



NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, April 14, 2025
Northern Lehigh Administration Building Board
Room
7:00 P.M.



Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

READ ALOUD: This meeting is being recorded.

I. CALL TO ORDER

- A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular School Board Meeting held on March 10, 2025. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Natalie Snyder
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Technology Committee Meeting held on April 7, 2025. ([Attachment #1](#))
 - Minutes of the Buildings & Grounds Committee Meeting held on April 7, 2025. ([Attachment #2](#))
 - Minutes of the Finance Committee Meeting held on April 7, 2025. ([Attachment #3](#))
 - Minutes of the Education Committee Meeting held on April 7, 2025. ([Attachment #4](#))
 - Minutes of the Curriculum Committee Meeting held on April 7, 2025. ([Attachment #5](#))

- Minutes of the Community Relations Committee Meeting held on April 7, 2025.
([Attachment #6](#))

- F. Student Representatives to the Board Report Ms. Jalah Cook
Ms. Olivia Schaffer
- G. Solicitor's Report..... Attorney Kristine Roddick
- H. Assistant Superintendent's Report Dr. Tania Stoker
 - Presentation: Employee & Staffing Profile
- I. Business Manager's Report Mrs. Sherri Molitoris
 - 2025-2026 Budget Update
- J. Superintendent's Report Dr. Matthew J. Link
 - Recognition of WSCMLV
 - NLEF Scholarship Opportunities
 - SADD Award
 - Neffs National Bank EITC Donation
 - Skills USA State Champion
 - PES "Spring Into Service" Donations
- K. An executive session will be held at 6:15 p.m. at the Northern Lehigh Administration Building Board Conference Room.

IV. **PERSONNEL**

A. **Retirement/Resignation**

1. Accept the resignation of Dr. Jennifer Butz from her position as Physical Education Teacher at Peters Elementary School, effective at the end of the work day on June 26, 2025.
2. With regret, accept the retirement resignation of Stephanie Stilwell from her position as a Special Education Paraprofessional at Peters Elementary School, effective March 7, 2025. Mrs. Stilwell will be retiring from the Northern Lehigh School District after 19 years of service.

B. **Appointment - Administrative**

1. Dr. MaryAnn Rush Wallace

Assignment:	Director of Athletics and Student Activities
Salary:	\$95,000
Effective:	July 1, 2025

C. **Appointment - Instructional Long Term Substitute**

1. Jennifer Julo

Assignment:	Secondary English
Salary:	\$150.00/day short term sub rate same position 30+ days
Effective:	On or about April 24, 2025

D. Appointment - Non-Instructional

1. Siobhan Walsh-Bonis

Assignment: Licensed Healthroom Attendant

Salary: \$27.18/hour

Effective: March 25, 2025

***60 Working Day Probationary Period**

2. Scott Levendusky

Assignment: Cook's Helper District Wide

Salary: \$14.50/hour

Effective: March 31, 2205

***60 Working Day Probationary Period**

E. Family Medical Leave of Absence

Approve the request of employee #6821 to take an intermittent family medical leave of absence, effective on or about April 12, 2025. Employee is requesting this intermittent leave for care of a family member, as needed.

F. Elementary Summer Band Camp

Approve a tuition fee of \$30.00 per student for a one-week elementary summer band program and also approve a stipend for summer band program director Steven Jonkman. Mr. Jonkman's stipend will be equal to the amount collected for student participation but will not exceed. The summer elementary band program will run Monday August 11, 2025 until Friday August 15, 2025.

G. Krise Transportation Bus Drivers and Aides

Motion to approve the following bus drivers and aides from Krise Transportation to transport Northern Lehigh School District students for the 2024-2025 school year:

Earl Loch (Driver)

Joann Berger (Aide)

Cindy Laub (Driver)

Sheri Rhodes (Driver)

Ronald Leibowitz (Driver)

Roy Kistler (Driver)

H. Classroom Volunteers

Approve the following unpaid volunteer for the 2024-2025 school year:

Karen Haberern

I. Co-Curricular Volunteer 2024-2025

Motion to appoint the following Co-Curricular volunteers for the 2024-2025 school year:

Noel Powell

Assistant Track & Field Coach

J. Co-Curricular Appointment 2025-2026

Motion to appointment the following Co-Curricular positions for the 2025-2026 school year:

Patricia Jones	Middle School Field Hockey Coach	\$3,168.00
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K. Co-Curricular Volunteer 2025-2026

Motion to appoint the following Co-Curricular volunteers for the 2025-2026 school year:

Amber Cieri	Assistant Field Hockey Coach
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L. Substitute - Instructional

Motion to renew the appointment of the following individuals as substitute teachers for the 2024-2025 school year at the 2024-2025 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Ben Wysocki - Guest Teacher
Michael Adams - Social Studies & English as a Second Language

M. Substitute - Non-Instructional

Motion to appoint the following individuals as substitute paraeducator for the 2024-2025 school year at the 2024-2025 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Stella Bowers - Peters Elementary School Only

N. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from April 15, 2025 through the next regularly scheduled board Meeting.

V. POLICY

A. Board Policy Second Reading

1. Approve school board policy #005 - Organization, as presented after the second reading. ([Attachment #7](#))
2. Approve school board policy # 121 - Field Trips, as presented after the second reading. ([Attachment #8](#))
3. Approve school board policy #234 - Pregnant/Parenting/Married Students, as presented after the second reading. ([Attachment #9](#))
4. Approve school board policy #247 - Hazing, as presented after the second reading. ([Attachment #10](#))
5. Approve school board policy #249 - Bullying/Cyberbullying, as presented after the second reading. ([Attachment #11](#))
6. Approve school board policy #308 - Employment Contract/Board Resolution, as

presented after the second reading. ([Attachment #12](#))

7. Approve school board policy #317.1 - Educator Misconduct, as presented after the second reading. ([Attachment #13](#))
8. Approve school board policy #336 - Personal Necessity Leave, as presented after the second reading. ([Attachment #14](#))
9. Approve school board policy #339 - Uncompensated Leave, as presented after the second reading. ([Attachment #15](#))
10. Approve school board policy #823 - Opioid Antagonist (formerly Naloxone), as presented after the second reading. ([Attachment #16](#))
11. Approve school board policy #824 - Maintaining Professional Adult/Student Boundaries, as presented after the second reading. ([Attachment #17](#))

VI. CONFERENCES

- A. Jamie Farber- A/CAPA Data Workshop - May 11-13, 2025 - Dubois, PA - Registration: \$250 - Lodging: \$278 - Travel: \$420.40 - Meals: \$80 - Total Approximate Cost: \$902.28 - Funding: Split between Assistant Superintendent Budget and Director of Technology Budget
- B. Nichole Fink- Orientation to School Food Service Operations - April 29-30, 2025 - Harrisburg, PA - Registration: \$0 - Lodging: \$0 - Travel: \$218.40 - Meals: \$0 - Total Approximate Cost: \$218.40 - Funding: Food Services Department Budget
- C. Tania Stoker- PAFPC Annual Conference - May 13-14, 2025 - Hershey, PA - Registration: \$550 - Lodging: \$210 - Travel: \$109.90 - Meals: \$80 - Total Approximate Cost: \$949.90 - Funding: Assistant Superintendent PD Budget

VII. CURRICULUM AND INSTRUCTION

A. CLIU 2025-2026 Facilities Plan Committee Report

Approve the following resolution to adopt the 2025-2026 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report. ([Attachment #18](#))

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the 2025-2026 Facilities Plan Committee Report that was approved by the CLIU Facilities Plan Committee on February 11, 2025 and the CLIU 21 Board of Directors on March 17, 2025. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

- B. Approve to authorize proper officials to enter into an agreement for one Northern Lehigh Lehigh School District student with special needs to attend Hogan Learning Academy LLC in accordance with the promises and covenants contained in the agreement. This agreement is effective August 18, 2025 and terminates on August 14, 2026. ([Attachment #19](#))
- C. Induction Program Rescind Motion

Rescind the appointment of Jennifer Butz as a helping teacher for the 2025-2026 school year as approved on the August 12, 2024 board agenda.

D. Induction Program

Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2025-2026 school year:

<u>Helping Teacher</u>	<u>Inductee</u>	<u>Stipend</u>
Gabryella Wilder	Katie Cappuccino (yr 2)	\$800.00
Allyson DeHart	Jessica Jackovitz (yr 2)	\$800.00
Kara Richardson	Josephine Flugger (yr 2)	\$800.00
Brittany Warner-Maidman	Kathleen O'Donnell (yr 2)	\$400.00
Sidney Snyder	Kathleen O'Donnell (yr 2)	\$400.00
Allyson DeHart	Krista Petrulsky (yr 2)	\$800.00
Amanda Bariana	Bryan Skrapits (yr 2)	\$800.00
Gabryella Wilder	Bryan Skrapits (yr 2)	\$200.00
Stephen Jonkman	Mikayla Vangelo (yr 2)	\$800.00
Nick Sander	Caitlyn Wilder (yr 2)	\$800.00

- E. As per the recommendation of the administration, approve the agreement with CIU #20 for administrative costs and Title I instructional services to non-public institutions for the remainder of the 2024-2025 school year in the amount of \$898. ([Attachment #20](#))
- F. As per the recommendation of the administration, approve the Foster Care Transportation Plan with Lehigh County Children and Youth, as is required under Federal Programs for the 2025-2026 school year. ([Attachment #21](#))
- G. Approve administration to enter into an affiliation agreement with Lehigh Carbon Community College (LCCC) in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Credit Affiliation Agreement between Northern Lehigh School District and Lehigh Carbon Community College will be for five years from the effective date of the agreement. ([Attachment #22](#))

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Approve the recommendation from the administration, that graduation be set for Friday, June 6, 2025 at 7:00 p.m. in Bulldog Stadium, with rain dates of Saturday, June 7, 2025 or Sunday, June 8, 2025, at a time to be determined.

X. FINANCIAL

- A. Approve the Following [Financial Reports](#):

1. NLSD Investments for the month of March 2025
2. General Fund Account month of March 2025
3. Cafeteria Fund Account month of March 2025
4. NLMS Student Activities/Clubs Accounts month of March 2025

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5. NLHS Scholarship Account month of March 2025
 6. NLHS Student Activities/Clubs Account month of March 2025
- B. Approve the Following List of [Bills](#):
1. General Fund months of March and April, 2025
 2. Cafeteria Fund months of March and April, 2025
 3. Capital Construction month of March, 2025
- C. Authorize administration to sign the CSIU eService Rates contract for Accounting, Payroll and Personnel software services for the 2025-2026 school year. ([Attachment #23](#))
- D. As per the recommendation from the administration and Buildings and Grounds Committee, approve to allow administration to advertise and hire five (5) student summer workers and one (1) supervisor. The rate for student summer workers will not exceed \$12.50 per hour and the rate for the supervisor will not exceed \$15.00 per hour.
- E. Approve to allow administration to enter into an agreement with Behavioral Health Associates License Private Academic School for the purpose of furnishing regular education or special education programs to students during the 2025-2026 school year. ([Attachment #24](#))
- F. Approve to allow administration to enter into an agreement with Carbon Lehigh Intermediate Unit #21 to continue the Student Driver Education Program at no cost to the district, effective July 1, 2025 through June 30, 2026. ([Attachment #25](#))
- G. Approve to allow administration to enter into a 3-year agreement with PTS, Pediatric Therapeutic Services for student speech therapy, occupational therapy and social worker services beginning July 1, 2025 through June 30, 2028. ([Attachment #26](#))
- H. As per the recommendation from the administration and Buildings and Grounds Committee, allow administration to enter into an agreement with Miller Sports Construction to refinish the Middle School and High school gym floors. ([Attachment #27](#)) ([Attachment #28](#))
- I. As per the recommendation from the administration and Buildings and Grounds Committee, allow administration to enter into an agreement with Keystone Sports Construction to perform maintenance on the synthetic turf. ([Attachment #29](#))
- J. As per the recommendation from the administration and Buildings and Grounds Committee, allow administration to enter into an agreement with Skylight Doctors to replace the leaking skylights at Slatington Elementary. ([Attachment #30](#))
- K. As per the recommendation of the administration, approve the sponsor to sponsor agreement for meal services for the after school SHINE program between Lehigh Carbon Community College and Northern Lehigh School District at no cost to the district from October 1, 2025 through September 30, 2026. ([Attachment #31](#))
- L. Approve to allow administration to sign the agreement for the CLIU Overdrive Consortium for the 2025-2026 school year to provide e-books, audiobooks and other digital content at a cost of \$2,275. This will be funded out of the library budgets in the schools. ([Attachment #32](#))

XI. ADOPTION OF THE PROPOSED FINAL BUDGET FOR 2025-2026

It is recommended that the Board of Education adopts the proposed general fund final budget of the Northern Lehigh School District for the 2025-2026 school year in the amount of \$42,993,231. The preliminary budget is adopted with a _____ millage rate for Lehigh County and a _____ millage rate for Northampton County.

XII. ADOPTION OF THE LEGAL NOTICES FOR PER CAPITA TAXES FOR 2025-2026

Legal Notice

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680, as amended June 16, 1972, Act 138. The assessors to contact are as follows:

BOROUGH OF WALNUTPORT

Annette Lacko – Borough Secretary/Treasurer
Walnutport Borough Building
417 Lincoln Ave. Walnutport, PA 18088
610-767-1322, ext. 101

WASHINGTON TOWNSHIP

Joan Jones - LST Tax Clerk
Washington Township Municipal Building
7951 Center St., Emerald, PA 18080
610-767-8108

BOROUGH OF SLATINGTON

Roy Hambrecht - Borough Manager
125 South Walnut Street
Slatington, PA 18080
610-767-2131

XIII. LEGAL**XIV. CORRESPONDENCE****XV. INFORMATION**

1. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on [February 6, 2025](#).
2. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [February 26, 2025](#). [LCTI 205-2026 Calendar](#)
3. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [January 29, 2025](#).

XVI. RECOGNITION OF GUESTS

XVII. ADJOURNMENT