

**Board of Directors Monthly Meeting Agenda**  
**Pine Lake Preparatory, Inc.**  
**Wednesday, February 26<sup>th</sup>, 2025, at 6:30 PM**  
Upper School Seminar Room

**Attendees:** Sarah Phillips (Chair); Fred Shilmover (Vice-Chair), Bobby Peterson (Treasurer), Chris Cody (Secretary) Dorothy Powers Gorman, Brie Leggat Johnson, Arlene Mu, Bryan Thurtle-Schmidt

**Absent:** Manish Jain

**School Leadership Present:** Andrew Mocerri, Sherri Fletcher, Shelly Sims; Jennifer Liberatore, Timothy Hoffman; Brant Hyatt

**1) Call to Order and Conflict of Interest Reminder (6:30 PM)**  
**per NCGS 138A-15(e)**

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflicts: Arlene Mu will refrain from any discussion regarding board nominations and election.

**2) Mission, Vision and Values (6:31 PM)**

*Mission* - Pine Lake Preparatory prepares students for college, career, and a purposeful life.

*Statement of Affirmation* - At Pine Lake Preparatory, we recognize our collective responsibility to model growth and acceptance as we build a community of trust and courage. Each day, we strive to practice empathy through meaningful experiences and appreciation for each student, staff member, and family to create a sense of belonging for everyone in the PLP community.

*Community Values* - Perseverance, Respect, Integrity, Drive to Excellence, and Empathy

**3) Public Comment (6:31 PM)**

No public comments.

**4) Board Business (6:32 PM)**

a.) Approval of Meeting Minutes 01.22.25 (For Approval)

*Move to motion made by: Sarah Phillips*

*Second motion made by: Bryan Thurtle-Schmidt*

*Motion passed: Yes*

*Anyone abstained: None*

b.) Board Election and Nomination Updates

a. Process and Timeline

c.) Board Committee Update(s)

**5) Financial Matters (6:34 PM)**

- a) January 2025 Financial Dashboard
- b) January 2025 Fundraising Dashboard
- c) Bond Refinancing Update
- d) Little Architects Design Service/Phase I (Approval)

*Move to motion made by: Sarah Phillips*  
*Second motion made by: Fred Shilmover*  
*Motion passed: Yes*  
*Anyone abstained: None*

**6) Administrative Matters (6:55 PM)**

- a.) 2025 Summer Learning Program Planning (Request for Approval)

*Move to motion made by: Sarah Phillips*  
*Second motion made by: Dorothy Powers Gorman*  
*Motion passed: Yes*  
*Anyone abstained: None*

- b.) Student Lottery Updated
- c.) PowerSchool Data Breach Update
- d.) Annual Operating Plan Update

**7) Executive Session (7:16 PM)**

- a) Motion to move into Executive Session b. § 143-318.11(a). *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.*

*Move to motion made by: Sarah Phillips*  
*Second motion made by: Arlene mu*  
*Motion passed: Yes*  
*Anyone abstained: None*

**8) Resumed Open Session (7:56 PM)**

- a) Motion that the minutes of the closed session held on (2/26/225) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.

*Move to motion made by: Sarah Phillips*  
*Second motion made by: Dorothy Powers Gorman*

*Motion passed: Yes*  
*Anyone abstained: None*

**b) Board Business**

- i) Vote to approve new hires
- (1) Eric Elliott as an EC Teacher for Lower School
  - (2) Ashley Pagluighi as an EC Teacher for Middle School
  - (3) Suzy Sliney as an Administrative Associate

*Move to motion made by: Sarah Phillips*  
*Second motion made by: Brie Leggat Johnson*  
*Motion passed: Yes*  
*Anyone abstained: None*

ii) Executive Director Contract (For Approval)

*Move to motion made by: Sarah Phillips*  
*Second motion made by: Dorothy Powers Gorman*  
*Motion passed: Yes*  
*Anyone abstained: None*

**9) Move to adjourn (7:59 PM)**

*Move to motion made by: Sarah Phillips*  
*Second motion made by: Brie Leggat Johnson*  
*Motion passed: Yes*  
*Anyone abstained: None*