

# ADMISSION APPLICATION GUIDE

## for Dual Enrollment & College Early Start

SAN JOAQUIN **DELTA COLLEGE**



High school students: Before you begin, you will need a *personal email* address, your high school *transcript/report card* (for reference), and *Social Security Number* (if you have one).

1. Go to [DeltaEarlyStart.com](https://DeltaEarlyStart.com)
2. Click **Dual Enrollment** or **College Early Start**, depending on the type of class you'll be taking.
  - If you plan to take Dual Enrollment *and* regular Delta College classes, just select Dual Enrollment.
3. Click step **1: Apply for Admission**.
  - Applying is a two-part process of creating an OpenCCC account and filling out an application for Delta College.
4. Click **Go to OpenCCC Apply**.
5. Click **Create an Account**.
  - If you are *reapplying* for admission, click **Sign In** and skip to #11.
6. Type in your *personal email* address.
  - DO NOT use your high school-issued email, or you may miss important messages from OpenCCC or Delta.
7. Click **Email My Security Code**.
  - In a separate browser window or device, check your email for the code. Type it into the **Verification Code** box and click **Verify Email**.
8. Fill in your information for the **Contact Information** section, then click **Next**.
9. Fill in your information for the **Personal Information** section (be sure your *birthdate* is correct); click **Next**.
10. Come up with a password, then click **Create Account**.
  - Please note: your CCCID is NOT your Delta student ID. After creating your account, you still need to apply.
11. Now it is time to fill out your Delta College admission application! Click **Start a New Application**.
12. Complete the **Enrollment Information** section.
  - a. **Term Applying For**: select the term/semester you will begin your class(es).
  - b. **Educational Goal**: select "Complete credits for high school diploma or GED."
  - c. **Major Category**: leave "All Majors" selected or choose a category that best represents your future major/degree.
  - d. **Intended Major or Program of Study**: choose the field you see yourself pursuing when you go to college. You can switch majors in the future if you change your mind.>> Click **Continue** when you are done.
13. Complete the **Profile** section.
  - a. If you do not know your Social Security Number, that is alright for now; you can still apply. However, if you attend Delta for college, you will need it on file for Financial Aid.
  - b. Click the box if you are an undocumented or international student.>> Click **Continue** when you are done.

14. Complete the **Education** section.
- a. **College Enrollment Status:** select “Enrolling in high school (or lower grade) and college at the same time.” This answer will auto-fill the answer to the next question about High School Education.
  - b. **Current or Most Recent High-School Attended:** select “I attended high school” or other answer for homeschool/adult school that best fits you, even if you are currently in 8<sup>th</sup> grade.
    - a. Start typing the name of your current high school (or future HS, if you are in 8<sup>th</sup> grade). Then click to select your high school from the list.
  - c. **High School Transcript Information:** Be sure to provide your current high school GPA and grades for completed English and math courses. Doing so will allow you to enroll in certain Delta classes with prerequisites.
  - d. **College Education:** select “No degree.”
  - e. **Colleges/Universities Attended:** select “None.”
- >> Click **Continue** when you are done.
15. Complete the **Citizenship/Military** section.
- a. **Citizenship & Immigration Status:** select the status that best fits you.
  - b. **U.S. Military/Dependent of Military:** select the status that best fits your parent or legal guardian, or leave “None apply to me” selected.
- >> Click **Continue** when you are done.
16. Complete the **Residency** section.
- a. **Out-of-State Activities:** if none of the statements apply to your parent/guardian, leave all blank.
- >> Click **Continue** when you are done.
17. Complete the **Needs & Interests** section.
- a. **Financial Assistance:** high school students do not need to apply for Financial Aid while taking Dual Enrollment or College Early Start classes.
  - b. **Programs & Services:** as a Delta College student, you are able to use most resources. Many have online services available!
- >> Click **Continue** when you are done.
18. Complete the **Demographic Information** section. Your answers do not affect your admission to Delta College.
- >> Click **Continue** when you are done.
19. **Submission** section:
- a. Click **Review My Application** to look over your answers. If you notice an error, click the appropriate section on the left side menu to return to the question and edit your answer.
  - b. **Request for Consent to Release Information:** select “I consent.”
  - c. **Click the two (2) acknowledgement checkboxes.**
20. When you are completely done, click **Submit My Application**. Once your application is submitted, it cannot be edited, returned, or withdrawn—*so be sure all your information is accurate before clicking Submit!*

Within 3 business days, you should receive an email from Delta Admissions with your Delta student ID # (check your spam/junk folder).

If you do not receive your student info within 3 business days, contact us at [DualEnrollment@deltacollege.edu](mailto:DualEnrollment@deltacollege.edu) or [CollegeEarlyStart@deltacollege.edu](mailto:CollegeEarlyStart@deltacollege.edu)

\*Include your name, birthdate, and App ID in your message.

Once you have your Delta student ID, you should complete **Step 3** for Dual Enrollment or College Early Start at [DeltaEarlyStart.com](http://DeltaEarlyStart.com)