

**VICTOR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

**Approved Minutes of the Regular Meeting of March 12, 2025
Early Childhood School Boardroom
953 High Street
Victor, New York 14564**

- CALL TO ORDER** President Tim DeLucia called the meeting to order at 5:42 PM.
- Members Present** Bryan Adams, Tim DeLucia, Kristin Elliott, Lisa Kostecki, Elizabeth Mitchell
- Members Absent** Christopher Parks, Adam Snyder
- EXECUTIVE SESSION** A motion was made by B. Adams, seconded by E. Mitchell, to enter executive session at 5:43 PM to discuss the employment history of specific individuals. The motion was carried. 5 yes 0 no 0 abstentions
- REGULAR SESSION:** A motion was made by E. Mitchell, seconded by L. Kostecki to return to regular session at 7:10 PM.
The motion was carried. 5 yes 0 no 0 abstentions
- APPROVE AGENDA** A motion was made by E. Mitchell, seconded by L. Kostecki, to approve the agenda for the meeting. The motion was carried. 5 yes 0 no 0 abstentions

SUPERINTENDENT’S UPDATE: Dr. Tim Terranova addressed the Board and community expressing his gratitude for the Board’s efforts in advocating for increased State Aid for the District. The district is seeing expenses growing faster than the revenue. Unlike many districts with declining enrollment, Victor’s has remained stable and even increased over the past 20 years. With this, there has also been a significant rise in students with complex needs, requiring additional staffing and support. The district has also lost over \$100 million in state aid since the current formula was implemented in the mid-2000s. Despite these challenges, the district has a plan to manage its deficit for the upcoming year. However, obtaining adequate State Aid from the governor and state legislators in April would significantly alleviate the financial burden. The board will continue its advocacy efforts, with upcoming meetings scheduled to ensure the district’s needs are understood and addressed.

PRESENTATIONS/RECOGNITIONS: Jim Mauro, Intermediate School Principal introduced Kathleen Habecker, a sixth-grade teacher and the Student Council Advisor. Five Student Council Representatives, Ella, Miles, Cameron, Kinley, and Ethan, then spoke about the great opportunities available to students at the Intermediate School. Their highlights included: encouragement from teachers, student achievements being celebrated, fun activities at VIS, and student opportunities such as Morning Show, Inquires, music programs, and interacting with Hank the therapy dog.

PUBLIC PARTICIPATION: none at this time

CONSENT ITEMS: A motion was made by L. Kostecki, seconded by E. Mitchell, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES: Minutes of the Regular Board Meeting of February 13, 2025 and of the Special Board Meeting on February 28, 2025

FINANCIAL STATEMENTS: Treasurer’s Report for the month ending January 31, 2025;

PERSONNEL: *All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.*

Instructional

Probationary Appointments:	The probationary appointment of Matthew Halloran , who will have a Certificate of Internship in Educational Leadership effective June 30, 2025 and has certification in Biology (Grades 7-12) to a probationary position as a High School Assistant Principal, effective July 1, 2025, at an annual salary of \$80,000, leading towards tenure as a High School Assistant Principal.
	The probationary appointment of Kathryn Pyle , who has certification as a School Building Leader to a probationary position as a High School Assistant Principal, effective April 21, 2025, at an annual salary of \$95,000, leading towards tenure as a High School Assistant Principal.
	The probationary appointment of Jade Williams , who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as an Elementary Teacher, effective March 4, 2025, at an annual salary of \$50,546, which will be prorated based on her start date, leading towards tenure as an Elementary Teacher.
	The probationary appointment of Elizabeth Palmer , who has certifications in Chemistry Grades 7-12 and Chemistry Grades 5-6 Extension, to a probationary position as a Science Teacher, effective August 27, 2025, at an annual salary of \$55,309, leading towards tenure as a Science Teacher.

Leaves of Absence:	The granting of a maternity and subsequent childcare leave of absence for Caitlin Sarantis , Elementary Teacher, effective February 10, 2025, through June 30, 2025.
---------------------------	---

Resignations:	The resignation of Margaret O’Brien , Behavior Consultant Teacher on Special Assignment, effective March 14, 2025.
	The resignation of Jennifer Grimes , Assistant Principal, effective April 18, 2025.
	The resignation, due to retirement, of Janet Prentice , Reading Teacher, effective June 30, 2025.
	The resignation of Adrienne Dahlstrom , Elementary Teacher, effective March 30, 2025.

Co-Curriculars:		
	Teacher Leaders	Name
Strand	Science & Social Studies (K-3)	Marcie Gilsinan-Hooper

Co-Curriculars:

Clubs & Advisors	Name	Band
Jr High Positive Connections Club	Leah Sarneckis	1

Co-Curriculars:	Music	Name	Group
	SH Spring Musical Asst. .25 Capacity	Dominic Marini	2 (4)
	SH Spring Musical Asst. .25 Capacity	Anthony D'Agostino	2 (4)
	SH Spring Musical Asst. .25 Capacity	Sara Piscani	2 (4)

Athletics:	Position	Name	Level	Years
Flag Football	Volunteer	Dawn Knapp	-	-
Softball	Modified	Carrie Ferreri	6	11

Per Diem Substitutes:	Candidate	Area of Certification
	Frank DiPane	Uncertified
	Parker Doty	Uncertified
	Kevin Dedes	Uncertified
	Haley Riorden	Uncertified

Non-Instructional

Appointments:	The appointment of Lolita Smith , Food Service Helper, effective February 13, 2025, at an hourly rate of \$16.07.
	The appointment of Richelle Ambeau , Full Time Cleaner, effective February 24, 2025, at an hourly rate of \$16.04.
	The appointment of Yaralilia Ramirez , Full Time Teacher Aide, effective February 24, 2025, at an hourly rate of \$15.55.
	The appointment of Charlene Markgraf , School Bus Driver, effective February 14, 2025, at an hourly rate of \$22.54.
	The appointment of Molly Kinsella , Full Time Teacher Aide, effective February 25, 2025, at an hourly rate of \$16.45.
	The appointment of Brenda LeGrett , School Bus Driver, effective February 24, 2025, at an hourly rate of \$22.54.
	The appointment of Allison Kloc , Part Time Teacher Aide, effective March 5, 2025, at an hourly rate of \$15.55.
	The appointment of Linda Buwalda , Contract School Bus Driver, from March 4, 2025, through June 30, 2025, at an hourly rate of \$26.28.
	The appointment of Miles Rugg , Contract School Bus Driver, from March 4, 2025, through June 30, 2025, at an hourly rate of \$24.33.
	The appointment of Orion Carter , Contract School Bus Driver, from March 4, 2025, through June 30, 2025, at an hourly rate of \$26.38.

	The appointment of Marki Holcomb , .6FTE Registered Professional Nurse, effective March 10, 2025, at an annual salary of \$25,898, which will be prorated based on her start date.
	The appointment of Mary Beth Luther , Treasurer Consultant, effective February 25, 2025, through May 30, 2025, at an hourly rate of \$57.00.

Leaves of Absence:	The granting of a maternity and subsequent childcare leave of absence for Betzaida Cruz Cardona , School Bus Driver, effective February 10, 2025, through April 20, 2025.
	The granting of a maternity and subsequent childcare leave of absence for Rosaury Birriel Pizarro , Food Service Helper, effective approximately March 24, 2025, through June 30, 2025.
	The granting of a maternity and subsequent childcare leave of absence for Julix Cabezudo Reyes , Food Service Helper, effective February 24, 2025, through June 30, 2025.

Resignations:	The resignation of Penny Johnston , School District Treasurer, effective March 16, 2024.
	The resignation, due to retirement, of Stephen Limbeck , School Bus Driver, effective April 26, 2025.
	The resignation of Brandon MacMillan , Custodian, effective March 14, 2025.
	The resignation of Mitchell McLaughlin , Part Time School Bus Monitor, effective March 2, 2025.

Terminations:	The termination of Kevin Miller , Full Time Teacher Aide, effective February 12, 2025.
----------------------	---

Per Diem and Substitute Positions:	Candidate	Position
	Amanda Razzouk	Registered Professional Nurse
	Danika Daggs	Lifeguard
	Stephen Limbeck	School Bus Driver
	Mitchell McLaughlin	School Bus Monitor

CSE/CPSE RECOMMENDATIONS: Recommendations of the Committee on Special Education from the meetings of January 16, 21, 22, 23, 24, 28, 30, 31, 2025, February 4, 5, 6, 7, 10, 11, 12, 13, 14, 24, 25, 26, 27, 28, 2025, March 3, 4, 6, 2025 and from the Committee on Preschool Special Education from the meetings of February 11, 14, 15, 25, 2025 and March 4, 2025.

DONATIONS: \$1,000 from PIE/PTS to be used for the Inquiry Program, and \$2,952.40 from PIE/PTSA to Victor Central Schools Art Department for their assistance with the Square 1 Art fundraiser; \$13,118.74 from Dude Wipes to support the inaugural season of the Victor Flag Football Girls Varsity Program.

Mrs. Prescott thanked PIE/PTSA and the Square 1 Art fundraiser that celebrates every child and their art work. Mr. Adams expressed his gratitude for the donation to start the inaugural year of Girls Flag Football.

SURPLUS: Declare the following Surplus: Charging Station with VCS Tag # 016161; 29 Monitors with the VCS Tag #s 013921, 014420, 014484, 014581, 014582, 014583, 014584, 014585, 014586, 014587, 014588, 014589, 014590, 014591, 014592, 014593, 014594, 014595, 014596, 014597, 014598, 014599, 014600, 014601, 014602, 014604, 014605, 014607, 014608; 21 HP Elitebook laptops with VCS Tag #s 015957, 015963, 015967, 015972, 015978, 015989, 015990, 015992, 015998, 015999, 016000, 016006, 016009, 016013, 016015, 016018, 016020, 016024, 016025, 016035, 016040; 21 Hunion Tablets with VCS Tag #s 013019, 013023, 013025, 013026, 013028, 013029, 013030, 013033, 013034, 013035, 013036, 013039, 013040, 013042, 013043, 013044, 013047, 013048, 013049, 013050, 013051; 2 Macbooks with VCS Tag #s 015174, 015496; 1 HP printer with VCS Tag # 014698; 10 Apple iPads with VCS Tag #s 014906, 014832, 014829, 014834, 014837, 014836, 014830, 014838, 014882, 014833

DISTRICT CYBERSECURITY INCIDENT RESPONSE PLAN EXECUTIVE SUMMARY: The Executive Summary of the District Cybersecurity Incident Response Plan as submitted.

EMERGENCY TRANSPORTATION CONTRACTS: Transpo Bus Services from 1/6/2025-2/5/2025 and from 2/9/2025-3/8/2025

The motion to accept the foregoing consent items was carried. 5 yes 0 no 0 abstentions
(*end of consent items*)

CAMPUS NEWS: VCS administrators summarized campus news and events.

MANAGEMENT PLAN UPDATE; Secondary Goals: Karen Finter, Assistant Superintendent for Instruction, provided an update on the Year 3 Management Plan progress at the Junior and Senior High Schools. The update focused on two pillars: culture, and learning and instruction. Mrs. Finter presented that PLC goals are data-informed, using multiple measures including course performance data, AP reports, and NWEA MAP testing. Mr. Adams asked about the process of the feedback loop on data analysis and goal setting. Mrs. Finter said since this is a new process, they are looking at the impact that the action steps had on their goals, especially with student achievement. Brian Siesto, Principal at the Senior High School reported on efforts to improve school culture, including addressing student concerns about communication, as well as comfort in common areas. Dr. Sim Covington spoke to faculty and students about fostering open and honest conversations. The cafeteria was renovated to create a warmer and more inviting space. The new online pass system has improved student engagement and reduced behavior issues. PLC's are using data to improve student achievement, with a focusing on addressing proficiency and mastery results in specific subject areas. The High School is also working to grow their capacity to have real-time formative data through eDoctrina, an assessment tool that allows PLCs and individual teachers to analyze assessment results by standard and skill. Brian Gee, Principal at the Junior High School, reported on the school's focus on learning and instruction, emphasizing the impact of the planning and design process on student achievement. The school is using a backwards design process to plan for student learning, focusing on standards, skills, and student-centered learning activities. Mr. Gee explained a student approach to learning, outlined by a math class using the Building Thinking Classroom model which requires students to explain their learning collaboratively. Mid-year data shows that students are making progress, but there is still room to grow in terms of expected growth on MAP testing. Mrs.

Mitchell thanked the presenters. She asked if there was a way to look at the data and see a population that needs more support. Mr. Gee says yes, this is available and easy to share with the teachers who need the information to support those students. Mr. Siesto also thanked Liz Temple, Data Specialist, who has been a fantastic resource for how the data is lining up with their goals. Mrs. Mitchell asked about eDoctrina asking if it follows students throughout their time in the district. Mrs. Finter reported they are not currently using it in that way. Mr. Adams then asked about the RTI practice, which has early intervention predictors. He then asked if there is a plan to use service providers in this response for students. Mrs. Finter said yes, Special Educators or Academic Intervention providers are looking at information and finding common needs. Mrs. Kostecki was thankful for the teaching of data culture and key component of building data literacy.

BUDGET DEVELOPMENT UPDATE; Bond Propositions, Legal Notice, Personnel:

A motion was made by B. Adams, seconded by C. Prescott, to authorize one bond proposition and the legal notice for the May 20, 2025 Annual Vote and Election.

The motion was carried. 5 yes 0 no 0 abstentions

Christine Griffin, Assistant Superintendent for Business, started the presentation by reviewing the goals for the 2025-2026 budget. Dorothy D'Angelo, the Assistant Superintendent for Personnel, presented an overview of the district's enrollment and staffing plans in regard to the budget development. The district anticipates a net growth of 22 students, primarily at the elementary level for the 2025-2026 school year. Staffing decisions are guided by two areas: efficiencies and budget-neutral additions, ensuring no net increase in costs. Efficiencies are achieved through enrollment shifts, student course preferences, and staff sharing. Budget-neutral additions are offset by savings from these efficiencies. Mrs. DiAngelo said there are no projected cuts to personnel or programs at this time. The district anticipates 2.0 FTE reduction in elementary general education teachers due to decreased enrollment in certain grade levels, and also reductions in World Language, Health, and Technology based on student choices and staffing optimization. The budget neutral additions will add a full-time nurse at the Primary School, a teaching assistant at both the Intermediate School and High School, and coaching positions for Girls Flag Football. These additions are designed to support student needs and maintain program continuity, aligning with the district's strategic plan. The district will continue to monitor enrollment and provide updates on March 20. Mrs. Mitchell asked if the nurses at the schools are RN's or LPN's. Mrs. DiAngelo noted that they are RN's. Mrs. Prescott thanked the efforts in keeping the class sizes small.

Ms. Griffin then presented an update on the current budget status. She noted the district faces a budget gap of \$3.5 million for the 2025-2026 school year, with a proposed total budget of \$108,971,405, representing a 5.57% increase. Key drivers for the rise in expenses include contractual obligations, professional and support staff salaries, and a significant surge in health insurance costs. Revenue projections, however, are not keeping pace, with state aid increasing only marginally and the tax levy reaching its allowable limit. To address the budget gap, the administration is exploring several strategies, including advocating for increased state aid, analyzing BOCES aid, potentially utilizing current-year contingency funds, and carefully refining expenses without impacting student programs. A critical priority is to stabilize the district's reserve funds, which currently stand at \$7.3 million, and to avoid any further reduction, especially after using 28 million dollars for a current capital project. The aim is to even add to this reserve, ensuring a financial cushion for the future. The district is actively monitoring the state budget and engaging in advocacy efforts. A budget update is scheduled for March 20th, and final budget adoption will be on April 10th. The public hearing will be on May 6th; voter registration is on May 13th; and the budget vote and Board of Education election is on May 20th. Mr. DeLucia asked if the One-House budgets had come out yet. Ms. Griffin stated some of that information had come out, with not a lot that

would impact Victor's aid currently. Mrs. Mitchell asked about enrollment projections, and if elementary class sizes are going up, why the reduction in staff? Mrs. DiAngelo clarified that the amount of students per grade level overall didn't warrant the additional staff need for class size. They are spread out across grade levels. Mrs. DiAngelo also shared how Kindergarten class size is always unknown at this point. She also shared that often there is a grade level that may unpredictably increase in size, and that a 'bubble' teaching position to be able to fill that need based on enrollment may be needed. Mr. Adams asked where energy costs are accounted for within the budget. Ms. Griffin explained they would be in the contractual lines. In the 24-25 school year we are experiencing an additional 30% increase in what was budgeted, and we should factor in an additional 10% on top of that for the energy costs moving forward. Ms. Griffin offered to provide dollar figures to the board of those costs are at an upcoming time.

CAPITAL PROJECT UPDATE: George Spinaris from Campus Construction and Cameron Cunneyworth from SWBR presented an update regarding the Capital Project. Mr. Spinaris spoke to the budget for each of the three phases of the project. Mr. Cunneyworth then reviewed work at each of the schools that were part of Phase 1 of the project. This includes PA and clock upgrades, roofing restorations, updating field #7 with fencing and an ADA accessible sidewalk, and renovations at the Victor Learning Center and Operations Center. Mr. Spinaris then broke down Phase 1 themes and budget breakdowns between Safety and Security, Building Renovations and Innovation, and Facility Repairs. He then reviewed the schedule for the project. Mr. Adams asked from a contingency and supply chain standpoint, if increased expenses have been considered in the project. Mr. Spinaris said they have a healthy contingency for the foreseeable future held at around 22%. He said as the design develops, there are opportunities to have discussions on cost savings, as needed, moving forward.

RECIND TRIP: A motion was made by L. Kostecki, seconded by E. Mitchell to rescind the Art Club trip to New York City, NY from 5/16/25-5/18/25
The motion was carried. 5 yes 0 no 0 abstentions

APPROVE TRIPS: A motion was made by E. Mitchell, seconded by L. Kostecki, to approve the following trips: Outdoor Activities Club to Adirondack Mountains 5/15/25-5/18/25; SEAS Club to Adirondack Park from 5/16/25-5/18/25; and SEAS Club to Honolulu, Hawaii from 3/28/2026-4/4/2026
The motion was carried. 5 yes 0 no 0 abstentions

POLICY REVIEW – First reading of Policy 5130, Compulsory Attendance Ages

POLICY REVIEW – First reading of Policy 5500, Student Records

POLICY REVIEW – Third reading of Policy 1901, School Volunteers and Visitors to the School:
A motion was made by B. Adams, seconded by L. Kostecki, to approve policy 1901, Volunteers and Visitors to the School. The motion was carried. 5 yes 0 no 0 abstentions

WAYNE-FINGER LAKES BOCES BOARD OF EDUCATION NOMINEE: A motion was made by E. Mitchell to nominate Mr. Tim DeLucia for the BOCES Board, seconded by B. Adams. The motion was carried. 5 yes 0 no 0 abstentions

MEETING REPORTS: Monroe County School Boards Association:

Mr. DeLucia reported he went to a meeting around roles and responsibilities of the Board and said it was good information to be reminded of.

UPCOMING EVENTS: The next Budget Workshop will be March 20 at 6:30 PM in the Boardroom, April 10 is the next regularly scheduled Board Meeting, and the Special Board meeting for Wayne-Finger Lakes BOCES administrative budget and board member election will be held on April 23.

ADJOURN: A motion was made by L. Kostecki, seconded by E. Mitchell, to adjourn the meeting at 8:56 PM. The motion was carried. 5 yes 0 no 0 abstentions

Respectfully submitted,

Kate Selleck
District Clerk