

# CONFIDENTIAL BOARD MEMORANDUM

DATE: 4/11/2025  
TO: BOARD OF EDUCATION  
FROM: DAVID REID  
RE: WEEKLY MEMO

Reminder: The next Regular Board Meeting will be Monday, April 14<sup>th</sup> @ 6 PM. at the Central Office.

## **General Update**

This was a full five-day week in which our schools used to prepare for state mandated testing. Testing will begin for grades 3<sup>rd</sup> – 8<sup>th</sup> grade next Tuesday, April 15<sup>th</sup>. Testing will take about three weeks to complete district wide.

CHS gave the ACT to the junior class last Wednesday, April 9<sup>th</sup>. This was given in one day as the freshmen, sophomore and senior class had a virtual day. This allowed the staff to have required numbers to proctor (test administrator) and monitor. For ACT testing, you need one room supervisor per room, plus one proctor for every 25 students in the room after the first 25 in standard time rooms, and one proctor for every 10 students in the room after the first 10 in accommodation rooms.

The District Teacher of the Year Ceremony will be on Tuesday, April 15<sup>th</sup> at 6 PM hosted in the PAC.

## **Oklahoma Teacher Empowerment Program (OTEP)**

Dr. James, Dr. Worley and Dr. Gaona have been working with a group of teachers to develop a plan to implement the OTEP. This is a program where the state provides funds for a maximum of 10% of your certified teaching staff. The funds are not guaranteed from year to year, but they are available for this year as a stipend. The team came up with requirements (see attached plan) for how to apply, how the applicants will be reviewed and scored as well as expectations for the position. This doesn't cost the district any money, but it will provide up to 10% of our certified teaching staff to be able to get a bonus. We will be asking the board to approve the plan at Monday's board meeting. If it is approved, the plan will be submitted to the state for approval.

## **Construction Updates**

**GME** – The exterior bricking on the west side of the connection is finishing up. The sheet rocking in the saferoom continues. The EFIS around the saferoom exterior has been completed. The Nichiha on the east side is scheduled to begin next week. The electrical work continues in the office area.

**CHS** – We received the inspection for the upper portion of the second floor in the south hallway. This allows for the ceiling tile to be installed. The tile in the upper rotunda has been completed. They are working on the lower rotunda area tile. The tile for the Charlie statue has been completed. Light fixtures and ceiling tiles are being installed in the cafeteria. The lower south hallway tile is going in. All the restroom sinks are being installed.

**Band Room Addition** – All the sheetrock has been completed. They are finalizing the EFIS and roof cap.

**AFJROTC/Tennis Locker Rooms** – The roof work has been completed. They are starting the EFIS work outside the building. The metal studs have been installed and are working on the electrical. The AC units have been installed (2 split units).

**Indoor Multipurpose Facility** – They are within four feet of finishing the retaining wall. They have poured the pad for the lower portion of the indoor facility.

**CE** – The final coat of paint in the vestibule, cafeteria remodel and kitchen area has been completed. They have also laid the tile in all these areas (The vestibule has carpet which has been laid as well.)

**CNP Heartland** – They poured the concrete for the saferoom walls on Thursday. They will pour the additional pad on Monday. They are marking the drive around the school to prepare to pour curbing and road. Work on the utilities continues.

**Jensen Field Concession Stand** – They are finalizing the paint on the ceiling area. They will do the epoxy flooring next week. They are working on the counters now as well.

### **Tentative April Agenda Items**

- 5.B. We will recognize students from fine arts (one band student and seven drama students) who received the OKSDE Award for Excellence
- 6.D. This is a yearly requirement to renew our contract with OSSBA. OSSBA helps track board member points, provide free legal advice, hosts workshops/webinars for board points etc.
- 6.E. Vote to accept proposal of CNP OTEP plan for the current 2024-25 school year. (More details given in the section above this note as well as the included plan.)
- 7.C. This is a renewal for the software program EduSkills. This program helps us identify and serve our bilingual students. We receive additional funding for each student identified.
- 7.D. Sylogist is the accounting and HR software used by the district. This is the required annual renewal of the contract.
- 7.E. OPSRC is used for recertification of administrators to be able to do TLE evaluations. Their service is quite a bit less expensive than other alternatives. Administrators have to do a course refresher every two years to stay certified to be able to evaluate teachers.
- 7.F. Creates a dedicated activity account for the new eSports program at CHS. This is the account which would be used for fundraising, etc.

If you have any questions or comments, please feel free to stop by, call, email or text me.

### Dates of Note:

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|-----------------------------------|---------------------------------------|
| ➤ Monday, April 14 <sup>th</sup>  | Board Meeting (Teachers rehired)      |
| ➤ Thursday, May 1 <sup>st</sup>   | Family STEM Night at CMS              |
| ➤ Sunday, May 4 <sup>th</sup>     | Baccalaureate 3 PM                    |
| ➤ Monday, May 12 <sup>th</sup>    | Board Meeting (Support Staff rehired) |
| ➤ Wednesday, May 14 <sup>th</sup> | Graduation on Jensen Field 7 PM       |
| ➤ Thursday, May 15 <sup>th</sup>  | Last Day of School for students       |