# MANHASSET PUBLIC SCHOOLS

**Gaurav Passi, Ed.D.**
*Superintendent of Schools*


April 4, 2025

Stephanie Yacavone, President
Manhasset Educational Support Personnel Association
Manhasset Public Schools
200 Memorial Place
Manhasset, New York 11030

Re: December 24, 2025, and December 31, 2025

Dear Ms. Yacavone,

This letter will confirm an agreement between the Manhasset School District ("District") and the Manhasset Educational Support Personnel Association ("MESPA") to close all Manhasset Schools on December 24, 2025, and December 31, 2025. All 12-month MESP A members are not required to report to work on said days. If athletic events are scheduled on December 24, 2025, and/or December 31, 2025, the Head Custodian of the High School will request a list of volunteers from the custodial unit to work said days. Such custodial unit members who work said days will be compensated in accordance with Article VI Compensation, Paragraph B(2) of the Agreement between the District and MESP A in effect for the period from July 1, 2023 to June 30, 2027 ("MESPA CBA"), as follows:

> "Custodial workers who are required by the District to work on holidays as defined in Article IX, Section A shall be compensated by an additional one and one-half times their regular hourly rate for each hour worked, or at the option of the unit member, by compensatory time for each hour worked on a time and one-half basis."

Notwithstanding the foregoing, all 12-month MESP A members will continue to follow Article IX Holidays, Vacation, Leaves, Paragraph B(3) of the MESPA CBA, as follows:

> "All other unit members, except part-time unit members, shall be granted vacation during the periods when students are not in school, although twelve (12)-month secretary/clericals and bus dispatchers shall continue to be required to work on two (2) days during each of the three (3) school vacation periods, in accordance with a schedule to be established by their immediate supervisors."

Unit members may continue to request vacation time during this period.

Both parties further agree that this side letter and the terms contained herein are not intended to be precedent-setting nor are they intended to establish any repeating practice whatsoever between the parties. We also further agree that all other terms and conditions in the MESPA CBA, not modified by this side letter, remain in full force and effect.

Finally, we agree that the complete terms of this side letter are subject to and contingent upon formal review, approval, and ratification by the Board of Education. In the event that the Board of Education does not ratify and approve this side letter, it will become null and void and no adverse inference will be drawn against any party hereto.

If the above comports with your full understanding of our agreement, please so indicate by signing and returning one copy of this letter to my office.

Sincerely,

Dr. Gaurav Passi
Superintendent of Schools

For the Manhasset Education Support Personnel Association

Stephanie Yacavone Date: 2/8/25

Stephanie Yacavone
President

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