

**Clinton-Glen Gardner Board of Education**  
February 19, 2025  
**WORK AND BUSINESS SESSION MINUTES**

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

**1. Call to Order**

**2. Opening Statement:**

Mrs. Dunker called the meeting together at 7:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

Present: Ashley Dunker, Laura Burr, Dan Brkich, Theresa Tsakalakos,  
Benedict Valliere, Meghan Moore

Also Present: Seth Cohen, Superintendent/Principal  
Bernadette Wang, Business Administrator/Board Secretary

Absent: NONE

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 3
2. Out-of-School Suspensions:

**C. School Nurse's Report FORTHCOMING (supplied to Board in folders)**

**D. Violence and Vandalism (EVVRS Data)**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #2)**

**RESOLUTION 2024-2025: 46**

**ACCEPT SCHOOL DATA REPORTS**

Mrs. Burr moved, seconded by Mrs Moore, and passed unanimously by a roll call vote, 6-0-0, to accept the aforementioned monthly school data report, items 4A-E.

**5. Superintendent/Principal's Report**

**CELEBRATE BULLDOG BASKETBALL District Champions; Cake followed**

**Before and Aftercare Update** - discussed various options going forward; in house and outsourcing pros and cons

- Enrollment projections
- HVAC, Plumbing and Shed project updates
- Summer sports camp
- Black History Month focusing by grade level on:
  - 1st grade athletes
  - 2nd grade artists
  - 3rd grade scientists
  - 4th grade politicians
- After school enrichment 90 children enrolled

**A. Clinton Education Association Report**

- Mrs. Wellet and Ms. Gallagher presented the happenings around CPS.
- Mrs. Wellet sends gratitude to the custodial staff with an extra appreciation to Mr. Reese and Mr. Stanbro ensuring that early arriving staff got from cars to the building safely during the recent snow/ice

**B. Assistant Principal- Curriculum Coordinator Report**

Mr. Stanbro updated the Board on matters related to absenteeism, Math in Focus and Science curriculum.

**C. Special Services Report**

Dr. Cohen reported for Dr. Kastner re: Unified club visit to VFW breakfast and scholarship presentation at VFW as well. Preschool applications coming in 2 classes here and 2 at the YMCA; increase by one more class in the next couple of years.

**6. Public Comment NONE**

**RESOLUTION 2024-2025: 47      APPROVE ALL ITEMS IN SECTIONS 7 through 10**

Mrs. Burr moved, seconded by Mrs. Moore, and passed by a roll call vote, 6-0-0, to approve all items under Sections 7 through 10 ( all of the following items under Personnel, Curriculum, Instruction, Assessment & Technology, Professional Development, Field Trips, Policy & Regulations and the Business Administrator's Report)

**7. Personnel**

**A. Retirement and Resignation**

To approve with gratitude and best wishes the retirement of Karen Brownell.

**(Attachment #3) RESOLUTION 2024-2025: 47**

## B. Staff Approvals

<b>Motion:</b> To approve the following staff member and rates for the listed position for the 2024/2025 school year: <b>RESOLUTION 2024-2025: 47</b>			
Position	Name	Rate	Effective Date
1:1 aide as needed/ after school activities	Nigl Allen Ruth Arce Nandhini Murugan	SONJ Grant	1/2/2025
Substitute Nurse	Sue Sacco	\$50/hr	pending paperwork

## 8. Curriculum, Instruction, Assessment, & Technology

### A. Professional Development

<b>Motion:</b> To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12: <b>RESOLUTION 2024-2025: 47</b>					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
FLENJ 2025 Annual Conference	3/19/25	Evelyn Ferro Jen Watkins	\$180 each	\$125 each	\$610 + mileage
2025 Education Opportunities Fair at College of New Jersey	3/5/25	Matt Stanbro	\$225	\$0	\$225 + mileage
Handle with Care Early Childhood Full Program	4/7/25	Carolyn Schorr Katherine Kelsey	\$650 each	\$125 each	\$1550 + mileage
Hunterdon Art Museum Artist's for Arts Sake 2025 Professional Development	3/10/25	Suzanne Lauricella	\$100	\$125	\$225
Why Teaching Reading with Instructional Level texts Isn't Such a Good Idea After All	2/27/25	Jessica Latanzio-Crespo	\$69	\$0	\$69

### B. Field Trips

<b>Motion:</b> To approve the following requests for field trips as listed <b>RESOLUTION 2024-2025: 47</b>			
Date	Grade	Destination	Cost per student
May 2025	7th	Red Mill	\$13.00
March 2025	8th	Blue Mountain	\$47.50
March	8th	Princeton University	\$25.00
March 2025	7th	RVCC	\$8.00

## 9. Policy and Regulations

**Motion:** To approve the listed Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached) **RESOLUTION 2024-2025: 47**

Policy #	Title	Action	Att. #
P 2365	Acceptable Use of Generative Artificial Intelligence (AI)	2nd rdg	4A
P 5111	Eligibility of Resident/Nonresident Students	2nd rdg	4B
P 5512	Harassment, Intimidation, or Bullying (M)	2nd rdg	4C
P&R 5516	Use of Electronic Communication	2nd rdg	4D
P&R 5533	Student Smoking	2nd rdg	4E
P 5701	Academic Integrity	2nd rdg	4F
P 5710	Student Grievance	2nd rdg	4G
P&R 7441	Electronic Surveillance in School Buildings and on School Grounds (M)	2nd rdg	4H
P 8500	Food Services	2nd rdg	4I
P 9163	Spectator Code of Conduct for Interscholastic Events (M)	2nd rdg	4J
P&R 9320	Cooperation with Law enforcement Agencies (M)	2nd rdg	4K

## 10. General Information: Business Administrator's Report

### A. Classroom Heating

**Motion:** To authorize the Business Administrator the use of Maintenance Reserve of \$2,599.00 for Room 23, 24, 25 heating issues. **RESOLUTION 2024-2025: 47**

**Motion:** To authorize the Business Administrator to secure a vendor to provide the service to with Mack Industries Inc. (**Attachment #5**) **RESOLUTION 2024-2025: 47**

### B. Classroom Boiler & Blower Maintenance

**Motion:** To authorize the Business Administrator the use of Maintenance Reserve of \$10,320.89 for boiler and classroom' blower issues. **RESOLUTION 2024-2025: 47**

**Motion:** To authorize the Business Administrator to secure a vendor to provide the service to with Mack Industries Inc. (**Attachment #6**) **RESOLUTION 2024-2025: 47**

**C. Classroom Blower Replacement**

**Motion:** To authorize the Business Administrator the use of Maintenance Reserve of \$2,901.00 for classroom 1 & 29 blower replacement. **RESOLUTION 2024-2025: 47**

**Motion:** To authorize the Business Administrator to secure a vendor to provide the service to with Mack Industries Inc. **(Attachment #7) RESOLUTION 2024-2025: 47**

**D. Remove, Repair and Reinstall Water Pump**

**Motion:** To authorize the Business Administrator the use of Maintenance Reserve of \$11,100.00 for removal, repair and reinstall water pump. **RESOLUTION 2024-2025: 47**

**Motion:** To authorize the Business Administrator to secure a vendor to provide the service to with Mack Industries Inc. **(Attachment #8) RESOLUTION 2024-2025: 47**

**E. Plumbing Services**

**Motion:** To authorize the Business Administrator the use of Maintenance Reserve of \$4,307.69 for emergency plumbing services. **RESOLUTION 2024-2025: 47**

**Motion:** To authorize the Business Administrator to secure a vendor to provide the service to with Richard Yard. **(Attachment #9) RESOLUTION 2024-2025: 47**

**F. Tree Removal**

**Motion:** To authorize the Business Administrator the use of Maintenance Reserve of \$7,253.62 for emergency tree removal. **RESOLUTION 2024-2025: 47**

**Motion:** To authorize the Business Administrator to secure a vendor to provide the service with Rich Tree Services. **(Attachment #10) RESOLUTION 2024-2025: 47**

**G. Monthly Minutes and Financial Approval**

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-4: **RESOLUTION 2024-2025: 47**

1. Approval of Board of Education Minutes from the January 29th, 2025 Business session. No executive session was held **(Attachment #11)**
2. Certification of the Board of Secretary's and Cash reconciler's report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2024-2025 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which is totally exceed the line item appropriation in violation of NJAC 6A 23-2.22(a) that as of the date of their reports.

**(Attachment #12)**

December 2024      \$3,776,452.00

3. Approval and reapproval of the Bill Lists in the specified amounts  
**(Attachment #13A and 13B)**

- a. General Account: \$ 2,889,147.13  
reapproval(11/20/24-1/24/25)
- b. General Account: \$ 895,496.08 (1/25/25-2/19/25)
- c. Cafeteria Account: \$17,516.92 Jan 2025

4. Checking Account Balances – December 2024

- a. Student Activities \$ 71,350.07
- b. Cafeteria: \$ 224,422.68
- c. Payroll Agency: \$ 14,680.43
- d. Unemployment: \$ 116,227.28

Transfers in the amount for January, 2025. **FORTHCOMING**

**11. Correspondence**

Dr. Tsakalakos updated the Board on the PTO Spring Book fair March 4- March 6. PTO will be supplying the nurses office with needed extra clothing. They are partnering with the Student Ambassadors for the Color Run Friday Jun 6, 2025 the time of the event is in the discussion phase.

Mrs. Burr reported regarding registration for Summer Camp opened for town residents on Feb 15th. 138 students registered. On Feb 17th it opened to surrounding towns 37 enrolled. Now at full capacity. Opened at 5 am, full at 5:01am.

Town park development is almost complete. Hopefully it will open by the end of March. Buildings and grounds in town asked that the View residents do not cut through the parking lot for safety reasons. Annual Bonfire 2/22 fundraiser for the Fire department.

**12. New Business**

**2024-2025 Lead Test Results (Attachment #14)**

(No exceedances above the action level were detected)

**13. Old Business**

- A. Update of 25-26 budget exercise
- B. Annual Personal Financial Disclosure
- C. Board Liaison Reports
- D. 2025-2026 Calendar Approval (Attachment #15)

**RESOLUTION 2024-2025: 48      APPROVE ALL ITEMS IN SECTIONS 7 through 10**

Dr. Tsakalakos moved, seconded by Mrs. Burr, and passed by a roll call vote, 6-0-0, to approve the 2025-2026 School Calendar

### **Clinton Public School Goals 2024-2025**

**Goal Statement:** To create a learning environment and foster academic programs focused on meeting the needs of each learner and cultivate independence.

- Find out/identify what resources teachers need and provide
- Identify areas for cross-curricular/interdisciplinary instruction
- Provide opportunities for cross-grade learning
- Balance the use of technology and interpersonal SEL, real-world applications.

**14. Public Comment NONE**

**15. Executive Session**

#### **RESOLUTION 2024-2025: 49**

#### **ADJOURN TO EXECUTIVE SESSION**

Mrs. Moore moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 6-0-0, to adjourn to Executive Session at 9:09 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### **HIB**

**A. Call for a motion to exit executive Session and to re-enter public session.**

#### **RESOLUTION 2024-2025: 50**

#### **RESUME BUSINESS SESSION MEETING**

Mrs. Moore moved, seconded by Mr. Valliere, at 9:22 pm and passed unanimously by roll call vote, 6-0-0, to resume the regular business session meeting.

**HIB Report Receipt #3: February 2025  
Confirmed HIB**

**HIB Report Receipt # 3 February 19 2025**

<b>HIB#</b>	<b>1st or 2nd reading</b>	<b>Status (Confirmed as HIB <u>or</u> Not confirmed as HIB)</b>
<b>HIB Report Receipt# 3</b>	<b>1st reading</b>	<b>Confirmed as HIB</b>

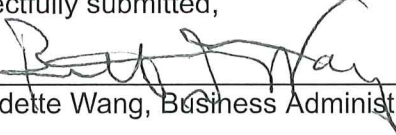
**16. Adjournment**

**RESOLUTION 2024-2025: 51**

**ADJOURNMENT**

Mrs. Moore moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 6-0-0, to adjourn the Board Meeting at 9:24 pm.

Respectfully submitted,

  
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Bernadette Wang, Business Administrator

  
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Ashley Dunker, President