



Manville School District

908.231.8500

1100 Brooks Blvd., Manville, NJ 08835 • www.manvilleschools.org

Application for Tuition Reimbursement

Name:		Date:
School:	Position:	Tenured: Y or N
Name of College:		
Number of Credits:	Cost per Credit:	Total:

I hereby submit the following course(s) for approval and understand that I will be reimbursed in accordance with the provisions of the Board/MBA Agreement as outlined in Article XIX "Professional Development":

First Course Title & Number:	
Course Dates and Times:	
Credits:	
Is this course being taken toward any certification? If yes, please explain:	
Course Description:	

APPROVED _____

DENIED _____

Second Course Title & Number:	
Course Dates and Times:	
Credits:	
Is this course being taken toward any certification? If yes, please explain:	
Course Description:	

APPROVED _____

DENIED _____

Signature of Teacher: _____

Signature of Principal: _____

Signature of Superintendent: _____

Date Approved: _____

*Courses must be approved in advance by the Superintendent.