

**Monadnock Regional School District
Finance and Facility Meeting
February 26, 2025 (corrected 4.9.2025)
SAU Conference Room**

Committee Members Present: Betty Tatro, Scott Peters and Jeff Cesaitis.

Absent: Eric Stanley.

Administration Present: J. Morin, Business Administrator and T. Breen, Director of Building and Grounds.

Also Present: L. Aivaliotis, Recording Secretary.

S. Peters opened the meeting at 6:00 PM.

S.Peters chose to un-appoint C. McDaniel-Thomas as a member of this committee in order for quorum to be met.

1. Public Comments: There were no public comments.

2. Approval of Minutes of January 15, 2025: MOTION: S.Peters **MOVED** to approve the January 15, 2025 Finance/ Facilities Committee Meeting Minutes as presented. **SECOND:** B. Tatro **VOTE:** Unanimous for those present. **Motion passes.**

3. Old Business

a. Review progress on building project: T. Breen updated the committee on the fire at Emerson and what is being done in order to get the students back into school. The students will return on Wed. March 5, 2025. MTC renovations are going great and on track. Troy renovation work will be going out to bid shortly.

b. Receive financial report of Business Administrator: J. Morin presented the Monthly Expense report to the committee. She said the budget is in line with last month and not much has changed. There are no budget transfers for the next Board Meeting. This is where we were a few years ago and ended up with 1 million.

c. Receive updates on any new CIP needs:

d. Policy DM: The committee reviewed Policy DM Cash in School Buildings. They also reviewed the NHSBA Sample Policy DM. They had a conversation on when the vending machines should be emptied. The committee decided to adopt the NHSBA Sample Policy DM and to make edits. One edit would be to empty the vending machines “at a minimum, weekly”. **MOTION:** B. Tatro **MOVED** to adopt the NHSBA Sample Policy DM as updated by the committee and forward to the full board as a first read. **SECOND:** J. Cesaitis. **VOTE:** Unanimous for those present. **Motion passes.**

e. Policy DN School Properties Sales/Disposition: The committee decided to look at this policy due to the fact the district is looking to sell Cutler. The attorney has been asked for

advice but is out of the office for a personal reason. J. Morin explained the Board can sell Cutler, the proceeds would go to the general fund and it will look like we ballooned the budget or we could put the funds in a new Expendable Trust, a current trust or to help with the grounds. The committee will save this policy for later.

4. New Business:

a. Plan CIP/MRMHS & SAU study: S. Peters asked about a conversation about a study for the MRMHS and SAU. T. Breen has not heard anything. S. Peters asked if the committee should discuss a study for the MRMHS and the SAU. J. Morin commented that the Board should know what needs to be done at the MRMHS. The Director of Building and Grounds should know what needs to be done and the programmatic issues are the work of the Board and administration. J. Morin has concerns based on the feedback of the voters. S. Peters said we need to have a list and we do not have a plan for the SAU. J. Morin mentioned the roof. B. Tatro agreed. We can pinpoint when things were done and project out. B. Tatro is concerned about the tennis courts and the parking lot. J. Morin commented that the elementary study was around safety. She does not believe that we have those issues at the MRMHS. S. Peters would like K. Barker to do a one day walk through with T. Breen. He would not want T. Breen to make a list without a safety list. J. Morin explained that the State looks at that when they come through every 5 years. They will identify the items. Ask T. Breen for the report on the safety items from the State. The State is very complimentary for the age of the school. S. Peters would like to find out the heating and cooling efficiency of the school.

b. Review completed comp study/Prepare Board presentation: S. Peters prepared a one sheet presentation which the committee will bring to the Board Meeting on March 4, 2025. The sheet explained the process in which the committee and the administration gathered the salary information from other districts. There were 8 districts who shared their data. There are some positions in the district that the other districts do not have. Also the experience and education of the analysis were not discussed or shared. There are some positions that are lower in the district than other districts. The committee would like to share this with the Board and bring it back out when the Board discusses the salary increases in May. The committee felt it was great information.

5. Setting the next meeting's agenda: The meeting will be scheduled when the Board assigns the committees.

6. Public Comments: There were no public comments.

7. Adjourn MOTION: J. Cesaitis **MOVED** to adjourn the meeting at 7:02 PM. **SECOND:** B. Tatro **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
Recording Secretary