

# PICKENS COUNTY SCHOOLS

**A**LICEVILLE~**C**ARROLLTON~**G**ORDO~**R**EFORM

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## **2024-2025 Student/Parent**

## **CODE OF CONDUCT AND RESOURCE GUIDE**



**Inspiring Ethical Leaders...One Child At A Time**

The guidelines and procedures in this document are based on state and federal laws and are meant to supplement Pickens County Schools Policy Manual.





# PICKENS COUNTY SCHOOLS

ALICEVILLE~CARROLLTON~GORDO~REFORM



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*INSPIRING ETHICAL LEADERS...ONE CHILD AT A TIME*

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*Jamie Chapman, Superintendent*

July 2024

Dear Students/Parents/Guardians,

Welcome to the Pickens County Schools District where ‘Inspiring Ethical Leaders... One Child at a Time’ is a mission we take seriously. We strive to “provide a positive, safe environment that produces respectful, resourceful, responsible leaders with strong moral values.” We support this vision for each child to achieve his/her highest potential by establishing high expectations, firmly based on the idea that education is lifelong and community oriented. Essential to this process is a high level of involvement and meaningful communication between administrators, teachers, parents, and students.

The Pickens County Schools Code of Conduct, which is a supplement and part of your school handbook, serves as a guide, which will be an important reference and resource of communication as we work together throughout the school year. It contains expectations around student behaviors, responsibilities, and personal interactions, as well as consequences for failure to meet those expectations.

Before you and your child sign the acknowledgment page of your school handbook, please read and review this document, along with your school handbook, and keep them for future reference as we work together for what is best for all of our children.

Sincerely,

*Jamie Chapman*

Jamie Chapman  
Superintendent  
Pickens County Schools



# STUDENT CODE OF CONDUCT

## OBJECTIVE

It is the objective of Pickens County Schools to provide a student code of conduct that will guide students, teachers and principals in the daily operations. It is intended that this code be consistent yet flexible enough that the individuals not be lost in rules. The code has been developed to ensure the legal rights of students and teachers, promote respect for people, property and establish and maintain an environment appropriate for learning. Its purpose is to prevent inappropriate behavior, promote behavior changes conducive to orderly operation of our schools and develop self-discipline and self-respect.

It is the policy of the Board for the principal of the school and their faculty to use whatever reasonable and lawful system of discipline will most effectively meet the needs of the children in the school. This system may include such measures as consultation with parents and pupils, suspension from school, detention halls, recommendation for alternative placement, and/or expulsion from school (Board action necessary for expulsion), and other procedures decided upon by the principal and their faculty.

## JURISDICTION OF THE SCHOOL BOARD

Students are subject to the Student Code of Conduct, and possible disciplinary action, while:

- a. on school property even if the student is not enrolled at the school in which the violation occurs;
- b. attending a school-sponsored activity or event, on or off school property;
- c. being transported to and from school, or a school-sponsored activity or event, via transportation provided or arranged by the Pickens Board of Education (including school bus stops); or,
- d. off school property if the conduct interferes with a student's educational opportunities or substantially disrupts the orderly operations of a school or a school-sponsored activity or event

**If the student withdraws from Pickens County Schools while disciplinary action is pending, then returns to the school system, disciplinary action will resume.** The student's conduct while not enrolled in Pickens County Schools may be considered in determining the initial placement and appropriate disciplinary measures. If you are educationally or legally removed from one school in the district, you will not be allowed to enroll in any school in the district.

## DUE PROCESS/HEARING

It is the policy of the Board of Education to adhere to the basic tenets of due process when carrying out the procedures contained in this guide. Furthermore, the Board and the education staff employed by the Board will comply with the legal elements of due process, which include procedural due process and substantive due process. With regard to procedural due process, students should be informed of the rules and regulations applicable to them; should receive adequate notice of any charges that they have violated those rules and regulations; and should be given an appropriate opportunity to be heard on any disciplinary matter. With regard to substantive due process, the rules and regulations adopted by the Board should be reasonably related to the legitimate purpose and function of the school system. It is the belief of the Board that the policies, rules, regulations, and other information contained in this guide deal with matters of legitimate interest with the intent of protecting the health, safety, and educational welfare of students and personnel and ensuring the efficient operation of the schools.

## PARENTAL RESPONSIBILITY FOR PUBLIC SCHOOL STUDENTS

Section 16-28-12 of the Code of Alabama states: Any parent or guardian who fails to require his/her child to regularly attend school or fails to compel the child to properly conduct himself or herself as a pupil in accordance with a written policy on school behavior, which may result in the suspension of the pupil, shall be guilty of a misdemeanor and upon conviction, shall be fined not more than \$100. The parent or guardian may also be sentenced to hard labor for the county for not more than ninety days. Any violation in attendance or conduct, which may result in a suspension, shall be reported by the principal to the superintendent of education. The superintendent or his designee shall report violations to the district attorney within ten days.

Principals may implement legal action and file appropriate petitions when the parents, guardians, or other persons in charge or control of a student do not correct truancy or improper conduct in school. The principal may also file petitions with appropriate law enforcement agencies when the behavior of the student is deemed detrimental to the safety and welfare of other students, school personnel, and others who have a vested interest in school affairs.

Disruptive Visitors – Pickens County Schools expects mutual respect, civility and orderly conduct from all individuals on school property or at school sponsored activities, no matter his or her status or the purpose of his or her presence. Any person who becomes physically or verbally disruptive on school property may be subject to criminal prosecution as well as termination of visiting privileges. Disruptive conduct includes, but is not limited to, using a raised voice, using profanity, uttering verbal or written threats or employing threatening gestures or otherwise engaging in an action deemed inappropriate by the building administrator. In the event a person visiting school property is deemed to be disruptive, the person will be instructed to leave

school property and law enforcement may be called for assistance, if necessary. The superintendent may issue a no-trespass notice against any person who is deemed to have created a disruption while on school property or at a school-sponsored event. The no-trespass notice shall be in force until such time as the superintendent deems appropriate to lift that order.

### **Classification of Violations**

Violations of the Code of Student Conduct are grouped into three classes—Class I: Minor Offenses, Class II: Intermediate Offenses and Class III: Major Offenses. Before determining the classification of a violation, the principal, or his/her designated person(s), will consult with the involved student(s) and school personnel. Once the classification of the violation is determined, the principal or his/her designated person(s) will implement the disciplinary procedure.

Each classroom teacher will deal with general classroom disruption(s) by taking in-class disciplinary action, by making a personal call to the parent(s) or guardian when feasible, and/or by scheduling conferences with the parent(s) or guardian and other school staff. When the action taken by the teacher is ineffective, or the disruption is severe, the student should be referred to the principal or his/her designated person(s). Failure to bring notebook, pencil, books or required materials and equipment to class; failure to do homework; or failure to do work in class are not cause for disciplinary referrals, however, defiance of a teacher in regard to these areas is cause for disciplinary referral. Parents or guardians should be notified by the teacher of students who consistently exhibit poor work habits, and/or these students should be referred to a guidance counselor.

#### ***Class I---Minor Offenses***

- 1.01 Excessive distraction of other students  
Any conduct and/or behavior which is disruptive to the orderly educational process in the classroom or any other instructional setting.
- 1.02 Illegal organization  
Any on-campus participation in secret societies or non-affiliated school clubs including, but not limited, to gangs.
- 1.03 Minor intimidation of a student  
The isolated (non-repetitive), intentional, unlawful threat by word (including social media, texts, written, verbal or graphic), or act to do harm to another student, coupled with an apparent ability to do so.
- 1.04 Participating in games of chance for money and/or other things of value of \$10 or less
- 1.05 Excessive tardiness-repeatedly reporting to class or school late (three or more incidents)
- 1.06 Unintentional and/or non-direct use of profane or obscene language
- 1.07 Non-conformity to acceptable dress
- 1.08 Minor disruption on a school bus-moving, hands out of windows, eating
- 1.09 Inappropriate display of affection- Included, but not limited to, embracing and kissing
- 1.10 Unknowingly possessing stolen property
- 1.11 Unauthorized absence from class or school.  
The intentional missing of a class or failure to be in an appropriate area, while remaining under the supervision of a teacher or other certified board employee.
- 1.12 Intentionally providing false information to a School Board employee  
Including, but not limited to, student information data and the concealment of information directly related to school business.
- 1.13 Continued refusal to complete class assignments
- 1.14 Failure to follow instructions  
Examples: Failure to carry correspondence home, failure to obey directions in hallways, assemblies, etc.
- 1.15 Unauthorized use of school or personal property  
Including but not limited to the use of computers, personal technology devices, online services, or websites to access inappropriate or pornographic material
- 1.16 Physical contact  
Intentionally touching or minor pushing and shoving or striking another student against his/her will
- 1.17 Littering of school property  
Knowingly depositing rubbish, refuse, waste, garbage, paper, glass, cans, bottles, trash, debris, or any foreign substance of whatever kind and description on Board property; or spoiling the appearance of Board property by drawing or writing on it
- 1.18 Inappropriate exchange of goods for services and/or profit.  
Example: charging devices, selling snacks, etc.
- 1.19 Any other violation which the principal may deem reasonable to fall within this category after consideration of circumstances

## ***Disciplinary Actions/ Class I---Minor Offenses***

### ***Elementary Students***

- First Offense: In-school conference and parental contact when warranted
- Second Offense: Parental contact and disciplinary action
- Subsequent Offenses: In-school disciplinary action such as detention, completing of extra academic assignments, work assignments before and after school, corporal punishment, or suspension at the discretion of the principal or his/her designated person(s).

### ***Middle and High School Students (5<sup>th</sup> grade and up)***

- First Offense: In-school conference and parental contact when warranted. Special circumstances may warrant disciplinary action as outlined under subsequent offenses.
- Subsequent Offenses: In-school disciplinary action such as detention, completing of extra academic assignments, work assignments before or after school, in-school suspension, corporal punishment, or suspension at the discretion of the principal or his/her designated person(s).

### ***Elementary/Middle/High School Students***

- Subsequent offenses may result in elevation to a Class II offense at the discretion of the administration.

## ***Class II---Intermediate Offenses***

### **2.01 Defiance of authority**

Any verbal or non-verbal refusal to comply with a lawful direction or order of a School Board employee or other adult in the school in an official capacity

### **2.02 Threatening/Intimidating a School Board employee or other adult in the school in an official capacity**

The intentional, unlawful threat by word or act to do violence to another person, coupled with an apparent ability to do so, and the performance of some act which creates a well-founded fear in the other person that such violence is imminent.

### **2.03 Threatening/Intimidating a student**

A threat to do serious bodily harm or violence to another student by word or act, cyber bullying, or intimidation that may induce fear into another. Incidents under this infraction may include, but are not limited to, the following examples: a threat to kill, maim, or inflict serious harm; a threat to inflict harm involving the use of any weapon, explosive, firearm, knife, prohibited object, or other object which may be perceived by the individual being threatened as capable of inflicting bodily harm. Any threat, whether made on or off campus, in the form of a hit list, writing, statement, or communication evidencing a plan or intent to do violence to another may also be included in this category. See Anti-Bullying Policy and Reporting.

### **2.04 Fighting**

A. Aggravated fighting involving two (2) or more participants under any of the following circumstances: (All parties involved in a fight are subject to disciplinary action).

1. When the fight has reasonable potential to cause injury to those other than the participants;
2. Which is premeditated by one or more of the participants; or
3. Which occurs in congested areas, during class changes, or where other students, employees, parents, or the public are subjected to potential harm as a result of the fight; or
4. Which occurs in a classroom or during instructional time; or
5. Which continues despite specific contemporaneous instructions to cease by a teacher or other adult acting in an official capacity; or
6. Which occurs on a school bus while the school bus is in motion; or
7. Which results in injury to any participant or any other person; or
8. Which results in damage to school or personal property.

B. Participating in an incident that is gang related, gang motivated, or that gang activity participation or motivation is a contributing factor to the incident that puts student learning or participation in school activities at risk.

C. Any act on a school bus that has the potential to cause great harm to the passengers, driver, or property surrounding the bus.

D. Students trespassing on another school campus.

E. Any other violation which the principal may reasonably deem falls in this category.

### **2.05 Vandalism**

The intentional and deliberate action resulting in injury or damages of less than \$200 to public property or the real or personal property of another. The offender is financially liable for any damage or loss of property.

### **2.06 Stealing/Theft**

- The intentional, unlawful taking and/or carrying away of property valued at less than \$100 belonging to or in the lawful possession or custody of another. The offender is financially liable for any damage or loss of property.
- 2.07 Gambling  
The intentional, unlawful participation in gambling activities involving amounts greater than \$10 and less than \$100.
- 2.08 Receiving of stolen property  
The possession of stolen property valued at or less than \$100 with knowledge that it is stolen.
- 2.09 Threats-Extortion  
Verbally or a written or printed communication, maliciously threatening an injury to the person, property, or reputation of another, with the intent to extort money or any pecuniary advantage whatsoever, or with the intent to compel the person so threatened, or any other person, to do any act or refrain from doing any act against his or her will. Upon completion of the threat, See 3.20.
- 2.10 Trespassing  
Willfully entering or remaining in any structure, conveyance, or property without being authorized, licensed, or invited; or having been authorized, licensed, or invited, is warned by an authorized person to depart and refuses to do so. To enter or remain on Board property without authorization or invitation and with no lawful purpose for entry, including students under suspension or expulsion, and unauthorized persons who enter or remain on Board property after being directed to leave by an authorized Board employee. A person commits the offense of trespass if they knowingly enter or remain in a building or upon real property that is fenced or enclosed in a manner designed to exclude intruders. Upon subsequent offense violations, law officials shall be contacted and the Principal shall sign a petition in the Juvenile Court.
- 2.11 Harassment  
With intent to harass, annoy, intimidate, or alarm whether socially, physically, or emotionally; a student, school board employee, or any adult on campus:
  - A. directs abusive or obscene language or makes an obscene gesture towards another student, staff member, adult, or visitor; or
  - B. makes a threat, verbal or non-verbal, that will cause the student who is the target of the threat to fear for his/her own safety; or
  - C. uses any form of written or electronic communication in a manner likely to harass or cause alarm; or
  - D. uses speech or other expression intended to insult or stigmatize others on the basis of their sex, race, color, handicap, religion, sexual orientation or national origin; or
  - E. touches another with sexual connotations or makes written or verbal propositions to engage in sexual acts.
See Anti-Harassment Policy and Reporting Form.  
Subsequent offenses will result in Class III offense. See 3.21
- 2.12 Bullying  
Any intentional written, electronic, verbal, non-verbal, or physical behavior or action against another, including but not limited to any threatening, insulting, or dehumanizing gesture that a reasonable person should know will have the effect of:
  - o placing another in reasonable fear of substantial harm to their emotional or physical well-being or substantial harm to their property; or
  - o creating a hostile, threatening, humiliating, or abusive educational environment due to the pervasiveness or persistence of the actions or due to a power differential between the bully and the target; or
  - o interfering with a student having a safe school environment that is necessary to facilitate educational performance, opportunities, or benefits; or
  - o perpetuating bullying by inciting, soliciting, or coercing an individual or group to demean, dehumanize, embarrass, or cause emotional, psychological, or physical harm to another person.
See Anti-Harassment Policy and Reporting Form.  
Subsequent offenses will result in Class III offense. See 3.21
- 2.13 Directing obscene or profane language to a student, school board employee, or other adult in the school in an official capacity  
The use of obscene, abusive, vulgar, or irreverent language.
- 2.14 Leaving class or campus or skipping without official permission  
Students who are present on campus for the school day but do not attend one or more classes or assigned programs during the day without an authorized excuse.
- 2.15 Gang Action  
Any disruptive activities related to gang membership.
- 2.16 Unauthorized recording  
Creating, publishing, or forwarding video or audio recording of a student, Board employee, or authorized guest of the school system, without that individual's permission. There is an expectation of privacy in restrooms, locker rooms, and performance areas; therefore, cell phones or other recording devices are banned from use in these areas.
- 2.17 Possession of pornographic, suggestive, or inappropriate material

- Possession of any visual depiction of sexual conduct, breast, nudity, genital nudity, or material that appeals to a person's prurient interests.
- 2.18 Use of racial or ethnic insults or slurs  
Oral or written affronts of a racial or ethnic nature.
- 2.19 Unauthorized use of a computer or computer system  
Unauthorized usage or tampering that cause a major disruption in the education process. This includes distribution of restricted passwords, unauthorized access to restricted computer sites, intentionally tampering with another student's work, intentionally damaging and/or sabotaging computer equipment belonging to the system, and other misuse of computers other than for instructional purposes.
- 2.20 Unauthorized use of electronic devices  
Devices such as cell phones, cell phone accessories including earbuds and headphones, computers, or wearables. Students are not permitted to use wireless/electronic devices at school without express permission from the school principal or designee.
- 2.21 Academic Dishonesty  
Cheating, including both giving and receiving information on an academic assignment; plagiarism, i.e., use of another's words, ideas, or data without acknowledgment; or fabrication/falsification, distorting, or inventing the origin or content of information used as authority. The student may receive reduced credit or no credit on the particular assignment, along with other appropriate disciplinary action, at the discretion of the administrator.
- 2.22 Any other offense, which the principal may deem reasonable to fall within this category after consideration of extenuating circumstances.

### ***Disciplinary Actions/ Class II---Intermediate Offenses***

#### ***Elementary Students***

- First and Second Offenses: Parental contact, disciplinary action, corporal punishment and/or in or out-of-school suspension.
- Subsequent Offenses: Suspension for one (1) to five (5) school days, in or out-of school suspension and/or suspension of bus riding privileges.

#### ***Middle and High School Students (5<sup>th</sup> grade and up)***

- First Offense: In-school suspension, and/or extended work assignments before or after school, and/or suspension for one (1) to three (3) school days, and/or corporal punishment and/or suspension of bus riding privileges.
- Subsequent Offenses: Suspension for three (3) to five (5) school days. Special circumstances may warrant a recommendation for expulsion. If so recommended, the expulsion procedures will be followed.

#### ***Elementary/Secondary***

After the second suspension (in or out), students will be referred to Early Warning with the Juvenile Probation Office, Department of Human Resources representative, Mental Health Service Coordinator, Administrator of Student Services, and School Principal (or Designee).

Subsequent offenses may result in elevation to a Class III offense at the discretion of the administration.

### ***Class III---Major Offenses***

#### **3.01 Drugs/Prohibited Substances**

Unauthorized possession of drugs or drug paraphernalia (including, but not limited to, syringes, water pipes, roach clips, pot pipes, bongs, rolling papers, e-cigarettes, or vaping devices, personal vaporizer (PV), or electronic nicotine delivery system (ENDS), or smokeless cigarettes on school grounds, at school-sponsored events, and on transportation to and from school or other school-sponsored transportation.

- Transfer of drugs or drug paraphernalia; or
- Sale of drugs or drug paraphernalia; or
- Use of drugs or drug paraphernalia; or
- The attempt to use, buy, possess, or sell drugs or drug paraphernalia; or
- Being under the influence of drugs at school, school-sponsored events, or school-sponsored transportation.

"Drugs" include all illegal controlled substances, prescription drugs, over-the-counter medications, substances other than drugs which by dosage unit, appearance (including color, size, shape and marking) and/or by representations made would lead a reasonable person to believe that the substance is a controlled substance, or other substances with a potential for abuse which might create a hazard to the user's health or safety or the health or safety of another. "Drugs" include but are not limited to gummies, edibles, or any other substances containing or reasonably suspected to contain THC or any other drug or derivative of any drug or illegal substance.

- 3.02 Arson  
The willful and malicious burning or damaging of any part of School Board property by starting or maintaining a fire or causing an explosion.
- 3.03 Assault  
The unlawful and intentional touching or striking of another person against their will or intentionally causing of bodily harm, disability, or permanent disfigurement to a student, school board employee, or any adult on campus; use of a deadly weapon.
- 3.04 Robbery  
The taking or attempting to take anything of value which may be the subject of larceny from the person or custody of another by force, violence, assault, or instilling the fear of same. The offender is financially liable for any damage or loss of property.
- 3.05 Theft/Stealing  
The intentional unlawful taking and/or carrying away of property valued at \$100 or more belonging to or in the lawful possession or custody of another. The offender is financially liable for any damage or loss of property.
- 3.06 Gambling  
The intentional, unlawful participation in gambling activities involving amounts of more than \$100.
- 3.07 Burglary of school property  
Unlawful entry into a building, other structure, or school board vehicle with the intent to commit a crime, or breaking, entering or remaining in a building, structure, or school board vehicle without justification during the hours the premises are closed to the public. The offender is financially liable for any damage or loss of property.
- 3.08 Criminal Mischief/Vandalism  
Willful and malicious injury or damages at or in excess of \$200 to public property, or to real or personal property belonging to another. The offender is financially liable for any damage or loss of property.
- 3.09 Possession of firearms  
Carrying a firearm is a violation of the Safe Schools Act of 2013  
Any weapon (including a starter gun) that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; any destructive device or any machine gun. A destructive device is any bomb, grenade, mine, rocket, missile, pipe bomb, or similar device containing some type of explosive that is designed to explode and is capable of causing bodily harm or property damage. Includes firearms of any kind (loaded or unloaded), including, but not limited to, hand, zip, pistol, rifle, shotgun, starter gun, flare gun, etc.  
A. A student must be referred to the superintendent for expulsion for one (1) calendar year required by the Gun Free Schools Act **P.L.103-382 Part F, Section 14601** and State Law.  
B. The school principal must notify the appropriate law enforcement authority and the parents.  
C. See Gun Free Schools Act Expulsion.
- 3.10 Possession of Weapons  
Possession, use, or intent to use any instrument or object to inflict harm on another person, or to intimidate any person. Including all knives, chains, pipes, razor blades or similar instruments with sharp cutting edges, ice picks, other pointed instruments (including pencils or pens when not being used for their intended purpose), nunchucks, brass knuckles, Chinese stars, billy clubs, tear gas guns, chemical weapons or devices (mace/pepper spray), electrical weapons or devices (stun guns), BB or pellet guns, explosives or propellants, etc.
- 3.11 Bomb threats  
To unlawfully place any person in fear of bodily harm, or interfere with the educational environment, by threat of explosives by any means of communication, regardless of whether or not a bomb actually exists. Any such communication(s) concerning Pickens County Schools' property which has the effect of interrupting the educational environment.
- 3.12 Explosives  
Preparing, possessing, or igniting explosives (including live projectiles) on School Board property which have the potential to cause bodily injury or property damage.
- 3.13 Sexual Acts/Harassment  
Acts of a sexual or lewd nature including, but not limited to the following examples:  
A. Indecent exposure which may be defined as exposing body parts under circumstances in which the conduct is likely to cause affront or alarm in a public place or to be seen by others from private premises; or  
B. Possession, sale, transfer, distribution, or use of obscene, pornographic, or sexually explicit material; or  
C. Sexual contact, sexual intercourse, or other behavior or conduct intended to result in sexual gratification which is not taken by force or threat of force and where the conduct is consensual.  
D. Written or verbal propositions to engage in sexual acts with intent and ability to carry out act.
- 3.14 Alcohol

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of intoxicating alcoholic beverages or substances represented as alcohol. This includes being intoxicated or under the influence of alcohol while under the Board's jurisdiction.

- 3.15 Possessing and/or igniting fireworks, or prohibited objects  
Possession/use/lighting or otherwise discharging of fireworks, firecrackers, smoke bombs, stink bombs, bullets, or other similar devices that can cause injury or creates a situation of panic, fear, threat, or other potentially unsafe environment.
- 3.16 Inciting or participating in major student disruption  
Inciting, promoting, publicizing, participating in, leading, encouraging, or assisting in a major disturbance which results in destruction or damage to private or public property, personal injury, substantial disruptions to the orderly learning environment, or which poses a threat to the health, safety, and/or welfare of students, employees, or others. This includes, but is not limited to, recording, transmitting, or posting photographs, images, or video of students engaged in a physical altercation occurring at school or during a school activity.
- 3.17 Unjustified activation of a fire alarm system  
Unjustified activation of a fire alarm system or tampering with any component of a fire alarm system including, but not limited to, tampering with or unnecessarily discharging a fire extinguisher.
- 3.18 Offensive touching of another person  
Forcible offenses including rape, attempted rape, and/or offensive touching of a sexual nature against another's will or when the victim is incapable of giving consent.
- 3.19 Gang Action: Including but not limited to any threat of violence or violence related to gang membership
- 3.20 Extortion with Completion of the Threat  
Completion of a threat indicated either by the victim's complying with the demands or the carrying out of the threats against the victim.
- 3.21 Repeated use of excessive commission of Class I or II offenses
- 3.22 Any other offense which the principal may deem reasonable to fall within this category after the consideration of extenuating circumstances.

***Disciplinary Action/ Class III---Major Offenses***

***Elementary and Secondary Students***

The disciplinary action for such offenses will be out of school suspension and/or recommendation for expulsion by the principal as authorized in the procedures previously stated. The appropriate law enforcement agency shall be contacted. Where a criminal act has occurred, a petition or warrant shall be signed by the principal in the appropriate court (depending upon the age of the offender and nature of the act).

**Unlawful for minors to purchase, use, possess, or transport tobacco, tobacco product, electronic nicotine delivery system, or alternative nicotine product.**

THIS SECTION WAS AMENDED BY ACT 2021-453 IN THE 2021 REGULAR SESSION, EFFECTIVE AUGUST 1, 2021. THIS IS NOT IN THE CURRENT CODE SUPPLEMENT.

(a) It is unlawful for any individual under the age of 21 years to purchase, use, possess, or transport tobacco, a tobacco product, an electronic nicotine delivery system, or an alternative nicotine product within this state. It shall not be unlawful for an individual under the age of 21 years who is an employee of a tobacco, tobacco product, electronic nicotine delivery system, or alternative nicotine product permit holder to handle, transport, or sell tobacco, a tobacco product, an electronic nicotine delivery system, or an alternative tobacco product if the employee is acting within the line and scope of employment and the permit holder, or an employee of the permit holder who is 21 years of age or older, is present.

(b) It is unlawful for any individual under the age of 21 years to present or offer to another person proof of identification which is false, fraudulent, or not actually his or her own proof of identification in order to buy, receive, or otherwise obtain, or attempt to buy, receive, or otherwise obtain, any tobacco, tobacco product, electronic nicotine delivery system, or alternative nicotine product.

(c) If a minor is cited for any violation under this section, the citing agency shall notify a parent, legal guardian, or legal custodian of the minor unless the minor has been emancipated by court order or operation of law.

(Acts 1997, No. 97-423, p. 721, §13; Act 2009-578, p. 1697, §1; Act 2013-383, p. 1438, §1; Act 2019-233, §2; Act 2021-453, §5.)

**Section 28-11-13 Code of Alabama**

## CONSEQUENCES WITH NO THC OR ANY DRUG PRESENT

### First Offense:

- Possession: 3 days of Out of School Suspension
- Using or Distributing: 5 Days of Out of School Suspension
  - Students will receive a “0” for any grades taken during the three or five days Out-of-School suspension time period. The student will not be allowed to participate in any extracurricular activities during the time of any type of suspension for violation.

### Second Offense:

- Early Warning Vaping Program- The parent/guardian and the student will be required to attend the program with a representative of the Pickens County District Attorney's office present.
- Possession- 5 Days of Out of School Suspension and 5 days of In School Suspension.
  - Students will receive a “0” for any grades taken during the out-of-school suspension time period.
- Using or Distributing- 10 days of Out of School Suspension
  - The student will not be allowed to participate in any extracurricular activities during the time of any type of suspension for violation.
  - Students will receive a “0” for any grades taken during the out-of-school suspension time period.

### Subsequent Offenses:

- Possession/Using/Distributing
  - 10 days of Out of School Suspension pending Board hearing.
  - Students will receive a “0” for any grades taken during the out-of-school suspension time period.
  - The student case file will be turned over to the Assistant District Attorney's office.
  - The student will not be allowed to participate in any extracurricular activities during the time of any type of suspension for violation.

**ANY STUDENT FOUND IN THE POSSESSION OF, DISTRIBUTING, OR USING ANY FORM OF SYNTHETIC DRUG WITHIN A VAPE OR ELECTRONIC DEVICE WILL RESULT IN AN IMMEDIATE DRUG VIOLATION. SEE 3.01**

### CLASS 3.01 OFFENSE CONSEQUENCES

### First Offense:

Possession or Distributing vapes with THC or any other drug

- 10 days of Out of School Suspension (OSS) with unexcused absences and “0” on assignments
- Recommendation of Expulsion to the Assignment Committee
  - 45 days of expulsion with services (including OSS days)

Using vapes with THC or any other drug

- 10 days of Out of School Suspension (OSS) with unexcused absences and “0” on assignments
- Recommendation of Expulsion to the Assignment Committee
  - 90 days of expulsion with services (including OSS days)

### Second Offense:

Possession or Distributing vapes with THC or any other drug

- 10 days of Out of School Suspension (OSS) with unexcused absences and “0” on assignments
- Recommendation of Expulsion to the Assignment Committee
  - 90 days of expulsion with services (including OSS days)
- The student case file will be turned over to the Assistant District Attorney's office.

Using vapes with THC or any other drug

- 10 days of Out of School Suspension (OSS) with unexcused absences and “0” on assignments
- Recommendation of Expulsion to the Assignment Committee
  - Expulsion with services for one calendar year
- The student case file will be turned over to the Assistant District Attorney's office.

### **Third Offense:**

Possession, Distributing, or Using vapes with THC or any other drug

- Recommendation of Expulsion to the Assignment Committee
  - Expulsion without services for one calendar year
- The student case file will be turned over to the Assistant District Attorney's office.

### **STUDENT DRESS CODE**

Pickens County Schools recognize the effect which student dress and grooming have upon student behavior and commitment to learning. It further recognizes the role of parents in assisting their children in making appropriate choices, accessories and personal appearance. In order to maintain an atmosphere conducive to learning, the Board requires that all students exercise good taste with regard to their personal appearance. Attire considered disruptive or that could present a health or safety problem is not appropriate.

With this in mind, the following rules concerning dress and grooming are mandatory for all students attending our schools. Students who fail to follow these rules will be subject to disciplinary action.

1. Any clothing, appearance, or personal hygiene and grooming practices that draw an inordinate amount of attention to the individual student are considered inappropriate for school. The dress and/or grooming style of any student shall not interfere with the educational process of any Pickens County School.
2. Students shall be neat and clean at all times. An unkempt or sloppy appearance is not appropriate in the learning environment of school.
3. Students shall wear clothing in the manner it was designed to be worn, i.e., clothing worn backward or inside-out, suspenders undone, are not allowed. Specifically, pants, worn too low without belts (low riders), too long, or excessively large clothing are not permitted.
4. Students shall not wear clothing that reveals the body in an inappropriate manner. (Examples: clothing which is too tight, too short, bare at the midriff, bare at the sides, sun dresses, “spaghetti strap” type tops and off-the-shoulder tops, low front or back tops, sheer or see-through clothing, etc.). Undergarments shall be worn in an appropriate manner and should not be visible.
5. All clothes shall be in a state of good repair, i.e., no holes, no cut-off shorts, etc.
6. Any clothing or other personal items bearing a reference to alcoholic beverages, tobacco products, drugs, drug related slogans and/or any other suggestive or offensive writing shall not be permitted at school or any school related activities.
7. Caps, hats, bandanas, sunglasses or other headwear shall not be worn during the regular school day.
8. Students shall not wear heavy metal chains, metal spiked apparel or accessories, etc.
9. Students shall be required to wear appropriate shoes to school at all times—no bare feet. No flip-flops or house shoes are allowed. Boots with chains, steel toes, or other metal reinforcement or decorations are not allowed.
10. Any other unacceptable dress code violations shall be determined by the school administrator.

### **FORMAL DISCIPLINARY ACTION AND PROCEDURES**

#### **CONFISCATION**

The principal or his/her designated person(s) has the authority to confiscate weapons or unlawful products found in the possession of a student. Parents will be notified.

#### **CORPORAL PUNISHMENT**

In order to establish and maintain an educational climate conducive to learning, the Board permits reasonable corporal punishment of students in Pickens County Schools. If such punishment is required, it shall be administered with care, tact, and caution by the principal or his/her designee. It must also be witnessed by a board employee. In all cases, corporal punishment shall be administered in accordance with Pickens County Board Policy.

#### **DETENTION**

The principal or his/her designated person(s) has the authority to assign students to a designated room (detention) on campus at break time or the end of a regular school day. The parent(s) or guardian is responsible for providing transportation in these cases. A reasonable attempt will be made to notify the parent(s) or guardian prior to the assignment of a student to after-school detention. If the parent(s) or guardian can be notified on the day of misbehavior, the student will be assigned on that day; if not, the student will be assigned the following day.

#### **PHYSICAL RESTRAINT**

The principal or his/her designated person(s) has the authority to use reasonable physical force to restrain a student from abusing or attempting to abuse himself, other students, teachers, administrators, parents, guardians, or other staff members. This action

may be taken when it is necessary to maintain discipline or to enforce school rules. This must be done in a reasonable fashion to protect all parties involved. Law enforcement officials may be called to assist in the enforcement of this action.

### **REPLACEMENT OR REPAYMENT**

Replacement or repayment may be required when a student destroys property of the school, other students or staff. The principal or his/her designated person(s) must inform parent(s) or guardian when this is required.

### **WORK ASSIGNMENT**

The principal or his/her designated person(s) has the authority to assign supervised activities related to the up-keep and maintenance of school facilities as a disciplinary action for a reasonable and specified period of time. Work assignments are not intended to interfere with any student's regular class schedule. The parent(s) or guardian will be responsible for providing transportation in these cases. The parent(s) or guardian will be notified prior to the student's placement in a work assignment.

### **OTHER FORMS OF DISCIPLINE**

When inappropriate actions warrant, the principal or his/her designated person(s) may assign seats, give writing assignments or deny privileges for minor infractions. In such cases, the discipline administered should be appropriate to the misconduct.

## **PROCEDURES FOR THE ADMINISTRATION OF SUSPENSION AND EXPULSION**

Any time a referral that warrants suspension or expulsion is submitted, a reasonable effort will be made by the school to either contact the parent(s) or guardian by a telephone call made during school hours or by written notice delivered by the student or the U.S. mail.

The student is responsible for notifying his/her parent(s) or guardian of all written communications from school. Failure to do so may result in further disciplinary action.

## **SUSPENSION OF STUDENTS**

### **AUTHORITY**

Pickens County Schools define suspension as "the temporary removal of a student from school for violation of school policies, rules, or regulations, or otherwise causing interference with or disruption of the orderly operations of school". In-school suspension is a structured disciplinary action in which a student is isolated or removed from regular classroom activities but is not dismissed from the school setting. The school principal or his/her designated person(s) has the authority to suspend students or to deny a student the privilege of riding a school bus based on the misconduct of the student. This action will be for one to five days for a single infraction.

### **NOTIFICATION**

Prior to suspension the student and parent or guardian will be made aware of the charges and given an opportunity to respond to them. Written notice will be sent home stating the reason(s) such action was taken.

Immediate suspension of a student is justified when the student's presence would threaten others, himself or herself, endanger school property, or seriously disrupt the orderly educational process. Principals are given the authority to have the law enforcement agency remove uncooperative students. If immediate removal is necessary, the parent(s) or guardian will be notified by phone, if possible. The necessary notice and conference will follow within twenty-four (24) hours of the action.

### **LENGTH**

The suspension of a student is not to exceed five (5) days except as follows:

1. If an incident or violation causes the principal to recommend the expulsion of a student, the suspension shall remain in effect until such time that action upon the recommended expulsion is taken.

### **TERMS**

1. If a student attends a parent school and an extended campus and is suspended from either school, the suspension will include both schools. The principals of the schools or their designated person(s) must notify each other of all suspensions.
2. During the suspension period, a suspended student cannot attend school functions or enter school property for any reason during or after school.
3. When a student is suspended, his/her teacher must be notified immediately concerning the date of suspension and the number of days suspended. Teachers are not required to provide make-up work for students who are suspended out of school.

4. A student who has been suspended from school is not eligible to enroll in any other school in the system until such time that he/she is reinstated in the school from which he/she was suspended. The Superintendent or his/her designated person(s) and the principal will discuss student transfers.

### **REMOVAL OF SPECIAL EDUCATION STUDENTS**

A school principal may remove a student with a disability for not more than ten consecutive school days for any violation of school rules to the same extent he/she removes students without disabilities. Services do not have to be provided to students with disabilities during the removal if services are not provided to students without disabilities. Whenever a school principal determines that a student with a disability needs to be removed from the current placement for a violation of a school rule, the principal must notify the student's parents of the disciplinary action on the date the decision is made to remove the student and provide the parents with a copy of the procedural safeguards notice as well contact the students' case manager (special education teacher).

### **READMISSION**

When a student returns to school after suspension, the readmission may be preceded by a conference with the principal or his/her designated person(s). The conference must include the parent(s) or guardian unless otherwise approved by the principal. The student is readmitted to class with a form or slip signed by the principal.

### **EXPULSION OF STUDENTS**

Expulsion is defined as "the removal of the right and obligation of a student to attend public school under conditions set by the School Board". The principal has the final authority to recommend to the Superintendent's office the expulsion of a student. In accordance with the Alabama State law requiring compulsory attendance, the Pickens County Board of Education will make the final disposition on an expulsion recommendation.

The school principal is initially responsible for determining that an offense for which expulsion may be warranted has been committed. The procedures listed will be followed:

### **NOTIFICATION**

1. Immediately following any incident or violation of a school regulation, which may result in a recommendation, by the principal to expel a student, the principal is authorized to suspend the student for as many as ten (10) school days pending a hearing for expulsion. The principal will notify the student and the parent(s) or guardian of that fact and will at the same time notify the student and parent(s) or guardian that the information or data obtained by the principal's investigation of the incident will be made available. This notice should be given to the parent(s) or guardian prior to the expulsion recommendation.
2. After the completion of the full investigation of a violation, which may result in a recommendation for expulsion, the principal will, based on the facts, specify whether to recommend student expulsion. He will immediately notify the student and the parent(s) or guardian of the findings and the reason for the recommendation. The principal will attempt to give this notice in a letter to the parent(s) or guardian. The principal's conclusions should be based on the documentation of the facts pertaining to the incident. Said documentation will include all information available including, but not limited to, the following categories:
  - A. An operational definition of the offense(s)
  - B. A detailed description of the offense(s)
  - C. The time, date and location of the alleged offense(s)

The documentation will be forwarded to the Superintendent or his/her designated person(s).

After a review of the principal's recommendation, the Superintendent or his/her designated person(s) may, within the suspension period imposed, request a conference with the parent(s) or guardian of the student. The purposes of the conference are:

1. To explain the procedure orally and in writing to the parent(s) or guardian and student.
2. To determine if a mutually agreeable alternative to expulsion is appropriate.

### **DUE PROCESS/HEARING**

1. Upon receiving from a school principal, a recommendation to expel a student, the superintendent or his/her designated person(s) will provide the parents or guardian an opportunity to request that the matter be resolved at an administrative hearing conducted by the superintendent or his/her designated person(s).
2. During the administrative hearing, the principal or the Superintendent may conclude that disciplinary action other than expulsion is warranted because of extenuating circumstances. If the superintendent or his/her designated person(s) agrees that extenuating circumstances exist, the student can be readmitted to school. Re-admittance is subject to the superintendent's approval.

3. If the matter is not resolved at the administrative hearing and the superintendent makes the decision to recommend expulsion of a student, he/she will place the matter on the agenda for the next school board meeting, unless such a setting would be too soon to provide time for the parent(s) or guardian and student to comply.
4. The superintendent or his/her designated person(s) will give notice by registered mail or hand delivery to the parent(s) or guardian that expulsion is recommended. The superintendent's notice will state the exact time and place of the hearing and inform the student or parent(s) or guardian that the student has a right to attend the hearing, to be represented by an attorney or other representative, and to present matters relating to the recommended expulsion.
5. The notice from the superintendent will be mailed at least ten (10) days prior to the meeting at which the student's expulsion will be recommended. In the notice, the student and the parent(s) or guardian will be informed that a desire to present matters at the hearing must be made known to the superintendent within five (5) days after receipt of the notice, and that failure to express such a desire within the prescribed period of time will waive the right to present such matters.
6. At the school board meeting in which the expulsions of a student will be considered, the board will first give to the principal, the superintendent and to any who might present testimony relevant to the recommended expulsion an opportunity to describe the incident or violation and to report findings concerning the recommendation. Each school official or witness will be limited to a maximum of ten (10) minutes in describing the incident or violation, or in presenting other testimony. No cross-examination of school officials or other witnesses will be permitted during their presentation; however, the student, parent(s) or guardian and person(s) representing the student will be permitted to question school officials or other witnesses after completion of their statements.
7. Upon completion of the presentation of findings by school officials and relevant testimony by other witnesses, the student or his/her representatives will be given a maximum of thirty (30) minutes to present any matters which the student or his/her representatives consider relevant to the student's expulsion.
8. Immediately following the presentation by the student or his/her representatives, the Superintendent will recommend to the School Board the formal action which he/she deems appropriate and just. Thereupon, the School Board will vote on the action recommended by the superintendent. If the action of the School Board is to expel the student, the action will specify a period of time for the expulsion.

## **TERMS**

1. The expulsion of a student will prohibit the student from attending any school in Pickens County Schools' during the period of the expulsion.
2. A student may lose his/her academic credit if:
  - A. He/she is expelled prior to taking six-weeks or semester exams.
  - B. He/she is removed from the school attendance roll through the expulsion process.
3. A student cannot request make-up work if he/she is expelled from school.
4. A student may not attend extra-curricular activities that are described as public activities such as football, baseball, volleyball, or basketball games. Any student who is expelled from school cannot visit or otherwise be in attendance on any school campus in the system while he/she is expelled from school.

## **GUN-FREE SCHOOLS ACT & STATE LAW**

A student who is determined to have brought to school or have in their possession, a firearm in a school building, or on school grounds, or on school buses or at other school sponsored functions will be expelled for a period of one year. Students who are expelled for a firearms violation shall not be allowed to attend regular school classes in any public school in the state. Students expelled for a firearms violation may be permitted to attend alternative schools or receive educational services in an alternate setting.

## **ATTENDANCE LAWS**

### **STATE ATTENDANCE REQUIREMENT**

Every child between the ages of six and 17 years shall be required to attend a public school, private school, church school, or be instructed by a competent private tutor. Admission to public school shall be on an individual basis on the application of the parents, legal custodian, or guardian of the child to the local board of education at the beginning of each school year, under such rules and regulations as the board may prescribe. The parent, legal custodian, or guardian of a child who is six years of age, may opt out of enrolling their child in school at the age of six years by notifying the local school board of education, in writing that the child will not be enrolled in school until he or she is seven years of age. Authority: Ala. Code §16-28-1, §16-28-3 and §16-28-7(1975) Amended by Alabama Act 2014-245, p. 785, §4, eff. 7/1/2014

### **SECTION 16-28-12 OF THE CODE OF ALABAMA**

Any parent or guardian who fails to require his/her child to regularly attend school or fails to compel the child to properly conduct himself or herself as a pupil in accordance with a written policy on school behavior, which may result in the suspension of the

pupil, shall be guilty of a misdemeanor and upon conviction, shall be fined not more than one hundred dollars. The parent or guardian may also be sentenced to hard labor for the county for not more than ninety days. Any violation in attendance or conduct, which may result in a suspension, shall be reported by the principal to the superintendent of education. The superintendent or his designee shall report violations to the district attorney within ten days.

## **ABSENCES**

An absence is the missing of any class during the school day. Students who have been absent should present a parent's note explaining the absence. Students will have **five days** to present this written explanation or the absence will be marked unexcused. Credit will not be given for any make-up work until an excused admission slip is issued. Provisions shall be made by teachers for students to make-up work missed during excused absences. At the secondary level, it shall be the responsibility of the student to contact the teacher to arrange make-up work. Arrangements for make-up work shall be made within **five (5) days** of returning to school. If make-up work is not completed, a zero (0) shall be entered into the grade book for the missed assignment.

Students in grades 7-12 shall be present for thirty minutes of instruction in a class to be counted present for that class. Students in grades K-12, who have accumulated a total of **eighteen (18) or more** absences per year shall be candidates for retention. Students in grades 9-12 shall be candidates for retention in high school courses in which 18 or more absences have been accumulated.

## **EXCUSED ABSENCES**

- Students will be allowed only **nine excused absences** by parent's note. After nine parent notes all other excuses must be by doctor's note only.
- All parent notes above nine will be marked unexcused and dealt with according to district policy.
- Absences for the purpose of a funeral will be counted as parent notes unless excused by the principal.
- In accordance with district policy, students in grades K-12 who have accumulated a total of **18 absences** (excused and/or unexcused) per year will be candidates for retention.

## **UNEXCUSED ABSENCES**

- Students in grades K-8 who have more than **9 unexcused absences** per year shall be candidates for retention.
- Students in grades 9-12 who have more than **9 unexcused absences** per year shall be candidates for retention.

Excessive absences, due to extenuating circumstances, shall be evaluated by a committee consisting of the student, (if applicable), parent, legal guardian, teacher(s), counselor, principal, and other appropriate persons. An absence is the missing of any class during the school day.

## **TARDY POLICY**

Students are required to attend school and classes on time each day of school. All schools start at 7:45 a.m. and end at 3:11 p.m. Students will be given a tardy if checked in before 8:15 a.m. Any check in after that time will be an unexcused or excused absence. The school personnel recognize that some situations may occur which may force a student to arrive after the start of school. When a student is tardy, the parent or guardian must check the student in school through the main office.

## **TRUANCY DEFINITION:**

A parent, guardian, or other person having charge of any child officially enrolled in Alabama public schools (K-12) shall explain in writing the cause of any and every absence of the child no later than three (3) school days following return to school. A failure to furnish such explanation shall be evidence of the child being truant each day he is absent. The child shall also be deemed truant for any absence determined by the principal to be unexcused based upon the State Department of Education's current School Attendance Manual. **Seven unexcused absences within a school year constitute a student being truant for the purpose of filing a petition with the Court.** The Interagency Committee on Youth Truancy Task Force recommendations known as the Early Warning Truancy Prevention Program timeline for reporting truancy shall define the truancy status of any student as follows:

1. *First Truancy/Unexcused Absence (Warning)*
  - a. Parent/guardian shall be notified by the school principal or his/her designee that the student was truant and the date of the truancy.
  - b. Parent/guardian shall also be provided with a copy of Alabama's compulsory school attendance laws and advised of the penalties that can be applied and the procedures that shall be followed in the event that other unexcused absences occur.
2. *No Earlier Than the Fifth Unexcused Absence (Conference)*
  - a. The parent, guardian, or person having control of the child shall (1) attend a conference with the attendance officer and principal or his/her designee and/or (2) participate in the early warning program provided by the juvenile court.
  - b. Attendance at one of the conferences shall be mandatory except where prior arrangements have been made or an emergency exists.

- c. Failure to appear at the school conference and/or to appear at the early warning program shall result in the filing of a complaint/petition **against the parent under Code of Alabama (1975), § 16-28-12(c) (failure to cooperate), or a truancy against the child, whichever is appropriate.**
- 3. *No Earlier Than Seventh Unexcused Absence, But Within Ten (10) School Days (Court)*  
File complaint/petition against the child and/or parent/guardian, if appropriate.
- 4. Child under probation
  - a. The school attendance officer should be notified by the juvenile probation officer of all children in the school system under probation supervision by the juvenile court as consistent with state statute, Code of Alabama (1975).
  - b. where a child under probation is truant, the school attendance officer should immediately notify the juvenile probation officer.
- 5. Any local education agency may adopt a policy more rigorous than the State policy.

# Pickens County Schools | 2024-2025 CALENDAR

JULY '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**4** Independence Day  
**9** 222-Day Employees  
**22** 202-Day Employees  
**16-17** BTAP  
**25** 197-Day Employees

JANUARY '25						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**01** New Year's Day  
**01-03** Christmas Break  
**06** PD Days  
**07** Students Return  
**182-Day EMP**  
**20** M.L. King Day

**Student Days: 18**  
**Teacher Days: 19**

AUGUST '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**01** 187-Day Employees  
**02** PD Day  
**05** Institute/PD Day  
**182-Day Employee**  
**06-07** PD Days  
**08** Students Return

**Student Days: 17**  
**Teacher Days: 22**

FEBRUARY '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

**12** 1:00 Dismissal  
**17** Presidents' Day/PD Day  
**Workday**

**Student Days: 20**  
**Teacher Days: 19**

SEPTEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**02** Labor Day  
**18** 1:00 Dismissal

**Student Days: 20**  
**Teacher Days: 20**

MARCH '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**24-28** Spring Break

**Student Days: 16**  
**Teacher Days: 16**

OCTOBER '24						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**14** Columbus Day  
**Parenting Day**  
**23** 1:00 Dismissal

**Student Days: 22**  
**Teacher Days: 23**

APRIL '25						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**02** 1:00 Dismissal  
**18** Good Friday  
**20** Easter Sunday  
**21** Easter Monday Holiday

**Student Days: 20**  
**Teacher Days: 20**

NOVEMBER '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**11** Veterans Day  
**25-29** Thanksgiving Break  
**28** Thanksgiving Day

**Student Days: 15**  
**Teacher Days: 15**

MAY '25						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**22** Students Last Day  
**182-Day EMP Last Day**  
**23** Workday  
**26** Memorial Day

**Student Days: 16**  
**Teacher Days: 17**

**Total student Days: 89**  
**Total Teacher Days: 92**

DECEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



**19** 1:00 Dismissal  
**20** 1:00 Dismissal  
**23-31** Christmas Break  
**25** Christmas Day

**Student Days: 15**  
**Teacher Days: 15**

**Total student Days: 89**  
**Total Teacher Days: 95**

JUNE '25						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**02** 197-Day EMP Last Day  
**04** 202-Day EMP Last Day  
**19** Juneteenth  
**20** 222-Day EMP Last Day

 **Nine Weeks End**  
 **Progress Reports/Report Cards**

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