

# ATTENTION ECHO VALLEY COMMUNITY!

We are excited to announce that we are offering a completely **FREE** opportunity for students in grades 5-8 to engage with peers, practice practical skills, and find a sense of community after school!

And we always have! We have recently heard from some students and families in the community who were under the impression there is a fee associated with ONWARD, our afterschool program. Fortunately, this is not the case! Our program at Echo Valley Middle School is offered completely free of charge!

So, if you have a middle schooler who's in need of something better to do with their afternoons, read on for more information and instructions on how to join our very cool, very **FREE** program!





# Welcome to ONWARD!



Echo Valley Middle School  
Session 5: April 28, 2025 - June 13, 2025

Hello, Echo Valley Community,

It's time to enroll for the next session of ONWARD Afterschool! Session 5 will start on **Monday, April 28th**. To register and enroll your student(s), please review the checklist below and complete the necessary pages from this packet. Make sure to check out The Refrigerator Page for some important updates and reminders!

For those of you who may not be familiar with what we do, ONWARD Afterschool offers a safe, fun, and enriching afterschool experience for students in the CVSU community. We are educators and community members who believe in building a sense of community while helping students to recognize and realize their potential. Students in our programs are given the opportunity to express themselves in a variety of interesting and enriching activities. And the best part? It's **FREE!**

Thank you for being a part of the Echo Valley ONWARD community! If you have any questions, comments, concerns, or want to learn about how you can get involved with our programs, please feel free to reach out to me any time!

Sincerely,

Tyler K. Beede  
Administrative Site Coordinator  
802-433-3964  
[TBeede@cvsu.org](mailto:TBeede@cvsu.org)

## IMPORTANT:

PLEASE READ THE FOLLOWING BEFORE COMPLETING THESE FORMS

If this is your child(ren)'s **first time attending ONWARD this year**, you will need to complete the following:

- Registration Form  
(Completed once per school year)
- Enrollment Form  
(Completed once per session)
- Transportation Form  
(Completed once per session)

If your student(s) **registered for a previous session, or ONWARD Summer 2024**, you will need to complete the following:

- Enrollment Form  
(Completed once per session)
- Transportation Form  
(Completed once per session)

# THE REFRIGERATOR PAGE



This page is for you! Take this page and stick it on your fridge before returning your enrollment and registration forms to help keep track of these important dates and reminders.

## IMPORTANT DATES

**Session 5 Starts: April 28th**

**Session 5 Ends: June 13th**

### Early Release Dates

May 14th

### No ONWARD

April 21st - April 25th- School Vacation

May 26th- Memorial Day

June 16th - June 17th- Last Days of School!

## ADMINISTRATIVE UPDATES

**ONWARD Summer Program-** With the end of the school year in sight, we are looking forward to 5 weeks of fun with the ONWARD Summer Program! Be on the lookout for additional details and registration information in the coming weeks, or reach out to Tyler with any questions!

**Help Wanted!-** Looking for something to do between 3:00PM and 5:00PM on weekdays? We are looking to add to our team of afterschool professionals! Reach out to Tyler at [TBeede@cvsu.org](mailto:TBeede@cvsu.org) for more information!

## REMINDERS

### Early Dismissal Policy

ONWARD dismisses between 4:45PM and 5:00PM.

**If you plan to pick your child up before this time, please let us know** by either sending an email to [TBeede@cvsu.org](mailto:TBeede@cvsu.org) or calling and leaving a message at the school! This way we can make sure they're ready to go when you arrive.

You can now access our Online Enrollment and Registration form using this QR Code. Just point your phone's camera at it! Pretty neat, right?



# ONWARD Afterschool Enrollment

Session 5: April 28, 2025 - June 13, 2025

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Phone: \_\_\_\_\_

Parent /Guardian Email : \_\_\_\_\_

Please select the day(s) your child will attend, then choose which activity they will be participating in.

Activities are filled on a first-come, first-served basis, but we will try to accommodate everyone's choices whenever possible!

## Monday

- Into the Garden
- ONWARD Clubs

## Tuesday

- Active Adventures
- ONWARD Clubs

## Wednesday

- Into the Garden
- ONWARD Clubs

## Thursday

- Ultimate Showdown
- ONWARD Clubs

## Friday

- Freeform Friday

## Activity Descriptions

### Into the Garden

It's finally time to get back out to the ONWARD garden! Students will spend their time planting seeds, repairing raised beds, learning about and managing a compost pile, and maintaining the garden. Students will also learn about permaculture, companion planting, and more!

### Active Adventures

We're going on an adventure! Join Ms. Mazza every Tuesday this session for a new, fitness-based activity. Activities will range from gym games and yoga to outdoor adventures, so come prepared to move!

### Ultimate Showdown

It's time for a showdown! Each week, we will focus on a new, competitive activity, with an overall theme of appropriate competitiveness and sportsmanship. Compete in board games, sports, and even the occasional videogame, and see if you have what it takes to be the Ultimate Winner!

### ONWARD Clubs

If you've ever wanted to start a club here at Echo Valley Middle School, now's your chance! This session we are leaving space every afternoon for the creation and meeting of student-led clubs. You provide the idea, and we will bring the resources to make it happen!

### Freeform Friday

Fridays are all about choices here at ONWARD! Every Friday, students will be given the opportunity to revisit an activity from earlier in the week or choose from our menu of Friday Options.



**This form needs to be completed only once per year (July 1 to June 30) unless any information has changed.**

### 1. Student Information

Student's Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
School: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher (elementary only): \_\_\_\_\_

### 2. Parent Information

Name of Parent(s)/Guardian(s): \_\_\_\_\_  
Mailing Address (if different from above): \_\_\_\_\_  
Employed at: \_\_\_\_\_  
Home phone #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_  
**\*It is absolutely crucial that we have a phone number where parent/guardian can be reached during afterschool/summer program time.**  
Email address: \_\_\_\_\_

If student also lives with another parent or guardian:

Name of Parent(s)/Guardian(s): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Employed at: \_\_\_\_\_  
Home phone #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

### 3. Health Information

- Does your child need to take any medication during afterschool program time?  YES  NO
- Does your child have an illness, allergy, health problem, or disability?  YES  NO
- Does your child have an IEP?  YES  NO
- Does your child have a 504 Plan?  YES  NO
- Does your child wear glasses or contact lenses?  YES  NO
- Does your child have social, emotional, or behavioral challenges?  YES  NO

**If you answered yes to any of the above questions, or would like to share any other information about your child and how we can best support their afterschool experience, please use the space below. \*In order meet the needs of your child, we may require a doctor's note before a student may participate.\***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have health insurance for your child?  YES  NO  
Name of child's doctor: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Name of child's dentist: \_\_\_\_\_ Phone #: \_\_\_\_\_

### 4. Pick-Up Permission

**Safety is our highest priority!** Other than th parent(s)/guardian(s) listed above, who has your permission to pick up your child? The individuals must be at least 16 years old and must be able to show at least one form of picture identification. Any changes to this list must be communicated in writing to the site coordinator.

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Relationship: \_\_\_\_\_

## 5. Agreement to Terms

Please initial to indicate your acceptance of/agreement with each item below. (Not initialing indicates that you do not accept/agree to the terms.)

\_\_\_\_\_ I authorize the *CVSU Afterschool Program* to access my child's school file, including but not limited to health records, free and reduced lunch status, and special education accommodations.

\_\_\_\_\_ I authorize CVSU Afterschool staff to consult with my child's teachers and other school personnel regarding my child's needs. I understand that information will be shared on an as-needed basis only.

\_\_\_\_\_ I understand that photographs or videos may be taken for publicity purposes. I give permission for my child's image(s) to be used.

\_\_\_\_\_ I give permission for surveys to be given to my child and my family for program needs.

\_\_\_\_\_ I give permission for my child to participate in offsite walking field trips. *Permission forms will be sent home prior to field trips requiring transportation.*

\_\_\_\_\_ I give permission for my child to participate in wading activities.

\_\_\_\_\_ I give permission for my child to participate in swimming activities.

\_\_\_\_\_ I allow CVSU Afterschool Program staff to apply sunscreen, insect repellent, antibiotic cream, and other topical first-aid products to my child.

\_\_\_\_\_ If walking field trips are interrupted by inclement weather, I authorize vehicular transportation for my child back to the program site without requiring further notification of such transportation.

\_\_\_\_\_ I authorize the *CVSU Afterschool Program* to access my child's immunization records on file with the school. I understand that, if I deny this authorization, I am required to provide immunization records directly to the *CVSU Afterschool Program* before my child can participate.

\_\_\_\_\_ I have received the *CVSU Afterschool Family Guidebook*; I have read, understand, and agree to the policies stipulated therein.

## 6. General Release

**A)** I hereby give permission for my child to participate in the *CVSU Afterschool Program*. I assume all risks and hazards, incidental to such participation, including transportation to and from activity, and I hereby waive, release, absolve, indemnify, and agree to hold harmless the *CVSU Afterschool Program*, Central Vermont Supervisory Union, their officers, agents, officials, employees and volunteers, the organizers, sponsors, supervisors, and participants for any claim arising out of an injury to my child. I will notify *CVSU Afterschool* if any information about my child changes.

## 7. Medical Release

**B)** In the event that my child is injured or needs medical help, I understand that the hospital personnel will attempt to contact me before administering treatment to my child. If I cannot be reached, I hereby give permission for the person(s) named below to be called for authorization. **We must have this information.**

|       |                        |       |
|-------|------------------------|-------|
| Name: | Relationship to Child: |       |
| Home: | Work:                  | Cell: |
| Name: | Relationship to Child: |       |
| Home: | Work:                  | Cell: |

**C)** I authorize *CVSU Afterschool Program* staff to obtain emergency transportation and medical care for my child at a hospital or physician's office at my expense. I understand that I will be notified first if at all possible.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Parent/Guardian: \_\_\_\_\_

## Registration of Additional Child(ren)

If you have (an) other child(ren) to enroll in the **same CVSU Afterschool Program** and **for whom all of the information in Sections 2, 4, 5, 6, and 7 is the same**, you may use this form to enroll the other child(ren). You may make copies of this form if necessary. *If any information other than that in Sections 1 and 3 differs for the additional child(ren), or if additional child(ren) will attend a different CVSU Afterschool program, please complete a separate registration form for them.*

### 1. Student Information

Student's Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Student's Mailing Address: \_\_\_\_\_

Student's School: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher (elementary only): \_\_\_\_\_

### 3. Health Information

- Does your child need to take any medication during afterschool program time?  YES  NO
- Does your child have an illness, allergy, health problem, or disability?  YES  NO
- Does your child have an IEP or 504 Plan?  YES  NO
- Does your child wear glasses or contact lenses?  YES  NO
- Does your child have social, emotional, or behavioral challenges?  YES  NO

**If you answered yes to any of the above questions, or would like to share any other information about your child and how we can best support their afterschool experience, please use the space below. \*In order meet the needs of your child, we may require a doctor's note before a student may participate.\***

Do you have health insurance for your child?  YES  NO

Name of child's doctor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name of child's dentist: \_\_\_\_\_ Phone #: \_\_\_\_\_

I certify that the information in Sections 2, 4, 5, 6, and 7 of the original registration form is the same for this child.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**This form MUST be attached to the original registration form.**





**CVSU Afterschool  
Transportation Form  
School Year 2024-25**

**Echo Valley**

Student Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Phone Number: \_\_\_\_\_

Afterschool Program Location: \_\_\_\_\_

**How will your child get home from the Afterschool Program?**  Walk  Pick up  Bus

**If using the bus, please indicate your stop below.**

*Actual pick-up and drop-off times may vary due to travel conditions. Please allow a 15-minute window before and after the published time for actual arrival. You will be notified of any bussing delay beyond 15 minutes.*

|                           | p.m. |                          |
|---------------------------|------|--------------------------|
| Morrie/Woodchuck Hollow   | 5:05 | <input type="checkbox"/> |
| Route 110/Donna Lane      | 5:10 | <input type="checkbox"/> |
| Tucker Rd./Spencer Rd.    | 5:13 | <input type="checkbox"/> |
| Echo Valley Middle School | 5:15 | <input type="checkbox"/> |
| Gramp's Country Store     | 5:32 | <input type="checkbox"/> |

By completing this form, I acknowledge that my child will depart from the Afterschool Program via the method indicated and that **changes to my child's transportation plan must be communicated in writing to the Site Coordinator.**

Walkers: If my child is a walker, I understand that, once they have signed out for the day, the Central Vermont Supervisory Union Afterschool Program is no longer responsible for their safety.

Bus Riders: If my child rides the late bus, I acknowledge that I have read and I understand CVSU Afterschool's Late Bus Drivers' Protocol for Student Drop-Off on the reverse of this form. If my child is in grade K-5 and rides the late bus, I understand that they will be dropped off at their stop only if an authorized person is present to meet them. If my child is in grade 6-12 and rides the late bus, I understand that they will be dropped off at their stop whether or not an adult meets them, and that it is my responsibility to ensure my child's safety at this time.

Pick-Ups: If my child is a "pick-up," I understand that they will be released only to individuals identified as authorized persons on the Registration Form.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please print Parent/Guardian name here: \_\_\_\_\_

## **CVSU Afterschool Late Bus Drivers' Protocol for Student Drop-Off**

- Students in grades K through 5 who ride the late bus will be dropped off only if an authorized person is present to meet them.
- The CVSU Afterschool site coordinator will provide the bus driver with a list of persons authorized by each student's parent/guardian to meet the student.
- The bus driver will ask for photo identification from the person meeting the student at the bus stop unless/until the driver is familiar with the authorized persons.
- The bus driver will not release a student to any person who is not on the list of authorized persons.
- CVSU Afterschool will inform parents/guardians of K-5 students that the authorized person should come to the door of the bus to meet their student and should be prepared to show photo identification to the bus driver.
- CVSU Afterschool requires that parents/guardians submit changes to a student's transportation plan to the site coordinator in writing. This includes changes or additions to persons authorized to meet students at the bus stop.
- If a student in grades K-5 is not met by an authorized person at the bus stop, the student will remain on the bus and the bus driver will call the site coordinator who will attempt to contact the student's parent/guardian.
  - If a parent/guardian can be reached and is able to report to the bus stop within 2 or 3 minutes, the driver will wait for the parent/guardian to arrive.
  - If a parent/guardian cannot be reached or cannot report to the bus stop within a few minutes, the student will be returned to school, where they will be met by the afterschool site coordinator or their designee.