



**VICTOR VALLEY UNION HIGH SCHOOL DISTRICT**  
**BUSINESS SERVICES**  
*16350 Mojave Drive, Victorville, CA 92395*  
*(760) 955-3201*

**CANCEL / CHANGES TO:**  
**ELECTRONIC FUND TRANSFER or**  
**VOLUNTARY DEDUCTIONS**

TO: PAYROLL DEPARTMENT

Work Site: \_\_\_\_\_

Please: **CANCEL** or **CHANGE** my:  
(circle one)

**EFT or Voluntary Deduction**  
(circle one)

From: \$ \_\_\_\_\_

To: \$ \_\_\_\_\_

Name of Bank / Company / Union: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Effective Pay Date: \_\_\_\_\_

I understand that this change will become effective for the above pay period until further notice in writing.

Certificated: \_\_\_\_\_

Classified: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Social Security No.: \_\_\_\_\_

**Note: Changes to the current payroll must be received no later than the 5<sup>th</sup> of the current month.**