are those who join the school at the beginning or during the current school year.
** Returning families are those whose children are continuing as students at RISS.

GRADE 10

Instalment Payments

	New Students*		Returning Students**	
	First child	**Second**	**First child**	**Second**
School Fee 2025/2026	€ 8890	€ 8390	€ 8890	€ 8390
Security Deposit	€ 500	€ 500		
Registration Fee	€ 250	€ 250		
Instalment Payments Fee	€ 60	€ 60	€ 60	€ 60
Total	€ 9700	€ 9200	€ 8950	€ 8450
The instalments are as follows:				
1st instalment due by 01/10/25	€ 1940	€ 1840	€ 1790	€ 1690
2nd instalment due by 01/11/25	€ 1940	€ 1840	€ 1790	€ 1690
3rd instalment due by 01/12/25	€ 1940	€ 1840	€ 1790	€ 1690
4th instalment due by 01/01/26	€ 1940	€ 1840	€ 1790	€ 1690
5th instalment due by 01/02/26	€ 1940	€ 1840	€ 1790	€ 1690

Please be aware that if you make a single payment you will not be charged for the € 60 instalment payments fee and you will receive a discount of € 100 on the school fees.

Single Payment

	New Students		Returning Students	
	First child	**Second**	**First child**	**Second**
School Fee 2025/2026	€ 8890	€ 8390	€ 8890	€ 8390
Security Deposit	€ 500	€ 500		
Registration Fee	€ 250	€ 250		
Discount	€ - 100	€ - 100	€ - 100	€ - 100
Total due by 01/10/25	€ 9540	€ 9040	€ 8790	€ 8040

***** New families are those who join the school at the beginning or during the current school year.
** Returning families are those whose children are continuing as students at RISS.

GRADE 11

Instalment Payments

	New Students*		Returning Students**	
	First child	**Second**	**First child**	**Second**
School Fee 2025/2026	€ 10.290	€ 9790	€ 10.290	€ 9790
Chromebook	€ 400	€ 400	€ 400	€ 400
Security Deposit	€ 500	€ 500		
Registration Fee	€ 250	€ 250		
Instalment Payments Fee	€ 60	€ 60	€ 60	€ 60
Total	€ 11.500	€ 11.000	€ 10.750	€ 10.250
The instalments are as follows:				
1st instalment due by 01/10/25	€ 2300	€ 2200	€ 2150	€ 2050
2nd instalment due by 01/11/25	€ 2300	€ 2200	€ 2150	€ 2050
3rd instalment due by 01/12/25	€ 2300	€ 2200	€ 2150	€ 2050
4th instalment due by 01/01/26	€ 2300	€ 2200	€ 2150	€ 2050
5th instalment due by 01/02/26	€ 2300	€ 2200	€ 2150	€ 2050

Please be aware that if you make a single payment you will not be charged for the € 60 instalment payments fee and you will receive a discount of € 100 on the school fees.

Single Payment

	New Students		Returning Students	
	First child	**Second**	**First child**	**Second**
School Fee 2025/2026	€ 10.290	€ 9790	€ 10.290	€ 9790
Chromebook	€ 400	€ 400	€ 400	€ 400
Security Deposit	€ 500	€ 500		
Registration Fee	€ 250	€ 250		
Discount	€ - 100	€ - 100	€ - 100	€ - 100
Total due by 01/10/25	€ 11.340	€ 10.840	€ 10.590	€ 10.090

***** New families are those who join the school at the beginning or during the current school year.
** Returning families are those whose children are continuing as students at RISS.

GRADE 12

Instalment Payments

	New Students*		Returning Students**	
	First child	**Second**	**First child**	**Second**
School Fee 2025/2026	€ 9950	€ 9450	€ 9950	€ 9450
Security Deposit	€ 500	€ 500		
Registration Fee	€ 250	€ 250		
Instalment Payments Fee	€ 60	€ 60	€ 60	€ 60
Total	€ 10.760	€ 10.260	€ 10.010	€ 9510
The instalments are as follows:				
1st instalment due by 01/10/25	€ 2152	€ 2052	€ 2002	€ 1902
2nd instalment due by 01/11/25	€ 2152	€ 2052	€ 2002	€ 1902
3rd instalment due by 01/12/25	€ 2152	€ 2052	€ 2002	€ 1902
4th instalment due by 01/01/26	€ 2152	€ 2052	€ 2002	€ 1902
5th instalment due by 01/02/26	€ 2152	€ 2052	€ 2002	€ 1902

Please be aware that if you make a single payment you will not be charged for the € 60 instalment payments fee and you will receive a discount of € 100 on the school fees.

Single Payment

	New Students		Returning Students	
	First child	**Second**	**First child**	**Second**
School Fee 2025/2026	€ 9950	€ 9450	€ 9950	€ 9450
Security Deposit	€ 500	€ 500		
Registration Fee	€ 250	€ 250		
Discount	€ - 100	€ - 100	€ - 100	€ - 100
Total due by 01/10/25	€ 10.600	€ 10.100	€ 9850	€ 9350

***** New families are those who join the school at the beginning or during the current school year.
** Returning families are those whose children are continuing as students at RISS.

SCHOOL FEES 2025/2026

FEES DESCRIPTION: SCHOOL FEES INVOICED BY CENTRAL ADMINISTRATION OF THE WOLFERT VAN BORSELEN SCHOOLGROUP

TUITION FEES

Grades 6-9	:	€ 9160 per year
Grade 10	:	€ 8890 per year
Grade 11	:	€ 10.290 per year
Grade 12	:	€ 9950 per year

The tuition fee includes the capital fee of €500 per child, the cost of the annual school trip for Grades 6, 7, 8, 9 and 11, GDC for Grade 9 and also the contribution of € 20 per child for the PTA, all of which are non-refundable even if a student leaves during the course of the school year.

NEW STUDENT REGISTRATION FEE € 250.00 (PER STUDENT)

This is an administration fee for processing the application and placing the student.
This fee is not charged for students transferring from the Harbour International Department.

NEW STUDENT SECURITY DEPOSIT € 500.00

The deposit is paid on acceptance of a placement in RISS.
This security deposit secures a student's school place at RISS.
This security deposit is not refundable should the student not enter RISS.
This deposit is held by the school whilst the student remains at RISS.
This security deposit is fully refundable when the student leaves RISS and there is no outstanding money owed to the school and the proof of leaving documentation has been completed (see below).
If money is owed to the school it will be deducted from this deposit and the balance refunded.
Text books which have not been returned at the end of academic year or ahead of students leaving school will be charged at € 25.00 per book to cover replacement costs. Students must present their:

IB Diploma / Certificates / IGCSE Certificate;
or Uitschrijving (Proof of Leaving) GBA document from their Town Hall; or
Proof of registration in another educational establishment.

This is a legal/audit requirement to enable the school to release the security deposit.

INSTALMENT PAYMENT CHARGE € 60.00 (PER STUDENT)
This is a charge for payment by instalments. This charge will be applied pro-rata for families joining the school during the school year.

DISCOUNT € 100.00 (PER STUDENT)
This is an incentive for full payment of our school fees on or before the duedate of the invoice. This discount will be applied pro-rata for families joining the school during the school year.

PAYMENT OF SCHOOL FEES
Payment of the above School Fees must be made directly to:

Central administration of the Wolfert van Borselen Schoolgroup

Contact information is:

Wolfert van Borselen Schoolgroup
Bentincklaan 280
3039 KK Rotterdam
Contact: Tel: 010-8907713
Email: rissdebiteuren@wolfert.nl

Invoices will be sent by e-mail using the software of WisCollect. Debtors can pay the invoice using iDEAL or by manual banktransfer

Please state Invoice number and student name as a reference when making your manual bank transfer.

RISS is a part of the Wolfert van Borselen Schoolgroup

ADDITIONAL COSTS INVOICED BY THE SCHOOL

EXAMINATION FEES – (GRADES 10 AND 12 ONLY)
All students in IGCSE (Grade 10) and IB (Grade 12) pay examination fees to sit their respective final examinations. Fees are dependent on the fees charged to the school by the external exam/qualification bodies. The school registers students timeously for the external exams, but any late changes to the registration(s) after the final registration date will incur late fees, for which parents are responsible.
Students will not be entered for exams should their parents/companies have outstanding payments at the time of registration for exams. Students who have not had their examination fees paid will not be eligible to take examinations.
Additional costs due to late registration of candidates will be passed on to the parents/guardians/companies responsible for the payment. Additional fees due to wrong information provided by parents/guardians will be passed on to them
The approximate cost of Examination Fees and additional to the school fees are:

Grade 10 – IGCSE	(10 subjects)	- € 850 - €1050
Grade 12 – IB Diploma		- € 850,-
Grade 12 – IB Career programme		- € 850,-

RISS SCHOOL FEES - SCHOOL YEAR 2025 – 2026

FIELD TRIPS / DAY EXCURSIONS

In support of our curriculum, Field Trips may be organized by subject teachers or Team Leaders.
Small charges may be invoiced for such trips. However, the school shall strive to keep such charges as competitive as possible.

PAYMENT OF ADDITIONAL COSTS

Payment of the before mentioned additional costs will also be administered by the central administration of the Wolfert van Borselen Schoolgroup
The table below shows the percentage of School Fees which must be paid:

(I) on joining the school throughout the school year
(II) on leaving the school throughout the school year

MONTH	**FEES DUE ON ENTRY RISS** (I)	**FEES DUE ON LEAVING RISS** (II)
AUGUST	100%	50%
SEPTEMBER	100%	50%
OCTOBER	90%	50%
NOVEMBER	80%	50%
DECEMBER	70%	50%
JANUARY	60%	60%
FEBRUARY	50%	70%
MARCH	40%	80%
APRIL	30%	90%
MAY	20%	100%
JUNE	10%	100%
JULY	10%	100%

Terms of payment Rotterdam International Secondary School (RISS)
(Returning families)

1. The person liable to pay has two options to make the payment of the total outstanding amount:
   a. **Single payment**: (**Company Payment of School Fees must be completed by this option)**

      This option is also available for family payments of School Fees.

      Payment of the total amount is due before the due date of the invoice. With this option you shall receive a **discount of € 100** if payment is received within the due date and you will not be charged the Instalment Payment charge.

(*Total saving: € 160*)
Please see the enclosed table for detailed information on “Single Payment”.

b. **Instalment payments:** (**Available only for family payments of School Fees)**

Payment of the total amount is due in five instalments. To compensate for the additional costs, the invoice amount payable shall be increased by € 60 (instalment payment charge).
Please see the enclosed tables for detailed information on “Instalment Payments”.

2. Your choice of payment option must be received by the school on the declaration form by **Friday, 6th June, 2025** at the latest. You may use the copy of the declaration form for your own administration.

Terms of payment Rotterdam International Secondary School (RISS)
(New families)

1. The person liable to pay has two options to make the payment of the total outstanding amount:
   a. **Single payment**: (**Company Payment of School Fees must be completed by this option)**
   This option is also available for family payments of School Fees.

   Payment of the total amount is due before the due date of the invoice. With this option you shall receive a **discount of € 100** if payment is received within the due date and you will not be charged the Instalment Payment charge. (*Total saving: € 160*)
   Please see the enclosed table for detailed information on “Single Payment”.

   b. **Instalment payments:** (**Available only for family payments of School Fees)**
   Payment of the total amount is due in five instalments. To compensate for the additional costs, the invoice amount payable shall be increased by € 60 (instalment payment charge).
   Please see the enclosed tables for detailed information on “Instalment Payments”.

2. Your choice of payment option must be received by the school on the declaration form by **Friday 6th June, 2025** at the latest.
   You may use the copy of the declaration form for your own administration.

Conditions of payment Rotterdam International Secondary School (RISS)

1. The Central Administration of the Wolfert van Borselen Schoolgroup has authority for all invoicing and collection of monies for the school fees of the Rotterdam International Secondary School. Payment details and bank account number will be supplied with the invoice.

RISS SCHOOL FEES - SCHOOL YEAR 2025 – 2026

2. All ‘Declaration Forms’ must be signed by a parent/guardian/company person responsible for payment. Each student must have his/her declaration form signed by his or her parent/guardian. The parent/guardian/company person is responsible for all school fees and agrees to make payments according to the schedules of Single Payment or Instalment Payment.

3. The declaration form is signed for the entire school career of a student at RISS. Parents / guardians are responsible to inform the central administration of the Wolfert van Borselen Schoolgroup as soon as possible if anything changes in the way of payment of the school fees.
   The fees booklet is determined annually by the central board of the Wolfert van Borselen Schoolgroup, after approval of the Participation Council. It will be published on the RISS website. Yearly the tuition fees will be increased to compensate for inflation and the increase in wage costs. The tuition fees include a capital fee.

4. Payment of the amounts invoiced by the Central Administration of the Wolfert van Borselen Schoolgroup has to take place without any deductions within a 14 day period or before the stipulated due date according to the instalment schedule.

5. If outstanding payments have not been made despite requests from the Central Administration of the Wolfert van Borselen Schoolgroup to pay the outstanding amount within 14 days, the matter will be handed over to our Debt Collector. All costs incurred with respect to that, both in and out of court (inclusive of the cost of legal assistance), shall be at the expense of the person or company responsible for the school fees payment, and will become liable for payment of the full remaining amount of school fees for the current school year.

6. The Central Administration of the Wolfert van Borselen Schoolgroup will charge the legal interest on the (remainder of the) principal sum due, without any further notice after the 14-day period and for any subsequent reminders, which are sent as a consequence of non-payment.

7. It is in everyone’s interest that the RISS school fees are paid in a timely fashion as agreed upon in the declaration form to avoid the matter being transferred to the Central Administration of the Wolfert van Borselen Schoolgroup. Failure to pay school fees will result in legal measures to enforce collection and all costs arising from this will be charged to the parents/guardians. The student will not receive any transcripts, diplomas or certificates until the payment is made in full and another school will have to be found for the student.
8. Disputes arising from outstanding payments and/or issues of debt collection, can be finally settled under the Rules of Arbitration of e-Court, in legal proceedings accordance with the said Rules, whereby a party will be given a one month’s notice to opt for the settlement by the Rotterdam District Court. The Rules of Arbitration of e-Court and other information have been published on the website www.e-court.nl.”

Rotterdam International Secondary School
Bentincklaan 294 - 3039 KK Rotterdam
Schimmelpennickstraat 23 – 3039 KS Rotterdam
Telephone Nr: 010 – 8907744
www.wolfert.nl/riss

ROTTERDAM INTERNATIONAL SECONDARY SCHOOL

SCHOOL FEES DECLARATION FORM

2025/2026

Name student _____

Date of Birth student _____

Student leaving during school year : ☐ **YES /** ☐ **NO /** ☐ **UNSURE** (☐ Tick a box)

Date of Departure : _____ (if known)

School Fees will be paid by ☐ **Parent /** ☐ **Company** (☐ Tick a box)
☐ **single payment** (☐ Tick a box)
☐ **instalment payments** (☐ Tick a box)
(**NB** – Company payment must be a single payment)

The undersigned, parent/guardian or contact person of company, hereby declares to pay the school fees during the entire school career at RISS. The undersigned also declares their agreement to the terms and conditions of payment concerning these school fees.

Name (parent / company) _____

Contact person (Company payment only) _____

Address _____

Postcode / City _____

Signature of parent /company _____

Date: _____ Place _____

Company Stamp :
(if applicable)