



VACANCY ANNOUNCEMENT

Job Title: Assistant Principal
Location: Corinth School District
Notice Date: April 7, 2025
Closing Date: May 15, 2025
Terms of Contract: Administrator position reporting 240 days
Reports To: Building Principal

Job Summary

The Corinth School District is seeking a dedicated and experienced Assistant Principal to assist the building principal in providing effective educational programs and experiences within a PK-12 school district. The Assistant Principal will support the leadership and daily operations of the school and will support a learning environment conducive to school achievement and safety. The ideal candidate will demonstrate experience with curriculum implementation and will possess strong communication skills, the ability to build and maintain positive relationships with stakeholders, and a commitment to student success.

Qualifications

To be considered for an assistant principal position, candidates must meet the following minimum qualifications:

- Mississippi Educator License- 486 Career Level Administrator
 - Must hold or be eligible for this licensure.
- Each Assistant Principal shall be a person of good moral character.
- Experience:
 - Minimum of three (3) years teaching experience.

Key Responsibilities

- Administers building affairs in the absence of the principal.
- Assist in integrating school improvement initiatives and ongoing professional learning.
- Assist in the resolution of conflict and issues as they arise among students, staff, and guardians.
- Assist in the development and implementation of school policies, procedures, and programs aligned with federal, state, and district guidelines.
- Assists in the evaluation of instructional and non-instructional staff members.
- Coordinate, support, participate, and attend school/parent activities (before, during, and after school).
- Observes classroom instruction and provide constructive feedback to individual teachers.



Corinth School District

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John Barnett, Ed.D., Interim Superintendent

- Prepares or supervises the preparation of reports, records, lists, and all other paperwork required or appropriate to the school's administration.
- Maintains positive and active relationships with students and parents.
- Serves as a member of committees and attend meetings as directed by the Superintendent/Principal or their designee(s).
- Other duties as assigned.

Application Process:

To apply, please visit <https://www.corinth.k12.ms.us/about-us/careers>

1. Complete an administrator application found at <https://www.corinth.k12.ms.us/about-us/careers>
2. Provide a detailed resume/CV.
3. Provide a copy of Mississippi Educator License or evidence of eligibility
4. Provide three professional references with contact information.
5. Provide a cover letter highlighting qualifications and leadership philosophy.

Send all completed documentation to careers@corinth.k12.ms.us

The Corinth School District does not discriminate on the basis of race, color, religion national origin, sex, age or disability in the provision of educational programs and services or employment opportunities and benefits.