

## **MINUTES: Tuesday, April 8: Lakeaires Elementary PTO special meeting: 2025-26 planning**

*5pm-7pm, Pezzo Pizza, White Bear Lake. Present: Brittany Weber, Abby Reynolds, Louise Ernewein*

### **2025-26 open positions**

All positions will be open (President, VP, Treasurer 1, Treasurer 2, Secretary)

- Brittany - can't repeat - willing to do VP if needed
- Abby - out of treasurer role
- Jenna - resigning
- Sarah - out of term for treasurer. Willing to serve in other roles.
- Louise - resigning

### **May 19 meeting - election**

- Finalize description of open positions (board AND non-elected positions)
- Set date for an informal "Meet the current board" at Caribou (Sat morning or weekday evening)
- Create sign-up genius for positions / nominations.
- Communicate (Cary standalone PTO newsletter, 2-3 FB posts, announcement on PTO website, sheet to go home in folders)
- Require all nominations to be submitted by May 12.
- Election at May 19 meeting

### **Action items**

- Louise** - check with Caribou re. availability of meeting room 9-10am on Sat, or 4-5pm on a week night between April and May meetings - Meet the PTO.
- Louise** to set up Sign up genius for positions - Board position sign-ups will be used for election, others will be invited to August meeting to set up for school year
- Brittany** - set up PTO meeting planning for 2025-26 - spreadsheet (Meeting dates plus when planning for each event should begin)
- Louise** draft communications (schedule and content) for election and coordinate with Cary / Michon / FB to publish

### **2025-26 budget planning**

Budget planning to start at April 28 meeting.

- Budget feedback from teacher surveys - 9 received by time of special meeting. Almost all state their top priority is classroom allotments to continue. Most also

want money for historically PTO-supported activities or resources. A few mentions of money for whole-school activities like Art Fair / Science Fair / school patrol.

- Additional survey feedback:
  - Interest in volunteer readers.
  - Earlier meeting times were popular.
- Starting point for next year’s budget - look at actual amounts raised for 2024-25 and reduce by 25% for 2025-26.

### Action items

- Abby start draft budget for Board to review at April 28 meeting

### 2025-26 draft calendar of events

Date	Event	PTO lead	Notes
Quarterly (Sept?)	Culver’s night		5th grade parent volunteers needed
October-November	Fall fundraiser		
Oct. 5 (?)	Bounce House Festival		4-7pm - Carnival game (2-liter ring toss). 2-liter donations needed. Volunteers needed to staff game.
Oct. 23	Pumpkin bingo		5:30-7pm
Oct. ??	Homecoming parade	Mrs Humphrey	4pm. Candy donations needed
November	Conferences-PTO table		
Quarterly (Nov?)	Culver’s night		
Jan / Feb 2025	Heggies fundraiser		

Quarterly (Feb?)	Culver's night		5th grade parent volunteers needed
February 27	Blizzard Blast		
March	Conferences-PT O table		
Quarterly (May?)	Culver's night		5th grade parent volunteers needed
May 4-8	Teacher Appreciation Week		
May 28, 2025	Summer Send-off		