San Bernardino County Superintendent of Schools

Transforming lives through education

Ted Alejandre
County Superintendent

SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS
DISTRICT FINANCIAL SERVICES

REQUEST FOR WARRANT/EFT SEARCH

SECTION 1 DISTRICT INFORMATION (TO BE COMPLETED BY SCHOOL DISTRICT)

District #:	Date of Request:	
District Name:	District Department:	
District Phone Number:	District Contact Email Address:	
Requestor Print Name:	Requestor Signature:	Date:

SECTION 2 WARRANT INFORMATION (TO BE COMPLETED BY SCHOOL DISTRICT)

Warrant/EFT Number:	Warrant/EFT Amount:	Warrant/EFT Issue Date:
Vendor Name:		

SECTION 3 WARRANT/EFT SEARCH RESULTS (TO BE COMPLETED BY DISTRICT FINANCIAL SERVICES)

Warrant/EFT Search Completed On:		Warrant/EFT Cashed On:	
The completed warrant/EFT search request will be emailed to the district contact email address listed in Section 1.			
Print Name:	Signature:		Date

Please email your completed request to: DFS.Accounting@sbcss.net