



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

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District 5

Donald E. Robertson Jr., Ph.D., Superintendent

School Board Regular Meeting Proposed Agenda Tuesday, April 8, 2025

School Administration Building #6, Municipal Center
2512 George Mason Drive
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

Public seating will be made available on a first-come, first-served basis. Members of the public will also be able to observe the School Board Meeting through livestreaming on schoolboard.vbschools.com/meetings/live, broadcast on VBT Channel 47, and on Zoom through the link below.

Attendee link: https://us02web.zoom.us/webinar/register/WN_Rz_QkQMRAGyKMgiz4Y20w Call-in (301) 715-8592 ID 819 7531 4984

The School Board's expectations regarding decorum, order and public comments can be found in School Board Bylaws [1-47](#) and [1-48](#). Public comment is always welcome by the School Board through their group e-mail account at SchoolBoard@VBCPSboard.com or by request to the Clerk of the School Board at (757) 263-1016. Requests for accommodations should be discussed with the Clerk of the Board by 9:00 a.m. on April 7, 2025.

- 1. Administrative, Informal, and Workshop (School Administration Building #6 – School Board Room)..... 4:30 p.m.**
 - A. School Board Administrative Matters and Reports
 - B. Ad Hoc Committee to Study Open Space Uses of School Property on Jericho Road Committee Report
- 2. Closed Session (as needed)**
- 3. School Board Recess..... 5:30 p.m.**
- 4. Formal Meeting (School Administration Building #6 – School Board Room) 6:00 p.m.**
- 5. Call to Order and Roll Call**
- 6. Moment of Silence followed by the Pledge of Allegiance**
- 7. Student, Employee and Public Awards and Recognition**
 - A. VHSL Class 5 girls and boys swimming - First Colonial High School
 - B. VHSL Class 5 state champion wrestling team - Cox High School
 - C. VHSL Class 5 & 6 state wrestling, individual champions – Cox, Kellam, Landstown, Princess Anne, Salem and Tallwood high schools
- 8. Adoption of the Agenda**
- 9. Superintendent's Report (second monthly meeting) and recognitions (first and second monthly meetings)**
- 10. Approval of Meeting Minutes**
 - A. March 25, 2025 Regular School Board Meeting
- 11. Public Comments (until 8:00 p.m.)**

The School Board will hear public comments at the April 8, 2025 School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated three (3) minutes each. Sign up for public speakers will close at noon on April 8, 2025. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the School Administration Building #6, 2512 George Mason Drive, Virginia Beach, Virginia 23456 by 5:45 p.m. April 8, 2025. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet School Board Bylaws, [1-47](#) and [1-48](#) requirements for Public Comment and Decorum and Order.



12. Information

- A. Policy Review Committee (PRC) Recommendations:
 - 1. Bylaw 1-38/Regular Meetings
 - 2. Policy 3-15/Local Funds
 - 3. Policy 3-19/Certain Special Revenue Funds
 - 4. Policy 3-20/Fines and Fees/Generally
 - 5. Policy 3-24/Gifts, Grants and Bequests of Property
 - 6. Policy 3-31/Purchasing: Cooperative Procurement
 - 7. Policy 3-33/Requisitions/Purchase Orders
 - 8. Policy 3-35/Competitive Sealed Bidding/ Awards
 - 9. Policy 3-36/Receiving/ Paying for Goods and Services
 - 10. Policy 3-37/Vendors/Contractors/Sales Representatives
 - 11. Policy 3-38/Competitive Negotiation/ Awards/ Small Professional Services Contracts
 - 12. Policy 3-39/Competitive Negotiation/Awards: Procurement of Professional Architectural and Engineering Services
 - 13. Policy 3-82/Transportation of Disabled Students
 - 14. Policy 3-89/General Contract Execution Policy
 - 15. Policy 5-49/Interscholastic Competition
- B. JUUL Labs, Inc., and Altria Settlement Funds

13. Return to public comments if needed

14. Consent Agenda

- A. Religious Exemption(s)

15. Action

- A. Personnel Report / Administrative Appointments Updated 04/10/2025
- B. Local Special Education Annual Plan – Application and Report for Virginia Department of Education (VDOE)
- C. The Rising Costs of Student Activities
 - 1. Increase the Supplement of Coaches and Sponsors by 10% and pay an additional stipend for coaches and sponsors whose team advance to postseason play.
 - 2. Increase the cost of tickets in the 2025-26 school year.
 - 3. Expand ticket sales for high school and middle school.
- D. Local Plan and Budget for Career and Technical Education 2025-26 (Carl D. Perkins Grant)

16. Committee, Organization or Board Reports

17. Return to Administrative, Informal, Workshop or Closed Session matters

18. Adjournment



Ad Hoc Committee to Student Open Space Uses of School Property

Subject: On Jericho Road Committee Report **Item Number:** 1B

Section: Workshop **Date:** April 8, 2025

Senior Staff: Jack Freeman, Chief Operations Officer, Department of School Division Services

Prepared by: Kamala Lannetti, School Board Attorney, Department of Legal Services

Melisa A. Ingram, Executive Director, Office of Facilities Services

Presenter(s): Kamala Lannetti, School Board Attorney, Department of Legal Services

Melisa A. Ingram, Executive Director, Office of Facilities Services

Recommendation:

That the School Board receive an update from the Ad Hoc Committee to Study Open Space Uses of School Property on Jericho Road regarding the work undertaken by the Ad Hoc Committee.

Background Summary:

On June 27, 2023, the School Board created the Ad Hoc Committee to Study Open Spaces Uses of School Property on Jericho Road (hereinafter Ad Hoc Committee). The Ad Hoc Committee was tasked to study and bring back recommendations by July 1, 2025 regarding open space uses for the three School Board owned properties located on Jericho Road. By agreement of the School Board, the Ad Hoc Committee may bring back recommendations at a later date.

The School Board owns three properties on Jericho Road: 4622 Jericho Road (Pembroke Elementary School Parcel); 4722 Jericho Road (Bayside 6th Grade Campus) and Northern Parcel- Old Treatment Plant (Parcel behind Bayside 6th Grade Campus). Effective August 2025, the Bayside 6th Grade Campus will no longer be needed for educational purposes. Pembroke Elementary School will continue to serve as an elementary school; therefore, recommendations for open space use must include consideration of the property and educational needs for Pembroke Elementary School. The Aragona and Pembroke communities have expressed strong interest in having available property on Jericho Road used for open or park space.

The Ad Hoc Committee met five times with School Division and City staff as well as representatives of the Aragona and Pembroke Manor Civic Leagues to study the issue, develop options and consider recommendations for the School Board. The options and recommendations will be presented to the School Board through workshop presentation with the recommendation that the School Board consider the recommendations at a later School Board Meeting.

Source:

Code of Virginia § 22.1-129, as amended

Budget Impact:

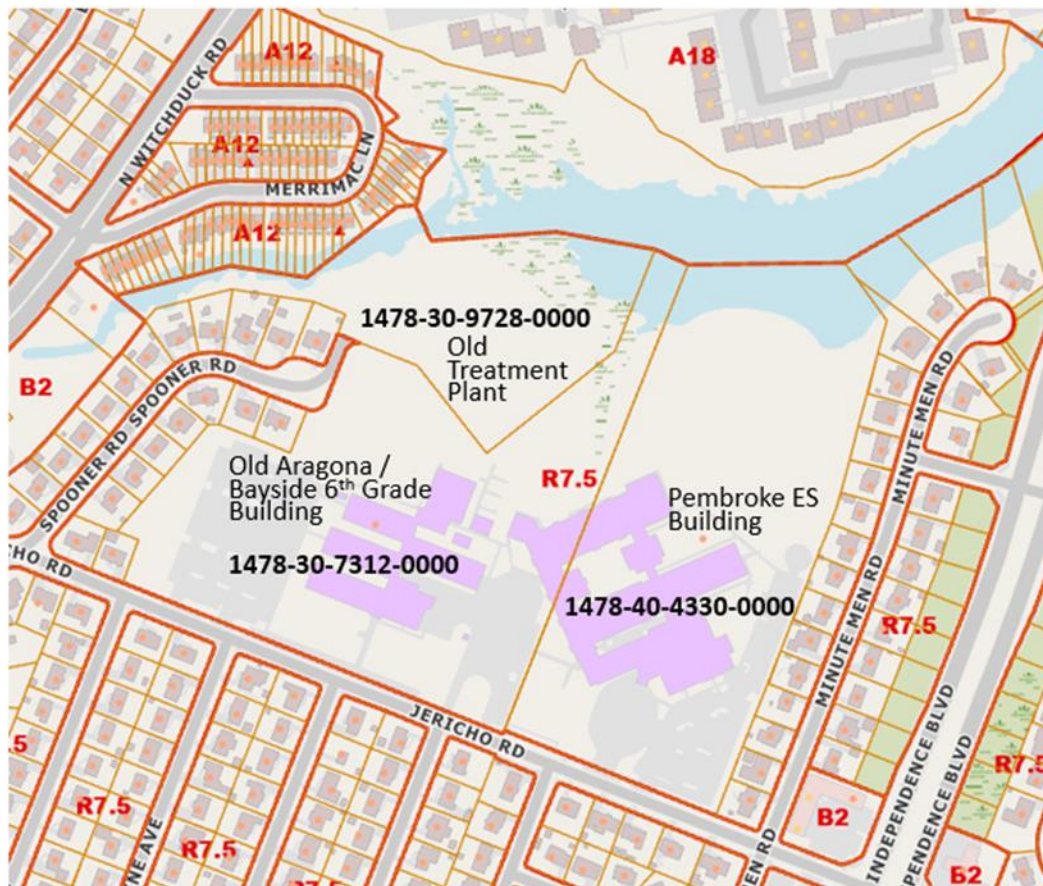
Code of Virginia § 22.1-129, as amended

Next Steps:

Add to an upcoming School Board Meeting.

REPORT AND RECOMMENDATIONS OF THE AD HOC COMMITTEE TO STUDY OPEN SPACE USES FOR SCHOOL BOARD PROPERTY ON JERICHO ROAD

MARCH 19, 2025



**Report and Recommendations of the Ad Hoc Committee
to Study Open Space Uses for School Property on Jericho Road
March 19, 2025**

TO: School Board of the City of Virginia Beach

FROM: Ad Hoc Committee to Study Open Space Uses for School Property on Jericho Road

RE: Report and Recommendations of the Ad Hoc Committee to Study Open Space Uses for School Property on Jericho Road

DATE: March 19, 2025

Authority of Ad Hoc Committee to Study Open Space Uses of School Property on Jericho Road

The School Board determined that the real property located on Jericho Road in the City of Virginia Beach and used for educational purposes for the Bayside 6th Grade Campus will not be needed for educational purposes once the Bayside 6th grader students are moved either to a possible extension at Bettie F. Williams Elementary School or are integrated back into Bayside Middle School. In anticipation of this change in educational programming, the School Board determined that planning for the future use of the facilities and real estate serving the Bayside 6th Grade Campus needed to begin.

On June 27, 2023, the School Board authorized the creation of the Ad Hoc Committee to Study Open Space Uses of School Property on Jericho Road. The Ad Hoc Committee was charged with the following:

1. Convene a committee to study and bring back written recommendations to the School Board no later than July 1, 2025 or at a later date agreed to by the School Board, regarding open space uses for School Property that is located on Jericho Road in the City of Virginia Beach.
2. The Committee Chair will be authorized to appoint the additional Ad Hoc Committee members not to exceed a total of nine members on the Ad Hoc Committee. No more than two City Council Members should be invited to join the Ad Hoc Committee. The City Manager and the Superintendent should be invited to suggest one or more staff members to serve on the Ad Hoc Committee.
3. The Ad Hoc Committee may accept public comments or input regarding recommendations for the open space uses for the School Board owned Jericho Road properties and may solicit recommendations and information from School Division and City officials as well as other stakeholders.
4. Unless authorized by the School Board, confidential information concerning the School Board owned property located on Jericho Road may not be shared with Ad Hoc Committee members who are not School Board Members or School Division employees or agents.
5. The Ad Hoc Committee may visit the School Board property located at Jericho Road after consulting with the Superintendent or designee regarding dates, times and conditions for such visits.

**Report and Recommendations of the Ad Hoc Committee
to Study Open Space Uses for School Property on Jericho Road
March 19, 2025**

6. The Ad Hoc Committee's work will be advisory in nature and the Ad Hoc Committee is not authorized to make promises or assurances to the public regarding the outcome of the recommendations of the Ad Hoc Committee to the School Board.

Ad Hoc Committee composition and meetings

The Ad Hoc Committee met on the following dates: February 5, 2024, June 25, 2024, November 13, 2024, February 5, 2025, and March 19, 2025. The following individuals served on the Ad Hoc Committee:

Carolyn Weems, School Board Chair and Committee Chair*
Stacy Martin, School Board Member District 4 (until February 2024)*
Kathleen Brown, School Board Member District 10 (2024 interim)*
Dr. Alveta Green, School Board Member District 4 (November 2024 to present)*
Joashua F. Shulman, City Council Member District 10*
Amelia Ross-Hammond, City Council Member District 4*
Lorraine Samko, Aargona Village Civic League,
Dawn Halvorsen, Pembroke Manor Civic League
Jack Freeman, VBCPS Chief Operations Officer
Melisa Ingram, VBCPS Executive Director of Facilities
Chad R. Morris, City of Virginia Beach, Parks & Recreation
Tim Copeland, Real Estate Agent, City of Virginia Beach, Department of Public Works
Kamala Lannetti, School Board Attorney

*designates voting members of Ad Hoc Committee

Legal authority of school board regarding real property

The Code of Virginia 22.1-125 states that “[t]itle to all school board property, both real and personal, within a school division shall be vested in the school board, except that by mutual consent of the school board of a school division composed solely or part or all of a city and the governing body of the city, the title to property may vest in the city.” When real property is given, devised or bequeathed to any school board for public school purposes, Code of Virginia 22.1-126 states that such property will be “vested in the school board unless inconsistent with the terms of the gift, devise or bequest and shall be managed and applied by the school board according to the wishes of the donor or testator.”

Pursuant to Code of Virginia 22.1-129 (B), school boards have the power to exchange or lease real property, grant easements on real property, convey real property in trust to secure loans, convey real property to adjust boundaries. The School Board of the City of Virginia Beach has been granted specific authority to sell to the Virginia Department of Transportation or the Commissioner of Highways

Authority for school boards to declaring property surplus and dispose of real property

The School Board has the authority to declare real and personal property surplus. The Code of Virginia §22.1-129 grants to the School Board the power to determine that it has no use for real property and §22.1-71 grants school boards the power to convey real and personal property. Pursuant to the Code of Virginia §15.2-1803, the City Council must approve the sale and use of funds from the sale if a school board sells real property. Alternately, a school board may convey the title of real property that it determines is surplus to the City or county in which the real property is located.

School Board Policy 3-23 Sale/Exchange/Lease/Disposal of Property sections C and D authorize the School Board to sell, exchange or lease real property.

Report and Recommendations of the Ad Hoc Committee
to Study Open Space Uses for School Property on Jericho Road
March 19, 2025

Existing School Board properties located on Jericho Road

The School Board owns three parcels on Jericho Road in the City of Virginia, as shown in Exhibit 1. They are as follows:

Property 1: Northern Parcel – Old Treatment Plant

GPIN: 1478-30-9728-0000 Northern Parcel Bayside 6th Grade Campus (until September 2025) & old treatment site
5.63 acres

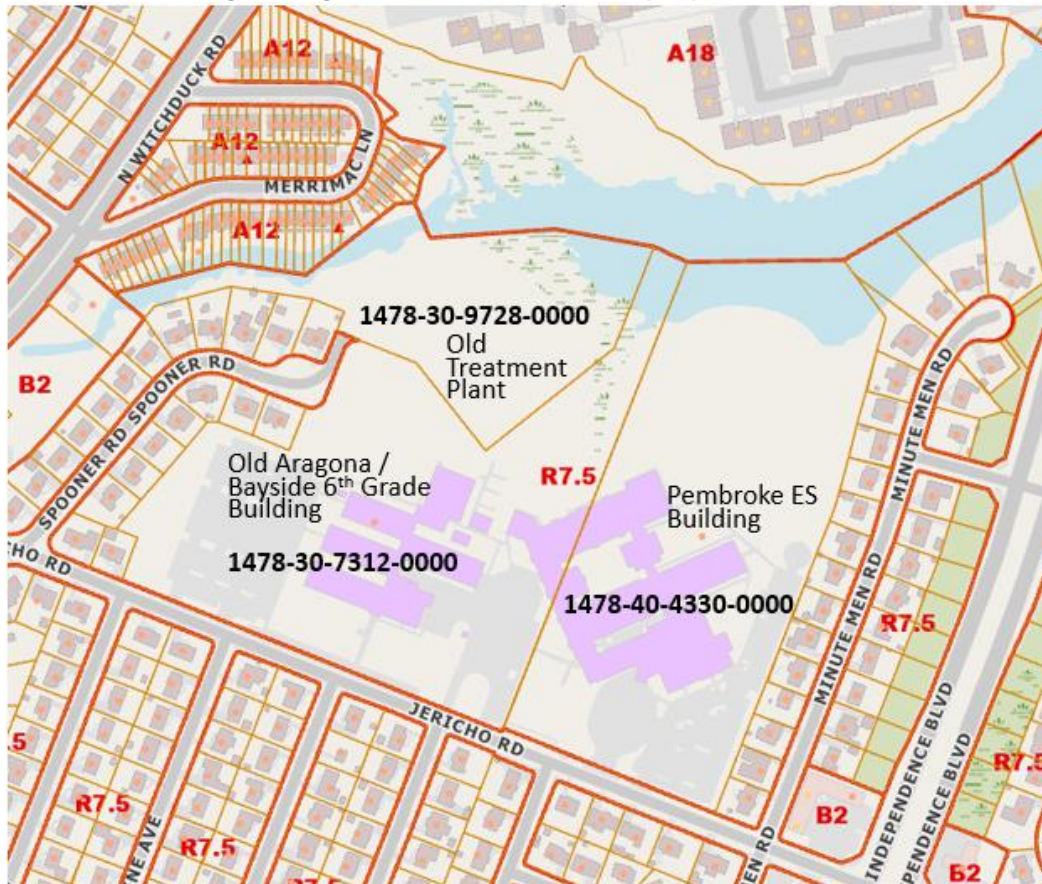
Property 2: 4722 Jericho Road

GPIN: 1478-30-7313-0000 Bayside 6th Grade Campus Parcel (until September 2025) & partial Pembroke ES parcel, with the property line overlapping the building of Pembroke ES
12.97 acres

Property 3: 4622 Jericho Road

GPIN: 1478-40-4330-0000 Pembroke Elementary School Parcel
13.23 acres

Exhibit 1: Existing Zoning and GPINs of the three properties



**Report and Recommendations of the Ad Hoc Committee
to Study Open Space Uses for School Property on Jericho Road
March 19, 2025**

Conceptual Resubdivision Plan for Anticipated Surplus Property

The School Division would have to work with the City to resubdivide the three parcels into two parcels in order to convey title for any of the properties to another entity. The parcels should be subdivided into one parcel that would accommodate the school operations of Pembroke Elementary School and one parcel that could be considered surplus or excess property. The School Division has created a conceptual resubdivision plan, as shown in Exhibit 2, to differentiate the areas needed to keep Pembroke Elementary School operational and to define what area may be considered surplus or excess property. It has been determined that approximately 17.81^{+/-} acres is needed to satisfy the existing educational program and building area needs of Pembroke Elementary School, as outlined in blue in Exhibit 2. As a result, the possible surplus or excess property would be roughly 13.71^{+/-} acres, as outlined in red in Exhibit 2.

Exhibit 2 - Conceptual Resubdivision Plan for possible excess/surplus property outlined in red



**Report and Recommendations of the Ad Hoc Committee
to Study Open Space Uses for School Property on Jericho Road
March 19, 2025**

Adjacent School Use - Pembroke Elementary School

As shown in Exhibits 1 and 2, Pembroke Elementary School operates adjacent to the anticipated surplus property, in a building that currently occupies portions of parcels 1478-30-7312-0000 and 1478-30-9728-0000. Pembroke Elementary School will continue to remain in operation for the foreseeable future as an elementary school, serving grades PK – 5.

Adjacent Uses – Primarily Residential Use

As shown in Exhibit 1, the three School Board properties along Jericho Rd, between Independence Blvd. & N. Witchduck Rd are zoned R-7.5. Most of the surrounding properties are also zoned residential. To the south, west, and east of the School Board properties, R-7.5 is the most common zoning, comprising the neighborhoods of Aragona Village to the south and west from Cunningham Rd homes, and Pembroke Manor / Meadows neighborhood to the south and east from Declaration Road homes. east, have an R-7.5 residential land use zoning. To the north of the three properties are A-12 & A-18 residential land use zoning, comprising the neighborhoods of Bayside Vilas and Pembroke Lake Apartments. B-2 commercial land use zoning also exists along arterial roadways to the east and west of the School Board properties, including commercial use along Independence Blvd to the east and commercial use along N. Witchduck Rd to the west.

Exhibit 3 – View of 3 properties and surrounding parcels from the south looking north



Report and Recommendations of the Ad Hoc Committee
to Study Open Space Uses for School Property on Jericho Road
March 19, 2025

Exhibit 4 – View of 3 properties and surrounding parcels from the north looking south



Exhibit 5 – View of Bayside 6th Grade Campus building looking north from Jericho Rd



**Report and Recommendations of the Ad Hoc Committee
to Study Open Space Uses for School Property on Jericho Road
March 19, 2025**

Exhibit 6 – View of Bayside 6th Grade Campus building looking northwest from Jericho Rd



**Report and Recommendations of the Ad Hoc Committee
to Study Open Space Uses for School Property on Jericho Road
March 19, 2025**

Existing Building - Old Aragona School / Bayside 6th Grade Campus

The existing “old Aragona School” building was built in 1957 and is 56,516^{+/-} square feet. From the last Comprehensive Long Range Facility Master Plan, conducted in 2017, the old Aragona School is in one of the worst conditions in the School Division’s inventory due to its age and the high need for building system replacements. The building has a Facility Condition Index of 0.880, with 1 being the worst condition. There is no anticipated future use for this building within Virginia Beach City Public Schools. The building will be unoccupied in September 2025.

There are ongoing costs associated with upkeep of the building when it is no longer occupied for educational use by the School Division. These on-going costs would include but are not limited to; maintaining the site’s grounds, keeping utilities on in order to maintain building integrity and safety, and diminishing the danger of any liabilities to the School Division if any natural disasters or unsafe conditions occur in or around the building, even in an unoccupied state. Until the building is demolished and unoccupied, utility costs are estimated to be \$38,000^{+/-} annually as compared to \$120,000^{+/-} annually while the building was occupied. Grounds upkeep and building monitoring will be necessary while the building remains in the School Division’s inventory.

Demolition of Existing Building

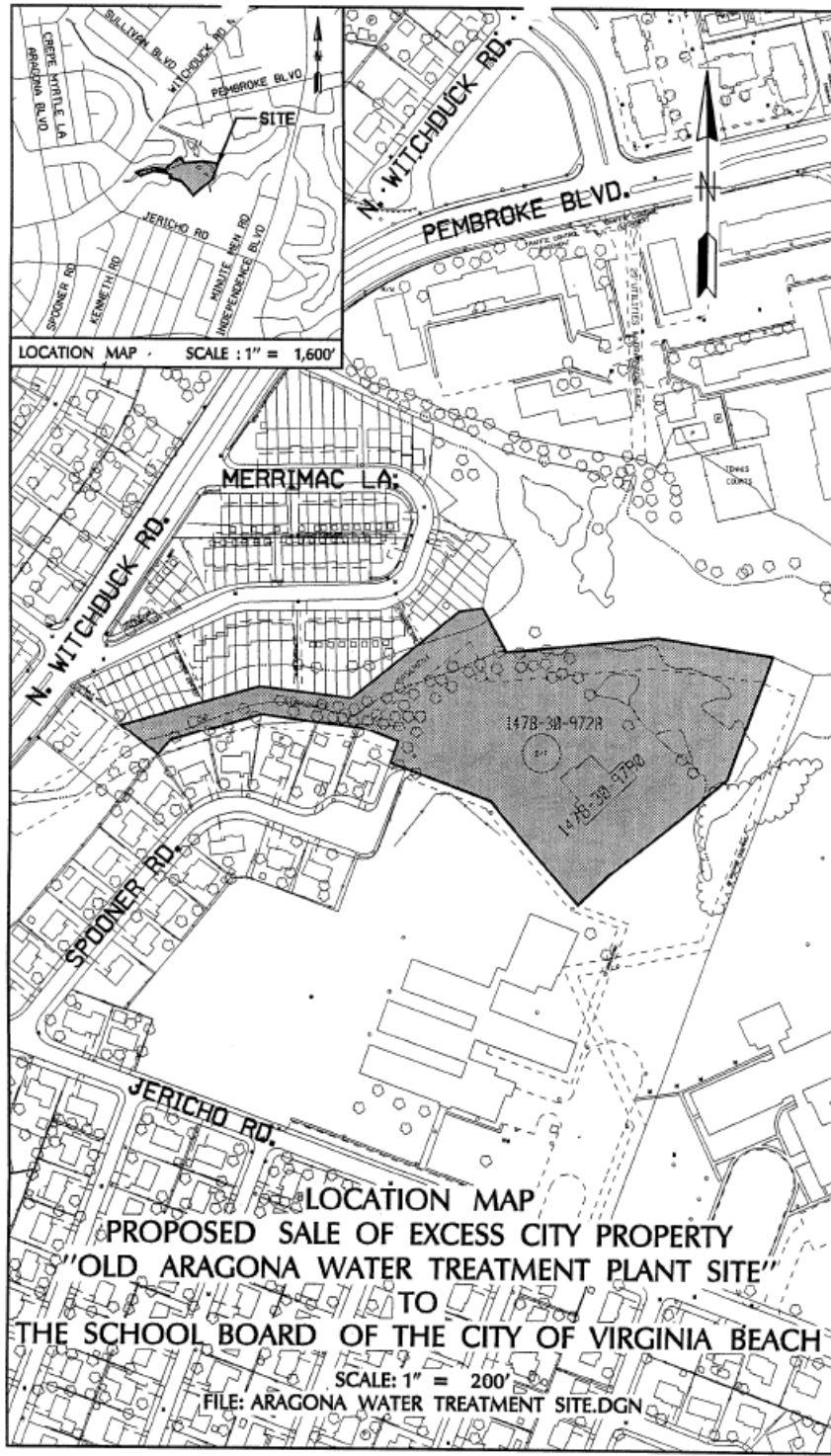
Preliminary estimates of demolition costs for the 1957 building range from \$250,000 - \$800,000 considering the size, age, and environmental conditions that may exist in building materials. These figures are estimates only and no specific cost solicitation was gathered for this information. A funding source has not been identified for demolition at this time.

Site Considerations – Old Treatment Plant

An old treatment plant once operated on the northern-most parcel, GPIN 1478-30-9728-000, under NPDES Permit No. VA 0060691 from November 15, 1976 until 1983. In 1984 the Virginia Department of Health (VDOH) helped prepare a closure plan for the treatment facility which included proper disposal procedures for sludge and other waste materials and in 1986 VDOH was informed by the City of Virginia Beach that the facility had been closed and demolished. Based on site reconnaissance conducted in 1996 by the environmental engineer firm, Malcolm Pirnie, Inc, it was concluded that the clarifier unit contained clean backfill, free of sludge and that no adverse impacts to human health and the environment would be expected from the demolition and removal of the clarifier unit.

Report and Recommendations of the Ad Hoc Committee
to Study Open Space Uses for School Property on Jericho Road
March 19, 2025

Exhibit 7 – Old Treatment Plant

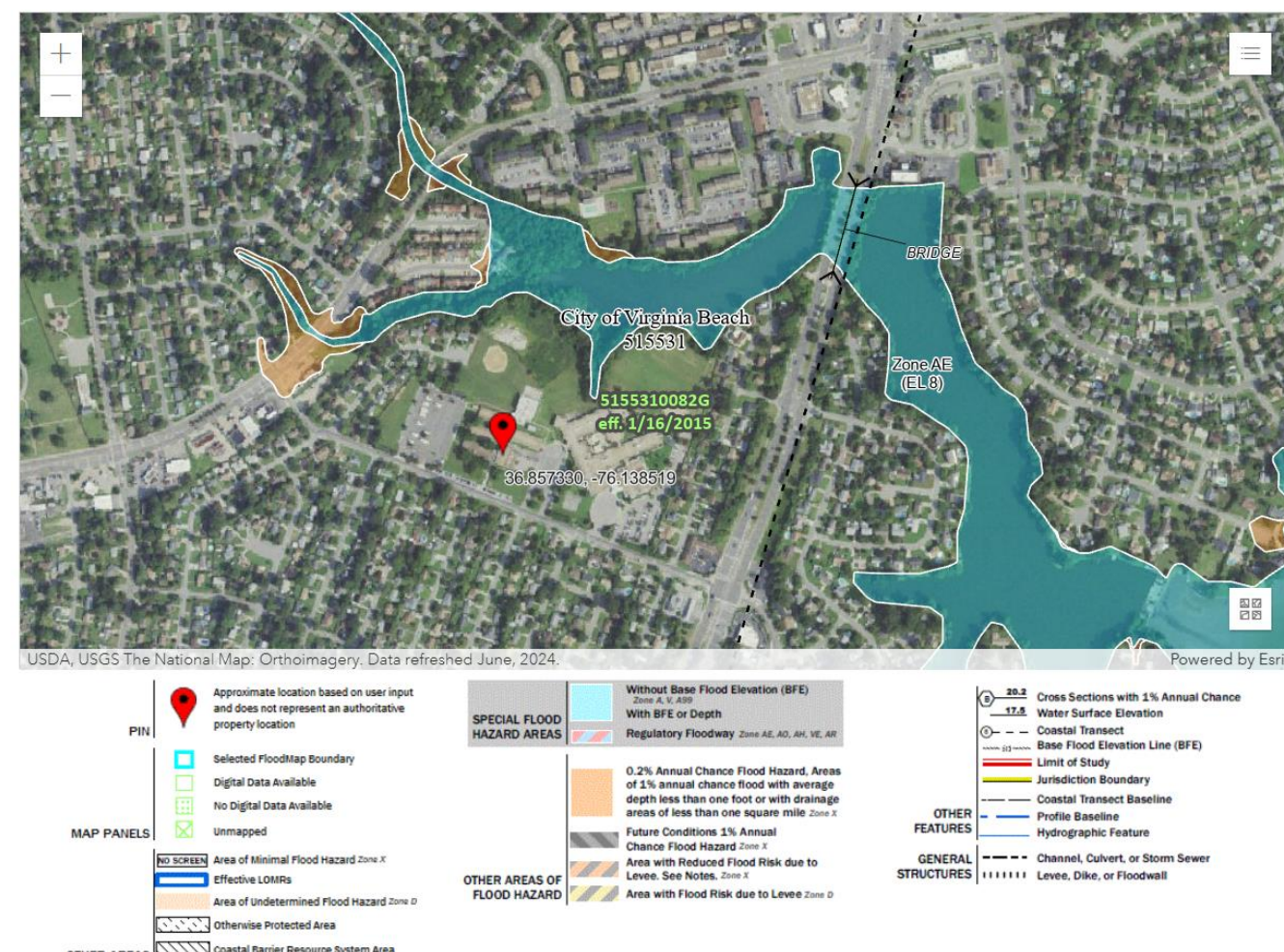


**Report and Recommendations of the Ad Hoc Committee
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Site Considerations – Wetlands and Flood Zones

The northern part of the three properties includes existing wetlands and flood zones, along the existing creek which also comprises the northern most portion of the three properties, a tributary of the Lynnhaven River within the Chesapeake Bay watershed. According to Flood Insurance Rate Map Number 5155310082G, revised January 16, 2015, Flood Zones X and AE are present on the northern side of the properties.

Exhibit 8 – FEMA National Flood Hazard Map Number 5155310082G, revised January 16, 2015



March 19, 2025

Exhibit 9 – Parcel boundaries in relation to FEMA floodplains



**Report and Recommendations of the Ad Hoc Committee
to Study Open Space Uses for School Property on Jericho Road
March 19, 2025**

History of Jericho Road properties

In 2021, after initial discussions of the property in 2016, the Virginia Beach City Attorney's Office (then in house legal counsel for the School Board) conducted title searches on the School Board owned properties located on Jericho Road. Communications with civic leagues adjacent to the Jericho Road properties indicated community interest in excess property at these sites being used for open space or parks and recreation purposes to serve the community.

Property 1

On September 24, 2001, the School Board acquired the 5.6353 acres described as the "Treatment Plant Site" located at the back or northern portion of the property where the current Bayside 6th Grade Campus is located. The School Board paid \$10 in consideration of the deed of property from John Aragona. Mr. Aragona obtained this property in June 1974. This site originally operated as a sewage treatment site for sludge and wastewater. The Virginia Department of Health closed and demolished the facility in 1986. Environmental testing of the site in 1996 determined that there was no concern for adverse impacts to human health or the environment since the demolition and removal of the clarifier residues from the site in 1986.

Property 2

In May 1957, the County School Board of Princess Anne County Virginia paid \$10 and obtained by Deed of Bargain and Sale the 13.01 acres located at 4722 Jericho Road and designated as "School Site" from John and Virginia Oliveri, Emilio and Clara Oliveri, and Lewis and Rosalie Keller, and their partnerships. The grantors had acquired the parcel in July 1956 from Alwin Realty. Various utilities easements have been granted on this parcel. This parcel housed Aragona Elementary School (grades 1-8) which opened in 1958. By the late 1960s, Aragona Elementary no longer had classes for 6-8th graders. As the School Board constructed new school buildings to house the growing student population, Aragona Elementary was reduced to a K-5 school. When Pembroke Elementary School was constructed on the parcel adjacent to Aragona Elementary, the Aragona Elementary building was repurposed for various uses including use as a school for gifted and talented housing Kemps Landing Middle School and repurposed to house the Bayside 6th Grade Campus when the new Old Donation School was opened, and Kemps Landing Middle School was discontinued.

**Report and Recommendations of the Ad Hoc Committee
to Study Open Space Uses for School Property on Jericho Road
March 19, 2025**

Property 3

In April 1962, the County School Board of Princess Anne County obtained through Deed of Bargain and Sale the 13.239 acres located at 4622 Jericho Road from Arrow Realty Corporation, Olden Realty Corporation, Octavious Realty Corporation, and Fairwick Realty Corporation. Various utilities easements have been granted on this parcel. Pembroke Elementary School is currently located on this site.

Reverter clauses not found

Title review of the deeds for these properties indicated that properties' deeds do not have any reverter clauses nor any restrictions on the School Board's use of the properties. Accordingly, there is no requirement or legal obligation for the School Board to reserve future use or conveyance of these properties to open space, parks and recreation or return to a civic league. However, there are noted discrepancies in the subdivision and adjacent property lines for the parcels (which only affect the School Board's interests in the parcels) that will need to be cleared up should the School Board dispose of any of the parcels.

Historic Use of the Possible Surplus Building

Using the best available records, a brief history of the use of the building at 4722 Jericho Rd is below.

Feb 1958 - SY 66/67:	Grades 1-8 Aragona School
SY 67/68 - SY 72/73:	Grades 1-5 Aragona ES
SY 73/74 – SY 91/92:	Grades K-5 Aragona ES
SY 92/93 – SY 93/94:	Adult Learning Center (last year used, opening at this location TBD)
SY 93/94 – SY 98/99:	Bayside MS 6 th Grade Campus
SY 99/00 – SY 00/01:	Bayside ES Swing Space with Modernization
SY 01/02 - SY 13/14-:	Kemps Landing Magnet School
SY 14/15 - SY 24/25:	Bayside MS 6 th Grade Campus – approval from VADOE

Summary of Considerations for the Possible Surplus Property

The School Division will still need to manage the following items until the property is disposed or repurposed.

1. Nonconforming lot lines need to be addressed with the City
2. Environmental considerations for the site and building
3. Costs to demolish the existing building
4. Costs to maintain the existing building
5. Costs to maintain the site

Ad Hoc Committee Options for the School Board to Consider

As part of its work effort, the Committee has outlined seven options regarding the property for consideration by the School Board. They are as follows:

Option 1. School Board retains site & building

Considerations:

- Costs to the School Board to maintain the building without an educational use or purpose
- Costs to the School Board to maintain the site without an educational use or purpose
- Safety of a vacant building
- Postpones resubdivision work
- Potential demolition costs

Option 2. School Board retains and leases the site & building

Considerations:

- Costs to the School Board to maintain the building without an educational use or purpose
- Costs to the School Board to maintain the site without an educational use or purpose
- Compatibility of proposed uses with surrounding area
- Staff time to negotiate and maintain lease
- Postpones resubdivision work
- Liability for use of the property by another entity
- Limited use as short term leases for compatible uses

Option 3. Transfer or sale of the property to the City for open space or park use

Considerations:

- Determining City's plans for parks and recreation or open space use for this property
- Determining School Board intent if property is not used for the open space or parks
- Declaration of surplus property
- Determining funding source for demolition of existing buildings and structures
- Determining funding source for subdivision, title work, and transfer of property

Option 4. Transfer or sale of property to another entity

Considerations:

- Consider interested parties
- Review cost as compared to appraisal
- Review proposed uses for compatibility with the surrounding area
- Staff time to negotiate and transfer property
- Declaration of surplus property
- Determining funding source for demolition of existing buildings and structures
- Determining funding source for subdivision, title work, and transfer of property

Option 5. Sale of property with an RFP (Request for Proposal) with defined reuse of the property to understand what marketplace interest may be. Require a portion of the property to be used as dedicated open space or a park in this solicitation

Considerations:

- School and City staff work together to develop solicitation and review of offers
- Review cost as compared to appraisal
- Review proposed uses for compatibility with the surrounding area
- Staff time to negotiate and transfer property
- Declaration of surplus property
- Determining funding source for demolition of existing buildings and structures
- Determining funding source for subdivision, title work, and transfer of property

Option 6. Sale of property with an RFI (Request for Information) with general parameters for reuse of the property to understand any possible reuse options and what marketplace interest may be. Require a portion of the property to be used as dedicated open space or a park in this solicitation

Considerations:

- School and City staff work together to develop solicitation and review of offers
- Review cost as compared to appraisal
- Review proposed uses for compatibility with the surrounding area
- Staff time to negotiate and transfer property
- Declaration of surplus property
- Determining funding source for demolition of existing buildings and structures
- Determining funding source for subdivision, title work, and transfer of property

Option 7. Sale of property with an RFI (Request for Information) with general parameters for reuse of the property to understand any possible reuse options and what marketplace interest may be

Considerations:

- School and City staff work together to develop solicitation and review of offers
- Review cost as compared to appraisal
- Review proposed uses for compatibility with the surrounding area
- Staff time to negotiate and transfer property
- Declaration of surplus property
- Determining funding source for demolition of existing buildings and structures
- Determining funding source for subdivision, title work, and transfer of property

**Report and Recommendations of the Ad Hoc Committee
to Study Open Space Uses for School Property on Jericho Road
March 19, 2025**

Recommendation to the School Board from the Ad Hoc Committee:

On March 19, 2025, the Ad Hoc Committee met to review the draft recommendations and to make a final decision regarding which option to recommend to the School Board. The Ad Hoc Committee voted to recommend the following options, in order of preference, to the School Board:

- 1. Option 3. Transfer or sale of the property to the City for open space or park use.**
- 2. Option 6. Sale of property with an RFI (Request for Information) with general parameters for reuse of the property to understand any possible reuse options and what marketplace interest may be. Require a portion of the property to be used as dedicated open space or a park in this solicitation.**

For short term consideration, the Ad Hoc Committee also recommends that the School Board consider and allow compatible and possible income generating uses of the property as set forth in Option 2. School Board retains and leases site & building. Leasing

**Report and Recommendations of the Ad Hoc Committee
to Study Open Space Uses for School Property on Jericho Road
March 19, 2025**

Conclusion

The Ad Hoc Committee to Study Open Space Uses for School Property on Jericho Road has completed its work and will disband effective April 8, 2025. Should the School Board have further tasks for the Ad Hoc Committee, the Ad Hoc Committee is available to reconvene. The Ad Hoc Committee is grateful to the community members and the staff from both the School Division and the City for their work to gather historical data, obtain current information regarding the properties, and to formulate options that address the needs of the citizens of Virginia Beach.

Sincerely,

Carolyn Weems, School Board Member- District 9

Chair, Ad Hoc Committee to Study Open Space Uses for School Property on Jericho Road



Ad Hoc Committee To Study Open Space Uses for School Property on Jericho Road

April 8, 2025

*Department of School Division Services
Department of Legal Services*

Ad Hoc Committee

DRAFT COPY
SUBJECT TO CHANGE

Carolyn Weems, Chair, School Board Member District 9

Alveta Green, School Board Member District 4

Joashua Shulman, City Council Member District 9

Amelia Ross- Hammond, City Council Member District 4

Jack Freeman, Chief Operations Officer

Melisa Ingram, Executive Director of Facilities Services

Chad Morris, Administrator City Parks & Recreation

Tim Copeland, City Public Works Real Estate Agent

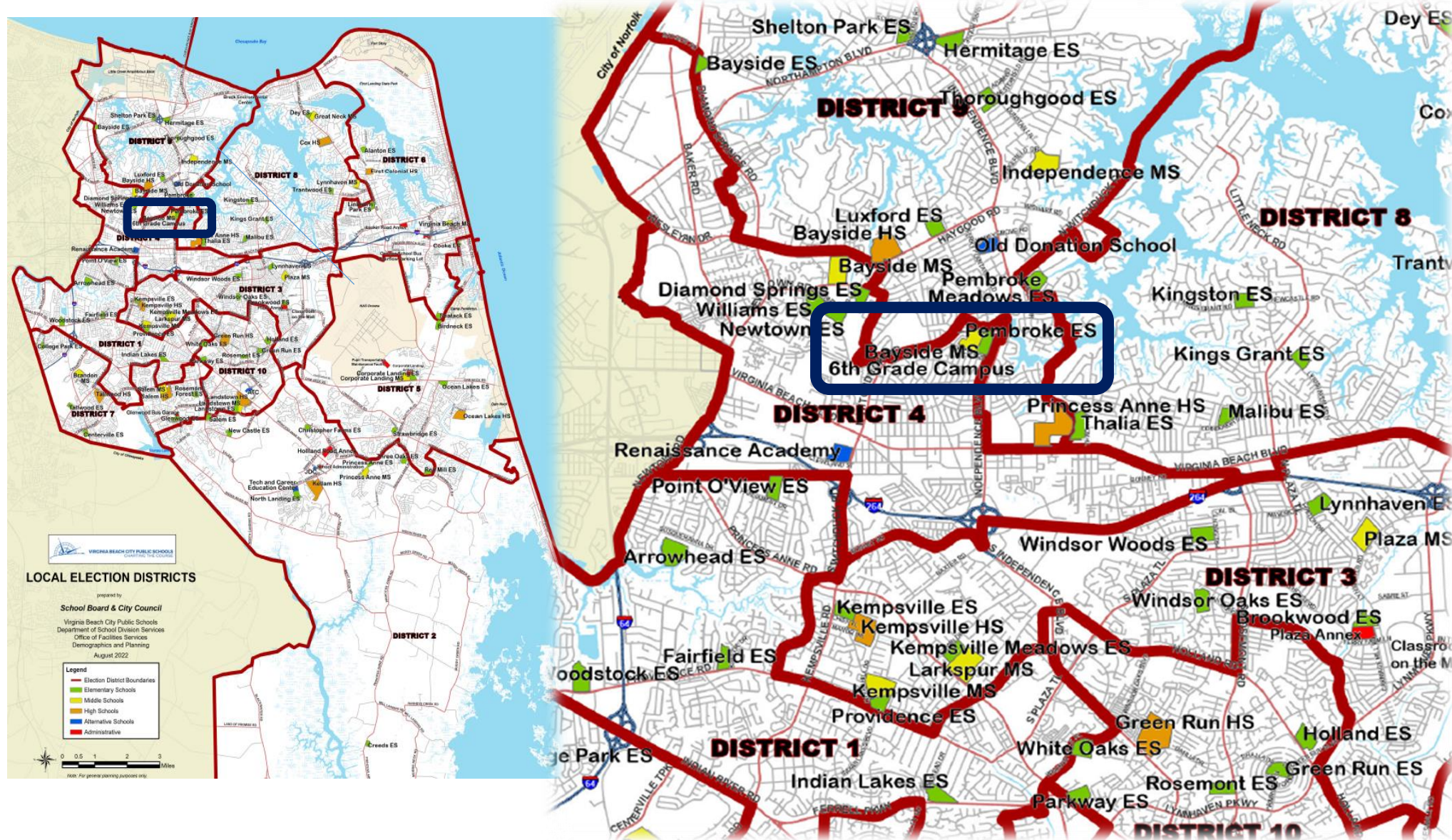
Lorraine Samko, Aragona Civic League

Dawn Halvorsen, Pembroke Manor Civic League

Kamala Lannetti, School Board Attorney

Existing Property Location

DRAFT COPY
SUBJECT TO CHANGE



Existing Property Exhibit

DRAFT COPY
SUBJECT TO CHANGE



Property Information:

1478-30-9728-0000

Northern Parcel Bayside 6th Grade Campus:
5.63 acres

1478-30-7312-0000

Partial Bayside 6th Grade Campus &
Partial Pembroke ES Parcel:
12.97 acres

1478-40-4330-0000

Pembroke ES Parcel
13.24 acres

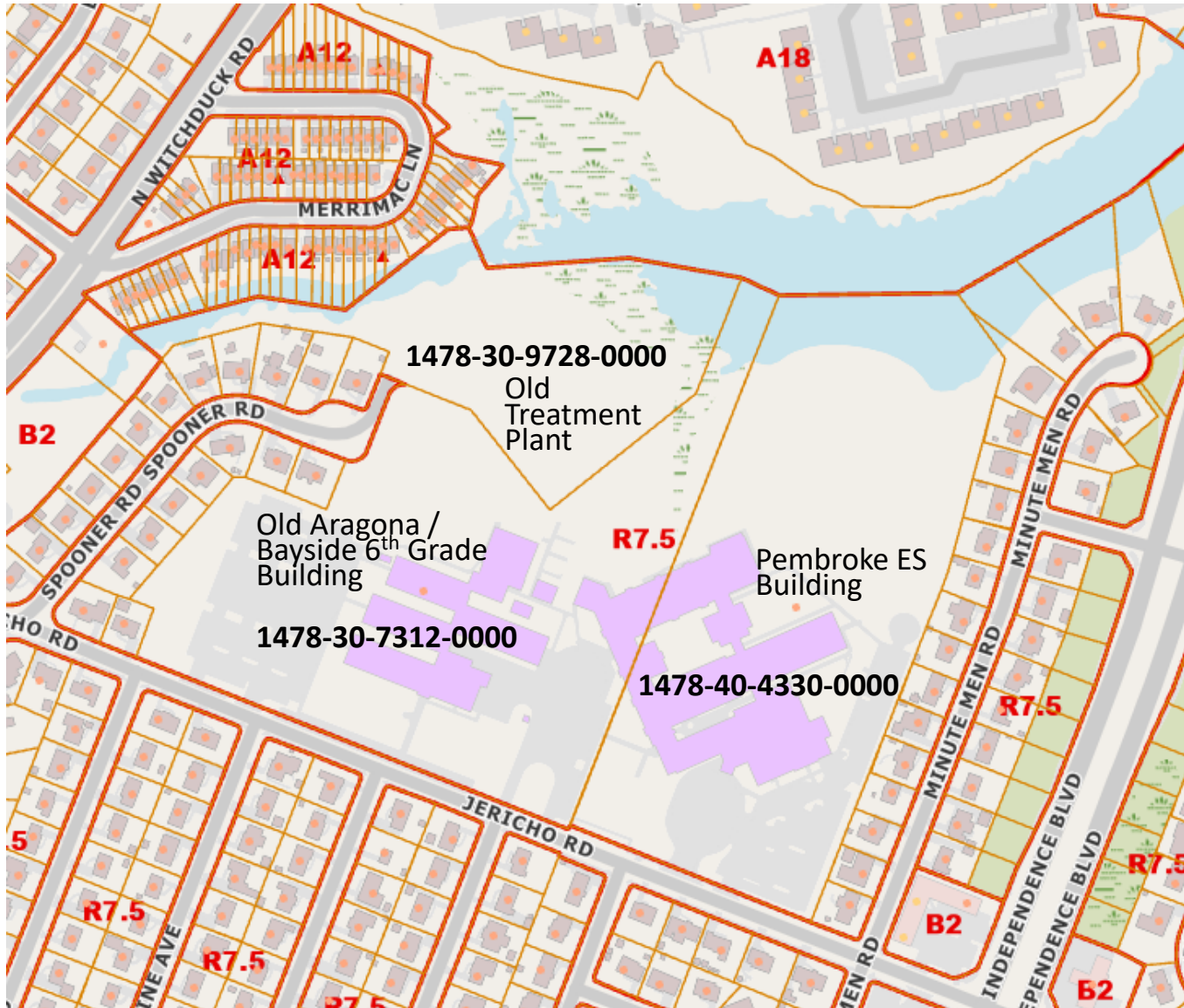
R-7.5 Zoning

Resubdivision Needed:

- Building unoccupied September 2025
- 3 properties into 2 properties
- Timing of demolition important to resubdivision

Existing Property Exhibit

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SUBJECT TO CHANGE



Property Information:

1478-30-9728-0000

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5.63 acres

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Partial Bayside 6th Grade Campus &
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Pembroke ES Parcel
13.24 acres

R-7.5 Zoning

Resubdivision Needed:

- Building unoccupied September 2025
- 3 properties into 2 properties
- Timing of demolition important to resubdivision

Conceptual Exhibit – Possible Excess Property 13.71 acres +/-



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SUBJECT TO CHANGE

7 Options Considered

- **Option 1** School Board retains site and building
- **Option 2** School Board retains and leases the site & building
- **Option 3** Transfer or sale of the property to the City for open space or park use
- **Option 4** Transfer or sale of property to another entity
- **Option 5** Sale of property with a Request for Proposals (RFP) with defined reuse of the property and requiring a portion for dedicated open space or park
- **Option 6** Sale of Property with a Request for Information (RFI) with general parameters for reuse of the property and requiring a portion for dedicated open space or park
- **Option 7** Sale of property with a Request for Information (RFI) with general parameters for reuse of the property and no additional requirements.

Ad Hoc Committee Recommendations

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SUBJECT TO CHANGE

- 1) **Option 3** Transfer or sale of the property to the City for open space or park use
- 2) **Option 6** Sale of Property with a Request for Information (RFI) with general parameters for reuse of the property and requiring a portion for dedicated open space or park

For short term consideration the Committee also discussed the following option as acceptable while one of the above options were being worked out, limiting any lease to a compatible use and entity:

- **Option 2** School Board retains and leases the site & building

QUESTIONS





Subject: School Board Recognitions **Item Number:** 7A-C

Section: Student, Employee and Public Awards and Recognition **Date:** April 8, 2025

Senior Staff: Nicole Livas, Chief Communications and Community Engagement Officer

Prepared by: David Schleck, Public Relations Coordinator

Presenter(s): Carolyn D. Weems, Vice Chair

Recommendation:

That the School Board recognize the outstanding accomplishments of those receiving the April 8, 2025, School Board recognitions. These designated achievements should not be taken lightly as they fall within a listing of criteria that require achievements including a national or state-level win in a competition, event, or achievement. Examples would be those of National Merit Finalists, taking first place for a state-level sports competition, or other similar meritorious examples. This meeting we will recognize:

- A. VHSL Class 5 girls and boys swimming, First Colonial High School
- B. VHSL Class 5 state champion wrestling team, Cox High School
- C. VHSL Class 5 & 6 state wrestling, individual champions – Cox, Kellam, Landstown, Princess Anne, Salem and Tallwood high schools

Background Summary:

That the School Board allow time during School Board meetings to recognize students and/or staff who have accomplished notable recognitions that fit within the parameters of the School Board recognition criteria.

Recognition Criteria:

- 1. Achievement of first or second place in national competitions/events.
- 2. Achievement of national recognition for outstanding achievements, i.e., National Merit Finalists.
- 3. Achievement of first place in regional (multi-state) competitions/events.
- 4. Achievement of first place in state competitions/events.
- 5. Achievements beyond the scope of regular academics/activities and/or job performance.

Source:

Utilizing data from submissions made to the Department of Communications and Community Engagement, which have been approved by school principals or department heads recognizing a notable achievement from a student or staff member fitting the Board recognition parameters.

Budget Impact:

No budgetary implications.

Next Steps:

No further action needed.



Subject: Approval of Minutes **Item Number:** 10A

Section: Approval of Meeting Minutes **Date:** April 8, 2025

Senior Staff: N/A

Prepared by: Regina M. Toneatto, School Board Clerk

Presenter(s): Regina M. Toneatto, School Board Clerk

Recommendation:

That the School Board adopt the following set of minutes as presented:

- A. March 25, 2025 Regular School Board Meeting

Background Summary:

N/A

Source:

Bylaw 1-40
Bylaw 1-43

Budget Impact:

No budgetary implications.

Next Steps:

No further action needed.



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

School Board Services

Kathleen J. Brown, Chair
District 10

Carolyn D. Weems, Vice Chair
District 9

Mark Bohensiel
District 3

Michael Callan
District 6

David Culpepper
District 8

Matt W. Cummings
District 7

Rose M. Dwyer
District 1

Sharon R. Felton
At-Large

Dr. Alveta J. Green
District 4

Kimberly A. Melnyk
District 2

Melinda J. Rogers
District 5

Donald E. Robertson Jr., Ph.D., Superintendent

School Board Regular Meeting MINUTES
Tuesday, March 25, 2025

School Administration Building #6, Municipal Center
2512 George Mason Drive
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

- 1. Administrative, Informal, and Workshop:** Chair Brown convened the Administrative, Informal, and Workshop session at 4:00 p.m. on the 25th day of March 2025.

In addition to Superintendent Robertson, the following School Board Members were present in the School Administration Building #6, School Board Chamber: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Dr. Green, Ms. Melnyk, and Ms. Rogers. The following School Board Member was not in attendance: Ms. Felton (death in family).

- A. **School Board Administrative Matters and Reports:** Chair Brown mentioned the April sign-up sheets for one-to-one meetings with Superintendent Robertson and school visits with Superintendent Robertson.
- B. **Budget Update:** Crystal Pate, chief financial officer, provided the School Board information regarding the FY 2025-26 School Operating Budget and FY 2025-26 – 2030-31 Capital Improvement Plan. The topics covered in the presentation were State budget update, Part I and Part II of cost reductions, allocation of new State revenues, bonus options, and next steps. Governor Youngkin responded to General Assembly amendments March 24, 2025; Governor Youngkin's amendments provide \$166 million more than introduced in December. The cost reductions were reviewed and included the following: Part I cost reductions equal \$6 million and Part II cost reductions equal \$4.8 million.

The options were reviewed for any additional new State revenue that may be received. Option 1 includes increase instructional pay scale entry-level from 2% to 3% plus 1.5% step (4.5% total), remaining funding to reduce the vacancy allocation, one Wellness Day, and increase PAYGO. Option 2 includes increase instructional pay scale entry-level from 2% to 3.5% plus 1.5% step (5% total) and all other considerations remain the same. Option 3 includes the School Board making recommendations to administration based on available new revenue.

The two bonus options are: \$1,000 for all Standards of Quality (SOQ) funded positions or divide the state funding for a bonus among all eligible FTE (bonus approximately \$650.00). The next steps included submitting questions by Monday, March 31, 2025, General Assembly reconvened session is April 2, 2025, possible budget update for School Board on April 8, 2025, and April 22, 2025.

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The presentation continued with questions and comments regarding number of SOQ positions; TEA positions; amount of funds in PAYGO; challenges with CIP and Debt Services; feedback to the superintendent; Option 1 and 2 regarding pay raises; and support cap.

- C. Forecast of Regular School Board Meeting Agenda Topics FY25 Fourth Quarter – April, May, June 2025: Superintendent Robertson provided the School Board the administration's forecast of agenda topics during the fourth quarter (April, May, and June) of the 2024-2025 school year. The School Board Members reviewed the list. There was a brief question about retreat topics.

- 2. Closed Session:** At 4:20 p.m., Vice Chair Weems made the following motion, seconded by Ms. Rogers that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraphs 1, 2, 7, and 8 as amended, to deliberate on the following matters:
1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided that the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.
 2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system. However, any such student, legal counsel and, if the student is a minor, the student's parents or legal guardians shall be permitted to be present during the taking of testimony or presentation of evidence at a closed meeting, if such student, parents, or guardians so request in writing and such request is submitted to the presiding officer of the appropriate board.
 7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
 8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

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Namely to discuss:

- A. Pending student investigations and complaints, including discrimination complaints at specific schools.
- B. Pending employee investigations, grievance hearings, and complaints.
- C. Status of pending litigation or administrative cases.
- D. Consultation with legal counsel regarding probable litigation and pending litigation matters.

Chair Brown called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to recess into Closed Session: Chair Brown, Vice Chair Weems, Mr. Bohenstiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Dr. Green, Ms. Melnyk, and Ms. Rogers.

The School Board recessed into Closed Session at 4:25 p.m.

Individuals present for discussion in the order in which matters were discussed:

- A. Pending student investigations and complaints, including discrimination complaints at specific schools: School Board Members: Chair Brown, Vice Chair Weems, Mr. Bohenstiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Dr. Green, Ms. Melnyk, and Ms. Rogers; Kamala H. Lannetti, school board attorney; Donald E. Robertson, Ph.D., superintendent; Cheryl R. Woodhouse, chief of staff; Matthew D. Delaney, chief schools officer; and Regina M. Toneatto, school board clerk.
- B. Pending employee investigations, grievance hearings, and complaints: School Board Members: Chair Brown, Vice Chair Weems, Mr. Bohenstiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Dr. Green, Ms. Melnyk, and Ms. Rogers; Kamala H. Lannetti, school board attorney; Donald E. Robertson, Ph.D., superintendent; Cheryl R. Woodhouse, chief of staff; Matthew D. Delaney, chief schools officer; and Regina M. Toneatto, school board clerk.
- C. Status of pending litigation or administrative cases; and
- D. Consultation with legal counsel regarding probable litigation and pending litigation matters: School Board Members: Chair Brown, Vice Chair Weems, Mr. Bohenstiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Dr. Green, Ms. Melnyk, and Ms. Rogers; Kamala H. Lannetti, school board attorney; Donald E. Robertson, Ph.D., superintendent; Cheryl R. Woodhouse, chief of staff; Matthew D. Delaney, chief schools officer; and Regina M. Toneatto, school board clerk.

School Board Member, Dr. Alveta Green left the Closed Session at 4:52 p.m. Mr. Delaney, chief schools officer, left the Closed Session at 4:53 p.m.

- B. Pending employee investigations, grievance hearings, and complaints: School Board Members: Chair Brown, Vice Chair Weems, Mr. Bohenstiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Ms. Melnyk, and Ms. Rogers; Kamala H. Lannetti, school board attorney; Donald E. Robertson, Ph.D., superintendent; Cheryl R. Woodhouse, chief of staff; and Regina M. Toneatto, school board clerk.

School Board Member, Dr. Alveta Green returned to the Closed Session at 4:55 p.m.

The School Board reconvened at 4:56 p.m.

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Certification of Closed Session: Vice Chair Weems read the Certification of Closed Session:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Mr. Callan made the motion, seconded by Mr. Cummings. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion for Certification of Closed Session: Chair Brown, Vice Chair Weems, Mr. Bohlenstiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Dr. Green, Ms. Melnyk, and Ms. Rogers. The motion passed, 10-0-0.

3. School Board Recess:

Chair Brown adjourned the Administrative, Informal, and Workshop session at 4:58 p.m.

4. Formal Meeting (School Administration Building #6 – School Board Room) 6:00 p.m.

5. Call to Order and Roll Call: Chair Brown convened the meeting of the School Board at the School Administration Building #6, School Board Chamber at 6:00 p.m. on the 25th day of March 2024.

In addition to Superintendent Robertson, the following School Board Members were present in the School Administration Building #6, School Board Chamber: Chair Brown, Vice Chair Weems, Mr. Bohlenstiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Dr. Green, Ms. Melnyk, and Ms. Rogers. The following School Board Member was not in attendance: Ms. Felton (death in family).

6. Moment of Silence followed by the Pledge of Allegiance: After the Pledge of Allegiance, the Great Neck Middle School Chorus sang the National Anthem.

7. Student, Employee and Public Awards and Recognition

- A. VHSL Class 5 State Champion Gymnastics Team – Kellam High School: The School Board recognized the Kellam High School gymnastics team as the VHSL Class 5 State Champion Gymnastics Team. They won the state championship with a team high school of 147.575, which was 1.45 higher than the second-place team.
- B. VHSL Class 5 Individual Gymnastics State Champion: Vault – Kempsville High School: The School Board recognized Violet Clonch, a freshman at Kempsville High School, as the VHSL Class 5 Individual Gymnastics State Champion – Vault. She became the first Kempsville gymnast to win a state championship since 2000.
- C. VHSL Class 5 Boys Indoor Track: 300 Meter Dash, 500 Meter Dash, 4 by 200 Meter Relay – Bayside High School: The School Board recognized the following athletes from Bayside High School as the VHSL Class 5 Boys Indoor Track State Champions, 4 by 200 Meter Relay: senior, Halim Hardnett; junior, Breon Hardnett; senior, Andrew Salvodon; and sophomore, Elijah Willoughby. They completed the relay in just over 1 minute, 28 seconds. Andrew Salvodon is also the state champion in the 300 meter and 500 meter.

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- D. Educators Rising Virginia State Leadership Conference and Competitions – Cox, Salem, Tallwood high schools: The School Board recognized the following Virginia Teachers for Tomorrow who recently won first place at the Educators Rising Virginia State Leadership Conference. Aubrey Rockel, a senior at Salem High School, earned first place for an oral presentation about non-core teaching careers. Laila Bryant, a junior at Tallwood High School, won first place for children's literature. Erma Baily, a senior at Cox High School, earned first place for her career and technical education lesson plan. Alex Davis and Chase Parker, seniors at Cox High School, presented the Virginia Teachers for Tomorrow project titled, "A Day of Service."

8. **Adoption of the Agenda:** Chair Brown called for any modifications to the agenda as presented. Hearing none, Chair Brown noted the PRC (Policy Review Committee) had Policy 3-31/Purchasing Cooperative Procurement on the PRC meeting agenda, March 19, 2025, for further review and the policy will be on the April 8, 2025 School Board meeting agenda. Chair Brown called for a motion to approve the agenda as presented. Dr. Green made the motion, seconded by Ms. Rogers. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the agenda as presented: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Dr. Green, Ms. Melnyk, and Ms. Rogers. The motion passed, 10-0-0.

9. **Superintendent's Report (second monthly meeting) and recognitions (first and second monthly meetings):**
Superintendent's Report: Superintendent Robertson shared the following information: 1) Students and staff continue to show their support for Virginia Beach police after the tragic loss of two officers last month. Kempsville and its feeder schools collected condolence cards and more than \$1,700 for the officers' families. At First Colonial High School's Legal Studies Academy, more than a dozen students stayed after school to assist the Virginia Beach Police Foundation.; 2) More than 30 VBCPS high school students recently visited Old Dominion University for an inside look into the world of cybersecurity. ODU's Coastal Virginia Center for Cyber Innovation hosted its first-ever high school exposition on March 7. Our students rotated between three breakout sessions presented by businesses and organizations that specialize in cybersecurity.; 3) It is National Reading Month, and our schools are engaged in a variety of activities to support literacy. Luxford Elementary kicked off reading month with its annual vocabulary parade. Students and staff dressed up as their favorite storybook characters at Rosemont Elementary, Strawbridge Elementary and many of our other schools. At Salem Elementary, young readers dressed in their pajamas and cuddled up with a book for "Flashlight Friday." Thanks to all our community members who are visiting our schools this month and sharing their love of reading.; and 4) Our students did a wonderful job representing the generosity of Virginia Beach by supporting Operation Smile during the recent Yuengling Shamrock Marathon at the Oceanfront. On race day, thousands of runners wore t-shirts designed by Alanton Elementary third grader Olivia Goddard, who won the event's t-shirt design contest. WTKR recently aired a story about Alanton Elementary's efforts to support Operation Smile. Creeds Elementary had the highest participation rate of our schools and Alanton Elementary registered the most students while raising close to \$2,000.

10. **Approval of Meeting Minutes**

- A. March 4, 2025 Special School Board Meeting: Chair Brown called for any modifications to the March 4, 2025 special School Board Meeting minutes as presented. Hearing none, Chair Brown called for a motion to approve the March 4, 2025 minutes as presented. Ms. Melnyk made the motion, seconded by Ms. Rogers. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the March 4, 2025 minutes as presented: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Dr. Green, Ms. Melnyk, and Ms. Rogers. The motion passed, 10-0-0.

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- B. March 11, 2025 Regular School Board Meeting: Chair Brown called for any modifications to the March 11, 2025 regular School Board Meeting minutes as presented. Hearing none, Chair Brown called for a motion to approve the March 11, 2025 minutes as presented. Ms. Rogers made the motion, seconded by Mr. Cummings. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the March 11, 2025 minutes as presented: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Dr. Green, Ms. Melnyk, and Ms. Rogers. The motion passed, 10-0-0.

11. Public Comments (until 8:00 p.m.)

There were nine (9) in-person speakers, including four (4) student speakers. The topics included ASL (American Sign Language) course elective; weighted grades for academy courses; internal lockdowns; training substitute teachers in lockdown procedures; school library; removing and limiting books; school safety town hall; SROs; resolutions; diversity, equity, and inclusion; starting teacher salary; state funding; unified pay scale; cost of living; attract and retain teachers; health care; Kellam High School; and education on empathy.

The Public Comments concluded at 6:46 p.m.

12. Information

- A. Interim Financial Statements – February 2025: Daniel Hopkins, director of Business Services presented financial information to the School Board for the period ending February 28, 2025. The overall revenue trend remains acceptable at this point in the fiscal year. We are waiting for the Governor to approve the budget. Federal revenues are showing an acceptable trend. We have received Impact Aid payments of approximately \$9.8 million year-to-date. Other sources of revenue are acceptable at this point in the fiscal year. Sales tax receipts are at an acceptable level. Year-to-date through February, we are approximately \$1.1 million higher than the same time last year. The expenditures and encumbrances trend continues to remain acceptable at this point in the fiscal year.
- B. Tri-Campus Planning: Melanie Hamblin, Ed.D., senior executive director of Elementary Schools and Melisa Ingram, executive director of Facilities Services provided the School Board information regarding transitioning the Tri-Campus from three schools into two schools. The presentation provided two potential options to best serve the educational needs of students. The most preferred educational option is two Pre-K through 5th Grade schools. The other option would be a Pre-K through 1st Grade school and a 2nd through 5th Grade school. Dr. Hamblin began the presentation and reviewed the preferred recommendation of two (2) Pre-K through 5th grade schools. The benefits of this option included continuity of education, sense of community, enhanced parent to school relationships, long-term success and growth, and teacher collaboration. The second option was one Pre-K through 1st Grade and one 2nd grade through 5th grade school. The benefits of this option included focus on the developmental stages of young children and no need to rezone.

Melisa Ingram continued the presentation and reviewed cost differences. The cost for additional space is estimated to be less than \$25 million, estimated to be a cost neutral decision from a CIP perspective, and the total number of students will define the total cost regardless of which option is chosen. The administration's recommendation is Option 1: two (2) Pre-K through 5th grade schools.

The presentation continued with questions and comments regarding reducing the number of transitions for students; needs of the students; developmental needs; attendance zones; community input and implications; preserving the name of B.F. Williams; neutral cost of options; rezoning; need to involve

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community; staffing between schools; input session for community, make sure no conflicting events; and staffing.

- C. Building Utilization Committee Report to School Board: Ronald Berkebile, demographer/GIS manager, provided the School Board information from the 2024-25 Building Utilization Committee (BUC); summarizing their annual assessment of school attendance zones, student membership, housing trends, student membership projections, and building utilization, as prescribed by School Board Policy 5-14. Mr. Berkebile reviewed the list of current BUC Committee Members and mentioned Policy 5-14: School Attendance Zones. The maps of the School Board approved rezoning were reviewed. Data was shared regarding membership density, 2024-25 total VBCPS students supported (64,656 students), 2024-2025 student membership categories (K-12; ECSE and Pre-K; SECEP), long-term history and forecast population, and historic five-year membership. The historical data for portable attrition was shared, which included the elimination of 317 portables. The 2024-25 school capacity data was shared for elementary, middle and high school. It was noted that capacity data could be found in the CIP book (pages 29-34). The SY 2025-30 projections data was reviewed. The presentation continued with comments and questions regarding future rezoning.
- D. Local Special Education Annual Plan – Application and Report for Virginia Department of Education (VDOE): Roni Myers-Daub, Ed.D., executive director, Office of Programs for Exceptional Children, provided the School Board the 2025-26 Special Education Annual Plan/Part B Flow-Through Application. All school divisions are required to establish eligibility for funding under the Individuals with Disabilities Education Act (IDEA). As part of this, IDEA and the implementing federal and state regulations require that each local school division, in providing for the education of students with disabilities within its jurisdiction, have in effect policies and procedures that are consistent with the Virginia Department of Education's (VDOE) policies and procedures, which have been established in accordance with IDEA.

The proposed 2025-26 Local Special Education Annual Plan maintains funding for personnel, professional development, and materials/equipment. The 2025-26 proposed budget funding was reviewed for section 611 budget – approximately \$16.4 million and section 619 budget – approximately \$545,000. The components of the application included local Jail Education Program (JEP), maintenance of effort (MOE), proportionate set-aside (PSA), and Title VI-B grant funds. Mrs. Meghan Ashburn, Chair, Special Education Advisory Committee (SEAC) concurred with the plan and the recommendation is to move forward with the plan.

The presentation continued with a brief discussion regarding federal grants; special education and unfunded mandates; number of students receiving services; and percentage of federal funding.

- E. The Rising Costs of Student Activities: Leene Turnbull, director, Office of Student Leadership, provided the School Board information on the rising costs of our student activities programs which included three areas for the School Board to consider for action at the April 8th school board meeting. The three considerations included the following: increase in coaches/sponsor salaries and postseason play; increase in price of tickets and pass prices; and a proposal to expand ticket sales to athletics and activities previously not charged. Consideration 1 - Administration is seeking School Board approval to increase the supplement of coaches and sponsors by 10% AND to pay an additional stipend for coaches and sponsors whose teams advance to postseason play to begin in the 2025-26 school year. Consideration 2 - Administration is seeking School Board approval to increase the cost of tickets to begin in the 2025-26 school year. The proposed increased ticket prices are: high school – adult from \$7.00 to \$10.00 and student from \$4.00 to \$5.00; middle school – adult from \$3.00 to \$8.00 and student from \$2.00 to \$ 3.00. The proposed family pass increase is 10%.

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Consideration 3 - Administration is seeking School Board approval to expand ticket sales to begin in the 2025-26 school year. The expansion of ticket sales would include for high school: field hockey, swim and dive, indoor & outdoor track, and JV soccer; and for middle school: track, soccer, scholastic bowl playoffs, one act play festivals, and debate playoffs. The following items were reviewed for future offsetting cost considerations review facility use and fees, explore ticket sales platforms, and explore security options for activities.

The presentation continued with questions and comments regarding paying for activities; keeping activities and not losing any; family pack options; staffing; revenue; labor costs; suggestion of monthly payment plan for family passes; other school districts and stipends; important to provide increase to coaches and sponsors, challenge getting coaches; middle school ticket increase, big increase from \$3.00 to \$8.00; looking at family pack fees; consideration to adjust middle school ticket increase to \$6.00; future updates to the School Board; and voting on three considerations separately at the next meeting.

- F. Carl D. Perkins Grant: Sara Lockett, Ed.D., director, Office of Technical and Career Education, provided the School Board information regarding the Local Plan and Budget for the 2025-26 Carl D. Perkins V grant for Career and Technical Education. It was noted that the school division must submit the application no later than April 30, 2025. The grant funding provides over 33,000 students seats in the 1,671 Career and Technical course sections for secondary students. Data was shared regarding the annual performance summary. The measures included four-year graduation rate, academic proficiency in English, reading, mathematics, and science, post-program placement, nontraditional program concentration, and program quality measured by: attaining a recognized postsecondary credential, participation in work-based learning, and technical skills attainment. A summary of the budget was provided and is based on an estimate of approximately \$1.2 million. The following budget categories were reviewed indirect costs, industry credentialing proctors, professional development, student leadership development, supplies (equipment, instructional materials, software, etc.), industry certifications, STEM initiatives, CTE new hire incentives, and part-time STEM tutor.

13. Return to public comments if needed:

As noted under Agenda Item #12, the Public Comments concluded at 6:46 p.m.

14. Consent Agenda: Chair Brown read the following items on the Consent Agenda:

- A. Policy Review Committee (PRC) Recommendations: Recommended that the School Board review Policy Review Committee (PRC) recommendations regarding the amendment of certain policies as recommended by the PRC at its February 25, 2025 meeting.
1. Policy 3-30/Purchasing and Procurement of Goods and Services: The PRC recommends changing the word Purchasing to Procurement with respect to the title of the Director and adding "School" before Division to be consistent with language in other policies.
 2. Policy 3-74/ New Construction/Additions/Alterations: Naming of Schools or Parts Thereof, Commemorative Displays: The PRC recommends adding language to clarify that schools and existing buildings that have been replaced or have had a portion replaced will maintain the name of the school until the School Board votes to change it. The PRC also recommends adding language to allow the School Board and School Division to remove or alter any commemorative, memorial or ornamentation.

After reading the items on the Consent Agenda, Chair Brown asked if there were any objections to voting on the Consent agenda as presented. Hearing none, Chair Brown called for a motion to approve the Consent Agenda as presented. Mr. Callan made a motion, seconded by Mr. Culpepper. Chair Brown called for a vote.

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The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the Consent Agenda as presented: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Dr. Green, Ms. Melnyk, and Ms. Rogers. The motion passed, 10-0-0.

15. Action

- A. Personnel Report / Administrative Appointments: Chair Brown called for a motion to approve the March 11, 2025 personnel report and administrative appointments. Ms. Rogers made the motion, seconded by Ms. Dwyer, that the School Board approve the appointments, and the acceptance of the resignations, retirements and other employment actions as listed on the March 11, 2025, personnel report along with the administrative appointment as recommended by the Superintendent. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the February 25, 2025, personnel report and administrative appointments: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Dr. Green, Ms. Melnyk, and Ms. Rogers. The motion passed, 10-0-0. Note, there were no administrative appointments this evening.
- B. Policy Review Committee (PRC) Recommendations: Recommended that the School Board approve Policy Review Committee (PRC) recommendations regarding the amendment of certain policies as recommended by the PRC at its February 25, 2025 meeting.
1. Policy 6-62/Computer Systems: The PRC recommends adding language to clarify the cost and replacement of computer systems issued to students and to remove the Editor's Note to align with recent changes to other policies.

Chair Brown called for a motion to approve Policy 6-62/Computer Systems as presented. Ms. Dwyer made the motion, seconded by Mr. Callan. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve Policy 6-62/Computer Systems as presented: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Dr. Green, Ms. Melnyk, and Ms. Rogers. The motion passed, 10-0-0.

- C. Budget Transfers: Chair Brown called for a motion to approve budget transfers as presented. Ms. Rogers made the motion, seconded by Ms. Dwyer. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the budget transfers as presented: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Dr. Green, Ms. Melnyk, and Ms. Rogers. The motion passed, 10-0-0.

- 16. Committee, Organization or Board Reports**: Dr. Green mentioned attending the Access Foundation quarterly meeting last Tuesday and met the new CEO, Ms. Bonnie Sutton the current CEO will be retiring; upcoming in April will be the Signing Day Event – more information is forthcoming; last Thursday, Dr. Green and Mr. Bohensiel attended the Superintendent's Student Advisory Council meeting; and the Legislative Committee meeting scheduled for April 7 has been changed to April 11 at 11:00 a.m. Ms. Melnyk mentioned tomorrow is the Governor's School and SECEP regional board meetings, Ms. Melnyk was elected as vice president to both of the boards; shout out to Salem Middle School and Mr. Lewis Jackson for the afterschool civics program. Mr. Callan mentioned on March 19, he worked with the WHRO HRETA, there was a presentation on the degree of workforce development taking place; yesterday Mr. Callan met with the gifted committee group and had a school visit at Landstown Middle School.



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Vice Chair Weems mentioned she and Dr. Green attended the Jericho Road Committee meeting last week and voted on a recommendation, information will be presented to the School Board on April 8; the Policy Review Committee met and there will be about fifteen policies coming to the School Board at the April 8 meeting; and the Attorney General is working on a documentary on opioids and want to feature Harbor Hope Center. Ms. Rogers shared she and Mr. Cummings saw the student presentations for Sister Cities scholarships, and there is a new student ambassador from First Colonial High School; and Kellam High School musical (Shrek) starts this week. Mr. Bohenstiel mentioned attending the Superintendent's Student Advisory Council meeting with Dr. Green, there were good discussions at the meeting; attended a pep rally at Cooke Elementary School on Friday and visited Providence Elementary School.

17. ***Return to Administrative, Informal, Workshop or Closed Session matters:*** None. The Closed Session was during the Administrative, Informal, and Workshop Session. See Agenda Item #2.
18. ***Adjournment:*** Chair Brown adjourned the meeting at 8:12 p.m.

Respectfully submitted:

Regina M. Toneatto, Clerk of the School Board

Approved:

Kathleen J. Brown, School Board Chair



Subject: Policy Review Committee's Recommendations

Item Number: 12A 1-5

Section: Information

Date: April 8, 2025

Senior Staff: Cheryl R. Woodhouse, Chief of Staff

Prepared by: Carolyn Weems, PRC Chair and Kamala Lannetti, School Board Attorney

Presenter(s): Kamala Lannetti, School Board Attorney

Recommendation:

That the School Board review Policy Review Committee (PRC) recommendations regarding the amendment of certain policies as recommended by the PRC at its March 19, 2025 meeting.

Background Summary:

1. **Bylaw 1-38 Regular Meetings, Time and Place, Order of Business, Recessed Meetings, and Work/Session/Public Hearing, and Retreats and Abridged** – the PRC recommends amending the Bylaw to clarify when meetings of the School Board will be scheduled.
2. **Policy 3-15 Local Funds** – there are no recommended changes to this policy. This policy is being reviewed to comply with the 5-year review period.
3. **Policy 3-19 Certain Special Revenue Funds** - the PRC recommends updating the Legal References.
4. **Policy 3-20 Fines and Fees/Generally** – the PRC recommends adding detailed explanation of the notices provided to families regarding fees and fines that may be imposed.
5. **Policy 3-24 Gifts, Grants and Bequests of Property** – the PRC recommends changes to explain in more detail how the School Board will handle gifts, grants, and bequests of property in the future.
6. **Policy 3-31 Cooperative Procurement** – the PRC recommends adding language to include the interest of the School Division and updating the name of the department.
7. **Policy 3-33 Requisitions/Purchase Orders** – the PRC recommends updating language to reflect current practices and updating the name of the department.
8. **Policy 3-35 Competitive Sealed Bidding/Awards** – the PRC recommends adding the word “publicly” the section B.5., adding “responsive and” to section C.5., and changing “purchaser” to “requester” in order to clarify the intent of the policy. Additionally, the PRC recommends updating the name of the department.
9. **Policy 3-36 Receiving/Paying for Goods and Services** – the PRC recommends amending the policy to clarify that goods and services will be paid for in accordance with the procurement manual.
10. **Policy 3-37 Vendors/Contractors/Sales Representatives** – the PRC recommends changes based on current School Division practices and updating the legal references.
11. **Policy 3-38 Competitive Negotiations/Awards/Small Professional Service Contracts** – the PRC recommends minor scrivener's changes, changes to the name of the department, including language that receiving only one (1) bid does not disqualify the bid, and that the Chief Financial Officer may authorize exemptions and will inform the School Board of the exemptions.
12. **Policy 3-39 Competitive Negotiations/Awards: Procurement of Professional Architectural and Engineering Services** – the PRC recommends minor scrivener's changes, adding language to verify that if less than three responses, all qualified responding firms will be interview, and increasing the contract amount required for this process to align with other policies.



Subject: Policy Review Committee's Recommendations (cont.) **Item Number:** 12A 1-5

Section: Information **Date:** April 8, 2025

Senior Staff: Cheryl R. Woodhouse, Chief of Staff

Prepared by: Carolyn Weems, PRC Chair and Kamala Lannetti, School Board Attorney

Presenter(s): Kamala Lannetti, School Board Attorney

13. Policy 3-82 Transportation of Students with disabilities attending special education programs – The PRC recommends changing the title of the policy and to clarify the policy regarding the School Division's responsibility required by law.

14. Policy 3-89 General Contract Execution Policy – the PRC recommends updating the name of the department, and other changes to align with changes made to other policies, and removing language that is already found in Polic 3-90.

15. Policy 5-49 Interscholastic Competition – the PRC recommends removing specific language that only referred to the 2019-2020 and the 2020-2021 school years.

Source:

Code of Virginia, 1950, as amended, § 22.1-253.13:7 School board policies.

Policy Review Committee Meeting of March 19, 2025.

Budget Impact:

N/A

Next Steps:

The policies will be on the April 22, 2025 Agenda on Consent/Action for approval.

SCHOOL BOARD BYLAWS

Regular Meetings, Time and Place, Order of Business, Recessed Meetings, and Work Session/Public Hearing, and Retreats and Abridged Meetings

A. Date, Time, and Place

The School Board will adopt a calendar of meeting dates and times that will include regular meetings and planned special meetings. Notice for meetings will be provided as required by applicable law or regulation.

1. During the months of January, February, March, April, May, September, October and November, the School Board will generally hold regular meetings on the second and fourth Tuesdays.
2. At its discretion, the School Board may schedule meeting on days other than the second and fourth Tuesdays.
3. During the months of July, August and December, the School Board will generally hold only one regular or abridged meeting.
4. During the months of January, February and March, special meetings may be scheduled to address the budget and other School Board business on those Tuesdays when regular meetings are not scheduled. ~~Regular meetings of the School Board will generally be held on the second and fourth Tuesday of each month, or on the dates and times designated by the School Board and as thereafter modified.~~
5. During the month of June, the School Board may schedule special meetings to address the evaluation of the Superintendent, the School Board Attorney, and other any other employees who the School Board has responsibility for evaluating.
6. Special meetings may be called in accordance with Bylaw 1- 46 or may be set when the School Board adopts its meetings calendar.
7. The School Board reserves the right to change the date, time, or location of a previously noticed meeting upon compliance with applicable notice requirements set forth in the Virginia Freedom of Information Act.
8. The School Board reserves the right to meet at other times, dates, and places upon proper notification to the public.
9. In person meetings of the School Board will take place in the School Administration Building unless otherwise specified by the School Board.
10. When applicable, School Board meetings may be held electronically or telephonically.

~~The School Board reserves the right to meet at other times, dates, and places upon proper notification to the public.~~

B. Order of Business

The normal order of business at regular meetings shall be established in the Standing Rules but may be altered by the School Board by an affirmative vote of a majority of the School Board Members present at the meeting.

C. Recessed Meetings

Meetings may be recessed and resumed at a later time or date. Such a meeting is a continuation of a prior meeting and not a new one.

D. Work Session/Public Hearing

The School Board may convene a work session or public hearing as needed. Any action at such a meeting must be confirmed by vote in a regular, retreat, abridged or special meeting.

E. Retreat and abridged meetings

The School Board may schedule retreats to discuss, review or work on matters relevant to the School Board and the School Division. The School Board will set the agenda for retreats. The School Board reserves the right to schedule or add an abridged meeting to a retreat for the purpose of handling matters that need to be handled prior to the next regularly scheduled School Board Meeting. The School Board may determine what matters will be on an agenda for a retreat and/or an abridged meeting and will not be required to follow the format for agendas for regular meetings. Retreats and/or abridged meetings will be considered special meetings of the School Board.

F. Decisions regarding how School Board meetings are conducted

When School Board Bylaws, policies, regulations or applicable law or regulation do not adequately address how School Board Meetings are conducted or when insufficient time is available for the School Board as a whole to take action before such Meeting, the Chair, School Board Clerk or Superintendent or their designees are authorized to make reasonable and necessary decisions regarding how such meetings are to be prepared and conducted, subject to review by the School Board.

Legal Reference

[Code of Virginia § 2.2-3707. Meetings to be public; notice of meetings; recordings; minutes.](#)

[Code of Virginia § 22.1-72, as amended. Annual organizational meetings of school boards.](#)

Related Links

School Board [Policy 7-2.](#)

School Board Bylaws [Appendix B.](#)

Adopted by School Board: July 21, 1992

Amended by School Board: September 21, 1993

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 200

Amended by School Board: January 12, 2021

Amended by School Board: December 2, 2008
Amended by School Board: August 2, 2016
Amended by School Board: October 10, 2017
Amended by School Board: January 12, 2021
Amended by School Board: September 28, 2021
Scrivener's amendments: December 13, 2022

Amended by School Board: 2025

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lennetti

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Local Funds

A. Generally

The School Board receives local funds for school operation from revenues appropriated to the School Board from City Council and from other sources such as rents, tuition, sale of equipment, gifts, and bequests.

B. Expenditure of Excess Local Revenues

1. Any "actual overestimated" local revenues that are appropriated to the School Board by City Council pursuant to the City Council's and the School Board's agreement for the sharing of revenues between the City and the School Board shall only be expended for the following purposes:
 - a. To maintain or supplement the Special Reserve Fund set forth in School Board Policy 3-28;
 - b. To fund items of a non-recurring nature that were included in a School Board-approved school operating budget, but for which the City Council--approved budget did not include sufficient funding;
 - c. To make any expenditures for the purchase of a capital item;
 - d. To make any expenditure toward an approved and funded capital project; and/or;
 - e. To reduce future debt service costs; and
 - f. As otherwise agreed to by the City Council and the School Board.
2. Any expenditure of City Council appropriated "actual overestimated" local revenues shall require a resolution adopted by a majority of the Members of the School Board. The resolution shall state the purpose(s) of the expenditure and the total amount to be expended.

Legal Reference

Code of Virginia § 22.1-88, as amended. Of what school funds to consist.

Code of Virginia § 22.1-100, as amended. Unexpended school and educational funds.

Related Links

School Board [Policy 3-23](#)

School Board [Policy 3-24](#)

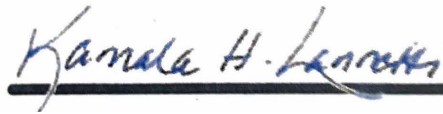
School Board [Policy 3-25](#)

School Board Policy 3-28
Revenue Sharing Agreement

Adopted by School Board: February 16, 1993
Amended by School Board: May 6, 1997
Scrivener's Amendments: September 11, 2014
Amended by School Board: December 1, 2020

Reviewed by School Board: 2025

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BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Certain Special Revenue Funds

A. Textbook Fund

The School Board will maintain a system of free textbooks and other instructional materials and related costs. Funds from state or local government or other funds shall be received, accounted for, and disbursed in compliance with regulations, as cited in the legal reference to this Policy. Additional revenue is generated from interest earned on funds on deposit.

B. Food Services Fund

The cafeterias operate as the Food Services Program and shall be maintained on a self-sustaining basis. The funds for the operation of the Food Services Program are derived primarily from the sale of food items and special subsidies from the federal and state governments. However, in the event that the funds appear to be insufficient, the School Board will consider and may appropriate such funds, as in its judgment, to sustain the level of service provided to students.

C. Athletic Fund

Revenue for the Athletics Fund is generated from events, monies received from participation in post season tournaments, and interest earned on deposits. The School Board may also transfer from the School Operating fund to supplement the Athletics Fund. Disbursements from the Athletics Fund consist of expenditures for coaching supplements, security staff, event officials, post-season travel, equipment, uniforms, and miscellaneous supplies.

Legal References

Virginia Board of Education Regulations, 8 VAC 20-240, *et seq.*, as amended. Regulations Governing School Activity Funds.

~~Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. § 1751, as amended.~~

Virginia Board of Education Regulations, 8 VAC 20-490-40, as amended. Textbooks.

Virginia Board of Education Regulations, 8 VAC 20-720-80, as amended. Student fees and charges.

~~Code of Virginia § 22.1-116, as amended. How and by whom funds for school division kept and disbursed.~~

Code of Virginia § 22.1-88, *et seq.*, as amended. Of what school funds to consist.

Adopted by School Board: February 16, 1993

Amended by School Board: October 19, 1993

Amended by School Board: January 5, 1999

Amended by School Board: June 20, 2006

Amended by School Board: September 16, 2014

Amended by School Board: December 1, 2020

Amended by School Board: 2025

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BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Fines and Fees/Generally

The School Board may impose fines and fees as authorized by law. The Superintendent or designee is authorized to impose and take actions to collect such fines and fees.

A. All monies collected from fines and/or fees, fixed and imposed by the School Board, shall be deposited in the appropriate bank account in the same manner as other monies belonging to the School Division.

B. Generally

The Superintendent is expected to protect the taxpayers of the City, by making every effort to collect all bills due to the School Board. Although the intention is not to jeopardize the educational opportunities of students because of the oversight or the financial inability of parents/legal guardians or adult students, the School Board believes there are important educational values to be learned concerning the payment of obligations. Therefore, the Superintendent or designee will take every fair and reasonable action to ensure the receipt of payment of fines, fees, damages and services. The Superintendent or designee will provide annual notice to students and families through the student handbooks and the School Division website regarding those fines and fees that are owed for students and their families and the methods that will be used to collect those amounts due. Students and families will also be informed about the availability of financial assistance applicable to such fees and fines.

After exhausting other approaches to resolve the delinquent accounts, the Superintendent or designee is authorized to pursue collection actions, including referring the matter to the City Treasurer's Office or retaining legal counsel.

1. Amounts due from Students

All students shall be required to pay for damages to or loss of textbooks, library books, technology devices, and other non-consumable school division materials and equipment. Students will be required to pay fees as assessed by the School Board except in cases of extreme hardship. Hardship cases will be required to furnish conditions in writing before fines and fees will be waived.

2. Amounts due from Employees

Employees who receive payments which are not due them shall be required to repay the amount due in a timely manner. The amount due should generally be expected to be repaid within thirty (30) calendar days of notice. All amounts due will be collected within a time-frame that does not cross fiscal years or extend beyond a period which would affect the issuance of a W-2 to the employee for wages paid.

C. Significant Amounts

The Superintendent or designee shall be authorized to utilize the following procedures for the collection of significant amounts:

1. Letters requesting payment, to adult students or parents/-legal guardians of minor students;
2. Preliminary action through the City Treasurer's Office; and
3. Preliminary action through the School Board's legal counsel or retained counsel.

Legal Reference

Code of Virginia § 22.1-243, as amended. Distribution of textbooks; charges for loss or damage; consumable materials.

Code of Virginia § 22.1-253.13:7. Standard 7. School board policies.

Virginia Board of Education Regulation 8 VAC 20-720-80, as amended. Student fees and charges.

Adopted by School Board: February 16, 1993

Amended by School Board: January 14, 2020

Amended by School Board: 2025

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Kamala H. Lennetti

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Gifts, Grants and Bequests of Property

The School Board may accept real and personal property by gift, grant or bequest, and hold and use such property for carrying out the responsibilities of the School Board. The School Board reserves the right not to accept a gift, grant or bequest of property.

A. Conditions for accepting gifts, bequests, and donations of property

All gifts, grants or bequests of property shall become the property of the School Board and shall be administered in line with the intent of the donor to the extent determined appropriate by the School Board or designee. Gifts, bequests, and donations shall:

- A. 1. _____ be free of any restriction which is inconsistent with School Board policy or regulation, or other applicable law or regulation;
- B. 2. _____ be deemed fitting and appropriate for educational purposes and consistent with the School Board's missions, goals and strategic plan school use;
- C. 3. _____ contain no overt advertising of commercial interests, unless otherwise addressed in policy or regulation;
- D. 4. _____ include installation costs, if any, unless waived by the Superintendent or designee; and
- 5. _____ not require excessive alteration or maintenance costs.
- 6. _____ not require return of the property or donor control or direction of the use of the property unless agreed to in writing by the School Board or designee or as required by a federal or state grant.
- 7. _____ not require naming or sponsorship rights that are inconsistent with School Board policy or regulation or that the School Board or designee determines are not appropriate for the School Division.

B. Reservation of rights

- E. The School Board or its designee reserves the right to not accept a gift, donation, bequests or another form of transfer of property. The School Board further reserves the right to dispose of, alter, modify, or augment any gift, donation, bequest or other form or property that it accepts.

Legal Reference

Code of Virginia § 22.1-125, as amended. Title to property vested in school board; exception; extent of school board's authority.

Code of Virginia § 22.1-126, as amended. Property given, devised or bequeathed to school board.

Adopted by School Board: February 16, 1993

Amended by School Board: October 19, 1993

Amended by School Board: January 14, 2020

Amended by School Board: 2025

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lenoir

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Purchasing: Cooperative Procurement

A. Generally

To conserve financial resources and staff time it is the desire of the School Board to join in cooperative procurement with other public bodies as authorized by law, when it is in the best interest of the School Division~~VBAPS.~~

B. Staff Liaisons

As designated by the Superintendent, the Director of Purchasing-Procurement shall direct staff to serve as liaisons for the purposes of sponsoring, conducting and administering such cooperative procurement arrangements. All purchases from cooperative contracts must be approved by the Director of Purchasing-Procurement.

Legal Reference

Code of Virginia § 2.2-4304, as amended. Joint and ~~Co~~ cooperative procurement.

Adopted by School Board: February 16, 1993

Amended by School Board: September 3, 2002

Amended by School Board: September 16, 2014

Amended by School Board: January 28, 2020

Amended by School Board: 2025

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Kamala H. Lennetti

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Requisitions/Purchase Orders

A. Requisitions

1. In order to facilitate the process of securing required materials and services all requests (requisitions) over \$10,000 must be submitted ~~on the appropriate requisition form~~ through the e-procurement software.
2. It is the responsibility of the originator of a request to see that each item on a requisition is complete as to specifications.
3. All requisitions within schools must be approved by the building principal. The signature of the principal denotes review of and recommendation to purchase the items listed. All purchases may be subject to approval by the central office. This includes allotment funds made to schools.

B. Purchase Orders

1. Purchase orders are to be signed by the ~~appropriate administrator~~ Director of Procurement.
2. When a purchase order which has been issued is later canceled, such cancellation shall be in accordance with law and the vendor shall be promptly notified of the cancellation.

C. Purchase Orders issued for goods or services to be used the following fiscal year

The Superintendent or designee may issue a purchase order in one fiscal year for goods or services to be paid for with funds appropriated for the ensuing fiscal year, providing the following conditions are met:

1. Issuance of the purchase order is necessary for the goods or services to be received in a timely manner for the proper operation of the School Division;
2. The goods and services are not to be delivered and paid for until on or after July 1;
3. The purchase order must clearly state that the vendor is not to deliver and invoice such goods until on or after July 1, ~~and~~

Legal Reference

Code of Virginia § 22.1-91, as amended. Limitation on expenditures; penalty.

Code of Virginia § 15.2-2506, as amended. Publication and notice; public hearing; adjournment; moneys not to be paid out until appropriated.

Related Links

School Board [Policy 3-34](#)

School Board [Policy 3-36](#)

Adopted by School Board: February 16, 1993

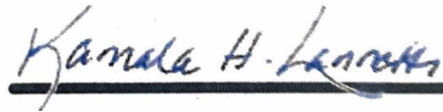
Amended by School Board: August 3, 1999

Amended by School Board: September 16, 2014

Amended by School Board: August 25, 2020

[Amended by School Board: 2025](#)

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BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Competitive Sealed Bidding/Awards

A. Generally

Competitive sealed bidding procedures and the awarding of contracts shall be accomplished as mandated in the legal references to this Policy and Policy 3-30. Best value concepts may be considered when procuring goods and nonprofessional services as long as the criteria, factors, and basis for consideration of best value and the process for the consideration of best value shall be as stated in the Invitation to Bid. Best value concepts may not be used when procuring construction or professional services.

B. Bids

1. Every item in the budget which lends itself to bidding in order to obtain a better purchase arrangement should be put out for competitive bidding.
2. Most items shall be purchased in response to specifications.
3. Specifications shall be designed to ensure the quality of the product desired and free competition so as to permit the lowest possible purchase price.
4. No bid shall be accepted which does not conform to the specifications furnished.
5. All bids required by the School Board shall be **publicly** opened in the presence of the Director of Purchasing or a designee.

C. Awards

1. Awards normally will be made to the lowest **responsive and** responsible bidder meeting the specifications if service and quality are considered to be equal to that offered by other bidders. When the term and condition of multiple awards are so provided in the Invitation to Bid, awards may be made to more than one bidder.
2. The right is reserved, however, to make the award to other than the low bidder when it is in the best interest of the School Division.
3. The right is reserved to waive any and all **in**formalities and to reject any and all bids.

4. The Director of ~~Purchasing-Procurement~~ may award contracts to bidders on budgeted items based upon the following criteria: lowest bid meeting specifications, quality, reliability of bidder, service, delivery time, past experience and recommendations of the ~~purchaser~~requester.
5. On all items requiring bids by the School Board, by law or by regulations of the Virginia Board of Education, the School Board or its agent, as authorized pursuant to the terms of the Virginia Public Procurement Act, shall make the final decision after careful examination of the above criteria and the recommendations of the Superintendent or designee.

Legal Reference

Code of Virginia § 2.2-4300, as amended. Virginia Public Procurement Act.

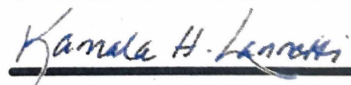
Related Links

School Board [Policy 3-30](#)

Adopted by School Board: February 16, 1993
Amended by School Board: August 2, 2000
Amended by School Board: September 3, 2002
Amended by School Board: January 28, 2020

Amended by School Board: 2025

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BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Receiving/Paying for Goods and Services

All goods and services acquired on behalf of the School Board must be paid in accordance with this Policy.

A. Receiving Goods

All goods received must be accepted by a School Division employee authorized to certify that the goods were received in good condition before payment can be approved.

B. Paying for Goods and Services

1. The School Division's procurement manual must be followed when procuring goods and services. Purchase orders must should be issued for all transactions unless otherwise exempted, per the manual. -All transactions require either issuance of a Ppurchase orders or completion of a payment request.s must be completed for all transactions. The procurement manual must be followed for procuring goods.
2. Payment for goods or services will be made only if an itemized invoice, receipt, or supporting documentation is submitted and approved by an authorized employee in accordance with the procurement manualguidelines.

~~No payment for goods or services shall be made, unless both an itemized invoice showing name of the person or firm to whom payment is due is present and an electronic receipt has been completed and approved in the purchasing software by an authorized school employee who is on file. Furthermore, the invoice must have been issued in response to an approved purchase order.~~

3. The Chief Financial Officer or designee shall establish procedures for accounting, purchasing and warrant writing so that each transaction is internally audited by several employees as they perform the required functions.
4. A time frame for the prompt payment of invoices is established in the legal reference to this Policy.

Editor's Note

See also the School Division's "Procurement Policy and Procedures Manual."

Legal Reference

Code of Virginia § 22.1-4300, et seq., as amended. Virginia Public Procurement Act.

Code of Virginia § 22.1-122, as amended. Approval and payment of claims; warrants; prohibited acts.

Code of Virginia § 22.1-122.1, as amended. Accounts to purchase certain materials and supplies.

Adopted by School Board: February 16, 1993

Amended by School Board: September 3, 2002

Amended by School Board: September 16, 2014

Amended by School Board: January 11, 2022

Amended by School Board: 2025

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Kamala H. Larrick

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Vendors/Contractors/Sales Representatives

A. Vendors and Contractors

No favoritism shall be extended to any vendor. Each purchase shall be made on the basis of quality, price and delivery and other considerations as set forth in the applicable contract, law, policy or regulation. ~~Past service shall be a factor if all other considerations are equal.~~

The School Board believes in patronizing local businesses; therefore, in the purchasing process, when proposals prices are equal, the contract or purchase order should be awarded using local preference laws to the firm whose location is within the boundaries of this School Division. ~~(VPPA § 2.2-4324)~~

B. Sales Representatives

The School Board recognizes the value of the staff being informed of the latest commercial materials available to assist in their teaching and welcomes competent representatives of such publishers and manufacturers. However, the School Board does not want classroom teachers distracted, nor undue administrative time taken from previously assigned duties.

It shall be the responsibility of the Superintendent or designees to develop such regulations as will protect the staff from outside pressures yet take advantage of the knowledge brought into the School Division by sales representatives.

C. Vendor Debarment

Vendors or contractors, on the basis of documented unsatisfactory performance, may be debarred from contracting for particular types of supplies, services, and construction, permanently or for a specified period of time. The vendor will be notified in writing of the particulars of the debarment.

Legal Reference

Code of Virginia, as amended. § 2.2-4321. Debarment.

Code of Virginia, as amended. § 2.2-4324. Preference for Virginia goods, U.S. goods, and Virginia residents.

Adopted by School Board: July 21, 1987

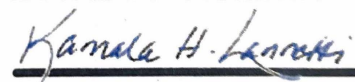
Amended by School Board: February 16, 1993

Amended by School Board: September 3, 2002

Amended by School Board: January 11, 2022

Amended by School Board: 2025

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Kamala H. Lencioni

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Competitive Negotiations/Awards/Small Professional Service Contracts

A. Generally Contracting for Non-Professional Services by Competitive Negotiation

1. Definition of Competitive Negotiations

Competitive negotiation is a method of source selection which involves individual discussions between the ~~S~~school ~~D~~ivision and the offeror on the basis of responses to the school division's request for proposals. The source selection method of competitive negotiation incorporates the applicable provisions of the Virginia Public Procurement Act, Code of Virginia § 2.2-4300, *et seq.*, as amended, in addition to the provisions outlined in this Policy, related policies and regulations and the ~~S~~school ~~D~~ivision's ~~P~~urchasing-~~P~~rocurement Manual.

2. Requests for Proposals

Requests for ~~P~~roposals (RFP) shall be in writing and indicate in general terms that which is sought to be procured, specifying the factors which will be used in evaluating the proposal and containing or incorporating by reference the other applicable contractual terms and conditions, including any unique capabilities or qualifications which will be required of the contractor. If a numerical scoring system will be used in evaluating the proposal, the point system used for such evaluation shall be made part of the RFP. ~~_or provided through public notice no later than the final date for submission of the response to the RFP.~~

3. Public Notice

At least ten (10) days prior to the date set for receipt of proposals, public notice shall be given by posting in a public area normally used for posting of public notices ~~and or~~ by publication in a newspaper of general circulation in the area in which the contract is to be performed, or both. In lieu of public notice in a newspaper of general circulation, the School Division may post the public notice to the Virginia Department of General Services central electronic procurement website. The ~~S~~school ~~D~~ivision may, but is not required to, post public notices on applicable websites or other forms of social media. ~~In addition, proposals may be solicited directly from potential contractors.~~

4. Evaluation Factors and Award

Selection shall be made of ~~two onetwo~~ or more offerors deemed to be fully qualified and best suited among those submitting proposals, on the basis of the factors involved in the request for proposals, including price, if so stated in the request for proposal. Negotiations shall then be conducted with each of the

offerors so selected. Price shall be considered but need not be the sole determining factor. After negotiations have been conducted with each offeror, the ~~S~~school ~~d~~Division shall award the contract to the offeror which, in the ~~S~~school ~~D~~ivision's opinion, has made the best proposal. Should the ~~S~~school ~~D~~ivision determine in writing and in its sole discretion that only one offeror is clearly more highly qualified than the others under consideration, or when there is only one highly qualified offeror, a contract may be negotiated and awarded to that offeror.

B. Contracting for Professional Services by Competitive Negotiation

1. Generally

Professional services (accounting, actuarial services, architecture, land surveying, landscape architecture, ~~law~~, medicine, dentistry, optometry, pharmacy or professional engineering) shall be procured by competitive negotiation in accordance with applicable law in addition to the provisions outlined in this Policy, related policies and regulations and the ~~S~~school ~~D~~ivision's Business Services Manual.

2. Discussion and Award

a. The purchasing authority shall engage in individual discussions with all offerors deemed fully qualified, responsible and suitable on the basis of initial responses and with emphasis on professional competence to provide the required services. Repetitive informal interviews shall be permissible. Such offerors shall be encouraged to elaborate on their qualifications and performance data or staff expertise pertinent to the proposed project as well as alternative concepts. These discussions may encompass ~~non-binding~~non-binding estimates of total project costs, including where appropriate, design and construction and life cycle costs. Methods to be utilized in arriving at price for services may also be discussed.

~~a.~~

b. In accordance with law, proprietary information from competing offerors shall not be disclosed to the public or to competitors. At the conclusion of discussion, outlined herein, on the basis of evaluation factors published in the request for proposal and all information developed in the selection process to this point, the purchasing authority shall select in the order of preference two or more offerors whose professional qualifications and proposed services are deemed most meritorious. Negotiations shall then be conducted beginning with the offeror ranked first. If a contract satisfactory and advantageous to the School Board can be negotiated at a price considered fair and reasonable, the award shall be made to that offeror. Otherwise, negotiations with the offeror ranked first shall be formally terminated

and negotiations conducted with the offeror ranked second, and so on until such a contract can be negotiated at a fair and reasonable price. Should the purchasing authority determine in writing and in its sole discretion that only one offeror is fully qualified, or that one offeror is clearly more highly qualified and suitable than the others under consideration, a contract may be negotiated and awarded to that offeror.

3. Exemptions

Single or term contracts for professional services shall not be subject to the requirement of competitive negotiation where the aggregate or the sum of all phases is not expected to exceed \$ ~~3080~~,000; however, the ~~purchasing authority~~requester shall provide for competition wherever practicable.

C. Authorized exemptions

The Chief Finance Officer or designee may authorize exemptions for competitive practices set forth in the policy when such exemption is consistent with exemptions authorized in the Virginia Public Procurement Act. The School Board will be notified of any such exemptions that are granted.

Legal Reference

Code of Virginia § 2.2-3700, et seq., as amended. Virginia Freedom of Information Act.

Code of Virginia § 2.2-4300, et seq., as amended. Virginia Public Procurement Act.

Code of Virginia § 2.2-4302.2, as amended. Process for competitive negotiation.

Code of Virginia § 2.2-4342-~~2~~, as amended. Public inspections of certain records.

Code of Virginia § 2.2-4343, as amended. Exemption from operation of chapter for certain transactions.

Code of Virginia § 2.2-4343, as amended. Exemptions from competition for certain transactions.

Code of Virginia § 11-9.8, as amended. Construction of certain terms of offer to contract; use~~d~~ of experience modification factor prohibited.

Related Links

School Board [Policy 3-32](#)

School Board [Policy 3-35](#)

School Board [Policy 3-39](#)

Adopted by School Board: February 16, 1993

Amended by School Board: August 2, 2000

Amended by School Board: September 3, 2002

Amended by School Board: August 13, 2019

Amended by School Board: August 25, 2020

Amended by School Board: 2025

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lennetti

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Competitive Negotiations/Awards: Procurement of Professional Architectural and Engineering Services

A. Generally

It shall be the policy of the School Board to announce projects, select consultants and negotiate agreements for architectural and engineering services on the basis of demonstrated competence and qualification for services required and at fair and reasonable fees in conformity with the Virginia Public Procurement Act.

B. Definition

Architectural or engineering services are those professional consulting services associated with research, development, design and construction, alteration, or repair of real property, as well as incidental services that members of these professions and those in their employ may logically or justifiably perform including, but not limited to, studies, investigations, surveys, evaluations, consultations, planning, programming, conceptual designs, plans and specifications, cost estimates, inspections, and other related services.

C. Announcement of ~~projects~~Projects

The School Board may announce projects which require architectural or engineering services to qualified firms by publicizing descriptions periodically in applicable media resources or other appropriate means. Factors to be considered for selection purposes shall be communicated in the project announcement.

D. Administrative Review: Expressions of Interest

A review shall be conducted by staff designated by the Executive Director of Facilities Services or designee of all firms responding to determine those firms best qualified for the services desired. A minimum of three firms shall be selected for interview from among those responding or on file. If less than three firms respond, all qualified responding firms will be selected for interview.

E. Composition of Interview Committee

The interview, for selection purposes, shall be performed by school staff employees to include five (5) individuals. The staff employees shall consist of the Superintendent's designee who will not be a member of the Office of Facilities Services, the Executive Director of Facilities Services-, the Staff Architect and two individuals designated by the Executive Director of Facilities Services.

F. Factors to be ~~considered~~Considered.

Factors to be considered for selection purposes are as follows:

1. The expressed desire of the firm to perform the services.
2. Professional qualifications of the staff or design team to be assigned to this project.
3. The extent of specialized experience of the firm in the type of work required.
4. The capacity of the firm to accomplish the work in the required time.
5. The degree of familiarity of the firm and the particular project requirements.
6. Past performance of the firm on similar projects in general and school board projects in particular.
7. Experience and qualification of any consultants to be used by the architect and engineer.
8. Current work volume that will affect the ability to complete the work in the required time frame.
9. Evidence of cost control effectiveness.
10. Familiarity with sustainability practices.

G. Negotiations

Negotiations of the agreement shall be initiated with the number-one ranked firm only, and shall be conducted by the Superintendent or designee and support staff, when appropriate. Should satisfactory terms fail to be reached, negotiations with that firm shall be terminated and initiated with a second, then subsequent ranked firms, until a satisfactory agreement is reached.

Negotiations shall be based on a definitive scope of work and period of performance with attendant manpower, material, and service estimates. Established fee schedules or curves shall be used for comparative purposes only, and not as a basis of justification of any proposed fee.

H. Award

After an agreement has been negotiated, and upon approval of the Superintendent or designee, the selected firm shall be recommended to the School Board for final approval. Architectural and engineering agreements shall be executed by the Superintendent or designee.

I. Performance Evaluation

Upon completion of the project, an evaluation of the performance of the architectural and engineering firm may be placed on file to indicate excellence or deficiencies in the service rendered. This information shall be maintained on file for reference purposes in future project awards. Further, it shall be open for review by the subject firm who may tender any observance felt to be appropriate as a matter of record in such files.

J. Exclusions

The foregoing procedures do not apply to:

1. Contracts involving estimated fees of less than \$~~30,000~~80,000.
2. Contracts of an emergency nature.

K. Definitions and Procedures for Exclusions

A definition of "emergency"; procedures to be followed in the case of an emergency; procedures to be followed for small purchases of professional services and procedures to be followed for "sole source" purchases are found in School Board Policy 3-32 and the Virginia Public Procurement Act.

Legal Reference

Code of Virginia. § 2.2-4303 G and H, as amended. Methods of procurement.

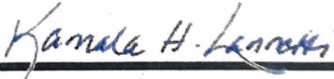
Related Links

School Board [Policy 3-32](#)

Adopted by School Board: January 21, 1992
Amended by School Board: February 16, 1993
Amended by School Board: November 16, 1993
Amended by School Board: August 16, 1994
Amended by School Board: February 19, 2002
Amended by School Board: May 28, 2002
Amended by School Board: May 16, 2017
Reviewed by School Board: January 11, 2022

[Amended by School Board: 2025](#)

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BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Transportation of ~~Disabled~~ Students with disabilities attending special education programs

The School Division will provide tTransportation of students with disabilities attending special education programs ~~by the School Board shall be accomplished as required by applicable law and regulation stated in the legal reference of this Policy.~~

Legal Reference

Code of Virginia § 22.1-221, as amended. Transportation of children with disabilities attending public or private special education programs.

Adopted by School Board: February 16, 1993
Scrivener's Amendments: May 23, 2014
Reviewed by School Board: October 29, 2020

Amended by School Board: 2025

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lennetti

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

General Contract Execution Policy

A. Generally

This Policy establishes a uniform procedure for the review, approval, and execution of School Board contracts by officers and employees of the School Board. As used herein, the phrase "School Board contract" means any contract or agreement to which the School Board, School Administration or an individual school is a named party, or which any School officer or employee enters ~~into~~ on behalf of the School Board, School Administration or an individual school.

B. Applicability

This Policy shall be applicable to all School Board contracts entered into with any person. For purposes of this Policy, "person" shall be deemed to include any individual, or any corporation, partnership, firm, organization, or other group or association of persons acting as a unit. Notwithstanding the above, this policy shall not be applicable to: i) routine contracts of employment budgeted by the School Board and authorized by the Chief Human Resources Officer; ii) contracts for the ~~de~~-design, construction, or renovation of capital improvements budgeted by the School Board and authorized by the Chief Operations Officer; or iii) contracts entered into by the Superintendent, with the approval of the School Board Chair~~man~~, in response to an emergency, per the Virginia Public Procurement Act § 2.2-4303, as amended, provided that the contract does not exceed \$300,000, and further provided that the Superintendent documents, in writing, that an emergency exists and that delay in executing the contract will be detrimental to the interests of the School Division. Please see Policysection 3-32 for more information about emergency procurement-questions.

C. Contract Review and Approval

1. Content

Every contract shall be reviewed by the individual in charge of the department, office, school or other agency (hereinafter "Agency") from which the contract originated, or to which it is related, or by such individual's duly authorized designee. Every contract shall also be signed (or initialed) "approved as to content" by such individual or ~~his or her~~ designee. When an individual signs (or initials) a contract "approved as to content," the individual is representing that ~~he or she~~they: i) ~~has~~have read the contract; ii) agrees with the terms and conditions contained therein; and iii) is satisfied that the terms and conditions of the contract accurately reflect the agreement that was reached between the parties thereto.

2. Fiscal Note

Every contract shall have a fiscal note attached thereto in a form prescribed by the Office of Business Services. The fiscal note, which must be prepared by the ~~department, school or office~~ Agency responsible for submitting the contract, shall provide an estimate of the costs and revenues generated by the contract over the life of the contract, not to exceed five (5) years. ~~For capital projects, the fiscal note shall provide an estimate of the "total cost to complete" the project, including the contract base cost, and shall compare the "total cost to complete" to the project budget.~~ A copy of the fiscal note shall be provided to the Office of Business Services at the time the contract is prepared. If the contract does not involve the expenditure of funds, an authorized representative of the entity submitting the contract shall indicate "N/A" (not applicable) on the fiscal note and shall ~~place his or her signature~~ place his or her signature or initials adjacent thereto. For capital projects, see Policy 3-90.

3. Non-appropriation Clause

Any contract with a term that extends beyond one fiscal year must contain a non-appropriation ~~cl~~ ause.

4. Availability of Funds

Except as provided in Section E of this Policy, every contract ~~for or~~ exceeding \$10,000 ~~.00~~ shall be signed ~~or initialed~~ "approved as to availability of funds" by the Director of ~~the Office of~~ Business Services or duly authorized designee. Every contract less than \$10,000 ~~.00~~ shall be ~~signed~~ initialed "approved as to availability of funds" by the individual in charge of the department, office, or other entity from which the contract originated.

If it is determined by the Office of Business Services that there are insufficient funds available to approve the contract, the contract shall be ~~returned~~ ferred back to the submitting school/department for a determination as to whether or not the school/department desires to request a transfer of the necessary funds for the contract to be approved and executed. If the entity decides to request such a transfer, the request shall be forwarded to the Office of Budget Development for appropriate action.

5. Legal Sufficiency

The following contracts shall be forwarded to legal counsel for review once they have: i) been "approved as to content;" ii) had the required fiscal note placed thereon; and iii) been "approved as to availability of funds".

- a. Any contract involving the expenditure of School funds in excess of \$200,000;

- b. Any contract that the Superintendent has been specifically directed and/or authorized by the School Board to execute on behalf of the School Board; and
- c. Any other contract that the Superintendent specifically requests to be reviewed and approved by legal counsel. Any staff member may make request to the Superintendent that a specific contract be considered for review. The Director of ~~Purchasing~~ Procurement or Director of Business Services may request that a specific contract be reviewed. Once legal counsel has reviewed a contract and has determined that it is in a form that meets the requirements of law, legal counsel ~~he or she~~ shall sign (or initial) the contract as "legally sufficient."
- d. When legal counsel signs (or initials) a contract as being "legally sufficient," legal counsel ~~he or she~~ is only certifying that the contract complies with all applicable laws, policies, and regulations, contains all necessary contractual provisions, and is legally enforceable. Legal counsel is not indicating ~~his or her~~ approval of the contents of the contract or the purposes for which the contract is being entered into.

D. Contract Execution

Once a contract has gone through the above-stated review and approval process, it shall be forwarded to one of the following parties for final execution:

1. Superintendent of Schools

The Superintendent or ~~his/her duly authorized~~ designees shall execute all contracts on behalf of the School Board. In that regard, the Superintendent may delegate the authority to execute contracts on a "contract-by-contract" ~~basis,~~ or basis or may establish a list of the types of contracts that specific designees shall have the authority to execute on an ongoing basis until such time as the delegation is amended or revoked.

2. Director of ~~Purchasing~~ Procurement/Director of Business Services

Except as provided in Section E of this Policy, the Director of ~~Purchasing~~ Procurement or ~~the~~ Director of Business Services or their duly authorized designees shall have the authority to execute all contracts involving the procurement of goods and services; provided, however, that the following contracts (except Purchase Orders) shall be executed by the Superintendent or ~~his~~ designee:

- a. Any contract involving the annual obligation of funds in excess of \$200,000;

- b. Any contract that the Superintendent has been specifically directed and/or authorized by the School Board to execute on its behalf; and
 - c. Any other contract that the Superintendent ~~specifically~~ requests to be forwarded ~~to him/her~~ for execution.
3. Notwithstanding any provision herein to the contrary, the Superintendent, ~~his or~~ designee, the Director of ~~Purchasing~~Procurement, and the Director of Business Services are not authorized to execute any contract which contains a clause, paragraph, or provision ("Provision") designed to "indemnify" or "hold harmless" the provider of goods or services for liability due to negligence or an intentional act of the provider in the performance of the contract. If a contract contains such a Provision and the service provider will not agree to remove the Provision from the contract, the Superintendent ~~or, his/her designee or designee~~, the Director of ~~Purchasing~~Procurement, or the Director of Business Services shall forward the contract to legal counsel for resolution. If legal counsel cannot resolve the issue with the service provider, then a risk-benefit analysis will be performed by the Office of Risk Management to determine if it is acceptable to enter into such a contract. If the Office of Risk Management determines that it is acceptable to enter into such a contract, then that determination will be put in writing and the contract may be executed without approval for legal sufficiency.

E. Contracting Authority for Schools and Departments

1. Notwithstanding the provisions of Sections C and D of this Policy, the principal of each individual school and department heads shall have the authority to negotiate and execute any contract for the purchase of goods or services for use by ~~the his or her~~ school or department if the value of the contract ~~is less than does not exceed~~ \$10,000.~~00~~; provided, however, that principals ~~and department heads~~ shall not have the authority to negotiate or execute the following contracts:
 - a. Multiple contracts for purchase of the same goods or services, or with the same service provider, which ~~equals or exceeds~~ \$10,000.~~00~~ in value in the aggregate during a single school year. "Value" refers to both expenditures and receipts, e.g., pictures, yearbooks, and vending machines. For example, if snacks for vending machines are purchased for \$5,000 and is expected to result in receipts to the school in the amount of \$11,000, the contract has a value of \$11,000 and does not qualify for small purchase procedures for site-based procurement set forth in this subsection;
 - b. Any contract for goods and/or services that are covered by a term pricing agreement established by the Office of ~~Procurement~~ Services~~purchasing~~. If a division term pricing agreement exists for a good(s) or service(s) the school/department must use the established agreement;

c. Contracts which require or extend performance by either party beyond more than two fiscal years; ~~or~~

d. Contracts with persons or organizations for the use of school buildings or grounds; ~~or~~

~~e.~~ Any other contract that the Superintendent requests to be forwarded for execution.

F. Principal and Department Responsibilities

~~F.1.~~ Each principal or department head shall maintain a copy of each contract he or she executed pursuant to this Section E in a central repository as determined by the Office of Procurement Services.

~~1.2.~~ Copies of all contracts executed by each principal/department head shall be maintained for a period of five (5) years following the date of contract execution.

~~2.3.~~ It shall be the responsibility of each principal and department head, when negotiating or executing a contract, to ensure that the procurement process which is followed prior to the award of a contract fully complies with the requirements of the Virginia Public Procurement Act and applicable School Board policies and regulations.

~~3.4.~~ It shall also be the responsibility of each principal/department head, when negotiating or executing a contract, to ensure that there are sufficient funds available for the contract. Before signing any contract, the principal/department head shall verify that there are or will be funds available to meet the contract obligation. The principal/department head shall attach a written fiscal note on the contract to that effect on a form provided by the Office of Business Services.

~~4.5.~~ If a "standard" contract for the purchase of particular goods or services has been developed by the Office of Business Services, a principal or department head shall use the "standard" contract whenever purchasing such goods or services.

~~5.6.~~ Notwithstanding any provision herein to the contrary, principals and department heads are not authorized to execute any contract which contains a clause, paragraph, or provision ("Provision") designed to "indemnify" or "hold harmless" the provider of goods or service-s from liability due to negligence or an intentional act of the provider in the performance of the contract. If a contract contains such a Provision, and the service provider will not agree to remove the Provision from the contract, the principal/department head shall forward the contract to the Director of Business Services for final resolution.

G. Compliance with School Board Policies and Regulations

The provisions of this Policy supplement, but do not supersede, other applicable School Board policies and procedures. Therefore, any contract that is negotiated, awarded, and

executed pursuant to this Policy shall comply with any other applicable policies and procedures.

H. Failure to Follow Contract Execution Policy

Any individual purporting to execute contracts, who executes a contract on behalf of the School Board without the requisite School Board authority, in accordance with this Policy may be held personally liable for any or all ~~of~~ the obligations imposed on the School Board by such contract.

Legal Reference

The Constitution of Virginia ~~Constitution~~ Article VIII, § 7. School Boards.

Code of Virginia § 2.2-4300, et seq., as amended. Virginia Public Procurement Act.

Code of Virginia § 22.1-28, as amended. Supervision of schools in each division vested in school board.

Code of Virginia § 22.1-70, as amended. Powers and duties of superintendent generally.

Code of Virginia § 22.1-71, as amended. School board constitutes body corporate; corporate powers.

Code of Virginia § 22.1-79, as amended. Powers and duties.

Code of Virginia § 22.1-89, as amended. Management of funds.

Code of Virginia § 22.1-91, as amended. Limitation on expenditures; penalty.

Adopted by School Board: July 1, 1997

Amended by School Board: June 17, 2008

Scrivener's Amendments: September 6, 2013

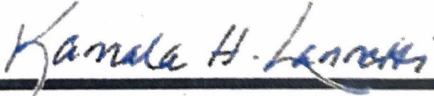
Amended by School Board: May 22, 2018

Amended by School Board: September 25, 2018

Amended by School Board: September 9, 2020

Amended by School Board: March 2025

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STUDENTS

Interscholastic Competition

A. Generally

The School Board endorses the ideals of good sportsmanship, ethics, and integrity in all extra-curricular and co-curricular activities and charges all division schools with:

1. Encouraging and maintaining attitudes and actions indicative of good sportsmanship in the Virginia Beach City Public Schools;
2. Promoting the establishment of an organized program of sportsmanship activities; and
3. Recognizing the efforts of those individuals and organizations that develop and implement a sound philosophy and program.

B. Virginia High School League, Inc.

The School Board endorses membership by its high schools in the Virginia High School League, Inc. (VHSL) but imposes higher scholastic standards than the VHSL, as set forth in this Policy.

~~(Please note that the 2.0 grade point average or higher in courses taken in the second semester of the 2019-2020 school year will not be a requirement for participation during the first semester of the 2020-2021 school year as outlined in this Policy and the corresponding Regulation.)~~

C. Academic Requirements for Participation in Interscholastic Competition

1. It is the policy of the School Board that, to obtain eligibility to participate in interscholastic activities, students shall be required to have passed five or more classes with a 2.0 grade point average or higher in courses taken in the semester immediately preceding the semester in which they want to participate. Final grades earned in courses taken during summer school will be averaged with the semester grades the student earned in courses taken during the second semester to determine the student's second semester grade point average. The School Board grants to each student one probationary semester for use during the middle school years while a student attends Virginia Beach City Public Schools and one probationary semester for use during the high school years while a student attends Virginia Beach City Public Schools, during which time the 2.0 grade point average requirement is waived.
2. Students with disabilities eligible for special education and related services under the Individuals with Disabilities Education Improvement Act of 2004 (IDEIA), in

order to participate in interscholastic activities, must: a) make standard progress, as determined by the Individualized Education Program (IEP) team, toward the goals and objectives in their IEPs in special education courses; and b) meet the academic requirements set forth in paragraph C.1. above in all courses. Students with disabilities who are taking less than five subjects, due to an IEP team determination that a reduced course load is appropriate, are eligible to participate in interscholastic athletics provided they meet the other requirements of this subsection.

Legal Reference

Virginia High School League, Inc. Handbook and Policy Manual, as revised.

Virginia Board of Education, 8 VAC 20-81-100(H)(2), as amended. Free Appropriate Public Education

Adopted by School Board: July 16, 1991

Amended by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: September 2, 1997

Amended by School Board: March 21, 2000

Amended by School Board: October 3, 2000

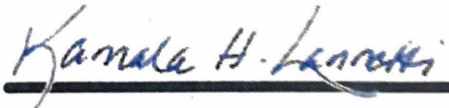
Amended by School Board: September 20, 2011

Amended by School Board: April 21, 2015

Amended by School Board: June 23, 2020

Amended by School Board: 2025

APPROVED AS TO
LEGAL SUFFICIENCY





Subject: JUUL Labs, Inc. and Altria Settlement Funds **Item Number:** 12B

Section: Information **Date:** April 8, 2025

Senior Staff: Crystal M. Pate, Chief Financial Officer

Prepared by: Crystal M. Pate, Chief Financial Officer

Presenter(s): Crystal M. Pate, Chief Financial Officer

Recommendation:

That the School Board receive information on the JUUL Labs and Altria Settlement Funds.

Background Summary:

Virginia Beach City Public Schools has received settlement checks totaling \$604,429.79 this fiscal year. The first payment, received in September, amounted to \$430,812.05 and was issued under the Altria settlement. The second payment, received in March, was \$173,617.74, representing the third scheduled payment under the JUUL Labs, Inc. settlement. These funds were deposited into the General Fund to be used by the end of the fiscal year, with no restrictions on their usage. Any budget transfers exceeding the \$250,000 threshold set by the Superintendent must be approved by the School Board.

Source:

Virginia Code Sections 22.1-115 and 22.1-89, Board Policy 3-10, and Board Regulations 3-10.1.

Budget Impact:

N/A

Next Steps:

None currently.



Subject: Religious Exemptions **Item Number:** 14A

Section: Consent **Date:** April 8, 2025

Senior Staff: Matthew D. Delaney, Chief Schools Officer, Dept of School Leadership

Prepared by: Jennifer L. Knight, Coordinator of Student Conduct/Services

Presenter(s): Leeane Turnbull, Director of Student Leadership

Recommendation:

That the School Board approve Religious Exemption Case No. RE-25-01, RE-25-02, RE-25-03, RE-25-04, RE-25-05.

Background Summary:

Administration finds documentation meets the threshold requirements stipulated in Virginia Code.

Virginia Code §22.1-254.B.1 states the following:

“B. A school board shall excuse from attendance at school:

1. Any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school. For purposes of this subdivision, “bona fide religious training or belief” does not include essentially political, sociological or philosophical views or a merely personal moral code”

Virginia Code § 22.1-254.D.1 states the following:

“D. A school board may excuse from attendance at school:

1. On recommendation of the principal and the division superintendent and with the written consent of the parent or guardian, any pupil who the school board determines, in accordance with regulations of the Board of Education, cannot benefit from education at such school”

Source:

Virginia Code §22.1-254.B.1 and §22.1-254.D.1
School Board Policy 5-12, Legal Withdrawal

Budget Impact:

None

Next Steps:

The School Board approves the Religious Exemptions.



Subject: Personnel Report **Item Number:** 15A

Section: Action **Date:** April 8, 2025

Senior Staff: Darnita L. Trotman, Ed.D., Chief Human Resources Officer

Prepared by: Darnita L. Trotman, Ed.D., Chief Human Resources Officer

Presenter(s): Donald E. Robertson Jr., Ph.D., Superintendent

Recommendation:

That the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the April 8, 2025, Personnel Report.

Background Summary:

List of appointments, resignations, and retirements for all personnel.

Source:

School Board Policy #4-11, Appointment
School Board Policy #4-16, Resignation and Job Abandonment

Budget Impact:

Appropriate funding and allocations

Personnel Report
Virginia Beach City Public Schools
April 8, 2025
2024-2025

Scale	Class	Location	Effective	Employee Name	Position/Reason	College	Previous Employer	not applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Indian Lakes	3/26/2025	Bryonna E Valero	Special Education Assistant	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	King's Grant	3/31/2025	Alison A Clarke Slanders	Cafeteria Assistant, 5.0 Hours	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Brandon	3/19/2025	Ethan A Dozier	Custodian I	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Kempsville	3/28/2025	LaDonna L Redman	School Nurse	ECPI College of Tech, VA	not applicable	not applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Plaza	3/27/2025	Hayley Hemmings	School Office Associate II	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Appointments - High School	Green Run Collegiate	4/1/2025	Wendy R Miller	School Administrative Associate I	not applicable	VBCPS	not applicable
Assigned to Unified Salary Scale	Appointments - High School	Ocean Lakes	3/19/2025	Bryonna Dutton	School Office Associate II	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Appointments - High School	Renaissance Academy	3/31/2025	Jazette K Williams	Student Support Specialist	St Leo College, FL	Vance Co School System, NC	not applicable
Assigned to Unified Salary Scale	Appointments - High School	Salem	3/24/2025	Kristina Foster	Bookkeeper	not applicable	VBCPS	not applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Maintenance Services	3/27/2025	Clyde Lawrence	Plumbing Craftsman II	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	3/18/2025	Dimonte A Carr	Bus Driver, 6.5 Hours	not applicable	Suffolk Public Schools, VA	not applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	3/25/2025	Crystal N Choate	Bus Driver, 6.5 Hours	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	3/25/2025	Laveckia Deas	Bus Driver, 6.5 Hours	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Bettie F. Williams	6/30/2025	Charee Johnson	School Administrative Associate I (relocation)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Brookwood	6/30/2025	Calee B Luckie	General Assistant (personal reasons)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	College Park	6/9/2025	Kayani L Chavez	General Assistant (relocation)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Cooke	6/30/2025	Danielle N Convery	School Nurse (family)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Cooke	6/30/2025	Zainab A Erzouki	Kindergarten Assistant (personal reasons)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Fairfield	6/30/2025	Donna M Kopf	Kindergarten Assistant (personal reasons)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Fairfield	6/30/2025	Lynlee Old	Special Education Assistant (relocation)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Hermitage	3/20/2025	Penny L Rawlins	Cafeteria Assistant, 4.5 Hours (personal reasons)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Malibu	3/17/2025	Jack Smith	Custodian I (career enhancement opportunity)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Parkway	3/20/2025	Ellis D Webb	Cafeteria Assistant, 5.0 Hours (job abandonment)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Point O'View	3/6/2025	Catina O Santee	Kindergarten Assistant (health)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Rosemont Forest	4/4/2025	Amy M Waters	School Nurse (career enhancement opportunity)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Rosemont Forest	6/30/2025	Maria T Evans	Physical Education Assistant (relocation)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Salem	4/2/2025	Alyson J Herman	Kindergarten Assistant (career enhancement opportunity)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Shelton Park	3/28/2025	Kanisha K Ullrich	Pre-Kindergarten Teacher Assistant (family)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Shelton Park	6/30/2025	Kate-Lynn M Cipolla	Special Education Assistant (career enhancement opportunity)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Tallwood	3/19/2025	Wayne E Lincoln	School Security Officer I (personal reasons)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Tallwood	3/25/2025	Robert McDaniel III	Special Education Assistant (personal reasons)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - High School	Cox	4/22/2025	Daniel A Duggan	School Office Associate II (personal reasons)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - High School	Green Run	6/30/2025	Frank Crompton Jr	School Security Officer II, ,400 (personal reasons)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - High School	Green Run Collegiate	3/31/2025	Deja L Lambson	School Administrative Associate I (personal reasons)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - High School	Landstown	3/21/2025	Allen W Martin	Custodian I (career enhancement opportunity)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - High School	Ocean Lakes	6/30/2025	David A Brechtel	School Security Officer I (personal reasons)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - High School	Princess Anne	6/30/2025	Stella D Arsenova	Special Education Assistant (relocation)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - High School	Renaissance Academy	3/28/2025	Dempsey K Griffin	Technology Support Technician (career enhancement opportunity)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Department of Technology	3/20/2025	Kendra M Butler	Customer Support Technician I (personal reasons)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	3/14/2025	Heather Kline	Bus Driver - Special Ed, 6.5 Hours (personal reasons)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	3/28/2025	Danielle Phillips	Bus Assistant, 6.5 Hours (career enhancement opportunity)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	4/4/2025	Kristi Benson	Bus Driver, 6.5 Hours (career enhancement opportunity)	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Holland	6/30/2025	Marshell L Eagins	Pre-Kindergarten Teacher Assistant	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Providence	3/21/2025	Sharon W Deperalta	Special Education Assistant	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Windsor Oaks	6/30/2025	Mary J Webster	School Office Associate II	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Middle School	Landstown	6/30/2025	Frank L Leonard	Security Assistant	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Middle School	Plaza	6/30/2025	Sharon A Wells	Bookkeeper	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Middle School	Salem	3/31/2025	Bartolome Alviar	Custodian I	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - High School	Kellam	6/30/2025	Beth A Ford	Clinic Assistant	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2025	Beatrice M Worlds	Bus Driver	not applicable	not applicable	not applicable
Assigned to Unified Salary Scale	Other Employment Actions - Elementary School	Thalia	3/24/2025	Diane L Beetham	School Nurse	not applicable	not applicable	(employee rescinded retirement)
Assigned to Unified Salary Scale	Other Employment Actions - Miscellaneous	Department of Budget & Finance	6/30/2025	Cassandra M Armstrong	Coordinator Budget Development	not applicable	not applicable	(employee changed retirement date from 4/30/25 to 6/30/2
Assigned to Instructional Salary Scale	Appointments - Elementary School	Glenwood	3/26/2025	Catherine M Carr	Second Grade Teacher	Virginia Commonwealth University, VA	not applicable	not applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Rosemont Forest	3/24/2025	Hannah E Coker	Special Education Teacher	National University, CA	Thompson Public Schools, CT	not applicable
Assigned to Instructional Salary Scale	Appointments - Middle School	Landstown	3/24/2025	Brittaney N Richards	Special Education Teacher	Univeristy of Arizona, AZ	not applicable	not applicable
Assigned to Instructional Salary Scale	Appointments - Middle School	Lynnhaven	3/19/2025	Aaron T Ward	Computer Science Teacher	Old Dominion University, VA	VBCPS	not applicable
Assigned to Instructional Salary Scale	Appointments - Middle School	Salem	3/24/2025	Jennifer L Cholicak	School Counselor	Old Dominion University, VA	Jamestown Public Schools, NY	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Alanton	6/30/2025	Edgardo Blancas	Fifth Grade Teacher (relocation)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Bayside	3/28/2025	McKinley C Wheeler	Special Education Teacher (personal reasons)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Bayside	6/30/2025	Edna J Ortiz Venegas	Kindergarten Teacher (relocation)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Christopher Farms	6/30/2025	Ana Couce Armada	Fifth Grade Teacher (relocation)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Christopher Farms	6/30/2025	Madison P Vincze	Fifth Grade Teacher (relocation)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	College Park	6/30/2025	Wendy M Burnett	Second Grade Teacher (relocation)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Fairfield	6/30/2025	Reagan N Templeton	Special Education Teacher (relocation)	not applicable	not applicable	not applicable

Personnel Report
Virginia Beach City Public Schools
April 8, 2025
2024-2025

Scale	Class	Location	Effective	Employee Name	Position/Reason	College	Previous Employer	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Hermitage	6/30/2025	Aurora Lucero	First Grade Teacher (relocation)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Kempsville Meadows	6/30/2025	Kierra D Carver	Third Grade Teacher (family)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Malibu	6/30/2025	Catherine R Woods	Pre-Kindergarten Teacher (relocation)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Ocean Lakes	6/30/2025	Amy J O'Dell	Special Education Teacher (personal reasons)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Providence	6/30/2025	Claire E Lundberg	Special Education Teacher (relocation)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Seatack	6/30/2025	Julia M Coleman	Third Grade Teacher (career enhancement opportunity)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Landstown	6/30/2025	Yolanda D Allen	Eighth Grade Teacher (relocation)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Larkspur	6/30/2025	Andrea D Beam	English Second Language (relocation)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Lynnhaven	4/4/2025	Michelle R Mummert	Special Education Teacher (career enhancement opportunity)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - High School	Green Run	3/6/2025	Luther D Murden	Family & Consumer Science Teacher (death)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - High School	Kempsville	3/23/2025	Thomas R Arnold	Drama Teacher (death)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - High School	Landstown	6/30/2025	Christopher G Stathopoulos	Mathematics Teacher (career enhancement opportunity)	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Hermitage	6/30/2025	Terri L Douberly	Fifth Grade Teacher	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Newtown	6/30/2025	Cecilia M Burns	Second Grade Teacher	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Retirements - Middle School	Landstown	6/30/2025	Jeanne G Tonnesen	Eighth Grade Teacher	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Retirements - Middle School	Larkspur	6/30/2025	Susan L Albert	Special Education Teacher	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Retirements - High School	First Colonial	6/30/2025	Joan T Grimes	Science Teacher	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Retirements - High School	Kellam	6/30/2025	Linda H Schwartz	Reading Specialist	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Retirements - High School	Princess Anne	3/31/2025	Ineiceola Goodwin	Business Education Teacher	not applicable	not applicable	not applicable
Assigned to Instructional Salary Scale	Retirements - High School	Princess Anne	6/30/2025	Jinhee Wiskow	Special Education Teacher	not applicable	not applicable	not applicable



Subject: Local Special Education Annual Plan Application and Report for VDOE **Item Number:** 15B

Section: Action **Date:** April 8, 2025

Senior Staff: Danielle E. Colucci, Ed.D., Chief Academic Officer

Prepared by: Roni S. Myers-Daub, Ed.D., Executive Director of Programs for Exceptional Children

Presenter(s): Roni S. Myers-Daub, Ed.D., Executive Director of Programs for Exceptional Children

Recommendation:

That the School Board approve the 2025-26 Special Education Annual Plan/Part B Flow-Through Application.

Background Summary:

All school divisions are required to establish eligibility for funding under the Individuals with Disabilities Education Act (IDEA). As part of this, IDEA and the implementing federal and state regulations require that each local school division, in providing for the education of students with disabilities within its jurisdiction, have in effect policies and procedures that are consistent with the Virginia Department of Education's (VDOE) policies and procedures, which have been established in accordance with IDEA.

The proposed 2025-26 Local Special Education Annual Plan maintains funding for personnel, professional development, and materials/equipment. Since the 2025-26 allocation amounts have not been released by VDOE, the plan was prepared using level funding from the 2024-25 award amount.

As required, the Local Special Education Annual Plan was reviewed with the Policy Review Subcommittee of the Special Education Advisory Committee (SEAC) in February and with the full SEAC during the March meeting. Once approved by the School Board, the school division must submit its application to the VDOE via the Online Management of Education Grant Awards (OMEGA) by May 9.

Source:

Individuals with Disabilities Education Improvement Act – 2004

Regulations Governing Special Education Programs for Children with Disabilities in Virginia – January 25, 2010

Budget Impact:

Approval of the Special Education Annual Plan/Part B Flow-Through Application by the School Board and the Virginia Department of Education is a prerequisite for the receipt of federal funds requested in the Part VI-B Flow-Through Application.

Next Steps:

Once approved by the School Board, the school division must submit its application to the VDOE via the Online Management of Education Grant Awards (OMEGA) by May 9.

Welcome to the 2025-2026 Special Education Annual Plan/Part B Flow-Through Application.

Please Select your entity name

VA BEACH CITY PUBLIC SCHOOLS

NOTE: Must Enable Macros to Proceed.



Welcome to the 2025-2026 Special Education Annual Plan/Part B Flow-Through Application. Please use the tabs at the bottom of this spreadsheet to work your way through the certifications, assurances, budget forms, and other required components. Use your local personal computer to prepare the document for submission to the Virginia Department of Education via VDOE's Online Management of Education Grant Awards (OMEGA). The OMEGA submission and all division-level approvals must be completed no later than May 9, 2025.

To print Annual Plan/Part B Flow-Through Application Document, please select this button:

To view Annual Plan/Part B Flow-Through Application Document by pages, click on "Page Break Preview" under View.

Annual Plan/Part B Flow-Through Application Process

All local educational agencies (LEAs), which include local school divisions, state operated programs (SOPs), and the Virginia School for the Deaf and the Blind (VSDB), are required to establish their eligibility to receive funding under the Individuals with Disabilities Education Improvement Act of 2004 (IDEA). IDEA, at 20 USC § 1413(a)(1), and its federal implementing regulations, at 34 CFR § 300.201, require that each LEA, in providing for the education of children with disabilities within its jurisdiction, has in effect policies, procedures, and programs that are consistent with the Virginia Department of Education's (VDOE's) policies and procedures, which have been established in accordance with the IDEA. This Annual Plan/Part B Flow-Through Application is a component of the VDOE's overall responsibility to ensure each LEA's compliance with the implementation of the requirements of IDEA and its federal implementing regulations. Links to the 2006 federal IDEA implementing regulations and the April 2007 and December 2008 revisions to the federal regulations are available online at:

[Proportionate Share Calculation](#)

[Federal Register - IDEA](#) (pages 17769-17774, and 17781)

[Significant Disproportionality](#)

Please refer also to the information outlined below, and the Superintendent's Newsletter, *Virginia Education Update* 2024-47, dated December 5, 2024, for additional information and contact assistance.

A. Submission of the Annual Plan/Part B Flow-Through Application using the OMEGA System:

Each LEA must submit its Annual Plan/Part B Flow-Through Application using the Online Management of Grant Awards (OMEGA) System. LEAs are requested to use the sequence of activities outlined below when completing and submitting their Annual Plan/Part B Flow-Through Application for approval. For LEAs to be eligible to receive Part B funds the following components are required: Excess Costs and Maintenance of Effort (MOE). Information will be collected concerning Excess Costs using an automated Web-based application. Projected Maintenance of Effort information will be collected within this application.

1. Verify completion of an "OMEGA User Permission Form OP1" - An OP1 Form must be on file with the VDOE's Fiscal Services Office for each person in the LEA's OMEGA approval queue for applications for Sections 611 or 619 funding. If your LEA has previously submitted an OP1 Form and has been granted permission for each individual in the approval queue to either "Create/Cancel," or to "Approve/Deny" an "Application Request" for "Section 611" and "Section 619," then you are not required to submit new OP1 Forms. However, if there are new staff members participating in the approval queue, please verify that an OP1 form, requesting the appropriate permissions, has been filed with the VDOE's Fiscal Services Office.

Instructions for completing the OP1 Form and online training opportunities are available online at:

[Online Management of Education Grants Awards \(OMEGA\)](#)

Please ensure that if applicable, new OP1 forms are completed and mailed to the following address no later than April 4, 2025.

Virginia Department of Education
Fiscal Services Office
P.O. Box 2120
Richmond, Virginia 23218-2120

Additional assistance regarding the OP1 Form may be obtained by telephone at (804) 371-0993 or by email at: omega.support@doe.virginia.gov

Note: If you are not a current user of the VDOE's Single Sign-on for Web Applications Systems (SSWS) portal, prior to submitting an OMEGA user permission form to VDOE, you must contact your local SSWS Coordinator, who will establish an SSWS "user login" and access to OMEGA.

2. After completing all tabs below, the Annual Plan/Part B Flow-Through Application must be reviewed by the school division's local special education advisory committee, and approved by the school board prior to submission via OMEGA to VDOE for review and approval.
3. OMEGA Data Submission - Once the LEA's electronic 2025-2026 Annual Plan/Part B Flow-Through Application has been reviewed and approved, as outlined in Step 2 above, LEAs are requested to do the following:
 - a. Log in to the Virginia Department of Education's SSWS at the following website (NOTE: The website suffix is "do" rather than "doe").
<https://p1pe.doe.virginia.gov/ssws/login.page.do>
 - b. Select the Application Name "Online Management of Education Grant Awards - OMEGA."
 - c. On the left side of the OMEGA home page is a column entitled, "I want to...." From that list, select "Submit an application." That will bring up OMEGA's "Application Request Page."
 - d. On the "Application Request Page," the first step is to "Choose the Award Year." This will be **2025**
 - e. The next question is "Do you wish to submit a consolidated application?" The answer is "**Yes**." (Please note that failure to select "Yes" may delay approval of your Annual Plan/Part B Flow-Through Application.)
 - f. Choose the Project Groups - If your LEA is applying for both Section 611 and Section 619 funding, in OMEGA, under "Choose the Project Groups," select Both "IDEA Part B Section 611 Special Education" and "IDEA Part B Section 619 – Special Education Preschool" as part of the Same consolidated application. However, if Section 611 is the Only funding stream for which your LEA is applying, under "Choose the Project Groups," select Only "IDEA Part B Section 611 Special Education."

NOTE: If you currently use OMEGA to submit ESSA applications, those funding streams may appear under "Choose the Project Group." Please be careful to select only the IDEA Part B selections, which are applicable to your Annual Plan/Part B Flow-Through Application.

- g. The next step is to "Browse." Selecting "Browse" will allow you to locate and attach the Excel file containing your saved, completed 2025-2026 Annual Plan/Part B Flow-Through Application.
 - h. Once the file containing the Excel spreadsheet has been attached, select "Go to Submit" from the options at the bottom of the screen. This will bring up a "Confirmation Page." The "Confirmation Page" will allow you to ensure that the file you uploaded is the appropriate file, and that you selected the appropriate "Project Group(s)." Once you have verified that the information is ready for submission, select "Submit Request."
 - i. Once the OMEGA application is submitted, it will be routed to the individual(s) within the LEA, who are authorized to approve OMEGA applications, and it will appear in the approvers' OMEGA "To Do List." The application must be approved by each required LEA-level approver before it will be submitted via OMEGA to VDOE for review. At a minimum, at the LEA level, the OMEGA application must be approved by the individual authorized to provide "Level 4" approval, typically the Superintendent or other authorized designee.
4. To ensure a timely approval process, the electronic 2025-2026 Annual Plan/Part B Flow-Through Application must be uploaded via OMEGA, and all LEA-level approvals must be completed no later than May 9, 2025.

B. Contact Information:

If you have any questions during the completion of your Annual Plan/Part B Flow-Through Application, please contact a VDOE staff member using the following information:

Plan Section	Contact Person	Telephone	Email Address
IDEA, Part B Annual Plan Certifications, Policy Statements, OMEGA submission and General Questions	Tracie Coleman	(804)750-8652	Tracie.Coleman@doe.virginia.gov
Special Education in Local and Regional Jail Programs	Laurie Cooper	(804)418-4760	Laurie.Cooper@doe.virginia.gov
MOE Eligibility and PSA	Shalonda Lewis	(804)774-4279	Shalonda.Lewis@doe.virginia.gov
Report on the Implementation of the 2023-2024 Plan	Kesha Reed	(804)750-8131	Kesha.Reed@doe.virginia.gov
Submission Statement, GEPA Statement and Section 611 Application	Kesha Reed	(804)750-8131	Kesha.Reed@doe.virginia.gov
Section 619 Application	Kesha Reed	(804)750-8131	Kesha.Reed@doe.virginia.gov
	Dawn Hendricks	(804)225-2675	Dawn.Hendricks@doe.virginia.gov
Coordinated Early Intervening Services Determination	Joseph Wharff	(804)750-8077	Joseph.Wharff@doe.virginia.gov
Comprehensive Coordinated Early Intervening Services Plans	Cynithia Reid	(804)750-8607	Cynithia.Reid@doe.virginia.gov
	Teresa Lee	(804)750-8113	Teresa.Lee1@doe.virginia.gov
OMEGA Submission Support and OP1 Form	OMEGA Support	(804)371-0993	OMEGA.Support@doe.virginia.gov

C. Local Policies and Procedures:

Each LEA must provide assurances via its Annual Plan/Part B Flow-Through Application that its local policies and procedures are in compliance with the requirements of, and any revisions to, the IDEA, its federal implementing regulations, and Virginia's state special education regulations. Approval of the electronic Annual Plan/Part B Flow-Through Application in OMEGA by the LEA's Level 4 approver serves as that assurance. Thus, LEAs are not required to submit copies of their local policies and procedures, or revisions to those policies and procedures to the VDOE. Nonetheless, LEAs are reminded that revisions to local special education policies and procedures must be approved by school boards for school divisions, or the Board of Visitors for the VSDB. State-operated programs must submit revisions to policies and procedures to the State Special Education Advisory Committee for review. A guidance document that provides technical assistance regarding those areas in which LEAs are required to have local special education policies and procedures is available online at:

Developing Local Policies and Procedures

D. Private School Set-Aside Requirements:

Approval of the electronic Annual Plan/Part B Flow-Through Application in OMEGA by the LEA's Level 4 approver will provide assurance that each school division will comply with the 2006 federal IDEA implementing regulations regarding parentally-placed private school students, at 34 CFR 300.129 to 300.144. and Virginia's special education regulations at 8 VAC 20-81-150 C. Nonetheless, each school division will be required to submit information demonstrating compliance with its proportionate set-aside (PSA) share of its Section 611 and Section 619 subgrant to provide services to the population. This information is subject to review and public disclosure. Preliminary PSA amounts should be included within this annual plan.

Upon notification of its grant award, each school division must calculate the proportionate share amounts from its 611 and 619 subgrants to be spent on parentally-placed private school students. These calculations will be submitted to the VDOE using the online Spec-ed PSA application. If set-aside funds received in accordance with the 2025-2026 Annual Plan/Part B Flow-Through Application are not spent by the end of the 2025-2026 fiscal year, any remaining funds must be obligated for one additional year to provide special education and related services to children with disabilities who are parentally placed in a private school or are home-schooled and may not be used for other purposes. The PSA funds may be reallocated for other allowable uses after June 30, 2027. Note: A web-based application will be used to submit the information to the VDOE. Additionally, school divisions will identify these expenditures in OMEGA.

E. Excess Costs and Maintenance of Effort Requirements:

Each school division must comply with requirement provisions of the 2006 federal IDEA implementing regulations, and the Virginia Regulations, at 8 VAC 20-81-260 B and C. These local records are subject to review and public disclosure, including in the event of a financial audit, or if an applicable state complaint or due process action is filed. Each school division will use the web-based Excess Costs application to submit information to the VDOE to complete its Excess Cost calculations. The federal mandates regarding Maintenance of Effort are in the federal IDEA implementing regulations, at §§ 300.154(g)(2), and 300.203-300.205. Preliminary Maintenance of Effort information is to be included with this annual plan. The Level 4 (Superintendent or Authorized Designee) approval will ensure compliance with Excess Costs and Maintenance of Effort requirements.

F. Section 611 and Section 619 Grant Applications:

Grant awards will be issued upon receipt of funds from the U.S. Department of Education (USED) and the VDOE approval of the LEA's Annual Plan/Part B Flow-Through Application. Awards will be made upon a determination that the LEA has met all eligibility requirements of IDEA. The amount of funds to be allocated to your LEA is based on a formula specified by the IDEA.

Additional Tips:

- **Required components:** In order for your LEA to receive funding under Part B of IDEA, all sections of this application must be completed in accordance with federal and state funding requirements. (LEAs not applying for Section 619 funding are not required to complete the tab entitled, "Section 619.")
- **Application Signature:** Approval by the LEA's Level 4 approver of this Annual Plan/Part B Flow-Through Application in OMEGA serves as an electronic signature for purposes of applying for federal funds.
- **Contact Information:** Please ensure the "Contact Person" identified in the application is available during the summer.

- **Proposed Budget:** We recommend that you base your 2025-2026 proposed budget, for both Section 611 and Section 619, on the LEA's 2024-2025 grant award for each funding stream, as specified in Superintendent's Newsletter #2023-03 dated July 20, 2023. Please review both the proposed budget and the narrative budget description to ensure consistency.

- **Personnel:** For personnel to be paid from project funds, please clearly indicate percentages of salaries (FTEs) to be covered by Part B funds. For personnel who do not spend 100 percent of their time serving children with disabilities, only the amount of time (i.e., percentage of salary and fixed charges) spent serving children with disabilities may be charged to Part B funds. When employees are expected to work on a single Federal award or cost objective, the LEA must ensure that a semi-annual certification is made supporting the employees' salaries and wages. When employees are expected to work on multiple projects the LEA must ensure that a monthly certification is made supporting the employee's salaries and wages.
- **Equipment Purchases:** Approval for specific items of equipment is required for items costing \$5,000 or more. **You must obtain approval of each equipment item prior to purchase.** For items not included in this application, approval must be obtained prior to purchase in accordance with the policies and procedures in effect at that time. School divisions are expected to maintain an inventory of purchases costing less than \$5,000 for items such as I-pads, computers, smartboards, library reference books, etc.
- **Indirect Costs:** Applicants are encouraged to consider budgeting for “indirect costs” (restricted rate). Please consult with your LEAs chief financial officer for information pertinent to indirect costs and the restricted cost rate(s) computed for your LEA.
- **Equipment/Travel:** Where equipment items and/or travel details are not known at the time this application is submitted, applicants may budget for equipment and travel and shall seek specific prior approval at a later date (prior to purchase or out-of-state travel). All out-of-state travel requires preapproval by VDOE staff, even if included in this annual plan,
- **Capital Outlay:** Proposed expenditures for capital outlay, object code 8000, must be itemized. These items would normally cost at least \$5,000 per item.
- **Amendments:** Once the VDOE receives a federal grant award for Sections 611 and 619 funding, each LEA whose Annual Plan/Part B Flow-Through Application has been received in substantially approvable form, and which continues to meet the eligibility requirements of Part B of IDEA, will receive sub-grant awards in accordance with federal and state funding requirements. The amount of the sub-grant awards will be published in a Superintendent's Memorandum, and posted in OMEGA. It is anticipated that the LEA's sub-grant award may differ from the proposed 611 or 619 budget amount submitted as part of the LEA's Annual Plan/Part B Flow-Through Application. If so, the amount of the discrepancy will appear in OMEGA under Object Code 0000. Select "Change my object code budget" to reallocate any funds in Object Code 0000 between the remaining Object Codes. The LEA is not required to submit a revised Annual Plan/Part B Flow-Through Application to the VDOE via OMEGA to make this adjustment.

Following approval of the LEA's Annual Plan/Part B Flow-Through Application, if the LEA proposes to spend IDEA Part B funds differently than outlined in its Annual Plan/Part B Flow-Through Application, the amendment process will differ depending on the type of amendment requested. To make a change to a proposed expenditure **within the same object code**, please send an e-mail message to the appropriate contact for the funding stream to be amended, outlining the proposed amendment. VDOE staff will review the proposed change and notify you regarding whether or not it is approved or denied. To make a change to a proposed expenditure **between object codes**, transfer the funds using “Change my object code budget” in OMEGA, and insert a “justification” in the comment box. The justification will be reviewed by VDOE staff, who will then either approve or deny the request via OMEGA. **Note that both amendment processes require VDOE approval of proposed expenditure changes, prior to the purchase of goods or services.** The LEA is not required to submit a revised Annual Plan/Part B Flow-Through Application to the VDOE via OMEGA to request an amendment.

- **Reimbursements:** The VDOE is responsible for assuring that federal special education funds are used in accordance with all applicable federal and state requirements. Thus, reimbursement requests will be monitored closely to ensure compliance with such requirements. If you have any questions about the appropriateness of a proposed use of these funds, please contact Kesha Reed. Contact information is identified in section B above.
- **Technical Assistance Documents:** Additional technical assistance information regarding completion of the Annual Plan/Part B Flow-Through Application is available on the VDOE's website at:

[Special Education Annual Plan / Part B Flow-Through Application](#)

These documents provide guidance regarding object codes and the types of expenditures to be included under each object code, and suggestions for the appropriate use of early childhood special education funds.

[Object Codes/Object Code Definitions](#)

SSWS Application Selection Logout	
Please select one of the Applications listed below	
APPLICATIONS Educational Registry Application (ERA) - Educational Registry Application maintains information on DOE divisions, offices and staff. This application also maintains division and school administration, superintendent, superintendent's designee, principal, central office staff, school calendar, school programs, paired schools, division contacts, and triennial census counts.	Educational Directory Contact List Applications Contact Info Change Password Change E-mail Maintain Contacts Dropbox EIM Service Request Oracle Financial Reports

Virginia Department of Education Dropbox

The Virginia Department of Education Dropbox provides a secure method of transferring files, containing sensitive or confidential information, between SSWS account owners. Click the Instruction link on the gray right-hand menu for full operating instructions.

Upload Files

File information	
To: School Division :	Virginia Department of Education
Receiver :	Coleman, Tracie Spec. Educ. Budget & Finance Mgr. Virginia Department of Education Special Education & Student Services Financial & Data Services

VIRGINIA DEPARTMENT OF EDUCATION
DIVISION OF SPECIAL EDUCATION AND STUDENT SERVICESLocal Special Education Annual Plan/Part B Flow-Through Application and Report
2025-2026

Division and Contact Information - to be Completed by School Division

Division Applicant Name (Legal Name of Agency)	LEA	Questions regarding this plan should be directed to:	
VA BEACH CITY PUBLIC SCHOOLS	Number	128	Roni Myers-Daub, Ed.D.
Mailing Address (Street, City or Town, Zip Code)	UEI	TSSMKRRRZTZ	
2512 George Mason Drive, Virginia Beach, VA 23456			
Phone (ext):		(757) 263-2400	Ext.
		Numbers Only	Ext.
Fax:		(757) 263-2067	Numbers Only
		Numbers Only	Numbers Only

Region: 2 E-mail: roni.myers-daub@vbschools.com

SUPERINTENDENT'S CERTIFICATION

For the purpose of implementing the provisions of the Individuals with Disabilities Education Improvement Act of 2004 (IDEA), I certify that throughout the period of the 2025-2026 grant award, this School Division will comply with the requirements outlined in each of the following:

- (1) Part B of IDEA, including the eligibility requirements of Section 613;
- (2) The IDEA federal implementing regulations, dated October 13, 2006, and revised April 9, 2007, and December 31, 2008, at 34 C.F.R. Part 300 et seq.; and
- (3) Virginia's "Regulations Governing Special Education Programs for Children with Disabilities in Virginia," at 8 VAC 20-81 et seq., effective January 25, 2010, and any revisions.

I certify that this school division has developed local policies and procedures for the provision of special education and related services, which are kept current, and which ensure compliance with the requirements of, and any revisions to the IDEA, its federal implementing regulations, and the Virginia Board of Education's regulations.

I certify that all students, including those who may be placed in regional programs by this agency, are afforded all assurances as delineated in this document.

Finally, I certify that this Annual Plan/Flow-Through Application for Part B Funds under the provisions of IDEA, was approved by the School Board on

April 8, 2025

Date

April 8, 2025

Date

Division Superintendent (Signature)

Donald E. Robertson, Jr., Ph.D.

Typed Name

Annual Plan/Part B Flow-Through Application Policy Statements
(continued on next page)

This LEA assures that it has in effect policies, procedures, and programs which have been established and administered to comply with the IDEA, and its federal implementing regulations, including 34 CFR §§ 300.201-300.213, and which are consistent with the policies and procedures that VDOE has established in accordance with IDEA, and its federal implementing regulations, including 34 CFR §§ 300.101–300.163, and 300.165–300.174, to ensure each of the following:

- A free appropriate public education will be available for each child with disabilities, ages two to 21, inclusive.
- All children, ages two to 21, inclusive, residing in the LEA who have disabilities and need special education and related services, who have not been parentally-placed in a private or home school, are identified, located, evaluated, and placed in an appropriate educational program.
- An individualized education program (IEP) will be maintained for each child with a disability, as required.
- To the maximum extent appropriate, children with disabilities will be educated with children who are nondisabled in the Least Restrictive Environment.
- Children with disabilities and their parents or guardians are guaranteed procedural safeguards in the process of identification, evaluation, educational placement, or the provision of a free appropriate public education, including the right to access dispute resolution options.
- Surrogate parents will be appointed, when appropriate, to act as advocates to serve the education interest of children, ages two to 21, inclusive, who are suspected of being or are determined to be disabled.
- Testing and evaluative materials used for the purpose of classifying and placing children with disabilities are selected and administered so as not to be racially or culturally discriminatory.
- The confidentiality of personally identifiable information, that is collected, maintained, or used under IDEA, shall be protected.
- Children with disabilities, who are participating in Part C early intervention programs, and who will be participating in Part B preschool programs, will experience a smooth and effective transition between the programs.
- All children, ages two to 21, inclusive, who have disabilities and need special education and related services, and who are parentally-placed in a private school or home school, that is located within the geographic boundaries of the LEA, are identified, located, evaluated and provided services, in accordance with the results of a timely and meaningful consultation process.
- Homeless children with disabilities will be served in accordance with the requirements of the *McKinney-Vento Homeless Assistance Act*.
- Special education and related service personnel, including paraprofessionals, are appropriately and adequately prepared and trained, and measurable steps will be taken to recruit, hire, train, and retain highly qualified personnel to provide special education and related services to children with disabilities.
- Valid and reliable data is submitted to the VDOE, as requested, including data regarding the performance goals and indicators established by the VDOE to determine the progress of children with disabilities, and the performance of the LEA toward targets outlined in Virginia's State Performance Plan.
- Policies and procedures will be in effect that are designed to prevent the inappropriate overidentification, underidentification, or disproportionate representation by race and ethnicity of children as children with disabilities, including children with disabilities with a particular impairment.

Annual Plan/Part B Flow-Through Application Policy Statements
(continued on next page)

- Children with disabilities are not required to obtain prescription medication as a condition of attending school, receiving an evaluation, or receiving special education and related services.
- Section 427 of the General Education Provisions Act (GEPA) applies to applicants for grant awards under this program. Please refer to the following link for more information. [20 U.S.C. 1228a](#)
- Children with disabilities are given the right to participate in the state assessment system.
- There will be ongoing parent consultation.
- Funding will be used to develop and implement coordinated early intervening educational services, as required.
- Children with disabilities who attend charter schools are provided services in the same manner as other children with disabilities who attend public schools.
- Instructional materials will be provided to children with a visual impairment or other print disabilities in a timely manner.
- Efforts will be made to cooperate with the United States Department of Education (USED) to ensure the linkage of records pertaining to migratory children with disabilities.
- All documents relating to the LEA's eligibility under IDEA will be made available to the public.

SUBMISSION STATEMENT (continued on next page)

Under the provisions of the Individuals with Disabilities Education Improvement Act of 2004 (IDEA), and its federal implementing regulations, at 34 C.F.R. Part 300 et seq., a local educational agency, that desires to receive funds under the Act, must provide the following assurances:

1. The local educational agency shall be responsible for (1) the control of funds provided under Part B of the Act; (2) title to property acquired with those funds; and (3) the local educational agency will administer such funds and property.
2. The local educational agency shall maintain records that show that where Part B funds are used to supplement existing services or to provide additional services to meet special needs, those services shall be at least comparable to services provided to other children with disabilities in the local educational agency with state and local funds.
3. The local educational agency application and all pertinent documents related to such application, including all evaluations and reports relative to the application, shall be made available for public inspection.
4. The local educational agency shall maintain records showing that Part B funds are used to supplement and, to the extent practicable, increase the level of state and local funds expended for the education of children with disabilities. Part B funds shall, in no case, be used to supplant local and state funds.
5. The funds provided under Part B of the Act shall be used to employ only those professional personnel who meet appropriate State standards. In addition, all other professional personnel employed, such as therapists, etc., shall be properly licensed.
6. The Virginia Department of Education assumes rights to all materials and/or products developed in this project, including equipment purchased with Part B funds.
7. No person shall, on the grounds of race, color, national origin, sex, disabling condition or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant received financial assistance under the provisions of the Act.
8. The local educational agency shall provide students enrolled in private schools an opportunity to participate in programs funded through Part B of IDEA.
9. The local educational agency will ensure that projects involving construction, are consistent with overall State plans for the construction of school facilities. In developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed under Section 504 of the Rehabilitation Act of 1973 and subsequent amendments in order to ensure that facilities constructed with the use of Federal funds are accessible to, and usable by, individuals with disabilities.
10. The local educational agency has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in Part B programs significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects.
11. The local educational agency will ensure that none of the funds expended under Part B programs will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.
12. Except when used to provide Comprehensive Coordinated Early Intervening Services or Coordinated Early Intervening Services, the local educational agency will ensure that funds expended under Part B of IDEA will only be used for the costs which are directly attributable to the education of children with disabilities, and which exceed the average annual per student expenditure during the preceding year as computed in accordance with 34 C.F.R. § 300.202, Appendix A of the IDEA federal implementing regulations, and as documented using the Web-based application.

SUBMISSION STATEMENT (continued from previous page)

13. The local educational agency will ensure that funds expended under Part B of IDEA will not be used to reduce the level of expenditures made from local funds below the amount expended for the education of children with disabilities from state or local funds during the preceding fiscal year, in accordance with 34 C.F.R. §§ 300.203 to 300.205 of the IDEA federal implementing regulations, and as documented using the web-based application.
14. The school division will ensure that, in accordance with 34 C.F.R. § 300.133, and Appendix B of the IDEA federal implementing regulations, during the grant award period, a proportionate share of the school division's Section 611 subgrant will be set aside to be expended for children with disabilities, ages 3 through 21, who are parentally-placed in a private school within the school division, and a proportionate share of its Section 619 subgrant will be set aside to be expended for children with disabilities, ages 3 through 5, who are parentally-placed in a private school within the school division. This school division further assures that if it has not expended for equitable services all of its set-aside funds by the end of the fiscal year for which it was appropriated, the school division will obligate any remaining funds for one additional year to provide special education and related services to children with disabilities who are parentally placed in a private school within the school division. Actual proportionate set-aside amounts will be submitted using the web-based application.
15. The local educational agency shall maintain records demonstrating compliance with the provisions of IDEA and its federal implementing regulations, including each of the assurances outlined above, and afford the Virginia Department of Education access to those records that it may find necessary to ensure the correctness and verification of the information required under this Act.
16. The local educational agency certifies this application as a material representation of its compliance with the following provisions of Education Department General Administrative Regulations (EDGAR), as applicable: 34 CFR Part 82 § 82.110—New Restrictions on Lobbying; 34 CFR Part 85 § 85.105 and § 85.110—Governmentwide Debarment and Suspension (Nonprocurement); and 34 CFR Part 84 §§ 84.200 through 84.230, and 84.300 – “Governmentwide Requirements for Drug-Free Workplace” (Grants). In addition the LEA certifies this application complies with 2 CFR, Part 200 Uniform Guidance, as applicable.

**IDENTIFICATION OF BARRIERS AND DESCRIPTIONS OF
STEPS TO OVERCOME THEM IN ACCORDANCE
WITH PROVISIONS IN SECTION 427 OF
THE GENERAL EDUCATION PROVISIONS ACT**

Applicants for federal assistance are required under Section 427 of the General Education Provisions Act (GEPA), enacted as a part of the Improving America's Schools Act of 1994 (P.L. 103-382) to include in its application a description of the steps in addressing equity concerns and full participation of students, teachers and other program beneficiaries with special needs in designing their federally-assisted projects or activities. The legislation highlights six characteristics that describe broad categories of persons or groups that may more frequently encounter barriers to participation. The characteristics are: Gender, Race, National Origin, Color, Disability, and Age.

1. Describe how your entity's existing mission, policies, or commitments ensure equitable access to, and equitable participation in, the proposed project or activity.

Virginia Beach City Public Schools' (VBCPS) five-year strategic framework, Compass to 2025, highlights specific areas of emphasis for advancing opportunities for all students, including students with disabilities, across goals which focus on educational excellence; student well-being; student ownership of learning; exemplary, diversified workforce; mutually supportive partnerships; and organizational effectiveness and efficiency.

The division recently approved the new strategic framework, Compass to 2030. Grounded in the division's mission to empower every student to be future ready, the framework reaffirms the division's commitment to creating inclusive opportunities for students with disabilities. Goals focus on supporting students to gain the skills and attributes in the future-ready profile; enhance student well-being, responsibility, and resilience; value and invest in staff; partner with families and community; and advance organizational excellence.

Proposed use of funds for 611 and 619 for personnel, activities, goods, and services will support strategies outlined in the above frameworks. Through our State Performance Plan (SPP) Indicator data collection, VBCPS reviews and monitors our progress toward achieving state standards.

2. Based on your proposed project or activity, what barriers may impede equitable access and participation of students, educators, or other beneficiaries?

While VBCPS identified no specific barriers, it continues to develop specific goals addressing the academic, behavioral, and social/emotional needs of students with disabilities; the performance of students with disabilities in the statewide assessment program; and the graduation rate of students with disabilities earning standard or advanced studies diplomas. VBCPS will continue to emphasize and review data on the inclusion of students with disabilities in the least restrictive environment (LRE), both preschool and school-age, to support their access to earning these diploma options.

3. Based on the barriers identified, what steps will you take to address such barriers to equitable access and participation in the proposed project or activity?

VBCPS will continue to utilize funding to address the academic, behavioral, and social/emotional needs of students with disabilities and support access to the general education curriculum to achieve requirements of standard or advanced studies diplomas through specially designed instruction provided by special education teachers and related services personnel. VBCPS will continue to monitor division and school level data related to the LRE and graduation rates to focus professional learning in these areas. Schools will also continue to identify specific goals for students with disabilities based on school level data in their continuous improvement plans.

4.What is your timeline, including targeted milestones, for addressing these identified barriers?

VBCPS will continue to review school-level LRE data two times per year to identify trends in individual buildings, as well as across each level (PK, elementary, middle, and high school). Quarterly assistant principal meetings will be held to review special education processes with new assistant principals and administrative assistants. VBCPS will continue to provide professional learning on de-escalation and verbal intervention for teachers and administrators throughout the school year. Additionally, all summer conferences (Summer Leadership Conference, Assistant Principal Conference, and Department of Teaching and Learning Conference) will include special education sessions specific to the needs of the staff group who will attend each conference. In the 2025-2026 school year, VBCPS will continue with professional learning on specially designed instruction, focusing on general educators, special educators, and teacher assistants.

VBPCS will continue to track SPP Indicator data yearly to determine if additional professional learning is needed in a particular area.

Notes:

- 1.Applicants are not required to have mission statements or policies that align with equity in order to submit an application.
- 2.Applicants may identify any barriers that may impede equitable access and participation in the proposed project or activity, including, but not limited to, barriers based on economic disadvantage, gender, race, ethnicity, color, national origin, disability, age, language, migrant status, rural status, homeless status or housing insecurity, pregnancy, parenting, or caregiving status, and sexual orientation.
- 3.Applicants may have already included some or all of this required information in the narrative sections of their applications or their State Plans. In responding to this requirement, for each question, applicants may provide a cross-reference to the section(s) and page number(s) in their applications or State Plans that includes the information responsive to that question on this form or may restate that information on this form.

2025-2026 SPECIAL EDUCATION IN LOCAL AND REGIONAL JAILS

Each local school division with a regional or local jail in its jurisdiction shall establish an interagency agreement with the sheriff or jail administrator responsible for the operation of the jail. The interagency agreement shall address staffing and security issues associated with the provision of special education and related services in the jail. It is suggested that you review your agreement annually.

Interagency Agreement

Name of Local or Regional Jail:

Virginia Beach Correctional Center (VBCC)

1. Is there a local or regional jail located within the geographic boundaries of your school division?

Yes

Please complete question 2

2. Has the interagency agreement between your school division and the jail been revised since the submission of your most recent annual plan?

No

Your existing Interagency Agreement will remain in effect until revisions are made, you do not need to submit it

[Instructions for Using drop box](#)

**REPORT ON IMPLEMENTATION
OF THE 2023-2024 ANNUAL PLAN**

Submit a report indicating the extent to which the annual plan for the 2023-2024 school year has been implemented (*Code of Virginia*, Section 22.1-215). (Maximum capacity of each text box is 975 characters.)

VBCPS utilized Title VI-B funds to implement the activities as described in the prior application for grant funds as approved by VDOE. Monies were used to employ teachers, teacher assistants, social workers, an interpreter specialist, behavior intervention specialists, an instructional specialist, and a family outreach representative. These individuals provided direct services and support to students with disabilities (SWDs) eligible for special education services and to SWDs eligible for related services under the Individual Service Plan (ISP) instruction to students parentally-placed in private schools when a Free Appropriate Public Education (FAPE) was not at issue.

Title VI-B funds were also used to send four (4) specialists, two (2) for assistive technology and two (2) for vision services, to the Assistive Technology Industry Association (ATIA) Conference to allow first hand experience with new technology and devices available. All expenses for this conference attendance were pre-approved prior to registration.

The Annual Plan for 2023-2024 in VBCPS was fully implemented as intended, submitted, and approved.

VBCPS utilized Part B, Section 619 funds to implement the activities as described in the prior application for grant funds as approved by VDOE. Monies were used to employ teachers and an instructional specialist. These individuals provided direct services and support to students in the Preschool Assessment Center to determine if the students are eligible for special education services. Monies were used to purchase two (2) printers for preschool classrooms (one per classroom for two classrooms) to print instructional materials, toner for existing printers for approximately 75 preschool classes, and forty (40) annual licenses for the TV Teacher handwriting program. Monies were also used to fund the attendance of five (5) preschool teachers at the Virginia Association for the Education of Young Children (VAAEYC) annual conference for professional development.

The Annual Plan for 2023-2024 in VBCPS was fully implemented as intended, submitted, and approved.

School Division:

VA BEACH CITY PUBLIC SCHOOLS

Division Number:

128

Maintenance of Effort

The Virginia Department of Education (VDOE) is required by federal regulation to ensure all school divisions in Virginia comply with §300.203 of the *Individuals with Disabilities Education Act* (IDEA), which mandates that school divisions meet a maintenance of effort (MOE) obligation. This regulation requires school divisions to spend at least the same amount from at least one of the following sources: (i) local funds; (ii) state plus local funds; (iii) local per capita; or (iv) state plus local per capita for a current school year on the delivery of special education and related services, as were spent for the most recent fiscal year (i.e., 2023 - 2024) for which the information is available, subject to the Subsequent Years rule.

34 CFR §300.203(a) requires that in order for an LEA to be eligible for an IDEA Part B subgrant for the upcoming fiscal year, the LEA must budget, in each subsequent year, at least the same amount that it actually spent for the education of children with disabilities in the most recent fiscal year for which information is available, subject to the Subsequent Years rule. When establishing eligibility, an LEA is **not** required to use the same method it used to meet compliance standard in the most recent fiscal year for which the information is available. An LEA can change methods to establish eligibility from one year to the next, as long as the division uses the same method for calculating the amount it spent in the comparison year for which it is establishing eligibility.

Provide the total local and the total state plus local expenditure budget and per capita amount for the school division's total special education program for the years designated below. The projected/estimated expenditure budget amounts provided must come from the district's 2025-2026 preliminary budget, and must be reviewed and confirmed by the division's fiscal's office.

Local**Local plus State**

School Year 2025-2026
(estimated/projected)

Dollar \$ 121,741,893.24

School Year 2025-2026
(estimated/projected)

Dollar \$ 150,582,454.54

School Year 2025-2026
(estimated/projected)

Per Capita 13,645.13

School Year 2025-2026
(estimated/projected)

Per Capita 16,877.66

If an LEA determines that the budget above did not meet the eligibility standard in any of the four methods for which the information is available, an LEA is allowed to consider Exceptions under §300.204 and Adjustments to MOE under §300.205 to the extent the information is available. These exceptions and adjustments must also be taken in the intervening year (i.e., SY2024-2025) and that the LEA reasonably expect to take these exceptions and adjustments in the year it is budgeting (i.e., SY2025-2026). Please describe which allowable exceptions will be used and provide the corresponding dollar amount.

MOE Procedures

Exceptions not required for consideration.

NOTE: The Dec. 1, 2024 Child Count totals should be used to compute the per capita amounts. The Child Count should be adjusted to exclude students funded through CSA. To confirm the CSA student count, please log into the Special Ed December 1 Membership Application and locate the Maintenance of Effort Report. Also, the budgeted amount must be based on the division's preliminary budget and must be within the same level of effort or higher amount to meet the MOE eligibility requirements by using either dollar or per capita amounts. Division's budgeting the same exact amount it spent in the comparable year (i.e., the year it met its MOE requirement) may be requested to provide additional documentation.

2025-2026 SPECIAL EDUCATION CCEIS/CEIS AND PROPORTIONATE SET ASIDE

Each local school division shall ensure Comprehensive Coordinated Early Intervening Services (CCEIS) and Coordinated Early Intervening Services (CEIS) and Proportionate Set-aside (PSA) requirements have been addressed.

If your answer is "yes" to question 1A or 1B, the annual CCEIS/CEIS Plan will be required. Please provide a preliminary budget by object code below; budget must not exceed 15 percent of the Part B allocation used under the 611 and 619 sections of the application. The annual CEIS application will be requested to be completed in OMEGA at a later time.

- 1A Is your school division required to set aside 15 percent of Part B funds for Comprehensive Coordinated Early Intervening Services?

Select Yes or No

No

- 1B Is your school division voluntarily setting aside up to 15 percent of Part B funds for Coordinated Early Intervening Services?

Select Yes or No

No

For Additional Information Regarding "Allowable Expenditures":
[Comprehensive Coordinated Early Intervening Services](#)

- 2 Is your school division required to set aside funds for parentally-placed students in private schools or students identified during child find?

Select Yes or No

Yes

If no, explain why the division is not required and if yes, explain how funds will be used. The actual budget will be determined when the division submits its data in the Proportionate Set-Aside (speced-PSA) application. Amounts entered here are estimates.

Funds will be used to support direct speech/language (SLI) services for identified students. Direct services are those agreed upon through the collaborative consultation meeting which occurred on February 25, 2025. SLI services as noted in the Individual Service Plans (ISPs) for eligible students will continue in 2025-26. Object Code 5000 is for local travel reimbursement for the providers working 100% of their time with PSA students. Object Code 6000 for Section 611 and Section 619 is for set-aside funds that exceed required costs and will be used as in prior years to purchase materials for eligible home-schooled or parentally-placed SWDs and equipment that may be needed by the 100% providers. Materials purchased in prior years are consumable items such as testing/evaluation forms, art supplies, and instructional support materials. All equipment purchased for the 100% providers is barcoded and tracked by VBCPS for each provider.

Please explain how funds will be used and enter proposed budget amounts in PSA Columns below.

EXPENDITURE ACCOUNTS		OBJECT CODE	Section 611		Section 619	
			(D) CCEIS/CEIS	(E) Proportionate Set-Aside	(D) CCEIS/CEIS	(E) Proportionate Set-Aside
Personnel Services		1000		227,997.21		
Employee Benefits		2000		74,276.42		
Purchased Services		3000				
Internal Services		4000				
Other Services		5000		2,080.00		
Materials / Supplies		6000		66,245.52		5,534.53
Capital Outlay		8000				
TOTAL PROPOSED BUDGET			0.00	370,599.15	0.00	5,534.53

For additional instructions for completing this section of the Annual Plan/Part B Flow-Through Application, please review Section F of the "LEA Instructions" tab.

**VIRGINIA DEPARTMENT OF EDUCATION
PART B, SECTION 611 (Flow-Through Funds)
GRANT PERIOD: JULY 1, 2025 – SEPTEMBER 30, 2027
*Joint Applications Only!***

For joint applications, please select the Fiscal Agent below, and provide the requested contact information. **If this is not a joint application move directly to the next section below.**

Fiscal Agent:

Joint Application Project

Director:

Mailing Address of Project

Director:

Phone:

E-mail:

LEA Code:

If this is a joint application and allocations are to be combined into a single award issued to the fiscal agent designated above, list participating LEAs and the amounts to be combined into a single award. Note: All participating agencies must still complete the remainder of this tab.

Participating Agency Name	Code Number	Amount Released
Total Amount to be issued to Fiscal Agent:		\$0.00

PROPOSED USE OF PART B, SECTION 611 FUNDS
GRANT PERIOD: JULY 1, 2025 – SEPTEMBER 30, 2027

In narrative format, please provide a description and budget outline of all personnel (i.e., teachers, instructional assistants, administrators, clerical, support personnel, and others) to be supported in whole or in part with IDEA, Part B, Section 611 grant funds (with proposed amounts and FTEs).

For the 2025-26 annual plan, funds received will be used to continue the employment of the following personnel: special education teachers, including speech and language pathologists (approx. 118.7), special education teacher assistants (approx. 135), social workers (approx. 5.5), behavior intervention specialists (approx. 3.0), one (1) interpreter specialist, and one (1) Family Outreach Representative in the Parent Support and Information Center. Approximate cost of salaries, wages for substitutes, and benefits for staff employed 100% through the Title VI-B funds is included in the 1000 and 2000 lines of the budget as noted. Set-aside funds remain in Line 0000 until reimbursement is requested. Set-aside funds then will be moved to Lines 1000 and 2000 for speech/language therapy services to be provided through ISPs.

Federal verifications of the federally-funded staff are completed twice per year as required.

In a narrative format, please provide a detailed description and budget outline of all additional activities, goods and services to be supported with IDEA, Part B, Section 611 grant funds.

Professional development activities and Parent Support and Information Center (PSIC) activities will be supported through the Title VI-B as warranted.

Line 3000 will be used for the hotel and registration fees and the airline fares for four (4) specialists (two assistive technology and two visual) to attend an assistive technology conference. These fees are paid directly to the vendor.

Line 5000 will be used for Indirect Costs currently figured at 2.7% and for travel and per diem reimbursements paid directly to the specialists who attend the assistive technology conference.

Set-aside funds not used for speech/language therapy services will remain in Line 0000 and will be moved to Line 5000 for local travel reimbursement for the providers working 100% of their time with PSA students and to Line 6000 for consumable materials requested by private/home schools serving students with ISPs, as needed.

**Virginia Department of Education
SPECIAL EDUCATION FEDERAL PROGRAM
PROPOSED GRANT BUDGET**

Part B, Section 611, Flow-Through Funds (July 1, 2025-September 30, 2027)

Complete column C, by allocating **Proposed** grant funds to object code categories 1000 through 8000. A description of the object code categories is available on the VDOE's website. Refer to the instruction tab for the Web address. In determining appropriate assignment of items to object codes, applicants are strongly encouraged to consult with the individual(s) within the LEA who have responsibility for completing the Annual School Report – Financial Section.

List all equipment items costing five thousand dollars (\$5,000) or more and also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc., to be purchased with grant funds, and provide information on proposed out-of-state/country travel to be supported with grant funds.

(A)	(B)	(C)	(D)	(E)	(F)
EXPENDITURE ACCOUNTS	OBJECT CODE	Budget	CEIS	Proportionate Set-aside	Total Budget
Personnel Services	1000	10,761,092.87	0.00	227,997.21	10,989,090.08
Employee Benefits	2000	4,844,775.53	0.00	74,276.42	4,919,051.95
Purchased Services	3000	7,000.00	0.00	0.00	7,000.00
Internal Services	4000		0.00	0.00	0.00
Other Services	5000	424,628.45	0.00	2,080.00	426,708.45
Materials / Supplies	6000		0.00	66,245.52	66,245.52
Capital Outlay	8000		0.00	0.00	0.00
TOTAL PROPOSED BUDGET		16,037,496.85	0.00	370,599.15	16,408,096.00

Proposed Equipment: List items costing \$5,000 or more. Also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc.

None at this time.

Proposed Out-of State/Country Travel (destination, purpose, estimated cost, number of people):

Funds in 3000 and 5000 categories to support professional development (registration, travel, lodging, and meals) for approximately four (4) specialists to attend one out-of-state assistive technology conference in either Florida (ATIA Conference) or Minnesota (Closing the Gap Conference). These conferences provide hands-on opportunities for the specialists to test and evaluate advanced technology equipment to assist special needs students as well as provide CEUs.

School Division:

VA BEACH CITY PUBLIC SCHOOLS

Division Number:

128

For additional instructions for completing this section of the Annual Plan/Part B Flow-Through Application, please review Section F of the "LEA Instructions" tab.

VIRGINIA DEPARTMENT OF EDUCATION

PROPOSAL SUMMARY

PART B, SECTION 619 (EARLY CHILDHOOD SPECIAL EDUCATION GRANT)

GRANT PERIOD: JULY 1, 2025 – SEPTEMBER 30, 2027

ECSE Contact Person:

Racheal Curry

Title:

Early Childhood Special Education Teacher

Mailing Address:

641 Carriage Hill Road, Suite 200, Virginia Beach, VA 23452

Phone:

(757) 263-2800

E-mail:

racheal.curry@vbschools.com

Joint Applications Only!

For joint applications, please select the Fiscal Agent below, and provide the requested contact information.

If this is not a joint application move directly to the next section below.

Fiscal Agent:

Joint Application Project

Director:

Mailing Address of Project

Director:

Phone:

E-mail:

LEA Code:

If this is a joint application and allocations are to be combined into a single award issued to the fiscal agent designated above, list participating LEAs and the amounts to be combined into a single award. Note: All participating agencies must still complete the remainder of this tab.

Participating Agency Name	Code Number	Amount Released
Total Amount to be issued to Fiscal Agent:		\$0.00

PART B, SECTION 619 (EARLY CHILDHOOD SPECIAL EDUCATION GRANT)
GRANT PERIOD: JULY 1, 2025 – SEPTEMBER 30, 2027

In narrative format, please provide a description and budget outline of all personnel (i.e., teachers, instructional assistants, administrators, clerical, support personnel, and others) to be supported in whole or in part with IDEA, Part B, Section 619 grant funds (with proposed budget amounts and FTEs).

Early Childhood Section 619 funds for the 2025-26 period of the annual plan will be used to continue the employment of three (3) Early Childhood Special Education (ECSE) teachers and one (1) instructional specialist in the division's Preschool Assessment Center (PAC). Program support is offered in the division's diagnostic classroom as well.

Federal verifications of the federally-funded staff are completed twice per year as required.

In narrative format, please provide a detailed description and budget outline of all additional activities, goods and services to be supported with IDEA, Part B, Section 619 grant funds.

Remaining Part B, Section 619, Early Childhood Special Education funds will be used to meet the indirect costs of grant operation activities, professional development activities, as well as for the purchase of some materials and equipment required for students.

Line 3000 will be used for the hotel and registration fees for a small group of preschool teachers to attend the VAAEYC conference. These fees are paid directly to the vendor. As well as the purchase of 40 (forty) TV Teacher annual licenses.

Line 5000 will be used for Indirect Costs currently figured at 2.7% and for travel and per diem reimbursements paid directly to the preschool teachers who attend the VAAEYC conference.

Line 6000 for the equipment and materials/supplies will be used to cover the cost of two new printers to be placed in two separate preschool classrooms and toner for the year for the printers in all of the approximately 79 preschool classrooms. All printers are barcoded and tracked by VBCPS.

Set-aside funds remain in Line 0000 until reimbursement is requested. Set-aside funds then will be moved to Line 6000 for consumable materials requested by private/home schools serving preschool students with ISPs.

School Division: VA BEACH CITY PUBLIC SCHOOLS

Division Number:

128

Virginia Department of Education
PART B, SECTION 619 (EARLY CHILDHOOD SPECIAL EDUCATION GRANT) APPLICATION
PROPOSED GRANT BUDGET

Part B, Section 619, Preschool Funds (July 1, 2025-September 30, 2027)

Complete column C, by allocating **Proposed** grant funds to object code categories 1000 through 8000. A description of the object code categories is available on the VDOE's website. Refer to the instruction tab for the Web address. In determining appropriate assignment of items to object codes, applicants are strongly encouraged to consult with the individual(s) within the LEA who has responsibility for completing the Annual School Report – Financial Section.

List all equipment items costing five thousand dollars (\$5,000) or more, and also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc., to be purchased with grant funds, and provide information on proposed out-of-state/country travel to be supported with grant funds.

(A) EXPENDITURE ACCOUNTS	(B) OBJECT CODE	(C) Budget	(D) CEIS	(E) Proportionate Set-aside	(F) Total Budget
Personnel Services	1000	362,763.52	0.00	0.00	362,763.52
Employee Benefits	2000	144,496.42	0.00	0.00	144,496.42
Purchased Services	3000	3,660.00	0.00	0.00	3,660.00
Internal Services	4000		0.00	0.00	0.00
Other Services	5000	16,026.61	0.00	0.00	16,026.61
Materials / Supplies	6000	12,669.92	0.00	5,534.53	18,204.45
Capital Outlay	8000		0.00	0.00	0.00
TOTAL PROPOSED BUDGET		539,616.47	0.00	5,534.53	545,151.00

Proposed Equipment: List items costing \$5,000 or more. Also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc.

Two (2) printers to be placed in two separate preschool classrooms (one printer per classroom).

Proposed Out-of State/Country Travel (destination, purpose, estimated cost, number of people):

Funds in 3000 and 5000 categories to support professional development (registration, lodging, and meals) within Virginia for approximately ten (10) ECSE teachers.



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SUBJECT TO CHANGE

2025-2026

Special Education Annual Plan/Part B Flow-Through Application and Report

School Board Information
Tuesday, March 25, 2025
Department of Teaching and Learning
Office of Programs for Exceptional Children

Annual Review

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SUBJECT TO CHANGE

Required by:

- Individuals with Disabilities Education Act of 2004 (IDEA 2004)
- VDOE *Regulations Governing Special Education Programs for Children with Disabilities in Virginia*

Reviewed by:

- Local special education advisory committee (SEAC)
- Local school board



Assurances



- A Free Appropriate Public Education (FAPE) will be available.
- An Individualized Education Program (IEP) will be maintained.
- Children with disabilities will be educated with children without disabilities to the maximum extent appropriate.
- Policies and procedures are designed and maintained to prevent over-identification, or disproportionate representation by race and ethnicity of children with disabilities.

Components of Application

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SUBJECT TO CHANGE



- **Local Jail Education Program (JEP)**

Special education services provided to incarcerated youth at the Virginia Beach Correctional Center

- **Maintenance of Effort (MOE)**

Same local/state levels of funding as the previous year

Components of Application

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SUBJECT TO CHANGE

- **Proportionate Set-Aside (PSA)**
 - *Proportionate amount of federal funds for students with disabilities in parentally-placed private schools or home-schooled*
- **Title VI-B Grant Funds**
 - *Personnel*
 - *Materials and supplies*
 - *Professional development*



2025-26 Proposed Part B Section 611 & 619 Budget

Category	Section 611 Budget	Section 619 Budget
Personnel Salaries	10,989,090.08	362,763.52
Fringe Benefits	4,919,051.96	144,496.42
Indirect Costs (administrative costs)	421,628.45	13,786.61
Professional Development/Travel	12,080.00	5,900.00
Materials/Supplies	66,245.52	18,204.45
Total	16,408,096.00	545,151.00

SEAC Review and Input

Mrs. Meghan Ashburn
Chair

Special Education Advisory Committee (SEAC)



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SUBJECT TO CHANGE

2025-2026

Special Education Annual Plan/Part B Flow-Through Application and Report

School Board Information
Tuesday, March 25, 2025
Department of Teaching and Learning
Office of Programs for Exceptional Children



Subject: The Rising Cost of Student Activities **Item Number:** 15C

Section: Action **Date:** April 8, 2025

Senior Staff: Matthew D. Delaney, Chief Schools Officer

Prepared by: Leeane Turnbull, Director of Student Leadership

Presenter(s): Leeane Turnbull, Director of Student Leadership

Recommendation:

That the School Board approve the following three considerations as shared in the “Rising Costs of Student Activities” presentation at both the February 18th and March 25th School Board meetings. The three considerations include the following:

- Increase the supplement for coaches and sponsors in VHSL athletics/ competitive activities and Virginia Beach Middle School League (VBMSL) athletics/competitive activities by 10%. Pay an additional stipend for coaches and sponsors whose teams advance to post season play.
- Increase price of tickets and family passes.
 - Proposed ticket price increase for 2025-26 School Year
 - High School
 - Adult- Increase from \$7 to \$10
 - Student- Increase from \$4 to \$5
 - Middle School
 - Adult- Increase from \$3 to \$6
 - Student- Increase from \$2 to \$3
 - Proposed 10% family pass increase for high school athletics.
- Expand ticket sales to athletics and activities.
 - 25-26 School Year:
 - High School: Field Hockey, Swim/Dive, Outdoor Track, Indoor Track, JV Soccer
 - Middle School: Track, Soccer, Scholastic Bowl playoffs, One-Act festivals, Debate tournament

Background Summary:

At the February 18th School Board workshop, a presentation on the Rising Costs of Student Activities was presented. An update was provided during the March 25th informational session which included three considerations needing approval at the April 8 meeting. Maintaining a high-quality and competitive student activities program requires a significant financial investment. Costs for coaches, police coverage, CHKD trainers, officials and equipment continue to increase each year. As a division, we must consider avenues to offset these increasing expenses while ensuring that we provide high quality student activities.

Source:

NA

Budget Impact:

The 2024-2025 Student Activities operational budget is slightly over \$6.1 million dollars (\$6,170,439.00). The proposals, if approved, increases revenue for student activities to potentially offset the rising costs.

Next Steps:

No further action is needed.



Subject: Local Plan and Budget for Career and Technical Education 2025-26 Item Number: 15D

Section: Action **Date:** April 8, 2025

Senior Staff: Danielle E. Colucci, Ed.D., Chief Academic Officer

Prepared by: Sara Lockett, Ed.D., Director of Technical and Career Education

Presenter(s): Sara Lockett, Ed.D., Director of Technical and Career Education

Recommendation:

That the School Board approve the Local Plan and Budget for the 2025-26 Carl D. Perkins V grant for Career and Technical Education.

Background Summary:

In compliance with the Strengthening Career and Technical Education for the 21st Century Act (Perkins V), the 2025-2026 Local Plan and Budget for Career and Technical Education must be submitted annually. Based on requirements authorized by the Standards of Quality and Perkins V, the school division must submit its application to the Virginia Department of Education (VDOE) in substantially approvable form via the *Online Management of Education Grant Awards* (OMEGA) no later than April 30, 2025. This local plan is informed by a local needs assessment performed by the Office of Technical and Career Education and outlines required performance measures and a budget for Perkins funding.

At this time 2025-26 allocation amounts have not been released by VDOE. Localities are directed to prepare budgets using level funding from 2024-25 amounts. The proposed Local Plan and Budget for Career and Technical Education 2025-26 maintains funding for equipment, professional development, STEM, hiring incentives, and support of co-curricular student organizations for members of special populations.

Source:

Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

Budget Impact:

Approval of the Annual Career and Technical Education Plan by the State Board of Education is a prerequisite for the receipt of funds - 8VAC20-120-40.

The budget crafted using level funding totals \$1,190,530.57.

Next Steps:

No further action needed.



Subject: Closed Session **Item Number:** 17

Section: Closed session **Date:** April 8, 2025

Senior Staff: N/A

Prepared by: Kamala H. Lannetti, School Board Attorney

Presenter(s): Kamala H. Lannetti, School Board Attorney

Recommendation:

That the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraphs 1, 2, 7, and 8 as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided that the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.
2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system. However, any such student, legal counsel and, if the student is a minor, the student's parents or legal guardians shall be permitted to be present during the taking of testimony or presentation of evidence at a closed meeting, if such student, parents, or guardians so request in writing and such request is submitted to the presiding officer of the appropriate board.
7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Pending student investigations and complaints.
- B. Pending employee investigations and complaints.
- C. Status of pending litigation or administrative cases.
- D. Consultation with legal counsel regarding probable litigation and pending litigation matters.

Background Summary:

N/A

Source:

Code of Virginia §2.2-3711, as amended

Budget Impact:

No budgetary implications.

Next Steps:

No further action needed.

Decorum and Order-School Board Meetings 1-48

School Board of the City of Virginia Beach
Bylaw 1-48

SCHOOL BOARD BYLAWS

Decorum and Order-School Board Meetings

A. Purpose of decorum and order during meetings

The School Board determines that decorum and order are necessary during School Board Meetings. The purposes for maintaining decorum and order are:

1. to ensure that the affairs of the School Board and School Board Committees may be conducted in an open, safe and orderly manner during meetings;
2. that all persons signed up to address the School Board during public comment sections of meetings have the opportunity to do so in an orderly and respectful manner and without being interrupted;
3. that persons in attendance may observe and hear the proceedings of the School Board without distraction and interruption;
4. that students and other young audience members who attend or watch such meetings are not subject to inappropriate language or conduct;
5. that School Board Members and School Division employees or other agents can transact the business of the School Board and the School Division with minimal disruption.

B. Limitations on addressing the School Board

Persons addressing the School Board during public comment sections of the meeting shall:

1. Limit their comments to matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division.
2. Refrain from obscenity, vulgarity, profanity, and comments or actions with the intent to incite violence or other breach of peace.
3. Comply with the time limits and other rules for public comment set forth in the agenda or Bylaws.
4. During special meetings or public hearings, the School Board may set different rules or time limits for public comments.

C. Other expressive activities during meetings

1. Public comments during meetings limited to matters relevant to public education and the business of the School Board

At regular School Board Meetings, the School Board accepts public comment during designated sections of the Meeting Agenda. The public comment sections of School Board Meetings are limited public forums for the sole purpose of accepting comments from members of the public relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division. The

School Board does not accept other forms of public comment during Meetings or at those times immediately preceding or following a Meeting.

2. Expressive activities during meetings

To maintain decorum and order and conduct the business of the School Board and the School Division during meetings, expressive activities by members of the public in meetings will be limited or prohibited. On any day that a meeting is scheduled to take place, the School Board prohibits certain expressive activity, including but not limited to the following, expressive activities:

- Petitioning, demonstrating, picketing, pamphlet distribution, conducting polls, or solicitation in the Building where the Meeting is taking place
- Displaying or using signs, posters or other items brought into the meeting room that block the view of persons in or observing the meeting or create a safety concern. Possession of such items while in the meeting location will not be prohibited.
- Use of noise making devices
- Use of excessive cheering, booing, clapping, or similar activity that disrupts the meeting, as determined by the Chair or designee.
- Calling out or making comments when not called to address the School Board
- Intimidation, harassment or threats to persons in the meeting or who are entering or departing the meeting or the location of the meeting
- Instigating or attempting to instigate confrontations or other conduct for the purpose of disrupting the meeting
- Other conduct that violates decorum and order as determined by the Chair or designee

3. School Administration Building or other locations for meetings are not open public forums for public expression

The School Administration Building (or another building or location where a meeting is scheduled to take place) its grounds and reserved parking spaces are not open for expressive activities unless a facility use request or application has been approved by the Superintendent or designees. The Superintendent or designees are authorized to designate areas of the School Administration Building (or other building or location for a meeting), the grounds and parking lots that may be considered for facility use request or application. The Superintendent or designee are authorized to develop and implement regulations and/or procedures related to such facility use requests or applications.

D. Other methods of communicating with the School Board

The School Board encourages citizens and other interested parties to communicate with the School Board regarding matters related to public education. Due to the limited time scheduled to conduct business and the need to follow approved agenda items, School Board meetings may not be conducive for all forms of communication to the School Board. Persons seeking to communicate with the School Board may contact School Board Members through other methods of communication, including SchoolBoard@VBCPSBoard.com or email individual School Board Members in addition to those provided at School Board meetings.

This Bylaw does not preclude persons addressing the School Board from delivering the School Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions prior to or after a Meeting. While public speakers are addressing the School Board, they may not approach the School Board to hand out

items but will instead be directed to leave items with the Clerk or designee for the School Board to consider after the Meeting.

This Bylaw does not preclude persons called to address the School Board during public comment sections from using a chart, graph or other item during their public comments so long as that item does not interfere with the School Board and other persons observing the Meeting from hearing or seeing the speaker and the item does not create a safety issue or otherwise violate the decorum and order rules. Furthermore, nothing herein shall be interpreted to prohibit members of the public from communicating with the School Board or the School Administration on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division at times other than meetings.

- E.** The Chair with the assistance of the Superintendent or their designees shall preserve decorum and order in the room where the Meeting is taking place and shall decide all questions of decorum and order during the Meeting. School Board Members may vote to overrule the Chair's or designee's decision at the time that the Chair or designee makes the decision. The Chair or designee is authorized to work with the Superintendent, designees, law enforcement and authorized agents to maintain order and decorum prior to the start of, during and immediately after any Meeting.
- F.** The School Administration, law enforcement and authorized agents will have responsibility for maintaining decorum and order outside of the Meeting room and outside of a building where a meeting will be or is taking place.
- G.** No person attending a meeting of the School Board, in any capacity, shall use, or allow to sound, any device in a manner that disrupts the conduct of business within the room in which the School Board or a Committee thereof is meeting. Notice of this restriction shall be posted outside of School Board Meeting Room and on the agenda for any School Board meeting.
- H.** At the request of the Chair or Superintendent or their designees, a city police officer or other law enforcement officer shall act as sergeant-at-arms at all School Board meetings.