

## COMMISSIONERS' MEETING MINUTES

March 18, 2025

7:00 p.m.

Mayor Jakubowski called the meeting to order.

**MAYOR JAKUBOWSKI READ THE FOLLOWING STATEMENT:** "Notice of this meeting has been provided in a legal notice published in the Courier Post and the Retrospect; and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 7:00 p.m. meeting time; and that formal action may or may not be taken at all Caucus and Commissioners meetings".

Those in attendance: Mayor Jakubowski, Commission Lee, Commissioner Whitman, Solicitors Sal Siciliano & Jennifer McPeak, Municipal Clerk Danielle Ingves, Police Chief Tom Tassi, RJ Callaway, Assistant Superintendent of Public Works

Mayor Jakubowski led the audience in the Flag Salute.

Commissioner Lee made a motion to approve the Meeting Minutes from March 4, 2025; seconded by Mayor Jakubowski. All in favor motion carried. Commissioner Whitman abstained.

**ORDINANCES FOR ACTION: N/A**

**RESOLUTIONS FOR ACTION:**

**2025-60 Authorizing the Payment of Bills for the Month of March 2025.** The forgoing motion was approved by Commissioner Lee and seconded by Commissioner Whitman. Unanimous Roll Call Vote.

**2025-61 Authorizing Turnover of Municipal Court Uncashed Checks for Audubon Municipal Court.** The foregoing motion was approved by Commissioner Whitman and seconded by Commissioner Lee. Unanimous Roll Call Vote.

**2025-62 Authorizing the Approval of a 50/50 Raffle License #01-2025 for Audubon Band Boosters, Inc. for April 26, 2025.** The foregoing motion was approved by Commissioner Lee; seconded by Commissioner Whitman. All in favor motion carried.

**2025-63 Authorizing the Execution of Assignment for Tax Sale Certificate of the certificate to TLF 206, LLC for Block 25, Lot 3.** The foregoing motion was approved by Commissioner Whitman and seconded by Commissioner Lee. Unanimous Roll Call Vote.

**2025-64 Authorizing the Utilization of State Contract Vendors to provide certain materials, supplies and equipment for the Borough of Audubon for the year 2025.** The foregoing motion was approved by Commissioner Lee; seconded by Commissioner Whitman. All in favor motion carried.

**2025-65 Authorizing the Municipal Clerk to receive RFP Submissions for IT Services for the Borough of Audubon.** The foregoing motion was approved by Commissioner Lee; seconded by Commissioner Whitman. All in favor motion carried.

**2025-66 Authorizing the Approval of 2024 Appropriation Reserve Transfers.** The foregoing motion was approved by Commissioner Whitman and seconded by Commissioner Lee. Unanimous Roll Call Vote.

**2025-67 Authorizing the Decommissioning of Chief Thomas Tassi's Police Vehicle.** The foregoing motion was approved by Commissioner Lee and seconded by Commissioner Whitman. Unanimous Roll Call Vote.

### **COMMISSIONER REPORTS:**

**COMMISSIONER LEE** – Mixed emotions with Chief Tassi retiring. Thank you for the many years of service. You will be sadly missed both professionally and personally by all of us and we look forward to honoring you on the Friday night that you have chosen. Other than that, one item for closed session.

**COMMISSIONER WHITMAN** –Congratulations to Chief Tassi on your retirement and for your forty years of service to the Borough. I was there from the beginning and appreciate you and all you have done for the department. Other than that, it is budget time and hoping to have that done in the next couple of weeks.

**MAYOR JAKUBOWSKI** – First off, our volunteers from the Audubon Celebration Committee have done a great job working on Audubon Day which will be Saturday, April 26, 2025 with a new time 11:00am-7:00 pm. Thank you to Chief Tassi for all your years of service and I feel very confident that the transition of leadership from this generation to the next will go smooth and I appreciate all the work you have done to transfer your knowledge to the next generation. You have worked on training them and have shared with them over the years. Just having the knowledge yourself does not help them. Sharing the knowledge with those below you is what helps. It is very appreciated and that is your legacy.

### **OPEN SESSION:**

Commissioner Lee made a motion to open the meeting to the public, seconded by Commissioner Whitman. All in favor-motion carried.

Amy Herb, 184 Cornell Road, came out tonight to say thank you. She stated that if she can come out to complain, she can certainly come out to say thank you very much for the communication and great service by Public Works.. PW called the very next day to schedule, and this very professional group of young men came to her home. They all knew the tree and left the stump as asked. As much as she did not want to lose the tree, she appreciated the communication and professionalism. The past couple of windy days made her feel a little safer with the tree not being there.

Commissioner Whitman made a motion to close the meeting to the public, seconded by Commissioner Lee. All in favor-motion carried.

**2025-68 Resolution to go into closed session was made by Commissioner Whitman for matters of personnel and contracts:** seconded by Commissioner Lee. All in favor motion passed. No action will be taken during or after the closed session.

The closed session started at 7:09 pm.

Back in open session at 7:10 pm as a resident walked in the door before officially closed.

Tom Aaron, 114 Oakland Avenue, came to the meeting to express his displeasure with the number of cars parked on his street by the employees of businesses on Merchant Street, especially at the new dental office. He does not mind when people park on the street or in front of his house for a couple of hours, but when cars park there first thing in the morning and are there all day, every day, it is a problem.

Mr. Aaron feels he is the only person taking care of the street and is frustrated. Lesbiveggies left paint behind and he asked if that can taken care of and asked about plans for the alley behind Merchant Street. He was informed that the alley is on the list of repairs and RJ, Assistant Superintendent PW, advised that he would take care of the paint.

After discussion between the Mayor and Commissioners about how we can resolve the parking concerns, D. Ingves, Municipal Clerk, stated that she has a good relationship with the businesses on the street and she will stop and talk to them in the next couple of weeks. The municipal lot should be used by employees, and they will be encouraged to do that. Another new business on Merchant Street will be contacted about parking a vehicle on Merchant Street all day when it is a one-hour parking space.

Previous motion stands to go back into closed at 7:20.

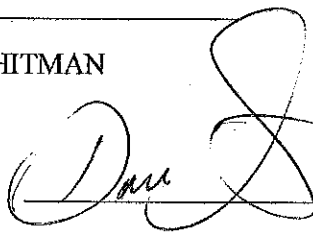
Motion was made by Commissioner Lee and seconded by Commissioner Whitman to come out of closed session. All in favor motion carried at 7:35 pm. No action was taken during closed session.

Motion was made to adjourn by Commissioner Lee, seconded by Commissioner Whitman. All in favor motion carried.

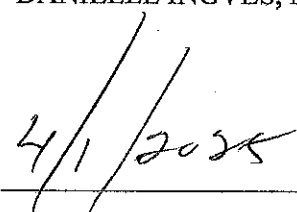
Meeting adjourned at 7:37 P.M.

  
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MAYOR JAKUBOWSKI  
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COMMISSIONER WHITMAN  
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COMMISSIONER LEE

ATTEST:

  
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DANIELLE INGVES, MUNICIPAL CLERK

DATE:

  
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4/1/2025