

**Hoosac Valley Regional School District
Maintenance Subcommittee Meeting
Monday, January 6, 2025 - 6:00pm
Hoosac Valley Middle and High School - Resource Center**

Agenda

1. Welcome - Fred Lora (chair), Andy Przystanski, Keith Lagess (head custodian MS/HS), Chad Carpenter (head custodian ES), Bob Flaherty (facilities director), Aaron Dean
2. Middle and High School
 - a. Gym update - Aaron shared quotes for assessment and repairs to the cracked glulam beam in the middle school gym. The current course of action will be as follows:
 - i. Main basketball hoops will be removed from each end of the gym as the weight has been identified as a stressor to the beams
 - ii. Soullierre Zepka will repair the cracked beam on the east end according to the drawings/specifications from Hill Engineering
 - iii. The district will have another structural assessment performed on the beams and look into other options for hoops on each end
 - iv. Aaron has reached out to the Garland engineering team for more info on what was replaced and any differences in weight, etc.
 - b. Head custodian updates
 - i. Emerging needs - Keith outlined the following needs
 1. Replacement of automatic flushing valves
 2. Compressor replacement on the LG unit that provides secondary heat to the administrative offices and atrium
 3. Upgrades to controllers for the HVAC system - remainder of IVAQ
 - ii. Work order system - Keith handles general maintenance needs via email
 1. FL - How do we track costs associated with work orders
 2. AD - We do not track individual work order costs, however, we do have lines associated with general repairs, contractors, and general supplies
 - iii. Other items to consider
3. Elementary School
 - a. Gym roof update - Chad shared that 2 contractors have assessed the roof leaks and are providing quotes, Bob recommended a 3rd contractor, Titan Roofing, to get a quote from. The section above the stairwell to cafe is worth looking into replacement, just a small area of decking and has been problematic for years
 - b. Head custodian updates
 - i. Emerging needs - Gym RTU and RTU #2 bearing replacements, boiler #3 replacement, network cards to get boilers online, gutters, eventually we will need to do a roof project on main building

- ii. Work order system - maintained electronically, similar to HS, we don't track costs associated with individual work orders, but have an accounting of everything invested by line item
 - iii. Other items to consider
- 4. MSBA Assessment - considerations for future projects
 - a. Both buildings need to have replacements of the main roofs - we should begin to generate a SOI for this
- 5. Other
 - a. We will meet again in February for an update on the MS gym roof
- 6. Adjourn