

**Altus Schools Audeo**  
**English Learner Advisory Committee (ELAC)/District English Learner Advisory Committee (DELAC)**

April 16, 2025, 3:00pm  
 Kearny Mesa Resource Center: 7520 Mesa College Dr., San Diego, CA 92111  
 Zoom: <https://altusschools-net.zoom.us/j/94063181852?from=addon>

**AGENDA**

- I. **Welcome and Sign In**
- II. **Information Items**
  - a. EL Data Review and Needs Assessment
  - b. Reclassification Criteria and Procedures
  - c. Review of Parent Notifications
  - d. Teacher/Aid Requirements Compliance
  - e. Consolidated Application Review
- III. **Upcoming Events/Announcements**
- IV. **Public Comment**
- V. **Adjourn**

**ELAC/DELAC Legal Tasks**

Date Legal Task Addressed	Legal Task	Date Legal Task Addressed	Legal Task	Date Legal Task Addressed	Legal Task
11/14/24	Review and comment on the development of an <b>LEA master plan</b> for educational <b>programs and services</b> for ELs that takes into consideration the <b>LCAP, LCAP Federal Addendum, and EL Master Plan.</b>	4/16/2025	Conduct an LEA-wide <b>needs assessment.</b> <b>*LCAP Educational Partner Engagement Process</b> – *survey results can inform needs assessment	11/14/24	Review and comment on the establishment of LEA programs, goals, and objectives for programs and services for English Learners.
4/16/2025	Review and comment on the development of a plan to ensure compliance with any applicable teacher and instructional aide requirements.	4/16/2025	Review and comment on the LEA’s reclassification procedures and criteria.	4/16/2025	Review and comment on the written notifications required to be sent to parents and guardians (e.g., initial registration, school events, and program options).

4/16/2025	Certify that the Consolidated Application was developed with review and advisement of DELAC.	11/14/24	Review and comment on the development or annual update to the LCAP.	11/14/24	ELAC/DELAC Training
11/14/24	Advise on the development of a site plan for English learners and submitting the plan to the School Site Council for consideration of inclusion in the School Plan for Student Achievement/LCAP.	11/14/24	Information on the importance of regular school attendance.		