



FENTON CHARTER PUBLIC SCHOOLS

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

FCPS: 8928 B Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3630

FACS: 11828 Gain Street, Lake View Terrace, CA 91342 • (818) 896-7482

SMBCCS: 1022 North Van Ness Avenue, Los Angeles, CA 90038 • (323) 469-0971

FPC: 11351 Dronfield Avenue, Pacoima, CA 91331 • (818) 485-5900

STEM and FCLA: 8926 Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3636

REGULAR MEETING - BOARD OF DIRECTORS

April 10, 2025 – 4:30 P.M.

FCPS Business Office Boardroom

8928 B Sunland Blvd.

Sun Valley, CA 91352

and

via Zoom: <https://us02web.zoom.us/j/8747966875>

Meeting ID: 874 796 6875

AGENDA

The Fenton Charter Public Schools (“Charter Schools”) welcome your participation at the meetings of the Board of Directors (“Board”). The purpose of a public meeting of the Board is to conduct the affairs of the Fenton Charter Schools in public and encourage continued community interest in our organization.

END OF STATE OF EMERGENCY AND NEW REMOTE PARTICIPATION RULES - Assembly Bill 2449

Governor Newsom announced that the COVID-19 state of emergency ended on February 28, 2023. With the end of the state of emergency, agencies are no longer able to utilize pandemic-era virtual meeting procedures. However, board members may continue to participate remotely by telephone and/or videoconference under traditional Ralph M. Brown Act teleconference rules. Effective January 1, 2023, Assembly Bill 2449 (AB 2449) allows individual board members to participate in meetings remotely during “emergency circumstances” or for “just cause.” Specific requirements may be found in the full text of AB2449 (posted on the FCPS website: www.fentoncharter.net). *All requirements for attendance by the FCPS Board of Directors are adhered to in accordance with the Ralph M. Brown Act.*

Instructions for Presentations to the Board by Parents and Citizens

If you wish to make a public comment, please follow these instructions:

1. The public may attend in person or may join via Zoom. If joining in person, the public may complete a “Request to Address the Board” (on an agenda item or non-agenda item) card which will be available at the door. If joining via Zoom, the following procedures should be followed:
2. Speakers may attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
3. A Google survey “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the “speaker cards” available at meetings. <https://bit.ly/2wDdxrM>
4. Speakers will fill in their names and select if they wish to address the board regarding a specific agenda item or a non-agenda item.
5. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
6. Speakers should rename their Zoom profile with their real name to expedite this process.
7. After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

I. PRELIMINARY

- A. **Call to Order** – Chairperson of the Board – Joe Lucente
- B. **Roll Call** – Secretary of the Board – Irene Sumida
- C. **Flag Salute** – Chair Lucente
- D. **Approval of the Agenda** – Chair Lucente

The Chair will request any amendments to the agenda, and then approval.

- E. **Minutes of Previous Regular Meeting** - Chair Lucente

Minutes of the March 6, 2025 Regular Meeting of the Board of Directors will be presented for approval.

II. COMMUNICATIONS

- A. **Presentations from the Public** – Chair Lucente

Any persons present desiring to address the Board of Directors on any proper matter.

Agenda items: No individual presentation shall be for more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-agenda items: No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes.

Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- B. **Committee/Council Reports**

- 1. **Finance Committee:** Sarah Ananta & Maria Patron (*FPC*); Isabela Rodriguez (*SMBCCS*); Jennifer Hines (*FCLA*); Ana Soto Gutierrez (*STEM*)
Budget, Facilities and Safety Council: Elena Durghalli (*FACS*)
- 2. **Instruction Committee:** Brianna Ellis & Coco Salazar (*FPC*); Jocelyn Condo & Sandy Hernandez (*SMBCCS*); Melissa Andrade (*FCLA*); Elisa Vallejo (*STEM*)
Curriculum and Assessment Council: Christopher Torres (*FACS*)
- 3. **Personnel Committee:** Judy Lee, Caitlin McMabell & Angie Salceda (*FPC*); Marie Kirakossian & Megan Stevenson (*SMBCCS*); Kate Marrelli (*FCLA*); Priscilla Gentry (*STEM*)
Human Resource and Personnel Council: Lorena Sanchez (*FACS*)
- 4. **Parent/Community Advocacy Committee:** Gurpreet Gill & Bridget Ruiz (*FPC*); Christian Hidalgo & Aaron Veals (*SMBCCS*); Brennan Mack (*FCLA*); Sofia Carias (*STEM*)

School-Community Relations Council: Tony Peña (FACS)

- a. **School Site Council**: Paige Piper (FACS); (FPC); Jaslyne Garcia & Jose Gutierrez (SMBCCS); Beth Henschel (FCLA/STEM)
- b. **English Learner Advisory Committee**: Juan Gomez (FACS); (FPC); Zoe Weiss (SMBCCS); Beth Henschel FCLA/STEM)

C. Financial Business Manager's Report:

Erik Okazaki, Financial Business Manager of the FCPS, will update the most current financial statements, cash flow position, and any variations in revenues and expenditures from the approved 2024-2025 budgets for all sites.

D. Site Directors' Reports

Site Directors' Reports will be distributed to Board members 72 hours prior to the regular meeting. All Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Chair Lucente will call upon individual Directors as needed.

Fenton Avenue Charter School (FACS) - Ms. Monica Castañeda

Santa Monica Boulevard Community Charter School (SMBCCS) - Mr. Cary Rabinowitz

Fenton Primary Center (FPC) - Mrs. Sirui Thomassian

Fenton STEM Academy (STEM) - Dr. Beth Henschel

Fenton Charter Leadership Academy (FCLA) - Dr. Beth Henschel

E. Director of Instruction's Report - Mrs. Jennifer Miller

F. Director of Special Education's Report - Mrs. Kristine Khachian

G. Director of Community Schools' Report Mr. Richard Parra

FCPS Directors' Reports will be distributed to Board members 72 hours prior to the regular meeting. All Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Chair Lucente will call upon individual Directors as needed.

H. Chief Operating Officer's Report - Mr. Jason Gonzalez

I. Chief Executive Officer's Report - Dr. David Riddick

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be

no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

There are no items scheduled for the Consent Agenda this month.

IV. ITEMS SCHEDULED FOR ACTION

- A. Recommendation to approve award of Food Services Management Company contract to selected vendor
- B. Recommendation to approve, receive and file updated and revised *Fenton Charter Public Schools Public School Employee Retirement Healthcare Benefits Trust* documents: minutes of March 18, 2025 meeting with list of FCPS OPEB Board Members and officers; FCPS OPEB Trust Investment Policy; and FCPS OPEB Trust Agreement
- C. Recommendation to approve the hiring of Zoe Weiss as Expanded Learning Coordinator at Santa Monica Blvd. Community Charter School
- D. Recommendation to approve the FCPS Technology Budget for the 2025-2026 school year
- E. Recommendation to approve Kaiser and Health Net for medical benefits for qualified full-time employees 2025-2026 school year

V. ITEMS SCHEDULED FOR INFORMATION

- A. Update on FCPS OPEB Trust and FCPS Investment Account
- B. LCAP Update and Instructional Report

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, May 22, 2025 at 4:30 pm in the boardroom of the FCPS Business Office and via Zoom.

VII. FUTURE MEETINGS

May 22, 2025
June 12, 2025

VIII. ADJOURNMENT

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting of the FCPS Board of Directors, please contact the FCPS business office at (818) 962-3630. Notification of 72 hours prior to the meeting will enable FCPS to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, FCPS shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with disabilities.

**UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

March 6, 2025

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, March 6, 2025, at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom (<https://us02web.zoom.us/j/8747966875>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:31 p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board – Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*

Joe Lucente, *Community Representative*

Erin Studer, *Community Representative*

Carrie Wagner, *Community Representative*

Jed Wallace, *Community Representative*

Via Zoom: 3817 Halcon Place, Davis, CA 95618

Caprice Young, *Community Representative*

Via Zoom: 853 San Benito Street, #60, Hollister, CA 95023

Board Members Not Present

Daniel Laughlin, *Parent Representative*

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Approval of the Agenda – Chair Lucente

On **MOTION** of Carrie Wagner, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

E. Approval of Minutes of Emergency Meeting – Chair Lucente

On **MOTION** of Carrie Wagner, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the February 20, 2025 Emergency Meeting (Item I.E.) were approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

Item V.A. - Brown Act Training – followed Item I.E. to accommodate the presenter’s schedule.

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Financial Business Manager’s Report

Erik Okazaki, Financial Business Manager of the FCPS, presented updates to the 2024-2025 approved budget. The following update was presented:

2024-2025 Forecast Update

Ending fund balances remain strong as an organization:

- FACS - \$496,657 operating income
- FPC - \$100,000 operating income
- SMBCCS - \$196,046 operating income
- STEM - \$75,000 operating income
- FCLA - \$179,940 operating income

One-time funds have a significant impact on financial outlook for all schools:

- FACS - \$496,657 adjusted operating income
- FPC - <\$962,405> adjusted operating income
- SMBCCS - <\$34,886> adjusted operating income
- STEM - <\$50,978> adjusted operating income
- FCLA - \$179,940 adjusted operating income

Special education expenses far exceed revenues: *(difference between revenue and expense are displayed below)*

- FACS - <\$1,222,561>
- FPC - <\$499,122>
- SMBCCS - <\$1,125,989>

- STEM - <\$597,634>
- FCLA - <\$601,245>

Previous vs. current forecast:

- FACS - operating income decreased by \$191K; expected to exceed 4-month cash on hand goal by \$3.6M
- FPC - operating income remained stable; expected to exceed 4-month cash on hand goal by \$1.3M
- SMBCCS - operating income increased by \$46K; expected to exceed 4-month cash on hand goal by \$7.4M
- STEM - operating income remained stable; expected to remain around 4-month cash on hand goal
- FCLA - operating income decreased by \$13K; expected to remain below 4-month cash on hand goal

Bond Covenants:

- Liquidity - minimum requirement is 45 days cash on hand; forecast is 114 days for obligated group
- Debt Service - 1.10 debt service coverage ratio is required; 1.91 is forecast for obligated group

Multi-Year Projections

FACS: Operating Income

- 2025-26 - \$152,404
- 2026-27 - \$150,000
- 2027-28 - <\$210,443>

FPC: Operating Income

- 2025-26 - \$204,818
- 2026-27 - <\$114,085>
- 2027-28 - <\$998,241>

SMBCCS: Operating Income

- 2025-26 - \$578,314
- 2026-27 - \$371,025
- 2027-28 - \$371,574

STEM: Operating Income

- 2025-26 - \$229,098
- 2026-27 - \$514,783
- 2027-28 - \$519,236

FCLA: Operating Income

- 2025-26 - \$35,500
- 2026-27 - \$296,360
- 2027-28 - \$170,029

D. Site Directors' Reports

Site Directors' Reports were distributed to Board members 72 hours prior to the regular meeting. All Board members were asked to submit any questions or requests for

clarification to Board Chair Lucente prior to the beginning of the meeting. There were no questions and Directors' reports were received by the Board as published.

Fenton Avenue Charter School (FACS) - Ms. Monica Castañeda, Director

Santa Monica Boulevard Community Charter School (SMBCCS) - Mr. Cary Rabinowitz, Director

Fenton Primary Center (FPC) - Mrs. Sirui Thomassian, Director

Fenton STEM Academy (STEM) - Dr. Beth Henschel, Director

Fenton Charter Leadership Academy (FCLA) - Dr. Beth Henschel, Director

E. Director of Instruction's Report - Mrs. Jennifer Miller

F. Director of Special Education's Update - Mrs. Kristine Khachian

G. Director of Community Schools' Update - Mr. Richard Parra

FCPS Directors' reports were published in the full agenda. Board members were asked to submit questions and requests for clarification to Board Chair Lucente prior to the meeting. No requests were received and reports were received by the Board as published.

H. Chief Operating Officer's Report

Fenton Charter Public Schools (FCPS) - Mr. Jason Gonzalez, Chief Operating Officer, reported.

I. Chief Executive Officer's Report

Fenton Charter Public Schools (FCPS) - Dr. David Riddick, Chief Executive Officer, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to approve the 2025-2026 Instructional Calendar

On **MOTION** of Yvette King-Berg, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Item III.A.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to certify Second Interim Report

On **MOTION** of Carrie Wagner, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to certify Second Interim Report (Item IV.A.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. Brown Act Training – Janelle Ruley - Young, Minney & Corr

This training was the first hour of training as required by AB 2158. The second hour of training will be scheduled in the fall of 2025. (The two hours of training are to be completed by January 1, 2026, followed by two hours of training every two years thereafter.)

B. Mid-Year LCAP Update and Instructional Report

C. Form 700 Filers

These were information items and no action was taken.

VI. CLOSED SESSION

Chair Lucente made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Item VI. Matters to be discussed are those permitted by Government Code Section 54957 - Public Employee Performance Evaluation and Public Employee Appointment.”

The Board moved into Closed Session at 5:52 p.m. to review the following:

A. Government Code 54957 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND PUBLIC EMPLOYEE APPOINTMENT

VII. RETURN TO OPEN SESSION

The Board reconvened to Open Session at 6:13 p.m., and Chair Lucente made the following announcement:

The Board took the following action on Item VI.A.:

A. Government Code 54957 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND PUBLIC EMPLOYEE APPOINTMENT

On **MOTION** of Erin Studer, **SECONDED** by Caprice Young, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Board approved the following:

- 1) To receive and file the evaluations for the following administrators and extend one-year contracts *as applicable*:

FACS:

Monica Castañeda
Juan Gomez
Paige Piper
Kelley Christenson

SMBCCS:

Cary Rabinowitz
Walter Gomez
Ariana Gomez
Carmen Solis
Jazmin Luna

FPC:

Sirui Thomassian
Nicole Langlois
Lorena Sanchez

FCLA/STEM:

Beth Henschel
Jennifer Pimentel
Cecilia Quijano
Alejandra Muñoz

- 2) To receive the resignation of Cary Rabinowitz from the Fenton Charter Public Schools and the resignation of Jennifer Pimentel from the position of Assistant Director at FCLA and STEM.

Mr. Rabinowitz has accepted a position at a private school and will be leaving FCPS effective June 30, 2025. We thank him for his ten-plus years of service to Fenton and know he will be successful in his new role.

Mrs. Pimentel has asked to return to the classroom. We thank her for her service to FCLA and STEM, and know she will once again demonstrate her outstanding instructional skill as a classroom teacher.

- 3) To approve the recommendation of CEO David Riddick and COO Jason Gonzalez to waive the freeze on promotions, where necessary, to ensure strong, cohesive, energized leadership teams at each site, and to promote the following individuals beginning on July 1, 2025:
 - Walter Gomez to be promoted from Assistant Director at SMBCCS to Director of SMBCCS.

Mr. Gomez has continuously demonstrated the desire and ability to learn and fulfill every responsibility requested of him, and comes highly recommended by his predecessor, Mr. Rabinowitz.

- Jazmin Luna to be promoted from ELO-P Coordinator at SMBCCS to Assistant Director at SMBCCS.
- Alejandra Muñoz to be promoted from ELO-P Coordinator at FCLA/STEM to Assistant Director at FACS.

The CEO and COO explained how the ELO-P Coordinator's role has evolved into a full administrative position since its inception, and similar to the Administrative Coordinator, the next step in terms of promotion for an ELO-P Coordinator is the role of Assistant Director. Ms. Luna and Ms. Muñoz have successfully fulfilled the responsibilities of the ELO-P Coordinator and demonstrate the readiness and ability to move into the role of Assistant Director.

- Ariana Gomez to be promoted from Administrative Coordinator to Assistant Director at SMBCCS.

Ms. Gomez is just short of completing the typically required two full years of service as an Administrative Coordinator, but she has fulfilled her current responsibilities with skill and demonstrates the readiness to move into the role of Assistant Director. With more responsibility associated with the Assistant Director's position, the promotion will further support the placement of a new Director at SMBCCS.

- Judy Lee to be promoted from classroom teacher to ELO-P Coordinator at FCLA/STEM.

Ms. Lee applied for this position recently and during the interview process demonstrated the ability, skills, and readiness to take on this role. The Board agreed it was in the best interests of the organization to promote Ms. Lee rather than to open applications and conduct interviews again when an excellent candidate is ready to assume the role.

- 4) With the promotion of Jazmin Luna from ELO-P Coordinator to Assistant Director, the Board approved the hiring of an ELO-P Coordinator at Santa Monica Blvd. Community Charter School. The position will be opened to all qualified staff on Monday, March 10, 2025 and selection will be finalized prior to the April regular board meeting.
- 5) To approve the recommendation of CEO David Riddick and COO Jason Gonzalez to make the following administrative assignments for the 2025-2026 school year:

FACS:

Monica Castañeda, Director
 Nicole Langlois, Assistant Director
 Alejandra Muñoz, Assistant Director
 Kelley Christenson, ELO-P Coordinator

FPC:

Sirui Thomassian, Director
 Juan Gomez, Assistant Director

Lorena Sanchez, ELO-P Coordinator

SMBCCS:

Walter Gomez, Director

Ariana Gomez, Assistant Director

Jazmin Luna, Assistant Director

Carmen Solis, Administrative Coordinator

OPEN POSITION of ELO-P Coordinator – *new coordinator to be determined prior to April 10, 2025 regular meeting of the FCPS Board of Directors*

FCLA/STEM:

Beth Henschel, Director

Paige Piper, Assistant Director

Cecilia Quijano, Assistant Director

Judy Lee, ELO-P Coordinator

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner,
Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

VIII. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, April 10, 2025 at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

IX. FUTURE MEETINGS

April 10, 2025

May 22, 2025

June 12, 2025

X. ADJOURNMENT

The meeting was adjourned at 6:21 p.m.

Respectfully submitted:

Irene Sumida
Secretary of the Board

II. B.

Committee and Council Reports

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Finance Committee

March 13, 2025

A meeting of the Finance Committee was held on Thursday, March 13, 2025 at 7:20 am.

Call to Order: Jennifer Hines, Chair

Roll Call: Bridget Qassis, Chair

Finance Committee Members Present: Jennifer Hines, Adriana Baez, Leticia Padilla Parra, Bridget Qassis, Beth Henschel

Non-committee Members: Mercedes Meeks, Ana Gutierrez

Members Excused: Daniel Pineiro, Nikole De La Rosa, Cecilia Quijano

Additions/Corrections to the Agenda: Jennifer Hines, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from February 13, 2025: Jennifer Hines, Chair

Item #1 Minutes from the February 13, 2025 meeting of the Finance Committee - Jennifer Hines, Chair (*Motion to Approve*)

On **MOTION** of Bridget Qassis, **SECONDED** by Leticia Padilla Parra, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Jennifer Hines, Chair

Item #2 Any persons desiring to address the Finance Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 Budget Update (LCAP Goal 3, AMO 3) - Dr. Beth Henschel, Director (*Informational Item*)

FCLA continues to prioritize careful spending and actively seeks additional funding through grants, donations, and community partnerships. Recently, we applied for a \$1,000 grant to bring STEM activities to our 6th grade classes. Grade levels have also organized fundraisers to help cover the cost of field trips. These efforts support financial stability while meeting the needs of our students and staff.

Item #4 Enrollment Update (LCAP Goal 3, AMO 3) - Dr. Beth Henschel, Director
(Informational Item)

Enrollment for the 2025-2026 school year begins on February 10. Announcements were made through Instagram, ClassDojo, Facebook, and flyers. We are interested in participating in community events to boost enrollment. We'd like to promote TK and ask for any parents or volunteers to help run booths. There are currently 300 students enrolled for FCLA.

Item #5 ADA Update (LCAP Goal 2, AMO 3) - Dr. Beth Henschel, Director
(Informational Item)

FCLA educators have successfully met an Average Daily Attendance (ADA) rate of 98.5% or higher. FCLA achieved an impressive cumulative ADA of 99.42%. Twelve teachers were at 100% ADA for this month. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

Announcements:

There are no announcements.

Next Regular Meeting:

The next meeting of the Finance Committee will be determined at a later date.

Adjournment:

On **MOTION** of Bridget Qassis, **SECONDED** by Leticia Padilla Parra, and **CARRIED**, the Finance Committee adjourned at 7:28 am.

Minutes respectfully submitted by: Bridget Qassis, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Budget, Facilities, and Safety Council

April 4, 2025

Call to Order: Elena Durghalli, Committee Chair

Roll Call: Bridget Moreno, Committee Secretary

Members Present: Monica Castañeda, Juan Gomez, Elena Durghalli, Martin Penner, Patricia Aparicio, DeeAnne Ferraro, Nelson Funes, Nichole Melendez, Bridget Moreno, Jose Aceves

Members Excused: Karla Garcia, Krystal Rodriguez, Bernite Oandasan

Non-Members Present: Paige Piper

Additions/Corrections to the Agenda: Elena Durghalli, Committee Chair

Items #3 & #5 will be combined

Approval of Minutes from February 28 ,2025 - Elena Durghalli, Committee Chair

Item #1 **Minutes from the February 28, 2025 meeting of the Budget, Facilities, and Safety Council** - Elena Durghalli, Committee Chair (*Motion to Approve*)

On **MOTION** of Martin Penner, **SECONDED** by Patricia Aparicio, and **CARRIED**, the minutes of the February 28, 2025, were approved as submitted.

Presentations from the Public: Elena Durghalli, Committee Chair

Item #2 **Any persons desiring to address the Budget, Facilities and Safety Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Items #3 & #5 **Student Enrollment Update & Student Recruitment (LCAP Goal 3, AMO 1)** - Monica Castañeda, Director (*Informational Item*)

The school did not receive as many re-enrollment responses as we had hoped for during Spring Parent Teacher conferences. As a result we will be resending surveys and tracking the responses. The front

office has created a spreadsheet to track enrollment packets that are being given out. This system allows the school to follow up on enrollment packets that are not returned and better project enrollment trends. Currently, TK has the most new enrollees with a total of 15 students.

Additionally, our school has created updated banners and will be placing them around the campus. It will include information regarding the adjusted birthday cut-off for TK enrollment. Enrollment numbers for all grade levels are stable, however Kindergarten needs additional students because of the increase in class size for Kinder compared to TK. FACS needs 8 more students to fulfill enrollment projections for kindergarten. 1st and 2nd grades are full and currently have a waitlist. Waitlisted students will be referred to FPC as necessary.

Enrollment Flyers are being posted to Instagram and made into postcards which will be distributed at events throughout the remainder of the school year and during community engagement opportunities (Open House, Spring Festival, etc). We will be inviting 2nd grade families from FPC to come visit our school during our Open House to help initiate the transition to the new campus.

Item #4 **Facilities Update (LCAP Goal 3, AMO 5) - Jose Aceves, Plant Manager**
(Informational Item)

The Facilities team is currently working on one of the campus' valve irrigation systems due to broken fixtures. The job was supposed to be completed two weeks ago, however rectifying the situation required more involvement than anticipated, extending the timeline for project completion. Mr. Aceves anticipates this project will be completed mid-April. Additionally, student restroom stalls on the yard bathroom will be replaced. Finally, as of today we discovered a roof leak in room 35. We will most likely have to go through LAUSD to rectify this issue.

Announcements:

We hope to see everyone at the Spring Fair tomorrow from 12-3!

Next Regular Meeting:

May 16, 2025

Adjournment:

On **MOTION** by Patricia Aparicio, **SECONDED** by Martin Penner, and **CARRIED**, the Budget, Facilities, and Safety Council was adjourned at 7:28 am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Instruction Committee

March 7, 2025

The meeting of the Instruction Committee was held on Thursday, March 7, 2025, at 7:20 a.m. in the Hands-On Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Roll Call: Melissa Andrade, Chair

Members Present: Melissa Andrade, Martha May, Brandy.Mendoza, Tiffany Walker, Beth Henschel, Jennifer Pimentel, Alex Muñoz

Members Excused: Susana Orozco, Alexis Sheppard

Non-committee Members: Bianca Bell-Reed, Elizabeth Marquez, Alyssa Marygold, Robin McNutt, Cecilia Quijano, Joanna Tepper

Additions/Corrections to the Agenda: Melissa Andrade, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Melissa Andrade, Chair

Item #1 **Approval of Minutes from the February 5, 2025, meeting of the Instruction Committee - Melissa Andrade, Chair** (*Motion to Approve*)

On **MOTION** of Beth Henschel, **SECONDED** by Martha May, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Melissa Andrade, Chair

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Parent Conferences (LCAP Goal 2, AMO 1) - Cecilia Quijano, Assistant Director** (*Informational Item*)

Mrs. Quijano informed the committee that the Parent-Teacher Conference packet was emailed to all staff on February 18, 2025. Conferences will take place from Monday, March 17th through Friday, March 21st, following a Minimum Day Schedule. (TK-2nd grade students will be dismissed at 11:45 a.m., and 3rd-6th grade students at 12:05 p.m.)

Parents are encouraged to attend their conference in person, as this is the preferred option. However, to ensure all families can participate, Zoom and phone options should also be made available.

Mrs. Quijano extended a special thank you to Amarjeet Gonzalez, Ana Gutierrez, Laurie Gaitan, Raquel Contreras, Siranush Akopyan, Sofia Carias, Susana Orozco, and Virginia Palma, as well as Rolando Gutierrez and Oscar Contreras from the business office, for their support and availability in providing translation services for our parent-teacher conferences.

Item #4 **i-Ready Middle of Year Data (LCAP Goal 1, AMO 1-4) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel reported that students at Fenton Charter Leadership Academy completed the mid-year i-Ready diagnostic assessment on February 7. The results show measurable progress in both reading and math, with an overall increase in the number of students meeting grade-level standards.

In reading, the percentage of students performing at or above grade level increased by 13%, rising from 25% to 38%. Additionally, the number of students who were two to three years behind decreased by 11%, dropping from 31% to 20%. While gains were seen across all domains, comprehension remains an area for continued focus and development.

In math, student performance also showed significant improvement, with an 11% increase in those achieving at or above grade level, rising from 18% to 29%. The percentage of students who were two to three years behind declined by 8%, decreasing from 30% to 22%. While progress was made across all mathematical domains, ongoing support is needed to strengthen foundational skills.

Item #5 **i-Ready Personalized Instruction (LCAP Goal 1, AMO 1-4) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel shared that at FCLA, 86% of students are completing 30 minutes or more of personalized instruction in ELA, with 76% successfully passing their lessons. In math, 83% of students are meeting the 30-minute personalized instruction goal, and 84% are passing their lessons.

A special thank you to the teachers for their dedication in ensuring students complete their individualized learning minutes to support their academic growth!

Item #6 **March 31 Professional Development Day (LCAP Goal 31, AMO 2) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel shared that the primary teams will focus on phonics, decodables, and writing, beginning with a brief PD session on literacy, followed by grade-level discussions on implementation. Second grade will place a strong emphasis on writing, while Kindergarten and 1st grade will participate in a PD day on phonics and decodables, with additional time allocated for adapting the content to their teams' needs.

Upper-grade teams will dedicate their time to CAASPP preparation, with 4th grade particularly interested in exploring new resources. They will also exchange best practices for test preparation,

focusing on the Performance ELA writing test, which has been identified as the most challenging area. A live Google Doc will be utilized for collaboration.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Instruction Committee meeting will be held on April 8, 2025

Adjournment:

On **MOTION** of Brandy Mendoza, **SECONDED** by Martha May, and **CARRIED**, the Instruction Committee meeting adjourned at 7:36 a.m.

Minutes respectfully submitted by: Martha May

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Instruction Committee

March 7, 2025

The meeting of the Instruction Committee was held on Friday, March 7, 2025, at 7:19 a.m. in the Hands-On Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Elisa Vallejo, Chair

Roll Call: Elisa Vallejo, Chair

Members Present: Bianca Bell-Reed, Alyssa Marygold, Elizabeth Marquez, Robin McNutt, Beth Henschel, Jennifer Pimentel

Members Excused: Alejandra Muñoz, Amarjeet Gonzalez

Non-committee Members: Melissa Andrade, Martha May, Brandy Mendoza, Alexis Sheppard, Tiffany Walker

Additions/Corrections to the Agenda: Elisa Vallejo, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Elisa Vallejo, Chair

Item #1 **Approval of Minutes from the February 5, 2025 meeting of the Instruction Committee** - Elisa Vallejo, Chair (*Motion to Approve*)

On **MOTION** of Bianca Bell-Reed, **SECONDED** by Elizabeth Marquez, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Elisa Vallejo, Chair

Item #2 **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations to the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Parent Conferences (LCAP Goal 2, AMO 1) - Cecilia Quijano, Assistant Director** (*Informational Item*)

Mrs. Quijano provided information about Spring Parent Teacher Conferences. The Parent Teacher Conference packets were sent on February 18th to give everyone ample time to prepare. Parent Teacher Conferences will be held during the week of Monday, March 17th through Friday, March 21st. This week will be a minimum day schedule week, and there will be no psychomotor. TK through 2nd grades will be dismissed at 11:45 a.m., and 3rd through 6th grades will be dismissed at 12:05 p.m. Parents are encouraged to participate in conferences in person, but we will continue to provide a phone or ZOOM option. A special thank you to Amarjeet Gonzalez, Ana Gutierrez, Laurie Gaitan, Raquel Contreras, Siranush Akopyan, Sofia Carias, Susana Orozco, and Virginia Palma and from our very own business office, Rolando Gutierrez and Oscar Contreras, for their support and availability to translate for our Parent Teacher Conferences.

Item #4 **i-Ready Middle of Year Data (LCAP Goal 1, AMO 1-4)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel provided information about middle of the year i-Ready data. All of the middle of year goal setting meetings have been completed. Students at Fenton STEM Academy completed the mid-year i-Ready diagnostic assessment on February 7. The results indicate measurable progress in both reading and math, with an overall increase in students meeting grade-level standards. In reading, the percentage of students performing at or above grade level increased by 12%, rising from 24% to 36%. Additionally, the number of students who were two to three years behind decreased by 10%, dropping from 38% to 28%. While gains were observed across all domains, comprehension remains an area for continued focus and development. In math, student performance showed significant improvement, with a 16% increase in those achieving at or above grade level, rising from 16% to 30%. Additionally, the percentage of students who were two to three years behind declined by 9%, decreasing from 32% to 23%. While progress was made across all mathematical domains, continued support is needed to strengthen foundational skills.

Item #5 **i-Ready Personalized Instruction (LCAP Goal 1, AMO 1-4)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel provided information about i-Ready Personalized Instruction. Everyone is doing a great job making sure i-Ready minutes are met and that lessons are passed. At STEM, 79% of students are completing 30 minutes or more of personalized instruction for ELA, and 74% are passing lessons. For Math, 83% of students are completing 30 minutes or more of personalized instruction, and 87% of them are passing lessons. Thank you teachers for ensuring students are completing their individualized minutes to support their learning. As a reminder, please be sure to monitor instruction due to students splitting screens and doing other things during i-Ready that they shouldn't be doing. A suggestion was made that using the Classroom App is beneficial in keeping the students accountable because teachers can monitor their screens while they're working to be sure they're on task. They also have the ability to lock student iPads on the i-Ready app while they're using it to prevent them from doing other things that are off-task.

Item #6 **March 31 Professional Development Day (LCAP Goal 31, AMO 2)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel provided information about the upcoming March 31st PD Day. Two weeks ago, Lead Teachers met to discuss potential topics for our upcoming PD Day. An agenda will be sent out soon. Primary teams will focus on phonics, decodables, and writing, with a small PD session on literacy followed by grade-level discussions on implementation. Second grade will emphasize writing, while kinder and 1st grade support a PD day on phonics and decodables, with additional time dedicated to

adapting the information for their teams. Upper grade teams will use their time for CAASPP prep, with 4th grade specifically interested in exploring new resources. They will also share best practices for test prep, particularly for the Performance ELA writing test, which they find most challenging. A live Google Doc will be used for collaboration

Announcements:

There were no announcements.

Next Regular Meeting:

The next Instruction Committee meeting is to be determined at a later date.

Adjournment:

On **MOTION** of Robin McNutt, **SECONDED** by Bianca Bell-Reed, and **CARRIED**, the Instruction Committee meeting adjourned at 7:35 a.m.

Minutes respectfully submitted by: Joanna Tepper

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Instruction Committee

March 7, 2025

A meeting of the Personnel Committee was held on Friday, March 7, 2025, at 7:15 a.m. in the Conference Room (Room 201) of the Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Brianna Ellis and Coco Salazar, Co-Chairs

The Personnel Committee Meeting was called to order at 7:22 a.m. by Co-Chair, Brianna Ellis.

Roll Call: Jacqueline Penner, Secretary

Members Present: Brianna Ellis, Coco Salazar, Laura Holmes, Judy Lee, Nitima Angus, Sirui Thomassian, Jacqueline Penner

Members Excused: Nicole Langlois, Lorena Sanchez, Elissa Vallejo, Nina Ferman, Sarah Ananta

Members Absent: Carlos Garcia, Maria Reyes, Gloria Rangel, Max Young

Additions/Corrections to the Agenda: Brianna Ellis, Co-Chair

The following item was added to the agenda.

Item #8 Reading Is Fundamental (RIF) Second Motivational Reading Event (LCAP Goal 3, AMO 2) - Coco Salazar, RIF Coordinator (*Informational Item*)

Approval of Minutes from February 6, 2025: Brianna Ellis, Co-Chair

Item #1 Minutes from the February 6, 2025 meeting of the Instruction Committee -
Brianna Ellis, Co-Chair

On **MOTION** of Judy Lee, **SECONDED** by Laura Holmes, and **CARRIED**, the Minutes of the Instruction Committee Meeting of February 6, 2025, were approved as submitted.

Presentations from the Public: Brianna Ellis, Co-Chair

Item #2 Any persons desiring to address the Instruction Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 Parent Conferences (LCAP Goal 2, AMO 1) - Sirui Thomassian, FPC Director (Informational Item)

Parent Conferences will be held the week of March 17 – 21st. Ms. Langlois has sent out all of the needed information so that teachers can set up their conferences. A shortened day scheduled will be followed for the entire week and there will be no Psychomotor due to the shortened days.

Psychomotor, Music, and Art grades have been distributed to teachers. Grades were due to lead teachers on Friday, March 7th. All report card grades and comments are due in Infinite Campus by Wednesday, March 12th.

Parent conference translators will be available between 7:05 – 7:50 a.m. and between 12:45 – 2:20 p.m. Teachers have been asked to not schedule Spanish translation conferences outside of these times.

Teachers should provide a hard copy of their master schedule to the Main Office by Wednesday, March 12th and submit their Official Record of Parent Conferences to Ms. Thomassian on Friday, March 21, 2025.

Item #4 i-Ready Middle of the Year Assessment Data (LCAP Goal 1, AMO 2) - Sirui Thomassian, FPC Director (Informational Item)

i-Ready Middle of Year Assessments:

Students at Fenton Primary Center completed the mid-year i-Ready Diagnostic Assessment on February 7th. The results indicate measurable progress in both reading and math, with an overall increase in students meeting grade-level standards.

ELA results comparing BOY results to the most recent diagnostic data:

In ELA, the percentage of students performing at or above grade level increased by 26%, rising from 15% to 41%. Additionally, the number of students who were two to three years behind decreased by 11%, dropping from 22% to 11%. Gains were observed across all domains.

Math results comparing BOY results to the most recent diagnostic data:

In math, student performance showed significant improvement, with a 20% increase in those achieving at or above grade level, rising from 6% to 26%. Additionally, the percentage of students who were two to three years behind declined by 17%, decreasing from 30% to 13%. Progress was evident across all mathematical domains.

Item #5 i-Ready Personalized Instruction Monitoring (LCAP Goal 1, AMO 1-4) - Sirui Thomassian, FPC Director (Informational Item)

At FPC, 79% of students are completing 30 minutes or more of personalized instruction for ELA, and 82% of students are passing lessons. For Math, 70% of students are meeting 30 minutes or more for personalized instruction, and 92% of students are passing lessons. Thank you to all our teachers for ensuring students are completing their individualized minutes. This will prepare students to attain success when completing diagnostic assessments in the future.

Item #6 **March 31st PD (LCAP Goal 3, AMO 2)** - Sirui Thomassian, FPC Director
(Informational Item)

The Guiding Coalition and Grade Level Teams will present sessions sharing best practices. The objective is to align our instructional practices so that students are presented with a cohesive curriculum. Below is a list of the topic(s) each grade level will present.

- TK: SEL (School Counselor may join)
- Kindergarten: Secret Stories, Blending
- 1st Grade: Dictation and Orthographic Mapping of High Frequency Words
- 2nd Grade: Reading Fluency
- Instructional Coach/Administration: Effective use of Decodables, Writing/Vocabulary
- Acceleration Specialist: Multisensory Skills and Routines

ELO-P Coordinator, Ms. Sanchez will begin the PD with breathing exercises and gentle yoga before the presentations begin.

Presenters will allow time for teachers to reflect, process, and decide what they can implement, possibly providing a Thinking Map, to help with this process.

An email will be sent to all staff prior to March 31, inviting others who may have additional ideas/best practices they would like to share. Teachers will be welcome to share any additional best practices informally as well.

PLTs will have time to meet/collaborate after the morning presentations.

Item #7 **Open House (LCAP Goal 2, AMO 1-2)** - Sirui Thomassian, FPC Director
(Informational Item)

FPC will hold their “Out of This World Open House” on Wednesday, March 12th and Thursday, March 13th.

Open House for TK, Kindergarten, Resource Room 115, and the Learning Lab (Room 102) will be on Wednesday, March 12th from 4:30-5:30.

Open House for First Grade, Second Grade, the Art Lab (Room 203), and Resource Room 214, will be on Thursday, March 13th from 4:30-5:30.

Pizza sales and “Out of This World Activities” will begin at 4:00 p.m. in the Atrium.

Item #8 **Reading Is Fundamental (RIF) Second Motivational Reading Event (LCAP Goal 3, AMO 2)** - Coco Salazar, RIF Coordinator (Informational Item)

The second Reading is Fundamental book distribution will take place today, March 7th at the conclusion of our Read Across America week-long Motivational Reading Event. Teachers are reminded to allow students to self-select their books.

Announcements:

There were no announcements.

Next Regular Meeting:

April 8, 2025

Adjournment:

By order of **GENERAL CONSENSUS**, the Instruction Committee Meeting was adjourned at 7:50 a.m.

Minutes respectfully submitted by: Jacqueline Penner

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Curriculum and Assessment Council

April 1, 2025

Call to Order: Christopher Torres, Chairperson

The Curriculum and Assessment Council meeting was called to order at 7:22 A.M. by Chair, Christopher Torres.

Roll Call: Gladys Ramirez-Perez, Secretary

Council Members Present: Monica Castañeda, Paige Piper, Christopher Torres, Tiffany Fisher, Feather Gentry, Wendy Kaufman, Jann Manorothkul, Gurpreet Viridi, Lisa Morales, Evelyn Martinez, Gladys Ramirez and Rebecca Williamson

Excused Members: None

Absent Members: None

Non-Council Members: Juan Gomez

Additions/Corrections to the Agenda: Christopher Torres, Chairperson

Item number #9 added and presented by Juan Gomez

Item #1 **Minutes from the February 25, 2025 meeting of the Curriculum and Assessment Council** - Christopher Torres, Chairperson (*Motion to Approve*)

On **MOTION** of Tiffany Fisher, **SECONDED** by Lisa Morales, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Christopher Torres, Chairperson

Item #2 **Any persons desiring to address the Curriculum and Assessment Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **FACS Mini Symposium (LCAP Goal 1, AMO 1)** - Monica Castañeda, FACS Director (*Informational Item*)

Fenton Avenue's first miniature symposium was held on March 31, 2025. All staff had the opportunity to present on a topic and attend two sessions. Survey results indicated that staff had an overall positive experience. Changes suggested included more time to plan the presentations, lengthier sessions, alternative dates to hold the symposium, and access to more or all sessions.

Item #4 **CAASPP Update (LCAP Goal 1, AMO 2)** - Paige Piper, FACS Assistant Director
(Informational Item)

In preparation of the upcoming administration of the CAASPP assessment, the staff meeting on April 2, 2025 will be primarily focused on updates for the school year and an overview of CAASPP. Our theme this year is "Knock out the SBAC." Student incentives include exciting activities such as *The Futboleros*, who will be returning for students who demonstrate perfect attendance during the SBAC, and pep rallies. Due to concerns regarding time constraints related to i-Ready assessments, administration of the SBAC will be moved up to May 6th for ELA and May 13-15th for math. The CAST assessment for fifth grade has also been moved up to May 20-22nd. This is to provide ample time to administer and complete the end of the year i-Ready assessment. Those in administration who have a role in the above assessments will not attend CAPS on the 13th of May.

Item #5 **Supplemental Instructional Materials for 2025-2026 (LCAP Goal 3, AMO 3)** -
Paige Piper, FACS Assistant Director *(Informational Item)*

It is the time of the school year to start making decisions about our curriculum for next year. Our organization-wide core curriculum will remain the same. This includes Benchmark, Ready Classroom Mathematics, Heggerty, and Secret Stories. The supplemental curriculum list was shared for review. Due to current budget restrictions, additional supplemental curriculum resources will not be considered at this time. FCPS supplemental curricular programs include: Nearpod/Flocabulary, BrainPop/BrainPop Jr., Reflex Math, Mystery Science, and Starfall. FACS Primary grades also use Pink Cat Studio, Math Shelf, and Handwriting Without Tears. Additionally, all FACS grades have access to: Studies Weekly, Scholastic News, Quizziz, and MooZoom. The FACS SPED Team and Acceleration Specialist have access to more specialized resources as well through Unique Learning Systems and the Orton-Gillingham Library. Grade levels are asked to discuss supplemental usage, and report any supplemental curricula not being utilized to Ms. Piper so adjustments can be made for the 2025-2026 school year. Administration will begin to procure the quotes necessary to renew subscriptions so that they are ready and accessible for the 2025-2026 school year.

Item #6 **Summative ELPAC Update (LCAP Goal 1, AMO 4)** - Juan Gomez, FACS
Assistant Director *(Informational Item)*

The current percentages of completion are as follows: 100% for listening, reading, and writing. We are still at 96% for speaking which is a total of 8 students: 4 primary and 4 fourth grade. A special thank you to our general education teachers for supporting the administration of the speaking portion of the ELPAC, and to Ms. Tzintzun, Ms. Viridi, and Mrs. Kauffman for offering to take extra days out of their classrooms to support where needed. A special thank you to Mr. Gomez, Ms. Piper, and Ms. Ramos for coordinating the ELPAC.

Item #7 **ELPAC Reclassification (LCAP Goal 1, AMO 4)** - Juan Gomez, FACS Assistant
Director *(Informational Item)*

Once all ELPAC Assessments are completed, the school will be eligible to begin receiving results in the form of SSR reports. Results typically arrive by the middle of May and administration will initiate the reclassification process. To reclassify, students need to receive an overall score of '4' on the summative

ELPAC, a standardized test (i.e., i-Ready) that demonstrates a score of 3 or above, a teacher evaluation indicating that they have “threes” or “fours” on their report cards, and a parent consultation to obtain the parent’s signature which indicates that the student can reclassify and will continue with only progress monitoring. If the student receives a ‘4’ on the ELPAC, but “ones” and “twos” on their report card, the Language Appraisal Team, comprised of the grade level Lead Teacher, general education teacher, and an administrator, will review the student’s candidacy to reclassify. Students who are dually identified (SPED and EL students) are now required to get a ‘4’ on the summative ELPAC to reclassify. Administration is currently having meetings to discuss the option of offering the alternate ELPAC to these students. An email with the above criteria will be sent out to staff later this month.

Item #8 Spring Coaching with Paula Maeker (LCAP Goal 3, AMO 2) - Monica Castañeda, FACS Director (*Informational Item*)

Paula Maeker will be on campus from April 22-23rd. The final schedule is to be determined. Tentative topics include unit mapping for next year. Lead Teachers are encouraged to speak to their teams to brainstorm topics they would like Paula to discuss.

Item #9 Physical Fitness Test (LCAP Goal 1, AMO 2) - Juan Gomez, FACS Assistant Director (*Informational Item*)

Prior to spring break, Mr. Gomez sent an email to teachers to get feedback on the timing of the Physical Fitness Test. After careful consideration, the Physical Fitness Test will be held from April 7-11th. There will be no psychomotor during this week in order to facilitate completion of the mile run in the morning and the fitness gram portion in the afternoon. Lower grades have the option of holding their psychomotor activities on the yard as they see fit as long as it does not interrupt the use of the yard or auditorium during the designated times of the physical fitness test.

Announcements:

Open House is scheduled for April 17th from 4:30-6:30 pm. Classrooms will be open from 5-6 pm. Vendors and food trucks will be on campus. Education Specialists are advised to communicate to their families, via class dojo, that their classrooms will be open during Open House.

Next Regular Meeting:

May 12, 2025

Adjournment:

On **MOTION** of Evelyn Martinez, **SECONDED** by Jann Manorothkul, and **CARRIED**, the meeting adjourned at 7:55 A.M.

Minutes respectfully submitted by: Gladys Ramirez-Perez

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Instruction Committee

April 7, 2025

The meeting of the Instruction Committee was held on Monday, April 7, 2025, at 7:19 a.m. in the Hands-On Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Elisa Vallejo, Chair

Roll Call: Martha May, Secretary

Members Present: Martha May, Brandy Mendoza, Tiffany Walker, Jennifer Pimentel, Beth Henschel

Members Excused: Susana Orozco, Alex Muñoz

Non-committee Members: Bianca Bell-Reed, Alyssa Marygold, Robin McNutt, Joanna Tepper

Additions/Corrections to the Agenda: Elisa Vallejo, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Elisa Vallejo, Chair

Item #1 **Approval of Minutes from the March 7, 2025, meeting of the Instruction Committee -** Elisa Vallejo, Chair *(Motion to Approve)*

On **MOTION** of Brandy Mendoza, **SECONDED** by Martha May, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Elisa Vallejo, Chair

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There is no Old Business.

New Business:

Item #3 **March 31 Professional Development Day (LCAP Goal 3, AMO 2) -** Dr. Beth Henschel, Director *(Informational Item)*

Primary Literacy Team Professional Learning Overview

Dr. Henschel shared that on our 6th Professional Development Day, our teachers presented to each other. The primary teachers (TK-2nd grade) focused on phonics skills and application of those skills. Each Professional Learning Team was assigned specific sections from the Wiley Blevins book, *Meaningful Phonics and Word Study*, to review and study. Each PLT was responsible for becoming the "experts" on their assigned content and prepared a 20-minute presentation to share key takeaways with the broader group of primary teachers.

Upper Grade Teams- SBAC Prep Share-out

The 3rd-6th grade teachers shared strategies with each other to prepare for the SBAC testing. Teams shared several key strategies that contributed to students' success on the state test, including targeted review sessions, effective academic resources, and strong motivation techniques. PLT teams utilized personalized learning and goal-setting to keep students engaged and focused.

Item #4 Physical Fitness Testing (LCAP Goal 2, AMO 1) - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel shared that the 5th graders will begin the PFT on April 8 and go through April 18th. The supervision staff will support the admin team in ensuring all components are documented. The test measures 5 fitness areas:

- Aerobic Capacity
- Abdominal Strength and Endurance
- Trunk Extensor Strength and Flexibility
- Upper Body Strength and Endurance
- Flexibility

Item #5 CAASPP Testing Calendar (LCAP Goal 1, AMO 1-4) - Jennifer Pimentel, Assistant Director (*Informational Item*)

Mrs. Pimentel shared that the SBAC staff training took place during PD Day 6 on Monday, March 31st for all 3rd to 6th grade teachers and Education Specialists. Test administrators have all been added to the TOMS system and staff have been instructed to electronically sign the security affidavit, which will allow them to create testing sessions. Staff have also received the testing schedule, accessibility charts, SSID cards, and testing rosters. As a reminder, Mrs. Pimentel asks that teachers please review accommodations and designated supports for students and complete the accessibility roster by April 18th.

Teachers will then have from April 21st until May 1st to use the practice and training tests on the TOMS website with their students. SBAC administration will take place in one session for grades 3rd to 6th beginning May 6th until May 19th. The ELA portion will take place over 4 days from May 6th until May 9th with make-up testing from May 12th-13th. The math portion will be over 2 days from May 14th to 15th with make-up testing on May 16th and May 19th. Fifth grade will start CAST testing from May 20th-21st.

Mrs. Pimentel shared that we will continue to motivate our students with teacher tips and tricks during the "12 Days of SBAC" leading up to our SBAC Kickoff Assembly on May 5th and school-wide cheering, which will take place at the beginning of the testing session on May 6th.

Item #6 2025-2026 Instructional Materials (LCAP Goal 2, AMO 1) - Jennifer Pimentel, Assistant Director (*Informational Item*)

Mrs. Pimentel shared that during the March 12th Lead Teacher meeting, we discussed the instructional materials that each grade level would like to continue with next school year. The main curriculum will remain the same with Benchmark and Magnetic Reading for ELA, i-Ready Common Core Math for math and TWIG for Science. We will also continue with the following supplemental materials or online resources: Scholastic News, Studies Weekly, Reflex Math, BrainPop, ESGI, Seesaw, Nearpod, Flocabulary, Heggerty, and Secret Stories and Heggerty for the primary grades. Orders for consumables for the 25-26 school-year have been requested.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Instruction Committee meeting will be held on May 7, 2025.

Adjournment:

On **MOTION** of Martha May, **SECONDED** by Brandy Mendoz,a and **CARRIED**, the Instruction Committee meeting adjourned at 7:31 a.m.

Respectfully submitted by Martha May

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Instruction Committee

April 7, 2025

Call to Order: Elisa Vallejo, Chair

Roll Call: Elizabeth Marquez and Joanna Tepper, Secretaries

The Instruction Committee meeting was called to order at 7:17 a.m. by Chair, Elisa Vallejo

Instruction Committee Members Present: Elizabeth Marquez, Joanna Tepper, Bianca Bell Reed, Alyssa Marygold, Robin McNutt, Jennifer Pimentel, Beth Henschel

Excused Members: Alex Munoz, Amarjeet Gonzalez

Non-Committee Members: Martha May, Brandy Mendoza, Cecilia Quijano, Tiffany Walker

Additions/Corrections to the Agenda: Elisa Vallejo, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Elisa Vallejo, Chair

Item #1 **Approval of Minutes from the March 7, 2025 meeting of the Instruction Committee - Elisa Vallejo, Chair***(Motion to Approve)*

On **MOTION** of Bianca Bell Reed, **SECONDED** by Alyssa Marygold, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Elisa Vallejo, Chair

Item #2 **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **March 31 Professional Development Day (LCAP Goal 3, AMO 2) - Dr. Beth Henschel, Director** *(Informational Item)*

Primary Literacy Team Professional Learning Overview

On our 6th Professional Development Day, our teachers presented to each other. The primary teachers (TK-2nd grade) focused on phonics skills and application of those skills. Each Professional Learning Team was assigned specific sections from the Wiley Blevins book, *Meaningful Phonics and Word Study*, to review and study. Each PLT was responsible for becoming the on their assigned content and preparing a 20-minute presentation to share key takeaways with the broader group of primary teachers.

Upper Grade Teams- SBAC Prep Share-out

The 3rd-6th grade teachers share strategies with each other to prepare for the SBAC testing. Teams shared several key strategies that contributed to students' success on the state test, including targeted review sessions, effective academic resources, and strong motivation techniques. PLT teams utilized personalized learning and goal-setting to keep students engaged and focused.

Item #4 Physical Fitness Testing (LCAP Goal 2, AMO 1) - Dr. Beth Henschel, Director (Informational Item)

Dr. Henschel shared that fifth-grade students will participate in the Physical Fitness Test (PFT) from April 8 to April 18. The supervision staff will assist the administrative team in ensuring all testing components are properly documented. The PFT assesses five key fitness areas: Aerobic Capacity, Abdominal Strength and Endurance, Trunk Extensor Strength and Flexibility, Upper Body Strength and Endurance, and Flexibility. Trained Teaching Assistants (TAs) will administer the assessments, having received training to monitor student progress in these areas. Students have been developing these fitness skills throughout the year and as early as kindergarten in preparation for this assessment.

Item #5 CAASPP Testing Calendar (LCAP Goal 1, AMO 1-4) - Jennifer Pimentel, Assistant Director (Informational Item)

Mrs. Pimentel shared that a staff training for SBAC took place during PD Day 6 on Monday, March 31st for all 3rd to 6th grade teachers and Education Specialists. Test administrators have all been added to the TOMS system and staff have been instructed to electronically sign the security affidavit, which will allow them to create testing sessions. Staff have also received the testing schedule, accessibility charts, SSID cards, and testing rosters. As a reminder, please review accommodations and designated supports for students and complete the accessibility roster by April 18th.

Teachers will have from April 21st until May 1st to use the practice and training tests on the TOMS website with their students. SBAC administration will take place in one session for grades 3rd to 6th beginning May 6th until May 19th. The ELA portion will take place over 4 days from May 6th until May 9th with make-up testing from May 12th -13th. The math portion will be over 2 days from May 14th to 15th with make-up testing on May 16th and May 19th. Fifth grade will start CAST testing from May 20th -21st.

We will continue to motivate our students with teacher tips and tricks during the “12 Days of SBAC” leading up to our SBAC Kickoff Assembly on May 5th and school-wide cheering, which will take place at the beginning of the testing session on May 6th.

Item #6 2025-2026 Instructional Materials (LCAP Goal 2, AMO 1) - Jennifer Pimentel, Assistant Director (Informational Item)

Mrs. Pimentel shared that during the March 12th lead teacher meeting, we discussed the instructional materials that each grade level would like to continue with next school year. The main curriculum will

remain the same with Benchmark and Magnetic Reading for ELA, i-Ready Common Core Math for math, and TWIG for Science. We will also continue with the following supplemental materials or online resources: Scholastic News, Studies Weekly, Reflex Math, BrainPop, ESGI, Seesaw, Nearpod, Flocabulary, Secret Stories and Heggerty for the primary grades. Orders for consumables for the 25-26 school-year have been requested.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

n **MOTION** of Robin McNutt **SECONDED** by Joanna Tepper, and **CARRIED**, the Instruction Committee was adjourned at 7:31 a.m.

Minutes respectfully submitted by: Elizabeth Marquez

**FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy**

Unapproved Minutes of the Personnel Committee

March 4, 2025

A meeting of the Personnel Committee was held on Tuesday, March 4, 2025 at 7:15 a.m. in the Hands-on Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Kate Marrelli, Chair

Roll Call: Melissa Allender, Secretary

The Personnel Committee meeting was called to order at 7:19 a.m. by Chair, Kate Marrelli

Personnel Committee Members Present: Lindsey Western, Kate Marrelli, Jennifer Pimentel, Melissa Allender, Kalea Wright, Sofia Scaglione, and Beth Henschel

Excused Members: Cedric Ramirez, Lindsey Western

Non-Committee Members: Priscilla Gentry, Deborah Allan, Cecilia Quijano, Lilia Padilla Zúñiga

Additions/Corrections to the Agenda: Kate Marrelli, Chair

There were no additions or corrections to the minutes.

Approval of Minutes: Kate Marrelli, Chair

Item #1 **Approval of Minutes from the February 4, 2025, meeting of the Personnel Committee - Kate Marrelli, Chair (*Motion to Approve*)**

On **MOTION** of Kalea Wright, **SECONDED** by Melissa Allender, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Kate Marrelli, Chair

Item #2 **Any person desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Staff Reorganization Process (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)**

The Reorganization Committee includes co-chairs from the Personnel and Instruction Committees, Faculty Representatives, and Administrative Staff. As of Friday, February 28, 2025, all certified teaching staff have completed their Personal Teaching History documents.

Reorganization Committee meetings will remain confidential, with only the final roster of assignments shared with staff. Lead Teacher positions will be determined following the completion of the reorganization process.

Item #4 **Probationary Teacher Support Update (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)**

Our Instructional Coach, Yesenia Fuentes, works with our new teachers throughout the week. She also meets with them monthly as a cohort. Currently, she is conducting a book study with the 1st grade teachers with the book, Meaningful Phonics and Word Study.

On Tuesday, March 3, 2025, the 1st grade teachers visited 2nd grade classrooms. Thank you to the 2nd grade teachers for welcoming the 1st grade teachers into their classrooms to observe the structure and delivery of math lessons.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Personnel Committee meeting will be held on Thursday, April 3, 2025.

Adjournment:

On **MOTION** of Kalea Wright, **SECONDED** by Melissa Allender, and **CARRIED**, the Personnel Committee was adjourned at 7:26 a.m.

Minutes respectfully submitted by: Melissa Allender

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Personnel Committee

March 4, 2025

A meeting of the Personnel Committee was held on Tuesday, March 4, 2025 at 7:21 a.m. in the Hands-on Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Priscilla Gentry, Chair

Roll Call: Deborah Allan, Co-Secretary

The Personnel Committee meeting was called to order at 7:21 a.m. by Chair, Priscilla Gentry.

Personnel Committee Members Present: Dr. Beth Henschel, Priscilla Gentry, Lilia Padilla Zúñiga, Deborah Allan, Jennifer Pimentel

Excused Members: Cedric Ramirez, Veronica McCaughin,

Non-Committee Members: Melissa Allender, Kalea Wright, Sofia Scaglione, Kate Marrelli, Cecilia Quijano

Additions/Corrections to the Agenda: Priscilla Gentry, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Priscilla Gentry, Chair

Item #1 **Approval of Minutes from the February 4, 2025, meeting of the Personnel Committee - Priscilla Gentry, Chair** (*Motion to Approve*)

On **MOTION** of Deborah Allan, **SECONDED** by Lilia Padilla Zúñiga, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Priscilla Gentry, Chair

Item #2 **Any person desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Staff Reorganization Process (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director** (*Informational Item*)

The Reorganization Committee includes co-chairs from the Personnel and Instruction Committees, Faculty Representatives, and Administrative Staff. As of Friday, February 28, 2025, all certified teaching staff have completed their Personal Teaching History documents.

Reorganization Committee meetings will remain confidential, with only the final roster of assignments shared with staff. Lead Teacher positions will be determined following the completion of the reorganization process.

Item #4 **Probationary Teacher Support Update (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director** (*Informational Item*)

Our Instructional Coach, Yesenia Fuentes, works with our new teachers throughout the week. She also meets with them monthly as a cohort. Currently, she is conducting a book study with the 1st grade teachers with the book, [Meaningful Phonics and Word Study](#).

On Tuesday, March 3, the first grade teachers visited 2nd grade classrooms. Thank you to the 2nd grade teachers for welcoming the first grade teachers into their classrooms to observe the structure and delivery of math lessons.

Announcements:

There were no announcements.

Next Regular Meeting:

April 3, 2025

Adjournment:

On **MOTION** of Deborah Allan, **SECONDED** by Lilia Padilla Zúñiga, and **CARRIED**, the meeting was adjourned at 7:25am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Personnel Committee

Monday, March 10, 2025

A meeting of the Personnel Committee was held on Monday, March 10, 2025 at 7:15 a.m. in the Conference Room at Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, California 91331.

Call to Order: Judy Lee, Co-Chair

The Personnel Committee meeting was called to order at 7:15 am by Co-Chair, Judy Lee.

Roll Call: Nitima Angus, Secretary

Members Present: Angie Salceda, Caitlin McMabell, Jeanette Hernandez, Lisa Ibarra, Coco Salazar, Laura Vasquez, Diana Lucas and Sirui Thomasian

Members Excused: Cristina Moran and Nicole Langlois

Members Absent: None

Additions/Corrections to the Agenda: Judy Lee, Co-Chair

The following item was added to the agenda:

Item #9: ELOP Hiring Update - Lorena Sanchez (*Informational Item*)

Approval of Minutes: Judy Lee, Co-Chair

Item #1 Approval of Minutes from the February 3rd 2025, meeting of the Personnel Committee - Judy Lee, Co-Chair

On **MOTION** of Sirui Thomassian, **SECONDED** by Caitlin McMabell, and **CARRIED**; the Minutes of the Personnel Committee Meeting of February 3, 2025 were approved as submitted.

Presentations from the Public: Judy Lee, Co-Chair

Item #2 Any persons desiring to address the Personnel Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Staff Reorganization Process (LCAP 3, AMO 1 Goal 1) - Sirui Thomassian, Director (Informational Item)**

On February 21, 2025, Dr. Riddick shared the following table to FCPS staff, giving information on the 2024-2025 FCPS reorganization process:

FACS, FPC, SMBCCS, FCLA, STEM Reorganization Timeline

Fri., 1/17	Letters of Intent and Resignation Letters (if applicable) distributed to all staff.
Fri., 1/31	Letters of Intent and Resignation Letters (if applicable) due from all staff by 4:00 p.m.
Fri., 2/21	Reorganization packets sent to teachers.
Fri., 2/28	“Personal Teaching History” due by 4:00 p.m. (Google Survey)
3/3-3/7	Round 1 - Reorganization Committee meets at each school to review, approve and post assignments at all schools. Each school will select when they meet. Staff may be considered for a school they are not currently assigned during any round.
Mon., 3/10	Assignments posted at each school by 4:00 p.m.
3/10-3/ 11	Round 2 - Reorganization Committee will accept requests for movement to open positions. – Due Tuesday, 3/11/25 at 4:00 p.m.
Wed., 3/12	Round 2 – Reorganization Committee meets to discuss requests. Each school will select when they meet. Teacher assignments are posted at each school and open positions posted to FCPS by 4:00 p.m. Assignments posted at each school by 4:00 p.m.
3/13-3/ 14	Round 3 - Reorganization Committee at each school will accept final requests from all FCPS teachers (FPC, FACS, SMBCCS, FCLA, STEM) for open positions at any of the five schools – Due by 3/14 at 4:00 p.m.
3/14	The Reorganization Committee meets to discuss requests. Each school will select when they meet.
Fri., 3/14	The Reorganization Committee at each school will review requests and make assignments as deemed in the best interests of children and the school. Teacher Positions Posted at each school by 4:00 p.m.
Fri., 4/4	Fenton schools will submit a roster to the Human Resource and Personnel Council/Personnel Committee for approval by 4/4/2025 .
Thur., 4/10	Send final recommendations to the FCPS Board of Directors for approval. New hires, if necessary, should be completed and approved by the FCPS Board of Directors.

The FPC Reorganization Committee met and completed Round 1 of the reorganization process on March 7, 2025. The Reorganization Committee will meet on March 12, 2025 for Round 2 discussions, and March 14, 2025 for Round 3.

An email will be sent to all staff in the organization at 4:00 PM on Monday, March 10, 2025 to announce Round 1 rosters and outcomes.

Item #4 Mid-Year Goal Setting (LCAP 3, AMO 1 Goal 2) - Sirui Thomassian
(Informational Item)

Middle-of-Year Professional Goal Setting Meetings took place between February 24, 2025 - March 4, 2025. Mrs. Thomassian met with all certificated staff members and held discussions that were focused on the following topics:

- Welcome and check-in
- Review and discussion regarding internal i-Ready data
- Specific focus on personalized instruction minutes on i-Ready (ELA and Math)
- Discussion of professional responsibilities and professional goals for the year
- FCPS Professional Evaluation Cycle

Item #5 Formal Walkthroughs (LCAP 3, AMO 1 Goal 2) - Sirui Thomassian
(Informational Item)

FPC's 2024-2025 Spring FCPS Earned Increase Walkthroughs will take place during the week of April 7, 2025 – April 11, 2025. Please see the attached memo which explains the process in detail [here](#).

Mrs. Thomassian will be meeting with the FPC Walkthrough Team prior to April 7th to discuss logistics.

Item #6 Paraprofessional Staffing Update (LCAP 3, AMO 1 Goal 1) - Nicole Langlois
(Informational Item)

New Adult Assistants have been hired, as IEPs have required the addition of one-on-one support for specified students. Ms. Langlois will also be adding additional support for our afternoon supervision team in order to provide a safe environment during lunch and psychomotor periods. Currently, there are four supervision TAs to oversee six classes. Mrs. Langlois understands that FPC's very young students require more supervision than older students because they are still developing their understanding of safety, decision-making abilities, and self-regulation, making them more vulnerable to accidents and potentially unsafe situations. She is trying to persuade some morning supervision staff to alter their schedules in order to assist in the afternoons, where more supervision is needed. Due to safety concerns, Mr. Gonzalez has approved the hiring of 1 additional afternoon supervision TA, if a current TA cannot move to the afternoon schedule.

Item #7 Full-Time Security Hiring (LCAP 3, AMO 1 Goal 1) - Sirui Thomassian
(Informational Item)

Mr. Alex Guevarra has accepted the full-time security position at FPC. Mr. Guevarra previously worked at FPC as a supervision aide, a teaching assistant, a psychomotor lead, and as an ELO-P part-time security guard. FPC is happy to welcome him to this position, and we look forward to many safe and successful years ahead. Mr. Guevarra began his new full-time security position on Monday, March 3, 2025. His hours will temporarily be 8:00 AM - 4:30 PM, until our new after school security candidate is processed. Subsequently, his regular hours will be 6:00 AM - 2:30 PM.

Item # 8 Retirement Announcement (LCAP 3, AMO 1 Goal 1) - Sirui Thomassian
(Informational Item)

After nearly three decades of dedicated service, Mrs. Patrón will be retiring at the end of the 2024-2025 school year. Since joining the Fenton schools in 1997, she has touched the lives of countless students, fostering a love for learning with patience, warmth, and unwavering dedication.

Mrs. Patrón's passion for education, commitment to her students, and nurturing spirit have made a lasting impact on our school community. Her guidance has helped shape young minds, and her kindness has created a classroom environment where every child feels valued and encouraged.

Item # 9 ELO-P Hiring Update, (LCAP 3, AMO 1 Goal 1) - Lorena Sanchez
(Informational Item)

Ms. Sanchez updated the committee regarding additional staff hired for ELO-P. An additional supervision aide was hired to assist with after school supervision. An additional aide and an ELO-P security personnel will be hired when Session 3 begins on April 11, 2025.

Announcement:

Cristina Moran will be the secretary for the next meeting.

Next Regular Meeting:

April 3, 2025

Adjournment:

On **MOTION** of Angie Salceda, **SECONDED** by Lisa Ibarra, and **CARRIED**; the Personnel Committee was adjourned at 7:34 am.

Minutes respectfully submitted by: Nitima Angus

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Human Resource and Personnel Council

April 2, 2025

A meeting of the Human Resource and Personnel Council was held on Wednesday, April 2, 2025 at 7:15 A.M., in the Conference Room of Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Leanna Hendrix, Co-Chair

The Human Resource and Personnel Council meeting was called to order at 7:19 A.M by Chairperson, Leanna Hendrix.

Roll Call: Katherine Sheppard, Secretary

Members Present: Barbara Aragón, Lillian De La Torre, Nereyda Gonzaga, Feather Gentry, Leanna Hendrix, Jann Manorothkul, Elsie Orellana, Alexandria Scott, Katherine Sheppard, Lainey Yanez, Ileana Vanegas, Monica Castañeda, Paige Piper

Non-members Present: Juan Gomez

Members Excused: Myriam Arechiga

Members Absent: Vivian Matute

Additions/Corrections to the Agenda: Elsie Orellana, Co-Chair

The following item was added to the agenda:

Item #7 Resignation of Elena Durghalli (LCAP Goal 1, AMO 1-2) - Monica Castañeda, FACS Director

Approval of Minutes from: Leanna Hendrix, Co-Chair

Item #1 Minutes from the February 24, 2025 meeting of the Human Resource and Personnel Council - Leanna Hendrix, Co-Chair (*Motion to Approve*)

On **MOTION** of Jann Manorothkul, **SECONDED** by Barbara Aragón, and **CARRIED**, the minutes were approved as **submitted**.

Presentations from the Public: Elsie Orellana, Co-Chair

Item #2 Any persons desiring to address the Human Resource and Personnel Council on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Recommendation of Regular Status Teachers (LCAP Goal 3, AMO 1)** - Monica Castañeda, FACS Director (*Motion to Approve*)

By the end of the current school year, seven teachers will have successfully completed their two-year probationary period at Fenton Avenue Charter School. Mrs. Ferraro, Ms. Yanez, Ms. Tzintzun, Mrs. Mares, Mrs. Caro, Mrs. Oandasan, and Ms. Moreno have demonstrated dedication and effectiveness in their teaching roles, leading to their recommendation for regular status by the council. Their commitment to student success and adherence to the school's educational standards have been recognized throughout their probationary period. The final approval for their regular status will be presented to the Board in May.

On **MOTION** of Lainey Yanez, **SECONDED** by Feather Gentry, and **CARRIED**, the motion was approved by the council.

Item #4 **2025-2026 Staff Roster (LCAP Goal 3, AMO 1)** - Monica Castañeda, FACS Director (*Motion to Approve*)

Ms. Castañeda shared the most current staff roster with the council, highlighting some exciting updates for the upcoming school year. We are thrilled to welcome Mrs. Leticia Padilla Parra back to Fenton Avenue Charter School. She will be joining the fifth grade team for the 2025-2026 school year. Additionally, Ms. Tzintzun will be transitioning from fifth grade to join the fourth-grade team. With these changes, the hiring committee will be conducting interviews to fill open positions in fifth grade and the SDC program. Furthermore, as Mrs. Lili De La Torre prepares for her well-deserved retirement at the end of the current school year; there will also be a need to hire a new Office Manager. We look forward to a smooth transition and a strong team for the upcoming year.

On **MOTION** of Jann Manorothkul, **SECONDED** by Barbara Aragón, and **CARRIED**, the motion was approved by the council.

Item #5 **Teacher Interviews (LCAP Goal 1, AMO 1-2)** - Monica Castañeda, FACS Director (*Informational Item*)

Fenton Avenue Charter School is in need of filling positions for both SDC and 5th grade. Both of the open positions for fifth grade and SDC have been posted on Edjoin. While no viable candidates have been identified for the fifth-grade position at this time, there are two promising candidates for the SDC position. Both individuals have been invited to participate in interviews and provide demonstration lessons as part of the selection process. The hiring committee remains committed to finding the best fit for each role to ensure continued support for our students and staff.

Item #6 **2025-2026 Lead Teacher Selection Process (LCAP Goal 3, AMO 1)** - Monica Castañeda, FACS Director (*Informational Item*)

Lead Teacher Packets for the 2025-2026 school year will be distributed via email. Staff members interested in nominating a colleague for a Lead Teacher position must submit their nominations by Tuesday, April 8th at 3:00 p.m. Application packets for those interested in applying for a Lead Teacher role are due by Tuesday, April 15th at 8:00 a.m. We encourage all interested staff to review the packet carefully and consider applying

or nominating a colleague who exemplifies leadership and instructional excellence.

Item #7 Resignation of Elena Durghalli (LCAP Goal 1, AMO 1-2) - Monica Castañeda, FACS Director

Ms. Durghalli is resigning her position as one of FACS' fifth-grade math teachers for the 2025-2026 school year. Ms. Durghalli will be moving out of the area and will seek a position closer to her new location. She has been such an important asset to the fifth-grade team and we wish her all the best.

Announcements:

There were no announcements.

Next Regular Meeting:

May 14, 2025

Adjournment:

On **MOTION** of Jann Manorothkul, **SECONDED** by Lainey Yanez, and **CARRIED**, the Human Resource and Personnel Council was adjourned at 7:33 am.

Minutes respectfully submitted by Katherine Sheppard, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Personnel Committee

April 3, 2025

A meeting of the Personnel Committee was held on Thursday, April 3, 2025 at 7:18 a.m. in the Hands-on Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Priscilla Gentry, Chair

The Personnel Committee meeting was called to order at 7:18 a.m. by Chair, Priscilla Gentry.

Roll Call: Lilia Padilla Zúñiga, Co-Secretary

Personnel Committee Members Present: Dr. Beth Henschel, Jennifer Pimentel, Priscilla Gentry, Lilia Padilla Zúñiga, and Deborah Allan

Excused Members: Cedric Ramirez, Veronica McCaughin

Non-Committee Members: Kate Marrelli, Melissa Allender, Sofia Scaglione, and Lindsay Western

Additions/Corrections to the Agenda: Priscilla Gentry, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Priscilla Gentry, Chair

Item #1 **Approval of Minutes from the March 4, 2025, meeting of the Personnel Committee - Priscilla Gentry, Chair** (*Motion to Approve*)

On **MOTION** of Deborah Allan, **SECONDED** by Dr. Beth Henschel, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Priscilla Gentry, Chair

Item #2 **Any person desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no old Business.

New Business:

Item #3 **STEM Staff Roster 2025-2026 School Year (LCAP 3, AMO Goal 1) - Dr. Beth**

Henschel, Director (*Informational Item*)

Dr. Henschel shared that the reorganization process has been completed. Most teachers will remain in their current placement. Some grade levels will have three classes instead of four. There is currently an opening in 4th grade STEM, two openings in RSP classes, and one opening in an ILC class. In addition, we will need to hire a speech teacher. Pending board approval, Julie Nguyen will be returning and taking on the open fourth grade position. Additional changes include Martha May, Jennifer Pimentel, and Elizabeth Marquez moving to Fenton Primary Center, and Lety Padilla Parra and Alex Muñoz moving to Fenton Avenue Charter School. Paige Piper and Judy Lee will be joining the Academies in administrative positions.

Item #4 Recommendation of Regular Status – Michelle Menjivar (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)

Michelle Menjivar will be “regular status” after completing 2 years of successful teaching as a STEM fifth grade teacher, per board approval.

Item #5 Resignation of Staff (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel thanked the following teachers for their dedication in working with our students: Melissa Andrade, Laurie Gaitan, Alexis Sheppard, Sarah Flores, and Sofia Carias. Their hard work and commitment have made a lasting impact, and they are truly appreciated for their contribution. She also wishes them all the best in their future endeavors and success in the next chapter of their journey!

Item #6 Projected Enrollment (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel shared that projected enrollment for the 2025-26 school year will lead to most classes having 24-25 students. Adjustments will be made if there are newly enrolled students.

Item #7 2025-2026 Lead Teacher Selection Process (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel shared that Lead Teacher nomination packets were distributed on Tuesday, April 1st. All nominations are due by Wednesday, April 9th at 9 am. Applications from nominated Lead Teachers are due by Monday, April 14th at 9 am. Lead Teachers will then present to their grade levels on Wednesday, April 16. Subsequently, voting will take place on April 16 and 17th. Lead Teacher names will be announced on April 18th. On May 22, the FCPS Board will vote to approve the Lead Teacher nominees.

Item #8 2025-2026 Focus Lead Teacher Selection Process (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel shared that Focus Lead Teacher nomination packets will be distributed on Tuesday, April 15th. All nominations will be due by Wednesday, April 23rd at 9 am. Voting will then take place on April 23 and 24th. Focus Lead Teachers will be announced on April 25th. On May 22, the FCPS Board will vote to approve the Focus Lead Teacher nominees.

Item #9 2025-2026 Faculty Representative Selection Process (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel shared that Faculty Representative nomination packets will be distributed on Tuesday, April 22th. All nominations will be due by Wednesday, April 30th at 9 am. Voting will take place on April 30 and May 1. The Faculty Representative will be announced on May 2nd. On May 22, the FCPS Board will vote to approve the Faculty Representative nominees.

Item #10 **2025-2026 Classified and Teacher Assistant Representative Selection Process (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)**

Dr. Henschel shared that Classified, Faculty and Teacher Assistant Representative nomination packets will be distributed on Tuesday, April 22th. All nominations will be due by Wednesday, April 30th at 9 am. Voting will take place on April 30 and May 1. The Classified, Faculty and Teacher Assistant Representatives will be announced on May 2nd. On May 22, the FCPS Board will vote to approve the Classified, Faculty and Teacher Assistant Representative nominees.

Item #11 **2025-2026 Committee and Committee Chairperson Selection Process (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)**

Dr. Henschel shared that packets for the 2025-2026 Committees and Committee Chair Selection will be sent out on April 28th. The committee selection form will be due to Romy Lagunas by 9 am on May 5th. The finalized committee placements will be distributed with the chairperson nomination form on May 9th. Nominations will be due to Romy Lagunas by 9 a.m. on May 12th. Nominees will then be contacted. Voting for the Committee Chairs will take place online from May 13th through May 14th with results for the Committee Chairs being announced on May 16th. The committee should prioritize that Lead Teachers should select the Instruction Committee as their first choice, while Faculty Representatives should select the Personnel Committee as their first selection.

Announcements:

There were no announcements.

Next Regular Meeting:

May 6, 2025

Adjournment:

On **MOTION** of Deborah Allan, **SECONDED** by Jennifer Pimentel, and **CARRIED**, the meeting was adjourned at 7:53am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Personnel Committee

April 3, 2025

A meeting of the Personnel Committee was held on Monday, April 3, 2025 at 7:15 a.m. in the Hands-on Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Kate Marrelli, Chair

Roll Call: Lindsey Western, Secretary

The Personnel Committee meeting was called to order at 7:18 a.m. by Chair, Kate Marrelli.

Personnel Committee Members Present: Dr. Beth Henschel, Jennifer Pimentel, Kate Marrelli, Melissa Allender, Lindsey Western, Sofia Scaglione

Excused Members: Cedric Ramirez and Kalea Wright

Non-Committee Members: Priscilla Gentry, Deborah Allan, Lilia Padilla Zúñiga

Additions/Corrections to the Agenda: Kate Marrelli, Chair

There are no additions or corrections to the agenda.

Approval of Minutes: Kate Marrelli, Chair

Item #1 **Approval of Minutes from the March 4, 2025, meeting of the Personnel Committee - Kate Marrelli, Chair** (*Motion to Approve*)

On **MOTION** of Melissa Allender, **SECONDED** by Lindsey Western, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Kate Marrelli, Chair

Item #2 **Any person desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **FCLA Staff Roster 2025-2026 School Year (LCAP 3, AMO Goal 1)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel announced that the majority of FCLA teachers will remain in their current grade levels. However, due to enrollment changes, the sixth grade classes will decrease to one class. Currently, there are two open positions for an RSP teacher and one opening for an ILC teacher. Additionally, the school will be seeking a speech teacher. In terms of staff changes, Jennifer Pimentel and Martha May will be transferring to the Fenton Primary Center, while Alex Muñoz and Lety Padilla Parra will move to Fenton Avenue Charter School. The Academies are excited to welcome back Paige Piper as an Assistant Director and Judy Lee as the Expanded Learning Coordinator.

Item #4 **Resignation of Staff (LCAP 3, AMO Goal 1)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel expressed gratitude and well wishes for the following teachers who will not be returning next year: Melissa Andrade, Alexis Sheppard, and Sofia Carias. The time, effort, and dedication they have invested in their students are greatly appreciated.

Item #5 **Projected Enrollment (LCAP 3, AMO Goal 1)** Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel informed the committee that enrollment remains low; however, the academies are continuing to accept new students. A total of 18 new students have enrolled across all grade levels at both schools for the 2025-2026 school year. It is projected that most classes will have approximately 24 to 25 students.

Item #6 **2025-2026 Lead Teacher Selection Process (LCAP 3, AMO Goal 1)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel informed the committee that the Lead Teacher nomination packets were distributed on Tuesday, April 1st. All nominations are due by Wednesday, April 9th, at 9:00 AM. Applications from nominated Lead Teachers must be submitted by Monday, April 14th, at 9:00 AM. Lead Teachers will present to their respective grade levels on Wednesday, April 16th and voting will take place on April 16th and 17th. The announcement of Lead Teachers will occur on April 18th. Finally, the FCPS Board will approve the Lead Teacher nominees on May 22nd.

Item #7 **2025-2026 Focus Teacher Selection Process (LCAP 3, AMO Goal 1)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel shared that the Focus Lead Teacher nomination packets will be distributed on Tuesday, April 15th. All nominations are due by Wednesday, April 23rd, at 9:00 AM. Voting will take place on April 23rd and 24th. Focus Lead Teachers will be announced on April 25th. Additionally, the FCPS Board will approve the Focus Lead Teacher nominees on May 22nd.

Item #8 **2025-2026 Faculty Representative Selection Process (LCAP 3, AMO, Goal 1)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel shared that the Faculty Representative nomination packets will be distributed on Tuesday, April 22nd. All nominations are due by Wednesday, April 30th, at 9:00 AM. Voting will take place on

April 30th and May 1st. The Faculty Representative will be announced on May 2nd. Additionally, the FCPS Board will approve the Faculty Representative nominees on May 22nd.

Item #9 **2025-2026 Classified and Teacher Assistant Representative Selection Process (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director** *(Informational Item)*

Dr. Henschel informed the committee that the Classified and Teacher Assistant Representative nomination packets will be distributed on Tuesday, April 22nd. All nominations are due by Wednesday, April 30th, at 9:00 AM. Voting will take place on April 30th and May 1st. The Classified and Teacher Assistant Representative will be announced on May 2nd. Additionally, the FCPS Board will vote to approve the nominees for the Classified Faculty and Teacher Assistant Representative on May 22nd.

Item #10 **2025-2026 Committees and Committee Chair Selection Process (LCAP 2, AMO 2) - Dr. Beth Henschel, Director** *(Informational Item)*

The packets for the 2025-2026 Committees and Committee Chair Selection will be distributed on April 28th. The committee selection form is due to Romy Lagunas by 9:00 AM on May 5th. On May 9th, finalized committee placements will be shared along with the nomination form. Chair nominations must be submitted to Romy Lagunas by 9:00 AM on May 12th, and nominees will be contacted thereafter. Voting for the committee chairs will take place online from May 13th to May 14th, with the results announced on May 16th. It is important for the committee to prioritize that Lead Teachers select the Instruction Committee as their first choice, while Faculty Representatives should choose the Personnel Committee as their top selection.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Personnel Committee meeting will be held on Tuesday, May 6, 2025.

Adjournment:

On **MOTION** of Lindsey Western, **SECONDED** by Melissa Allender, and **CARRIED**, the Personnel Committee was adjourned at 7:53 a.m.

Minutes respectfully submitted by: Lindsey Western

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Personnel Committee

April 8, 2025

The meeting was called to order at 7:18 am.

Call to Order: Marie Kirakossian and Megan Rol, Co-Chairs

Roll Call: Marie Kirakossian and Megan Rol, Co-Chairs

Present Members: Megan Rol, Marie Kirakossian, Zoe Weiss, Fabiola Vega, Gabriela Arroyo, Shanjana Hossain, Xareni Robledo, Vanessa Ettleman, Charity Omowole, Alexis Ribakoff, Heather Garnica, Ariana Gomez, Cary Rabinowitz

Absent: None

Excused Members: Sophie Bauer

Non-Members: Bunny Wolfer, Walter Gomez

Additions/Corrections to the Agenda: Marie Kirakossian and Megan Rol, Co-Chairs

There were no additions or corrections to the agenda.

Approval of Minutes: Marie Kirakossian and Megan Rol, Co-Chairs

Item #1 **Approval of Minutes from the February 18, 2025 meeting of the Personnel Committee - Marie Kirakossian and Megan Rol, Co-Chairs** (*Motion to Approve*)

With a **MOTION** from Vanessa Ettleman, **SECOND** from Gaby Arroyo, and **CARRIED**, the minutes from the February 18, 2025 meeting of the Personnel Committee were approved as submitted.

Presentations from the Public: Marie Kirakossian and Megan Rol, Co-Chairs

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **2024-2025 SMBCCS Staff Roster Update and Staffing Needs for the 2025-2026 School Year (LCAP Goal 3)** - Cary Rabinowitz, Director, and Ariana Gomez, Administrative Coordinator (*Informational Item*)

Barbara Williams resigned in February 2025 as teacher in the middle SDC class. Maria Sanderson is the new middle SDC teacher, replacing Ms. Williams. Ms. Sanderson shifted from an Education Specialist role. She has been doing a wonderful job since stepping in as the new teacher.

Emily Castaneda, Adult Assistant, also resigned.

There is currently an open teaching position for first grade, and middle SDC class. Along with open positions for a security guard, speech therapist and school nurse. Ms. Bauer informed administration that she will not be returning back to work next school year.

Item #4 **Probationary Teacher Support Monthly Update (LCAP Goal 3, AMO 2)** - Bunny Wolfer, Instructional Coach (*Informational Item*)

Mrs. Wolfer has been attending all the grade level Planning Days to understand what they are working on and assist where she can. She has also been attending all the formal observations for the probationary teachers. Today, April 8, 2025, is the probationary teacher workshop.

Item #5 **Staff Reorganization - 2025-2026 Classroom Assignment Updates (LCAP Goal 3, AMO 2)** - Walter Gomez, Assistant Director (*Informational Item*)

Ms. Weiss will be the new ELO-P coordinator for the 2025-2026 school year. This year brought more movement than past years among teacher grade level placements and room assignments for the upcoming school year with teachers moving to new grade levels and/or new classrooms. Cary thanked the staff for their willingness to move around and foresees how these changes will be beneficial to the grade levels.

Item #6 **Teachers Receiving Regular Status for the 2025-2026 School Year (LCAP Goal 3, AMO 1)** - Cary Rabinowitz, Director (*Informational item*)

Congratulations to Yennizel Duran, Janet Reyes and Vanessa Marcoe for being successful with their probationary period and moving to regular status in 2025-2026. Their movement to regular status will be presented for approval by the FCPS Board at the June regular meeting.

Item #7 **FCPS Leadership Roles for the 2025-2026 School Year (LCAP Goal 3, AMO 1)** - Cary Rabinowitz, Director (*Informational item*)

Staff leadership roles and their timelines have been discussed and shared with staff. We look forward to the placement of all of our new leaders in the upcoming months. [Here is a link to current timelines.](#)

Announcements:

There were no announcements.

Next Regular Meeting:

The next Personnel Committee meeting will be held on May 20, 2025

Adjournment:

With a **MOTION** from Fabiola Vega, **SECOND** by Gaby Arroyo, and **CARRIED**, the meeting was adjourned at 7:34 am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Parent Advocacy Committee

March 11, 2025

A meeting of the Parent Advocacy Committee was held on Tuesday, March 11, 2025 at 7:21 am at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Sofia Carias, Chair

Roll Call: Deanna Weiss, Secretary

Parent Advocacy Committee Members Present: Siranush Akopyan, Loren Caballero, Lynne Cuneo, Deanna Weiss, Beth Henschel, Alejandra Muñoz

Non-committee Members: Sofia Carias, Nicholas Caldera, Laurie Gaitan, Michelle Menjivar

Members Excused: Brennan Mack, Raquel Contreras, Cecilia Quijano

Additions/Corrections to the Agenda: Sofia Carias, Chair

Item #4 was tabled for another meeting.

Approval of Minutes from February 11, 2025: Sofia Carias, Chair

Item #1 **Approval of Minutes from the February 11, 2025, meeting of the Parent Advocacy Committee - Sofia Carias, Chair**

On **MOTION** of Loren Caballero, **SECONDED** by Deanna Weiss, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Sofia Carias, Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Attendance Update (LCAP Goal 2, AMO 3) - Dr. Beth Henschel, Director (Informational Item)**

Dr. Henschel shared that Fenton Charter Leadership Academy (FCLA) educators have successfully met an Average Daily Attendance (ADA) rate of 98.5% or higher. FCLA achieved an impressive cumulative ADA of 99.42%. Twelve teachers were at 100% ADA for this month. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

Item #5 **Enrollment Plans for the 2025-2026 School Year (LCAP Goal 3) - Dr. Beth Henschel, Director** *(Informational Item)*

Dr. Henschel shared that enrollment for the 2025-2026 school year began on February 10. To promote enrollment, we will mail postcards, post updates on Class Dojo and Instagram, distribute flyers focused on TK eligibility, and host booths at parks, fairs, and community events, such as Easter fairs and Farmers Markets. Other ideas include organizing preschool presentations, parent meetings, and a FACS 6th-grade presentation to increase awareness. Additionally, we will request parent and student volunteers to boost support and may create an enrollment committee to assist with these efforts.

Announcements:

There were no announcements.

Next Regular Meeting:

The next meeting of the Parent Advocacy Committee will be determined at a later date.

Adjournment:

On **MOTION** of Loren Caballero, **SECONDED** by Siranush Akopyan, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:28 am.

Minutes respectfully submitted by: Deanna Weiss, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Parent Advocacy Committee

March 11, 2025

A meeting of the Parent Advocacy Committee was held on Tuesday March 11, 2025 at 7:19 am at Fenton STEM Academy at 8926 Sunland Blvd. Sun Valley, CA 91352.

Call to Order: Sofia Carias, Chair

Roll Call: Laurie Gaitan, Secretary

Parent Advocacy Committee Meeting Members Present: Sofia Carias, Nicholas Caldera, Laurie Gaitan, Michelle Menivar, Beth Henschel, Alejandra Muñoz

Non-Committee Members Present: Siranoush Akopyan, Loren Caballero, Lynne Cuneo, Deanna Weiss

Additions/Corrections to the Agenda: Sofia Carias, Chair

Item #4 was removed from the agenda. It will be tabled and presented at a future meeting.

Approval of Minutes: Sofia Carias, Chair

Item #1 **Approval of Minutes from the February 11, 2025, meeting of the Parent/Community Advocacy Committee - Sofia Carias, Chair**

On **MOTION** of Michelle Menjivar, **SECONDED** by Laurie Gaitan, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Sofia Carias, Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Attendance Update (LCAP Goal 2, AMO 3) - Dr. Beth Henschel, Director**
(Informational Item)

Dr. Henschel shared that Fenton STEM Academy educators have successfully met an Average Daily

Attendance (ADA) rate of 98.5% or higher. STEM achieved an impressive cumulative ADA of 98.87%. Ten teachers were at 100% ADA. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts. Dr. Henschel thanks all teachers for their hard work and diligence in the matter.

Item #5 **Enrollment Plans for the 2025-2026 School Year (LCAP Goal 3) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel discussed enrollment for the following school year. She thanked teachers for their ideas and support in our efforts to increase enrollment. The following are the proposed measures to improve enrollment:

- Social Media Posting on Class Dojo and Instagram
- Attendance at Community Fairs & Events (local parks, Easter Events, Farmer's Markets), preschool presentations, parent meetings, Fenton Seller's Market, FACS 6th Grade Presentation, booths at parks, Class Dojo and IG videos of TK classrooms, flyer focused on TK eligibility (i.e. 4 years old by Sept. 1), events to bring a friend, referral incentives, library events, canvassing of apartments with activities for kids to do at tables
- Get parent and student volunteers to tend booths
- Establishment of a Recruitment Committee to assist with recruitment brainstorming and efforts

Announcements:

There were no announcements.

Next Regular Meeting:

The next Parent/Advocacy Committee meeting will be determined at a later date.

Adjournment:

On **MOTION** of Michelle Menjivar, **SECONDED** by Laurie Gaitan, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:28 am.

Minutes respectfully submitted by: Laurie Gaitan, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

School-Community Relations Council

April 3, 2025

A meeting of the Fenton Avenue Charter School School-Community Relations Council was held on Thursday April 3, 2025 at 7:15 A.M. in the conference room of Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Tony Peña, Chair

The School-Community Relations Council meeting was called to order at 7:17 A.M. by Chair, Tony Peña

Roll Call: Leann Chapman, Secretary

Council Members Present: Monica Castañeda, Edith Cervantes, Leann Chapman, Juan Gomez, Ivan Hernandez, Gricelda Mares, Tony Peña, Makaylah Peterson, Haseba Qasmei, Veronica Ramos, Kristin Tzintzun.

Non-members Present: Paige Piper

Members Excused: Kelley Christenson

Additions/Corrections to the Agenda: Tony Peña, Chair

Informational items #3, #6, #7 and #11 from Kelly Christenson will be shared by Monica Castañeda.

Informational item #9 from Ricardo Rodriguez will be shared by Paige Piper.

Informational item #8 was tabled and will be discussed at the next meeting.

Approval of Minutes: Tony Peña, Chair

Item #1 **Minutes from the January 13, 2025 meeting of the School-Community Relations Council** - Tony Peña, Chair (*Motion to Approve*)

On MOTION of Griselda Mares, **SECONDED** by Kristin Tzintzun, and **CARRIED**, the minutes were approved as presented.

Presentations from the Public: Tony Peña, Chair

Item #2 **Any persons desiring to address the School-Community Relations Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 Scholastic Book Fair (LCAP Goal 2, AMO 1) - Monica Castañeda, Director *(Informational Item)*

The Scholastic Book Fair was held on campus from March 17th to March 21st, providing students with the opportunity to explore and purchase a variety of books. Students were able to preview the selection with their classes during the school day on March 17th. The fair was efficiently facilitated by a dedicated team of paraprofessionals, ensuring smooth operations throughout the week. A special thank you to Mr. Peña and Ms. Fetui for their daily commitment to running the book fair.

By the end of the event, total sales exceeded \$6,000. The school now has the option to redeem 50% of the earnings as Scholastic Dollars to acquire books and other educational resources or opt for a 25% cash payout. The success of the book fair highlights the school community's enthusiasm for literacy and reading engagement. We would like to thank Ms. Christenson for organizing and planning the event.

Item #4 World's Finest Chocolate Fundraiser Update (LCAP Goal 2, AMO 1) - Toñy *Peña, Community Schools Coordinator (Informational Item)*

From February 28 to March 14, the World's Finest Chocolate fundraiser generated \$14,509 in sales. While sales were a bit lower this year throughout the organization, we raised \$7,520, with a net profit of \$6,980. The top student, Mia Mendoza from Mr. Fuentes' class, will receive a \$100 gift card. The top class, Ms. Oandasan's class, will enjoy a McDonald's Happy Meal party. Additionally, students who sold 50 chocolates will be treated to a magic show, with 140 students qualifying for this reward. The magic show will take place on May 30 at 1:20 p.m. Teachers will receive a list of their students who qualify to attend. This marks the end of our fundraisers for this school year.

Item #5 March Madness - Career Edition (LCAP Goal 2, AMO 2) - Ivan Hernandez, *School Counselor (Informational Item)*

Before we went on spring break, we had the March Madness Career Tournament, featuring careers that students were familiar with, as well as some new ones. The goal was to get students involved across all Fenton schools. The counselors put the event together, and for FACS, the career chosen by the students was "video game designer". The counselors will plan out how this will work moving forward, with dates to be determined. Further information will be emailed to everyone. The event was a great success, and we're excited to make it even better for next year based on the constructive feedback we received.

Item #6 Expanded Learning Opportunities Programming: Session 3 (LCAP Goal 2, **AMO 2) - Monica Castañeda, Director (Informational Item)**

ELO-P Session 3 kicks off the week of April 14th and runs through June 2nd, marking the final session of this school year's after-school programming. We are thrilled to wrap up the year with a dynamic selection of new and returning clubs, ensuring engaging opportunities for all students.

We are excited to continue our valued partnerships with B.E.A.R., Parker Anderson, Concorde Education, Sylvan, Cub Scouts, and Professor Egghead. Students will have access to a variety of

enriching activities, including ballet, ballet folklórico, volleyball, sculpture, tutoring, and other favorite offerings.

This session's dedicated team of educators includes Mr. Torres, Ms. Matute, Ms. Mares, Ms. Yanez, Ms. Orellana, Ms. Morales, Mr. Hernandez, Ms. Oandasan, Mrs. Ferraro, Ms. Viridi, Mr. Estrada, Mrs. Rodriguez, and Ms. Tzintzun. We are also introducing exciting new clubs, such as Morning Movie Club, Disney Animation, and FACS Student News.

Additionally, we will continue collaborating with B.E.A.R. to provide ELO-P programming for our students at the Hope Gardens campus. We look forward to a fantastic final session filled with learning, creativity, and fun! A heartfelt thank you to Ms. Christenson for organizing all programs and clubs. It is a huge task, and we truly appreciate her dedication and organization.

Item #7 **Spring Fair (LCAP Goal 2, AMO 1)** - Monica Castañeda, Director
(Informational Item)

Join us on Saturday, April 5th, from 12:00 to 3:00 PM for the FACS Community Resource Fair! This annual spring event is designed to bring our school community together while providing access to valuable local resources.

Families can enjoy engaging teacher-led booths featuring flower planting, bunny hop races, bracelet making, and interactive games. Vendor booths will offer exciting activities such as face painting, glitter tattoos, and balloon animals. Mad Science will host three interactive booths with spring-themed experiments, and Think Together will lead a hands-on woodworking station where attendees can build their own birdhouses. A highlight of the day will be our spring egg hunt, adding to the festive atmosphere!

We are honored to welcome community leaders, including Councilwoman Monica Rodriguez and State Senator Caroline Menjivar. Additional community partners in attendance include Phoenix House Mental Health Services, the Sylmar Neighborhood Council, the Los Angeles Public Library, and representatives from local middle schools.

This event is a wonderful opportunity to strengthen community connections, get to know our neighbors, and showcase all that FACS has to offer. We look forward to a fun-filled afternoon and the chance to welcome new families to our school! Thank you, Ms. Christenson, for organizing and bringing this event to our community. This is a huge undertaking, and as our first Spring Fair, we look forward to its success!

Item #8 **School Accountability Report Card (SARC) (LCAP Goals 1-3)** - Monica Castañeda, Director
(Informational Item)

This agenda item has been tabled and will be discussed at the next meeting.

Item #9 **Spring Musical Showcase (LCAP Goal 2, AMO 1)** - Paige Piper, Assistant Director
(Informational Item)

The Spring Music Showcase will take place on April 29, April 30, and May 1. Each class will perform one of the musical options, including recorders, bucket drums, or ukuleles, while primary students will sing. This event will showcase the dedication and hard work students have put into their music. Teachers have received resources and shared ideas during a staff meeting to support preparations. Fifth-grade students will take on roles as MCs and ushers. It will be a wonderful opportunity to welcome families

and the community back to the school. Event details, including performance schedules and arrival times, will be shared during Open House and teachers will communicate important event information directly with parents.

Item #10 Open House (LCAP Goal 2, AMO 1) - Monica Castañeda, Director
(Informational Item)

Open House is scheduled for Thursday, April 17, on a minimum day. The campus will be open from 4:30 to 6:30 p.m., with classrooms welcoming visitors from 5:00 to 6:00 p.m. Throughout the event, families can explore a variety of vendor booths and food trucks while enjoying interactive activities. Teachers will have their classrooms open for one hour to connect with parents and students. An announcement will signal the closing of classrooms at 6:00 p.m., after which parents will have an additional 30 minutes to continue enjoying the festivities before the event concludes.

Item #11 ELO-P Field Trips (LCAP Goal 2, AMO 3) - Monica Castañeda, Director
(Informational Item)

ELO-P students have exciting opportunities to extend their learning beyond the classroom with special field trips this spring!

During spring break, our volleyball club students had the chance to join students from SMBCCS's volleyball club for a fun-filled day at Santa Monica Beach. Sponsored by our vendor, P1997 Volleyball, this field trip allowed students to refine their skills while enjoying beach volleyball in a new environment.

Looking ahead, our 3rd and 4th grade students will visit Disneyland on April 26th, where they will participate in the Immersive Storytelling interactive workshop. This trip is open to all 3rd and 4th graders, and sign-ups will be available via Google Form.

5th-grade students will have their own Disneyland field trip on June 7th, where they will take part in the Theme Park Design interactive workshop, exploring the creativity and engineering behind Disneyland's attractions.

A survey will be sent to parents for student sign-ups, as well as to staff for chaperone sign-ups. Chaperone space is also limited, so staff interested in attending should complete the survey as soon as possible.

We are excited to offer these enriching experiences and can't wait for our students to enjoy these unique learning opportunities!

Announcements:

There were no announcements.

Next Regular Meeting: Thursday, May 15, 2025

Adjournment:

On **MOTION** of Kristin Tzintzun, **SECONDED** by Makaylah Peterson, and **CARRIED**, the School-Community Relations Council was adjourned at 7:35 am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy/Fenton STEM Academy

Unapproved Minutes of the School Site Council (SSC)

March 7, 2025

A meeting of the School Site Council was held on Friday, February 7, 2025 at 3:03 pm.

Call to Order: Beth Henschel, Chair

Roll Call: Beth Henschel, Chair

School Site Council Members Present: Beth Henschel, Amarjeet Gonzalez, Sindy Serrano, Amanda Spinola, Lesmi Mendez, Evangeline Pro

Non-committee Members: N/A

Members Excused: Virginia Palma, Jennifer Pimentel, Alex Muñoz, Cecilia Quijano

Members Absent: N/A

Additions/Corrections to the Agenda: Beth Henschel, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from February 7, 2025: Beth Henschel, Chair

Item #1 **Minutes from the February 7, 2025 meeting of the School Site Council - Beth Henschel, Chair (*Motion to Approve*)**

On **MOTION** of Sindy Serrano, **SECONDED** by Evangeline Pro, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Beth Henschel, Chair

Item #2 **Any persons desiring to address the School Site Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3**Review of Mid-Year i-Ready Reading and Math Student Data (i-Ready) (LCAP Goal 1, AMO 1-3) - Dr. Beth Henschel, Director (*Discussion Item*)****STEM**

Students at Fenton STEM Academy completed the mid-year i-Ready diagnostic assessment on February 7. The results indicate measurable progress in both reading and math, with an overall increase in students meeting grade-level standards.

In reading, the percentage of students performing at or above grade level increased by 12%, rising from 24% to 36%. Additionally, the number of students who were two to three years behind decreased by 10%, dropping from 38% to 28%. While gains were observed across all domains, comprehension remains an area for continued focus and development.

In math, student performance showed significant improvement, with a 16% increase in those achieving at or above grade level, rising from 16% to 30%. Additionally, the percentage of students who were two to three years behind declined by 9%, decreasing from 32% to 23%. While progress was made across all mathematical domains, continued support is needed to strengthen foundational skills.

FCLA

Students at Fenton Charter Leadership Academy completed the mid-year i-Ready diagnostic assessment on February 7. The results indicate measurable progress in both reading and math, with an overall increase in students meeting grade-level standards.

In reading, the percentage of students performing at or above grade level increased by 13%, rising from 25% to 38%. Additionally, the number of students who were two to three years behind decreased by 11%, dropping from 31% to 20%. While gains were observed across all domains, comprehension remains an area for continued focus and development.

In math, student performance showed significant improvement, with a 11% increase in those achieving at or above grade level, rising from 18% to 29%. Additionally, the percentage of students who were two to three years behind declined by 8%, decreasing from 30% to 22%. While progress was made across all mathematical domains, continued support is needed to strengthen foundational skills.

Item #4**Review of LCAP Goal 2: Increase Meaningful and Purposeful Student, Teacher, and Parent Engagement - Dr. Beth Henschel, Director (*Discussion Item*)**

It was discussed the many ways the school is planning on engaging stakeholders at the school through the use of surveying, distributing needs assessments, and the planning of holding parent events and workshops in addition to the parent classes already taking place.

The idea of forming a PTA was also discussed and feedback from the Director of Community Schools was shared.

Announcements:

There were no announcements.

Next Regular Meeting:

The next meeting of the School Site Council Committee will be May 9, 2025.

Adjournment:

On **MOTION** of Sindy Serrano, **SECONDED** by Evangeline Pro, and **CARRIED**, the School Site Council Committee adjourned at 3:18 pm.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy/Fenton STEM Academy

Unapproved Minutes of the English Language Advisory Committee (ELAC)

March 7, 2025

A meeting of the English Learner Advisory Committee was held on Friday, February 7, 2025 at 3:35 pm.

Call to Order: Beth Henschel, Chair

Roll Call: Beth Henschel, Chair

Finance Committee Members Present: Beth Henschel, Cecilia Quijano, Jennifer Pimentel

Non-committee Members: N/A

Members Excused: Kenia Grillo, Imelda Magaña, Belinda Cruz

Additions/Corrections to the Agenda: Beth Henschel, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from February 7, 2025: Beth Henschel, Chair

Item #1 **Minutes from the February 7, 2025 meeting of the English Language Advisory Committee - Beth Henschel, Chair (*Motion to Approve*)**

On **MOTION** of Jennifer Pimentel, **SECONDED** by Cecilia Quijano, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Beth Henschel, Chair

Item #2 **Any persons desiring to address the English Learner Advisory Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Review of Programs to Support English Learner Population (LCAP Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)**

All teachers with English Learners (ELs) in their classrooms use the California ELD Standards alongside the Common Core Standards for English Language Arts and other subjects. Integrated ELD happens during regular content instruction, where teachers use strategies and supports to help ELs access the material. Every teacher with ELs is responsible for providing integrated ELD.

Our district has adopted “Benchmark Advance” as the ELA/ELD curriculum. This state-approved program includes daily lessons for both small and whole group instruction. Resources for small group instruction include the ELD Resource System, Interim Assessments, and Leveled Text Readers for Close Reading. Whole group instruction incorporates Interactive Question-Response lessons and Leveled Text Readers to support language development.

Additional materials include ELD Student Books, Decodable Readers, and Readers’ Theatre Books. The curriculum integrates direct instruction in Common Core-aligned skills and includes a range of assessments to track student progress. Strategies for developing academic language—an essential part of school success—are embedded throughout the program.

Item #4 **Attendance Update and Future incentives (LCAP Goal 2, AMO 3-4) - Dr. Beth Henschel, Director** (*Informational Item*)

Fenton Charter Leadership Academy (FCLA) educators have successfully met an Average Daily Attendance (ADA) rate of 98.5% or higher. FCLA achieved an impressive cumulative ADA of 99.42%. Twelve teachers were at 100% ADA for this month. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

Fenton STEM Academy educators have successfully met an Average Daily Attendance (ADA) rate of 98.5% or higher. STEM achieved an impressive cumulative ADA of 98.87%. Ten teachers were at 100% ADA. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

Announcements:

There are no announcements.

Next Regular Meeting:

The next meeting of the English Language Advisory Committee will be May 9, 2025.

Adjournment:

On **MOTION** of Cecilia Quijano, **SECONDED** by Jennifer Pimentel, and **CARRIED**, the English Learner Advisory Committee adjourned at 3:52 pm.

II. C.

Financial Business Manager's Report

(See presentation slides)

II. D.

Directors' Reports

Directors' Reports are presented here for the five Fenton schools. Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Chair Lucente will call upon individual Directors as needed.

FENTON AVENUE CHARTER SCHOOL (FACS)
DIRECTOR'S REPORT

April 10, 2025

The mission of Fenton Avenue Charter School is to further instill the joy of learning by creating an environment that promotes confident, self-reliant, interdependent learners who become productive, contributing citizens of the community.

State Charter Number: 30

ATTENDANCE AND ENROLLMENT

AVG. Monthly ADA – 98.54%

Cumulative ADA - 98.8%

Date	TK Unfunded	TK Funded	K	1st	2nd	3rd	4th	5th	Total w/Funded	Total w/Unfunded
4/11/2024	9	31	47	49	25	184	188	185	709	718
4/6/2025	5	29	49	46	47	184	184	194	733	738

CURRICULUM AND INSTRUCTION

FACS Mini-Symposium (FCPS PD #6)

On Monday, March 31, 2025, Fenton Avenue Charter School hosted its annual Mini Symposium, a full-day professional development event designed to empower and inspire our educators. The symposium offered a structured opportunity for certificated staff to engage in collaborative learning, explore innovative instructional strategies, and deepen their professional practice.

The event opened with a warm welcome, light refreshments, and opening remarks that set the tone for a purposeful and engaging day. Teachers then participated in a series of three breakout sessions, each designed around relevant themes such as technology integration, differentiated instruction, student engagement, writing strategies, literacy, SEL, and family involvement. Sessions were led by Fenton staff members, providing a platform to highlight internal expertise and foster peer-to-peer learning.

One of the most successful elements of the symposium was the choice-based model, which allowed staff to select sessions that best aligned with their interests and instructional goals. Attendees appreciated the flexibility and felt more connected to the content because of this personalized approach. Each session was capped for optimal engagement, and participation was managed on a first-come, first-serve basis via a pre-event survey.

During Grade Level Planning Time in the afternoon, teachers collaborated within their teams to develop SBAC preparation schedules and refine instruction based on insights gained throughout the day. This time ensured that the day's learning was directly tied to tangible instructional planning.

Feedback collected from staff through a post-symposium survey was overwhelmingly positive. Respondents highlighted the quality of the sessions, the relevance of the content, and the value of learning from peers. Many expressed feeling more confident and inspired to implement new strategies in their classrooms immediately.

A very big thank you goes out to all Fenton staff members who helped make this symposium such a success. Their dedication, flexibility, and professionalism—especially given the tight timeline between parent conferences and the upcoming spring break—are deeply appreciated. It's a true testament to the strength of our school community that we were able to put together such a meaningful day of learning during such a busy season.

The Mini Symposium exemplified our commitment to cultivating a strong professional learning community and fostering continuous growth among our educators. We look forward to building on this success in future years.

Session Materials and Photos can be viewed here:

 [FACS Mini Symposium 2025 - Documents and Resources](#)

English Language Proficiency Assessments for California (ELPAC)

The Summative ELPAC (English Language Proficiency Assessments for California) has been successfully completed for the 2024–2025 school year. This important assessment plays a vital role in monitoring the progress of English Learners and ensuring compliance with state requirements.

A sincere thank you goes to **Mr. Gomez** for his leadership and coordination throughout the ELPAC testing window. His attention to detail and commitment to ensuring timely completion and compliance helped the school meet all necessary deadlines and support student success.

We would also like to recognize and thank our teachers for administering the ELPAC to their own students this year. We understand this process required time and flexibility, taking them away from regular instruction. Their support and professionalism were essential to the successful completion of testing.

Once the school receives the official student score reports, they will be sent home to families. In addition, scores will be carefully reviewed to determine student eligibility for English Learner reclassification before the end of the school year. This process ensures that students who are ready to be reclassified are recognized for their growth and provided with the appropriate instructional support moving forward.

SBAC

Fenton Avenue third through fifth grade students will begin the 2025 SBAC on Tuesday, May 6, 2025. All students will be assessed in English Language Arts and Mathematics. Fifth graders will also take the California Science Test (CAST). All teachers that will be administering the SBAC received an introductory training for SBAC Administration on the afternoon of Wednesday, April 2nd.

To support student success, each grade level has developed a practice schedule to ensure test taking strategies and content review are consistent and aligned with grade level essential standards and the state SBAC Blueprint. Grade levels will also be focused on developing and enhancing test taking stamina. Additionally, FACS will be motivating students via activities developed around our 2025 school testing theme "Knock Out The SBAC!" SBAC Testing shirts, attendance incentives, motivational videos, and Pep Rallies will help motivate students to do their best on the test. We look forward to sharing our students' success in the near future!

HUMAN RESOURCE AND PERSONNEL

Staffing Updates

Several important staffing updates and initiatives are underway in preparation for the 2025–2026 school year at Fenton Avenue Charter School.

Seven probationary teachers were approved for regular status by the Human Resource and Personnel Council. These educators—Ms. Ferraro, Miss Yanez, Miss Tzintzun, Mrs. Mares, Mrs. Moreno, Mrs. Caro, and Ms. Oandasan—have successfully completed their two-year probationary periods. Each has demonstrated professionalism, instructional effectiveness, and a strong commitment to student achievement.

Looking ahead to the upcoming school year, several staffing changes are in motion. **Mrs. Leticia Padilla Parra** will return to Fenton Avenue and join the fifth-grade team. **Miss Tzintzun** will be moving from fifth grade to fourth grade, and **Mr. Jessi Tello** will transition from third grade to fourth grade. With these adjustments, recruitment efforts are currently focused on filling open positions in fifth grade and the SDC program. Additionally, as Mrs. Lillian De La Torre prepares for her retirement, the hiring process for a new Office Manager is underway to ensure a smooth transition.

The Lead Teacher selection process for the 2025–2026 school year is also in progress. Staff have been encouraged to nominate colleagues and apply for these leadership roles, which are central to promoting instructional excellence across grade levels.

Lastly, FACS acknowledges the resignation of Ms. Elena Durghalli, a valued fifth-grade math teacher who will be relocating. Her contributions to our school community have been greatly appreciated, and we wish her the very best in her new chapter.

BUDGET, FACILITIES, AND SAFETY

Enrollment

Fenton Avenue Charter School is on track for strong and steady enrollment for the 2025–2026 school year, with positive indicators that will directly support the school’s overall budget and financial health. Current enrollment forecasts reflect solid interest across grade levels, with Transitional Kindergarten (TK) leading the way—already enrolling 15 students. First and second grades are fully enrolled and expected to move to a waitlist as needed, signaling high demand and strong retention.

While Kindergarten enrollment is still in progress, proactive steps are being taken to reach our target. Updated banners with clear TK birthday cut-off information have been placed around campus to help families navigate the enrollment process. Additionally, engaging flyers and postcards are being distributed both online and in-person, especially during key community events such as Open House and the Spring Fair.

The front office has implemented a robust tracking system to monitor enrollment packet distribution and return rates across all grades. These efforts, combined with targeted outreach, will ensure that enrollment remains on pace to meet school goals.

To support continued growth, second-grade families from FPC have been invited to visit FACS during Open House, as their students will be matriculating into third grade at FACS next year. A special transition meeting is planned to welcome them, provide a chance to explore the campus, and highlight the programs and opportunities available. This thoughtful approach is designed to help ease the transition for both students and families while building early connections to the FACS community.

Facilities

Several facility-related projects are currently in progress to ensure the safety and functionality of the campus. A valve irrigation system repair around the 5th-grade building is underway after the original job revealed additional issues requiring extended time and resources. J-Building bathroom repairs are also being addressed. While the restroom areas were recently remodeled, one of the boys’ stalls requires full replacement and will be updated accordingly. Lastly, a roof leak was discovered in Room 35. This issue may require support from LAUSD, and further testing will be conducted to determine the next steps for repair and resolution.

SCHOOL-COMMUNITY RELATIONS

Fenton Avenue Charter School continues to foster strong family and community engagement through a wide range of events and programs designed to connect students, families, and local partners.

The **Scholastic Book Fair** was a great success, with sales exceeding \$6,000. Students had the opportunity to explore and purchase books throughout the week, and the event was smoothly facilitated by our paraprofessional team and Mr. Peña. The school now has the option to use Scholastic Dollars to further enrich classroom libraries and learning spaces.

Fundraising efforts wrapped up with the **annual World's Finest Chocolate sale**, which raised \$7,520 in net profit. Top-performing students and classrooms will be rewarded with prizes including gift cards, a Happy Meal party, and a magic show celebration.

In March, students took part in a **Career Edition of “March Madness,”** where they voted on and learned about various career paths. The most popular choice among FACS students was video game designer. The counseling team is planning follow-up activities to expand on this enthusiasm in the future.

The third and final session of **Expanded Learning Opportunities (ELO-P)** begins the week of April 14 and will run through June 2. This session offers a robust menu of enrichment clubs, including ballet, folklórico, sculpture, tutoring, and several new additions such as Morning Movie Club and FACS Student News. We are also maintaining valuable partnerships with local organizations and extending programming to students at Hope Gardens.

The **FACS Community Resource Fair**, held on Saturday, April 5, was a great success. Families enjoyed a vibrant afternoon filled with teacher-led booths, hands-on activities, community vendor stations, spring-themed experiments, woodworking, and a lively egg hunt. The event brought together school families, local partners, and special guests, including Councilwoman Monica Rodriguez, Assemblywoman Celeste Rodriguez, and State Senator Caroline Menjivar, fostering a strong sense of community.

A heartfelt thank you goes to Kelley Christenson for her incredible work in planning and organizing such an amazing event. Her vision and dedication brought the Spring Fair to life and made it a memorable experience for all. We would also like to extend a sincere thank you to Jose Aceves and his team, who worked alongside Kelley to ensure the campus was clean, safe, and beautifully prepared before, during, and after the event. Their support was essential to the day's success. Pictures of the event can be viewed here: [📷 FACS Spring Fair Pictures 2025](#)

Students will also be showcasing their talents at the **Spring Musical Showcase** on April 29th, 30th, and May 1st. Classes will perform using instruments such as recorders, bucket drums, and ukuleles, while primary students will sing. Fifth-grade students will assist as MCs and ushers, supporting a family-friendly community celebration of music and the arts.

Open House will take place on April 17th and will feature classroom visits, food trucks, and interactive activities for families. It will be a valuable opportunity for parents and guardians to connect with teachers and celebrate student learning.

Looking ahead, exciting **field trips** are planned as part of ELO-P programming. These include a beach volleyball event for club participants and two Disneyland trips: one for 3rd and 4th graders focused on immersive storytelling, and one for 5th graders centered on theme park design. These trips offer unique learning experiences outside the classroom and are open to students and approved chaperones.

Upcoming Events:

4/14	ELO-P Session 3 Begins
4/15	ELAC Meeting SSC Meeting
4/17	Open House Minimum Day
4/18	Minimum Day
4/22-23	Paula Maeker Coaching Days
4/26	3rd Grade ELO-P Fieldtrip
5/9	Paws to Share
5/12	Curriculum and Assessment Council Meeting
5/13	CAPS Meeting
5/14	Human Resource and Personnel Council Meeting
5/15	School Community and Relations Council Meeting
5/16	Budget, Facilities, and Safety Council Meeting Lead Teacher Day (TK-2)
5/17	4th Grade ELO-P Field Trip
5/19	EOY i-Ready Window Opens
5/22	FCPS Board Meeting
5/23	FCPS Professional Development #7
5/26	Memorial Day– No School

**SANTA MONICA BOULEVARD COMMUNITY CHARTER SCHOOL
(SMBCCS)
DIRECTOR'S REPORT**

April 10, 2025

Santa Monica Boulevard Community Charter School promotes academic achievement in a collaborative environment that creates self-confident, self-reliant learners who will become positive contributors to their communities.

State Charter Number: 446

ATTENDANCE & ENROLLMENT

Cumulative Average Daily Attendance (ADA): 98.95%

Monthly Average Daily Attendance (ADA): September - 99.56%; October - 99.44%; November - 99.16%; December 98.59%; January 98.64%; February 98.40%; March 98.91%

Schoolwide Enrollment Breakdown

Date	TK		K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total
	Funded	Unfunded								
4/4/2025	33	5	72	94	107	79	125	121	69	705
3/2/2025	32	5	73	93	106	80	125	120	69	703

INSTRUCTION

Professional Development Day #6

On March 31st, teachers participated in Professional Development Day #6 which focused on vertical articulation of identified essential standards for TK-2nd teachers and preparation for the State Assessment for 3rd-6th grade teachers.

TK-2nd grade teachers worked within their Professional Learning Teams (PLTs) to examine the progression of agreed upon standards, using a variety of resources including state standards, preschool foundations, and essential outcomes tools. Break-out sessions were organized by grade bands—TK-K, 1st-2nd, and K-2nd—where teachers analyzed student work, prerequisite skills, instructional timelines, and assessment practices to ensure mastery of standards. These sessions emphasized preparation for the rigor of 3rd grade, including alignment with the Smarter Balanced Assessment Consortium (SBAC). By collaboratively reviewing learning progressions and calibrating instructional expectations, TK–2 teachers strengthened their collective capacity to deliver a guaranteed and viable curriculum across grade levels.

[TK - 2 Vertical Articulation](#)

To prepare 3rd–6th grade students for the upcoming SBAC assessments, teachers participated in two focused presentations. The first provided an overview of the SBAC, including key testing dates, structure, and scoring, as well as the importance of both the CAT and PT sections. Teachers reviewed the breakdown of ELA and Math content, test security protocols, and accessibility resources, while also

receiving guidance on using the TOMS system to manage testing. Strategies to support student readiness were emphasized, including test-taking tips, motivational tools, and preparation reminders like sleep, nutrition, and confidence-building. The second presentation guided teachers in developing SBAC pacing plans, incorporating daily instruction in ELA and Math, one day focused on writing, and weekly practice sessions using Smarter Balanced tools. Teachers collaborated in PLTs to design strategic, skill-aligned pacing plans using resources like SmART, test blueprints, and Tools for Teachers, ensuring students are both academically and emotionally prepared for testing.

[3rd-6th SBAC Overview](#) and [Pacing Plan Development](#)

Please see the resources below developed by Professional Learning Teams on this day:

Essential Standard Articulation Charts

TK-2nd Grade Teachers

[Transitional Kindergarten](#)

[Kindergarten](#)

[1st Grade](#)

[2nd Grade](#)

SBAC Pacing Plans

3rd-6th Grade Teachers

[3rd Grade](#)

[4th Grade](#)

[5th Grade](#)

[6th Grade](#)

NEW 2025-2025 Expanded Learning Opportunities Program Coordinator - Zoe Weiss

We are excited to share that the FCPS Hiring Committee has recommended Zoe Weiss as the next Expanded Learning Coordinator at Santa Monica Boulevard Community Charter School.

Since joining Fenton in 2018, Zoe has served in a wide range of leadership capacities, including 3rd Grade Lead, ELAC Chair, and Summer School Principal. She brings a strong background in youth development, a Master's in Educational Leadership, and a deep commitment to educational equity. Zoe's service as our founding Summer School Principal was an instrumental piece that shaped our after-school programming and enrichment efforts that extend learning beyond the classroom. Pending Board approval on April 10, she will work closely with Richard Parra, Director of Community Schools, to support the ongoing success and innovation of our Expanded Learning Program.

We also want to extend a heartfelt thank you to Jazmin Luna for her hard work and dedication as Santa Monica's first Expanded Learning Opportunities Program (ELOP) Coordinator. The strong foundation she built will not only support Zoe in her transition from teacher to administrator, but also serve as a springboard for continued growth, innovation, and expanded opportunities for our students.

Professional Learning Team Planning Days - Round 3

Our Instructional Planning Days at SMBCCS provide teachers with dedicated time to strengthen collaboration, align instructional practices, and refine their core academic planning. Across three rounds scheduled throughout the year, each grade-level team engages in focused work such as unit mapping for ELA and Math, revising pacing plans to include CFA schedules and data chats, planning WIN time with teacher assistants, and integrating language objectives into daily lessons. These sessions are rooted in the TEAMS framework and support a guaranteed and viable curriculum schoolwide.

We are currently in Round 3 of Planning Days, with the final session taking place on April 15 with our Special Education team. This final round continues our commitment to intentional planning and instructional coherence across all grade levels and student groups.

Please review our [Planning Day memo](#) that provides teachers guidance during each round of planning days. As an example of work completed, [click here](#) for Planning Day agendas/minutes from this school year.

Behavior Coalition Update: March Behavior Challenge

The February 26th staff presentation introduced the March Monthly Behavior Respect Challenge, aiming to reduce playground referrals for defiance and physical contact by 30%. Staff were asked to reteach playground respect expectations, use ROAR tickets, show SEL lessons on Wednesdays, and reinforce positive behavior with incentives like iLab time and games versus admin. Daily student council messages and playground rule videos also supported the effort.

To ensure strong implementation, an Administrator Assignment Calendar was created to provide consistent admin visibility throughout the day. Admin team members were scheduled to monitor the yard, hallways, and classrooms, while also tracking ROAR ticket data and providing regular updates at staff meetings. Support staff reinforced expectations through active supervision and consistent student interactions

Air: The Invisible Wonder

Thank you to our STEAM Focus Lead Teachers—Gaby Arroyo, Shanjana Hossain, and Christy Namkung—for organizing the exciting “Air: The Invisible Wonder” assembly for all students on April 1st. This dynamic and interactive program taught students about the science of air through hands-on demonstrations exploring atmospheric pressure, vacuums, and Bernoulli’s Principle. Highlights included air cannons, windbags, a working hovercraft, and even shrink-wrapping a student to demonstrate vacuum power. The show sparked curiosity and left students with a deeper appreciation for the science behind the air we breathe.

PERSONNEL

2025-2026 Staff Reorganization

The FCPS Staff Reorganization process has now concluded. The multi-round process allowed staff to share grade level and school preferences, with oversight from a Reorganization Committee made up of committee chairs, faculty reps, and administration. Rosters were finalized after being reviewed and posted between March 3–14.

As we look ahead to next year, SMBCCS currently has two openings: one for a 1st grade general education teacher and one for a Special Day classroom teacher. The school is also actively seeking a full-time Speech and Language Pathologist and a full-time school nurse for the upcoming school year.

2025-2026 Leadership Roles

SMBCCS offers a variety of leadership opportunities designed to empower educators and support schoolwide growth. These include Faculty, Classified, and TA Representatives, who serve as liaisons to the Board of Directors; ELD and STEAM Leads, who mentor teachers and drive instructional excellence in specialized areas; and Lead Teachers, who represent grade-level teams on the Instruction Committee and help implement initiatives, assist colleagues, and lead professional learning. Committee Chairs and Secretaries also play critical roles in governance and policy review.

The leadership selection process begins in early April with nomination windows, followed by applications and staff voting throughout the month. All leadership positions are submitted to the FCPS Board for approval on May 22, 2025.

Paraprofessional Appreciation Day

On April 2nd, SMBCCS celebrated Paraprofessional Appreciation Day by recognizing the incredible contributions of our teacher assistants and supervision staff. These dedicated team members help our school run smoothly every day and play a vital role in supporting students and teachers alike. Staff were treated to pan dulce and a special slideshow tribute shared on social media, expressing heartfelt gratitude for their hard work and care.

COMMUNITY RELATIONS

An Innovative New Approach to Career Week!

In March, SMBCCS students participated in the March Madness Tournament of Careers, a creative college and career readiness initiative organized by School Counselor Xareni Robledo. Sixteen careers were introduced through student-led videos and informational slides tailored by grade level. Student council members represented each career, “competing” to earn votes from classrooms as they advanced through a bracket-style tournament. The activity encouraged students to learn about diverse professions in an engaging, interactive format.

Although voting determined which careers advanced, final presenters in April were scheduled based on availability. As a fun bonus, staff were also invited to complete a bracket predicting which career would be crowned SMBCCS Career of the Year, with prizes announced before Spring Break. This initiative brought career exploration to life and strengthened student engagement across grade levels

2025 Open House

Our 2025 Open House was a success! It was wonderful to see families on campus and to witness the incredible displays of student work in each classroom. Staff preparation and connection with families was truly appreciated. On Friday, March 14th, the school also held our Open House Snake. This afforded staff and students the opportunity to visit each other’s classrooms and celebrate our collective efforts. Thank you to Mrs. Arroyo for organizing the route!

6th Grade Lottery

Our 6th grade lottery for the 2025–2026 school year at SMBCCS has been completed in accordance with FCPS/LAUSD guidelines. A total of 77 students have been placed through the process. This number does not include approximately 10 additional 6th grade students who will be enrolled in our new Upper Grade Special Day Classroom next year. The school is now proceeding with the enrollment process for all admitted students, with waitlisted families informed of their status.

Spring Parent Conference Week

SMBCCS held its Spring Parent Conference Week from March 17–21, 2025, with all students dismissed on a minimum day schedule to accommodate conferences. Teachers met with families to discuss student progress and growth over the second reporting period, which spanned from November 11 to March 14. Over the course of the week, approximately 300 individual translations were provided to ensure all families could fully participate. Special thanks to Ariana Gomez for coordinating the translation schedule—always a monumental task—and to our teachers for confirming meetings with families. We are also deeply grateful to our staff and paraprofessionals who supported by translating during conferences. This week highlighted the school’s strong commitment to family engagement and collaboration.

CicLAvia - “Koreatown Meets Hollywood” Recruitment Event

CicLAvia—Koreatown meets Hollywood transformed Los Angeles streets into a vibrant, car-free space on April 6, 2025, from 9 a.m. to 4 p.m. Participants of all ages and abilities enjoyed walking, biking, skating, and more along the 4.75-mile route connecting Hollywood, East Hollywood, Melrose Hill, and Koreatown. Santa Monica Boulevard Community Charter School was proud to host a booth at the Santa

Monica Boulevard Hub—just 2.5 blocks from our school! Many Santa Monica families were spotted in the crowd and came over to say hello. Special thanks to our incredible staff volunteers: Jason Gonzalez, Richard Parra, Walter Gomez, Bunny Wolfer, Xareni Robledo and Coco, Christian Hidalgo, Aaron Veals, Jocelyn Condo, Jazmin Luna, Jennifer Flynn and Family, and Yennizel Duran. Representatives from Head Start also joined us to recruit new students for our on-site program. Passersby got a chance to meet Marty the Robot and Dash and learn how students at Santa Monica explore computer science every day in our iLabs.

FACILITIES AND SAFETY

New Pocket Tables in the Auditorium

New pocket tables were installed in our auditorium on April 3–4 by Sierra School Equipment, completing the next phase of our auditorium upgrade. The tables are a great visual and functional match to our recently installed auditorium chairs, creating a cohesive and professional look for the space. We're excited about how these additions enhance both the appearance and usability of our auditorium for events and meetings.

Planning Ahead

4/14	PLT Planning Day - 2nd Grade Big Smiles Follow Up Visit FCPS All Admin Meeting, Business Office
4/15	PLT Planning Day - SPED Team Parent Advocacy Committee Meeting (7:15)
4/16	Finance Committee Meeting, Auditorium (7:15)
4/17	PLC Minimum Day Coffee with the Director (8:30)
4/18	Good Friday - Minimum Day
4/22	Earth Day ELOP Meeting, Business Office
4/23	Administrative Assistants Day
4/24	ELOP Quarter 2 Ends **LAUSD Annual Performance Based Oversight Visit**

FENTON PRIMARY CENTER (FPC) DIRECTOR'S REPORT

April 10, 2025

The mission of the Fenton Primary Center is to cultivate a love of learning by fostering an environment that promotes self-discovery, independence and an awareness of the connectedness between self and others.

State Charter Number: 911

General Information on Enrollment and Attendance:

Date	TK	K	1 st	2 nd	Total	Monthly ADA	Cumulative ADA
9/19/2024	71	138	147	129	485	99.11%	99.11%
10/24/2024	76	141	147	129	493	99.13%	99.12%
12/12/2024	76	141	149	129	495	98.75%	98.99%
1/23/2025	77	140	152	129	498	98.98%	99.04%
3/28/2025	76	137	151	130	494	99.50%	99.12%

**The current reporting period is still in progress.*

Year-to-Year Enrollment Comparisons

Date	TK- Unfunded	TK- Funded	K	1 st	2 nd	Funded Total
February 2024	23	57	137	138	171	503
February 2025	27	51	135	151	131	468
March 2025	26	50	137	151	130	468

Enrollment and Recruitment

Fenton Primary Center is ramping up efforts to boost enrollment for the upcoming school year. Our teacher teams are committed to expanding our outreach and promoting all the great things happening at our school. They are signing up on this link to market our school throughout the Pacoima area: [Enrollment Efforts Sign-Up](#). We've launched a new flyer and are actively planning a series of school tours. In addition, we're preparing mailers and participating in events both on campus and throughout Pacoima and neighboring communities, as detailed in our Action Plan (see the FPC Action Plan: [here](#)). Thanks to Ms. Salazar, our Instagram page is thriving, regularly highlighting the amazing work of our

students and staff. We take great pride in our vibrant school community! Visitors who tour our campus leave impressed—and they always choose to enroll.

Instruction

Acceleration Specialist:

The Acceleration Specialist successfully completed individual progress reports for all students receiving Tier 3 intensive support. These reports highlight student growth and areas of continued need, providing a clear snapshot of progress made since the beginning of the year. During the March 31st Professional Development Day, each grade-level team led a presentation on a selected area of instructional best practice. Prior to the PD day, teams collaborated to identify specific topics they wanted to learn from one another, creating a purposeful and responsive learning experience. TK shared strategies for social-emotional supports, Kindergarten presented on *Secret Stories* phonics routines, First Grade focused on effective decoding and encoding strategies, and Second Grade highlighted fluency-building techniques. In addition, Mrs. Thomassian and Yesenia Fuentes delivered a session on the role of decodable texts and the importance of authentic, meaningful phonics instruction. The Acceleration Specialist contributed by presenting multisensory supports that align with Tier 3 intervention practices.

In preparation for the final stretch of the school year, the Acceleration Specialist also revised SMART goals for Tier 3 students and updated the rosters to reflect midyear data and recent student needs. Students have now begun working toward their new personalized goals, with instruction continuing to draw from Orton-Gillingham, UFLI, and i-Ready resources. The team remains committed to targeted skill development, ongoing collaboration with classroom teachers, and progress monitoring to ensure that supports are responsive and data-informed.

[Access FPC Acceleration Here](#)

FPC Guiding Coalition:

Our PLC's FPC Guiding Coalition meets bi-monthly.

Members:

TK - **Sarah Ananta and Bridget Ruiz**

Kindergarten - **Coco Salazar**

First Grade - **Brianna Ellis and Laura Holmes**

Second Grade - **Nitima Angus and Judy Lee**

2024-2025 FPC Focus Lead Teacher - **Jennifer Daugherty**

2024-2025 FPC Focus Lead Teacher - **Celina Calvillo**

Psychologist - **Gloria Rangel**

Counselor - **Paola Ramirez**

Acceleration Specialist - **Elisa Vallejo**

FCPS Instructional Coach - **Yesenia Fuentes**

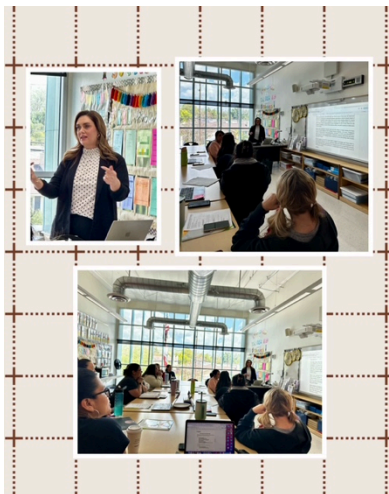
FPC Administrators - **Sirui Thomassian, Nicole Langlois**

FCPS Director of Instruction - **Jennifer Miller**

FPC Guiding Coalition current work focuses on the following item:

A PLC Promising Practices School Application:

Our Guiding Coalition enjoyed a detailed presentation from our Director of Instruction, Ms. Jennifer Miller, and our Instructional Coach, Ms. Yesenia Fuentes, regarding our upcoming application as a PLC Promising Practices School. Our staff will be working on completing this application in the coming weeks. It is exciting to have our work acknowledged, and we are hopeful to meet this and future challenges. We hope to one day become a Model PLC, as we have started this climb together, we will achieve our goals as an ambitious and capable unit.



Additionally, the FPC Guiding Coalition is also conducting a book study on *Meaningful Phonics and Word Study* and *A Fresh Look at Phonics* by Wiley Blevins to strengthen our foundational practices.

Our continued work focuses on the following additional items:

- Grade Level Unit Plans shared [here](#)
- Review [Learning Targets](#)
- EL Instruction: [ELPAC Practice Resource](#)
- [TEAMS Action Plan](#)
- [CAPS Action Plan](#)

PLC at FPC:

The Fenton Primary Center conducted a Part II Professional Development (PD) Session on March 31st, which continued building upon the previous PD which occurred on January 6th.

Topics covered (find presentation links below):

- TK: [Social Emotional Learning](#)
- Kindergarten: presented on [Secret Stories and Blending](#)

- 1st Grade: presented on [Mapping High Frequency Words and Dictation](#)
- 2nd Grade: presented on [Fluency](#)
- Coach/Admin: presented on [Decodables and Writing](#)
- Ms. Vallejo: [Multisensory Skills and Routines](#)

The PD sessions were highly informative and engaging. The expertise of our staff was fully on display.

Arts Program:

We had an amazing turnout in the Art Lab during Open House! Over 200 parents and students visited the art lab. Students' art projects were displayed in the classroom by grade level, including a sample of every art project we have completed this year. So many parents shared how much their children love art and look forward to it each week. Over the next few months, the students will be working with clay and doing some weaving with yarn. They will continue to focus on all the elements of art.

Music Program:

Students continue to participate in weekly music classes, and we are fortunate to partner with Education Through Music—Los Angeles to provide high-quality instruction for all grade levels. This spring, every class will have the opportunity to showcase what they've learned during our upcoming music performances in May. Families will be invited on campus to attend and celebrate their children's growth and creativity through music.

Paraprofessionals:

In March, our Adult Assistants, Special Education TAs, and TK TAs participated in a valuable professional development session led by our Lead RBT, Noemi Ramirez, and our FPC RBT, Guadalupe Lopez. This collaborative training focused on enhancing communication strategies, particularly around reducing the number of questions directed toward students with limited language. It was a meaningful opportunity for our support staff to learn together and gain additional tools to better support our students' needs.

Community Relations

Family Center News:

The ESL Level III classes started on Thursday, January 16th and ended with a culmination on Thursday, April 3rd in the Family Center. These classes are offered through PEBSAF (Parent Education Bridge for Student Achievement Foundation). About 12 to 15 parents are enrolled for this class. Also, Ms. Vasquez started teaching a Basic ESL class for newcomers every Tuesday from 8:30 am – 10:30 am. This class began on February 25th and will run until May 20th. There are about 10 parents participating in this class. Ms. Vasquez has inquired about a Citizenship class for parents that can help them prepare for Citizenship through (PEBSAF). More information will be given soon.

Our World's Finest Chocolate Sales ran from January 17th through January 31st. FPC raised \$16,004.00. Our profit was about \$6,000.00 These funds will be deposited in the Community Schools Fund. These proceeds will be used for school uniforms, glasses, and other ways to support our families.

The Family Center along with our school counselor, Mrs. Ramirez continue to support our families. We had our first Coffee with the Counselor on February 4th in English and on February 5th in Spanish.

The Big Smiles Dentist visited FPC, on Wednesday, February 26th. Ms. Vasquez sent out school-wide applications to all the students. The dentist saw about 50 students at this time. They provided the students with x-rays, clean-up, and even fillings.

Lastly, the Family Center continues to provide new backpacks with school supplies to those students in need of one, as well as school uniforms purchased from Sigfred's Uniform Store. Also, shoes for parents and children that were donated by LACOE are given to families that have been affected by the fires and/or other unfortunate events.

Think Together:

Think Together continues to strive in providing a quality program for our students and families. Think Together serviced about 90 students during Spring Break. Students were able to have a fun day at California Science Center, enjoyed an event at Fenton Avenue, where all Fenton schools collaborated in providing a memorable experience for students. They were able to enjoy a sweet treat from Kona Ice, experience a gaming truck, mini golf and many more hands-on activities.

Expanded Learning Opportunities Program (ELOP):

ELOP Session 3

We are thrilled to announce that the third session of ELOP clubs will begin on Monday, April 14, 2025! Currently, we have over 200 students signed up for one or more clubs this session. Students can choose from over 20 different clubs, covering a variety of topics such as Arts and Crafts, Clay Sculpture, Dance/Sports, Digital Art, Dino Robotics, Hooked on Phonics, Kinder Crafts, Learning Crafts, Lego Robotics, Leadership, Mathnasium, Piano, Project Wings Math, Ukulele, STEAM Lab, Sylvan Learning, Theater, and Video Editing!

We are also looking forward to our Community Spring Fair on Saturday, April 12th from 10:00 a.m. - 1:00 p.m. The event will feature a variety of food trucks, space-themed booths, and free games for all ages. We are especially excited to have Mad Science with us, offering interactive space shows, along with folkloric dancers, to make this event truly unforgettable! It is going to be a wonderful day of fun and community celebration.

We can't wait to see everyone there!

Personnel

Staff Roster:

The FPC Reorganization Committee met to discuss requests and options regarding staffing for the next school year. Round 3 was completed on March 14, 2025. Upon approval of the Board, FPC will be proud to welcome the addition of three amazing teachers to our 2025-2026 staffing roster: Ms. Jennifer Pimentel (Kindergarten), Ms. Martha May (2nd Grade) and Ms. Elizabeth Marquez (2nd Grade). We will maintain an open 2nd Grade position pending enrollment. We want to be conservative and plan proactively for future staffing, given our budget constraints.

Facilities and Safety

Campus:

FPC custodial and maintenance staff worked throughout Spring Break and completed several projects. Many heavy use areas have had paint touch ups, such as the stairs and bathroom doors. Rugs were cleaned thoroughly and air vents were deep cleaned. Our parking gates have been repaired and continue to require some occasional maintenance.

We welcome our new after-school part time security staff for ELO-P, Byron Ceja.

Upcoming Events:

March/April

3/24-3/28	Spring Break- No School
3/31	Professional Development Day #6 (Site Specific)
4/1	Students Return from Spring Break
4/2	7:15 Parent Advocacy Committee Meeting (Room 201)
4/3	Find a Rainbow Day
4/4	Shortened Day #22
4/7-4/11	FPC Spring Earned Increase Walkthroughs
4/9	National Unicorn Day
	Spring Bunny Pictures (Library) Salazar/Valle
4/10	FCPS 2nd Grade Leads PLT Meeting (Room 201)
	4:30 FCPS Board Meeting
4/11	Shortened Day #23
4/12-4/18	FPC Book Fair
4/12	2nd Annual FPC Spring Carnival
4/14	BEE Time Cycle #3 Begins
	ELOP Session 3 Begins
4/18	Shortened Day #24
	Egg Hunt & Spring Class Celebration (Salazar)
4/21	National Kindergarten Day
4/22	Earth Day
4/25	Coaching with the Hannigans
4/30	Student of the Month Assemblies
5/1	School Principal's Day
	Shortened Day #25

5/2	Shortened Day #26
5/5-5/9	Teacher Appreciation Week
5/5	Cinco de Mayo
	8:15 FPC Coffee with the Principal (Family Center)
5/8	Shortened Day #27
5/9	Shortened Day #28
5/13 & 5/14	Spring Show Performances
5/13	California Principal Support Network

FENTON STEM ACADEMY (STEM) DIRECTOR'S REPORT

April 10, 2025

The mission of the Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Math is successful student engagement and achievement through the implementation of a curriculum that interconnects science, technology, engineering, and math across all disciplines, including art, music, language arts and social studies.

State Charter Number: 1605

Enrollment

	T K	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Lower ILC	Upper ILC	Total	Monthly ADA	Cumulative ADA
9/13/2024	16	35	34	24	44	49	41	48	X	11	302	98.64%	98.64%
10/16/2024	16	22	33	24	44	50	41	48	X	11	289	99.58%	99.11%
12/12/2024	16	22	34	24	44	50	40	48	X	15	293	98.55%	98.92%
1/23/2025	18	22	35	24	44	49	40	48	8	10	298	99.15%	98.87%
4/10/2025	18	21	35	24	44	50	39	48	10	10	299	99.43%	99.07%

3-Year Enrollment Comparison

Date	TKK- Unfunded	TKK- Funded	K	1 st	2 nd	3 rd	4 th	5 th	6 th	ILC	Total
March 2025	0	18	21	35	24	44	50	39	48	20	299
March 2024	0	18	32	34	42	49	45	71	39	X	330
March 2023	0	19	37	41	40	39	47	51	47	X	315

Perfect in-seat Attendance Incentive

On Tuesday, April 1st, the Academies hosted a Perfect Attendance Breakfast in the Annex MPR to recognize and celebrate students who achieved 100% In-Seat Attendance for the month of March. A total of 143 STEM students and 124 FCLA students were honored for their outstanding commitment to being present every day.

This event not only acknowledged their dedication but also served to reinforce the importance of consistent attendance. During the breakfast, ongoing In-Seat Attendance incentive plans for the

remainder of the school year were introduced to continue promoting daily attendance and student engagement.



Instruction

March 31 PD Day

Primary Literacy Team Professional Learning Overview

On our 6th Professional Development Day, our teachers presented to each other. The primary teachers (TK-2nd grade) focused on phonics skills and application of those skills. Each Professional Learning Team was assigned specific sections from the Wiley Blevins book, *Meaningful Phonics and Word Study*, to review and study. Each PLT was responsible for becoming the "experts" on their assigned content and prepared a 20-minute presentation to share key takeaways with the broader group of primary teachers.

Upper Grade Teams- SBAC Prep Share-out

The 3rd-6th grade teachers share strategies with each other to prepare for the SBAC testing. Teams shared several key strategies that contributed to students' success on the state test, including targeted review sessions, effective academic resources, and strong motivation techniques. PLT teams utilized personalized learning and goal-setting to keep students engaged and focused.

English Language Proficiency Assessments of California

The Summative ELPAC for the 2024–2025 school year is nearly completed. Monitoring the progress of English Learners is an important step in supporting students and maintaining compliance with state guidelines. Special thanks go to **Mrs. Quijano** for her leadership and attention to detail throughout the testing window, ensuring all deadlines were met. Appreciation also to the various staff who assisted in administering the ELPAC test, including **Jennifer Pimentel** and **Amarjeet Gonzalez**. Once official score reports are received, they will be sent to families, and results will be reviewed to determine students' eligibility for English Learner reclassification before the school year ends.

California Assessment of Student Performance and Progress

Students in grades 3–6 at the Academies will begin the Smarter Balanced assessments in English Language Arts and Mathematics on May 6, 2025. To kick off the testing window, the school will hold a pep rally on May 5 to energize and motivate students.

Fifth grade students will also complete two additional assessments. Beginning April 8, they will take the Physical Fitness Test (PFT), followed by the California Science Test (CAST) on May 20 and 21. In preparation for testing, teachers participated in a training led by **Jennifer Pimentel** on March 31 and shared effective test-taking strategies. Each grade level has developed a practice schedule focused on reviewing key content, reinforcing test-taking strategies, and building stamina, all aligned with the SBAC Blueprint. The school community is excited to support students throughout the testing season and looks forward to celebrating their hard work and accomplishments.

i-Ready Personalized Instruction

At STEM, 81% of students are completing 30 minutes or more of personalized instruction for ELA, and 73% of students are passing lessons. For Math, 82% of students are meeting 30 minutes or more for personalized instruction, and 87% of students are passing lessons. Thank you teachers for ensuring students are completing their individualized minutes to support their learning.

STEM Focus

The month of April means it's officially the third trimester and a busy time of year with "end of year" testing, and preparation for Open House. Amidst all the busyness, Fenton STEM Focus Lead Bianca Bell-Reed, is so excited to announce that the "**Wacky Science Show**" is coming to Fenton STEM Academy, on **Friday April 25th!** The Wacky Science Show takes the magic of theatre, attention-grabbing comedy, and scientific truths to our students in a fun-filled way! More than twelve students will participate throughout the show, putting science in their hands! In this school assembly with a focus on science, the wacky and zany presenter, Dr. Science, will help students learn about the Scientific Method in a fun and straightforward way with lots of magic tricks and some comedy too! Mrs. Bell-Reed hopes that this assembly ignites excitement and curiosity into students and teachers, as we close out the month and gear up for the final schoolwide STEM Challenge of the year – which will double as the Open House project that will be showcased in the Annex – in May!

Professional Learning Community (PLC)

Since our last visit with Jacquie Heller, our lead teachers and grade-level teams (PLT) have collaborated on applying for the PLC Promising Practice recognition, which reflects our school's ongoing commitment to collaboration, continuous improvement, and student success. The teams have gathered evidence and resources to include in the application. The feedback will provide the school with next steps that we can implement during the 2025-2026 school year.

Acceleration Program

The Acceleration Specialist successfully completed individual progress reports for all students receiving Tier 3 intensive support. These reports highlight student growth and areas of continued need, providing a clear snapshot of progress made since the beginning of the year. During the March 31st Professional Development Day, primary teams collaborated to share best practices in foundational Phonics instruction. As part of this collaboration, they engaged in a book study of *Meaningful Phonics and Word Study: Lessons and Strategies for Building Fluency, Independence, and Love of Reading* by Wiley Blevins, focusing on deepening student engagement and effectiveness in early literacy instruction. Meanwhile, upper-grade teams used the time to exchange strategies for supporting students in preparation for the CAASPP assessment, with each grade level presenting their instructional approaches and test-readiness practices.

In preparation for the final stretch of the school year, the Acceleration Specialist also revised SMART goals for Tier 3 students and updated the rosters to reflect midyear data and recent student needs. Students have now begun working toward their new personalized goals, with instruction continuing to draw from Orton Gillingham, Phonics for Reading, and i-Ready resources. The team remains committed to targeted skill development, ongoing collaboration with classroom teachers, and progress monitoring to ensure that supports are responsive and data-informed.

[Access Academies Acceleration Here](#)

Expanded Learning at the Fenton Academies

The final session of Expanded Learning will take place April 7th - May 30th. Confirmation letters were sent home for over 300 students who are enrolled in one or more clubs, which is once again, about 50% of our student population participating. Spaces are still available, and families continue to enroll. We are excited to be able to offer some new and engaging opportunities, such as Jewelry Making & Design, Hogwarts Academy, Young Aviators, Vivid Voices (spoken word & art), and more Homework clubs. As always, all club offerings have been decided upon based on attendance trends, informal student surveys, and parent feedback surveys. This ensures that we continue to have a highly engaging and well-attended program.

As we approach the end of the school year, we are excited to embark on several ELOP Field Trips, to help celebrate the hard work of students enrolled in year-long clubs. Additionally, we are working on scheduling our Spring Showcase, which will once again highlight our performing arts clubs. We just completed our Spring Break Think Together Special, in which we had about 100 students participate, and now plans are already underway to begin planning our Summer School sessions, which will take place June 16 – June 27th and July 7th – July 25th. The current and incoming ELOP Coordinators will be meeting this month to discuss piloting Salesforce for Summer School enrollment. If all goes well, this will be used for future ELOP Sessions as the primary enrollment tool.

Behavior Systems Initiative

Promoting Positive Behavior

While PAW Stars are typically awarded to students demonstrating strong problem-solving skills, we are also focusing on recognizing students who consistently exhibit respectful behavior, particularly those who keep their hands to themselves. To support this, teachers are encouraged to continue implementing in-class incentives.

As part of our expanded recognition efforts, we were excited to host a Purple PAW Star Reward on Friday, April 4th. Selected students enjoyed a VIP (Very Important PAWson) Meal Experience during their regular lunch period. The Hands-On Lab was transformed into a Candlelit Café to provide a memorable dining experience. Invitations were delivered to students who have demonstrated exceptional behavior, further reinforcing our commitment to positive school culture.



School Community

Family Center Updates

Our school fundraiser winners for this 2025 Spring semester:

In order to enter the raffle for the 5 POUND chocolate bar, students must have sold at least \$30 or more and our amazing scholar Isabella Cortez from Mrs. Cardenas was the lucky winner!

Isaiah Gonzalez from Mrs. Weiss' class was our top selling student, for the SECOND year in a row, who sold more than anyone from both schools and he earned a \$100 Visa gift card!

Mrs. McCaughin's class collectively sold more chocolates than any other classes from both schools so they have earned a McDonald's Happy Meal Party!

The students who qualified to attend the Magic Show have already been placed on a participation list but a specific date is still to be determined due to the magician's availability. We are hopeful for them to visit our campus to give an amazing show in April before state testing begins in May.

Personnel

STEM Staff Roster 2025-2026 School Year

The majority of the STEM teachers will remain in their current grade-level assignments. However, due to changes in enrollment, the sixth grade will be reduced to one class. The school currently has two open RSP teaching positions and one opening for an ILC teacher, and will also be hiring a speech teacher.

In terms of staffing changes, Jennifer Pimentel and Martha May will be transferring to Fenton Primary Center, while Alex Muñoz and Lety Padilla Parra will be moving to Fenton Avenue Charter School. The Academies are also excited to welcome back Paige Piper as Assistant Director and Judy Lee as the Expanded Learning Coordinator.

Resignation of Staff

Thank you, Melissa Andrade, Sarah Flores, Laurie Gaitan, Alexis Sheppard, and Sofia Carias, for your dedication and the care you've shown our students. Your hard work and commitment have made a lasting impact, and we are truly grateful for all you've contributed. We wish you all the best and much success in the next chapter of your journey!

2025-2026 Lead Teacher Selection Process

The lead teacher nomination packets were distributed on Tuesday, April 1st. All nominations are due by Wednesday, April 9th by 9 am. Applications from nominated lead teachers are due by Monday, April 14th by 9 am. Lead teachers will present to their grade-levels on Wednesday, April 16. Voting will take place on April 16 and 17th. Lead Teachers will be announced on April 18th. On May 22, the FCPS Board will approve the lead teacher nominees.

2025-2026 Focus Lead Teacher Selection Process

The focus lead teacher nomination packets will be distributed on Tuesday, April 15th. All nominations are due by Wednesday, April 23rd by 9 am. Voting will take place on April 23 and 24th. Focus Lead Teachers will be announced on April 25th. On May 22, the FCPS Board will approve the focus lead teacher nominees.

2025-2026 Faculty Representative Selection Process

The Faculty Representative nomination packets will be distributed on Tuesday, April 22th. All nominations are due by Wednesday, April 30th by 9 am. Voting will take place on April 30 and May 1. The Faculty Representative will be announced on May 2nd. On May 22, the FCPS Board will approve the Faculty Representative nominees.

2025-2026 Classified and Teacher Assistant Representative Selection Process

The Classified Faculty and Teacher Assistant Representative nomination packets will be distributed on Tuesday, April 22th. All nominations are due by Wednesday, April 30th by 9 am. Voting will take place on April 30 and May 1. The Classified Faculty and Teacher Assistant Representative will be announced on May 2nd. On May 22, the FCPS Board will approve the Classified Faculty and Teacher Assistant Representative nominees.

2025-2026 Committees and Committee Chair Selection Process

The packets for the 2025-2026 Committees and Committee Chair Selection will be sent out on April 28th. The committee selection form will be due to Romy Lagunas by 9 am on May 5th. The finalized committee placement will be dispersed with the nomination form on May 9th. Nominations are due to Romy Lagunas by 9 a.m. on May 12th. Nominees will be contacted. Voting for the committee chairs will take place online from May 13th through May 14th and results for the Committee Chairs will be announced on May 16th. The committee should prioritize that Lead teachers should select the Instruction Committee as their first choice, while Faculty Representatives should select the Personnel Committee as their first selection.

Upcoming Events:

- | | |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4/14 | Lead Teacher Applications Due at 9:00 am
5th Grade PFT Testing
10:00 Admin Team Meeting
1:30 Admin Meeting (Business Office)
2:00 Office Hours- Kristine Khachian
2:45 Stepping Stones Meeting |
| 4/15 | Focus Lead Teacher Packets Distributed
5th Grade PFT Testing
9:00 Coach/Director Meeting |

- 10:00 Dyslexia Meeting (Marygold, Quijano, Henschel)
 1:30 SPED Team Meeting
 1:30 Behavior Admin Meeting
- 4/16 **Lead Teacher Voting (Ends on 4/17 at 4 PM)**
5th Grade PFT Testing
 7:15 Lead Teacher Meeting
 10:00 Dyslexia Meeting (Marygold, Quijano, Henschel)
 2:45 Staff meeting- Lead Teacher Presentations (Selected Rooms)
- 4/17 **Lead Teacher Voting (Ends on 4/17 at 4 PM)**
5th Grade PFT Testing
2nd Grade Field Trip (Leonis Adobe)
 7:15 Finance Committee Meeting
 8:30 Lockdown Drill
 1:20 Tier 3 Behavior Team Meeting
- 4/18 **Lead Teachers Announced**
Focus Lead Teacher Nominations Due at 9:00 am
5th Grade PFT Testing
Minimum Day
FCLA Class Books Due to Ms. Western
 1:00 Sakai Flamenco ELOP Assembly
- 4/21 **SBAC Practice and Training**
Focus Lead Applications Due at 9:00 am
 10:00 Admin Meeting
 2:00 Office Hours- Kristine Khachian
 2:45 FCPS Dyslexia Committee Meeting
- 4/22 **SBAC Practice and Training**
Faculty and Classified Representative Packets Distributed
 9:00 Coach and Director Meeting
 10:00 FCPS ELOP Meeting (Muñoz)- Business Office
 1:30 FCPS Admin Meeting (Business Office)
 1:30 SPED Team Meeting
- 4/23 **SBAC Practice and Training**
Focus Lead Voting (Ends 4/24 at 4:00 pm)
Administrative Professionals Day
 7:15 Lead Teacher Meeting
 8:30 Fire Drill
 2:45 Staff Meeting
- 4/24 **SBAC Practice and Training**
Focus Lead Voting (Ends 4/24 at 4:00 pm)
 8:00 Growth and Development Video
 1:20 Tier 3 Behavior Team Meeting
- 4/25 **SBAC Practice and Training**

Focus Leads Announcement

8:30 Wacky Science Show (STEM School only)

1:20 Behavior Systems Team Meeting

4/28

Periodic Progress Reports (4/28-5/2)

SBAC Practice and Training

Committee Selection Forms Distributed

4th Grade STEM Field Trip (Chumash Museum)

10:00 Admin Team Meeting

2:00 Office Hours- Kristine Khachian

4/29

Periodic Progress Reports (4/28-5/2)

SBAC Practice and Training

4th Grade FCLA Field Trip (Chumash Museum)

9:00 Coach/Director Meeting

1:30 SPED Team Meeting

1:30 ELD Admin Meeting (Business Office)

4/30

Periodic Progress Reports (4/28-5/2)

SBAC Practice and Training

Faculty and Classified Representative Nominations Due at 9 am

Faculty and Classified Representative Voting (Ends May 1 at 4 pm)

7:15 Lead Teacher Meeting

2:50 Staff Meeting

FENTON CHARTER LEADERSHIP ACADEMY (FCLA) DIRECTOR'S REPORT

April 10, 2025

The mission of Fenton Charter Leadership Academy is to nurture the development of responsible, thoughtful citizens in an increasingly interdependent global society by creating environments in which students are challenged to explore, to create, and to make decisions while actively participating in and being accountable for their learning.

State Charter Number: 1613

ENROLLMENT

	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total	Monthly ADA	Cumulative ADA
9/13/2024	16	33	35	45	41	48	32	50	300	99.21%	99.21%
10/16/2024	16	46	36	45	40	49	32	50	314	99.51%	99.36%
12/12/2024	18	47	35	47	41	48	34	51	321	99.53%	99.41%
1/23/2025	18	47	36	47	41	48	34	50	321	99.64%	99.42%
02/28/2025	19	48	36	48	41	48	34	49	323	x	x
04/10/2025	18	47	37	44	41	45	34	49	315	99.38%	99.45%

3-Year Enrollment Comparison

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March 2025	0	18	47	37	44	41	45	34	49	315
March 2024	12	23	34	38	42	48	41	49	40	327
March 2023	0	19	37	41	40	39	47	51	47	321

Perfect in-seat Attendance Incentive

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This event not only acknowledged their dedication but also served to reinforce the importance of consistent attendance. During the breakfast, ongoing In-Seat Attendance incentive plans for the remainder of the school year were introduced to continue promoting daily attendance and student engagement.



Instruction

March 31 PD Day

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i-Ready Personalized Instruction

At FCLA, 84% of students are completing 30 minutes or more of personalized instruction for ELA, and 75% of students are passing lessons. For Math, 86% of students are meeting 30 minutes or more for personalized instruction, and 85% of students are passing lessons. Thank you teachers for ensuring students are completing their individualized minutes to support their learning.

Leadership Focus

The students at FCLA have been diligently working on their class books, and their efforts are truly commendable! These young leaders have collaborated to create insightful books centered around the theme of leadership. The books will be sent for publishing on April 18th and will be showcased at our Open House event on May 29th. This project not only highlights their creativity but also fosters teamwork and leadership skills. We are excited to celebrate their achievements and look forward to sharing their hard work with families and friends! In addition to their class book project, our primary and upper-grade students have been actively participating in the Budd-i-Grees program. This initiative has provided valuable opportunities for students to practice positive peer interactions, strengthen their social skills, enhance their academic abilities, and demonstrate effective leadership. Through their engagement in this program, they are not only developing essential life skills but also fostering a supportive and collaborative school community.

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Since our last visit with Jacquie Heller, our lead teachers and grade-level teams (PLT) have collaborated on applying for the PLC Promising Practice recognition, which reflects our school's ongoing commitment to collaboration, continuous improvement, and student success. The teams have gathered evidence and resources to include in the application. The feedback will provide the school with next steps that we can implement during the 2025-2026 school year.

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Behavior Systems Initiative

Promoting Positive Behavior

While PAW Stars are typically awarded to students demonstrating strong problem-solving skills, we are also focusing on recognizing students who consistently exhibit respectful behavior, particularly those who keep their hands to themselves. To support this, teachers are encouraged to continue implementing in-class incentives.

As part of our expanded recognition efforts, we were excited to host a Purple PAW Star Reward on Friday, April 4th. Selected students enjoyed a VIP (Very Important PAWson) Meal Experience during their regular lunch period. The Hands-On Lab was transformed into a Candlelit Café to provide a memorable dining experience. Invitations were delivered to students who have demonstrated exceptional behavior, further reinforcing our commitment to positive school culture.



School Community

Family Center Updates

Our school fundraiser winners for this 2025 Spring semester:

In order to enter the raffle for the 5 POUND chocolate bar, students must have sold at least \$30 or more and our amazing scholar Isabella Cortez from Mrs. Cardenas was the lucky winner!

Isaiah Gonzalez from Mrs. Weiss' class was our top selling student, for the SECOND year in a row, who sold more than anyone from both schools and he earned a \$100 Visa gift card!

Mrs. McCaughin's class collectively sold more chocolates than any other classes from both schools so they have earned a McDonald's Happy Meal Party!

The students who qualified to attend the Magic Show have already been placed on a participation list but a specific date is still to be determined due to the magician's availability. We are hopeful for them to visit our campus to give an amazing show in April before state testing begins in May.

Personnel

FCLA Staff Roster 2025-2026 School Year

The majority of the FCLA teachers will remain in their current grade-level assignments. However, due to changes in enrollment, the sixth grade will be reduced to one class. The school currently has two open RSP teaching positions, one opening for an ILC teacher, and we will also be hiring a speech teacher.

In terms of staffing changes, Jennifer Pimentel and Martha May will be transferring to Fenton Primary Center, while Alex Muñoz and Lety Padilla Parra will be moving to Fenton Avenue Charter School. The Academies are also excited to welcome back Paige Piper as Assistant Director and Judy Lee as the Expanded Learning Coordinator.

Resignation of Staff

Thank you, Laurie Gaitan, Alexis Sheppard, and Sofia Carias, for your dedication and the care you've shown our students. Your hard work and commitment have made a lasting impact, and we are truly grateful for all you've contributed. We wish you all the best and much success in the next chapter of your journey!

2025-2026 Lead Teacher Selection Process

The lead teacher nomination packets were distributed on Tuesday, April 1st. All nominations are due by Wednesday, April 9th by 9 am. Applications from nominated lead teachers are due by Monday, April 14th by 9 am. Lead teachers will present to their grade-levels on Wednesday, April 16. Voting will take place on April 16 and 17th. Lead Teachers will be announced on April 18th. On May 22, the FCPS Board will approve the lead teacher nominees.

2025-2026 Focus Lead Teacher Selection Process

The focus lead teacher nomination packets will be distributed on Tuesday, April 15th. All nominations are due by Wednesday, April 23rd by 9 am. Voting will take place on April 23 and 24th. Focus Lead Teachers will be announced on April 25th. On May 22, the FCPS Board will approve the focus lead teacher nominees.

2025-2026 Faculty Representative Selection Process

The Faculty Representative nomination packets will be distributed on Tuesday, April 22th. All nominations are due by Wednesday, April 30th by 9 am. Voting will take place on April 30 and May 1. The Faculty Representative will be announced on May 2nd. On May 22, the FCPS Board will approve the Faculty Representative nominees.

2025-2026 Classified and Teacher Assistant Representative Selection Process

The Classified Faculty and Teacher Assistant Representative nomination packets will be distributed on Tuesday, April 22th. All nominations are due by Wednesday, April 30th by 9 am. Voting will take place on April 30 and May 1. The Classified Faculty and Teacher Assistant Representative will be announced on May 2nd. On May 22, the FCPS Board will approve the Classified Faculty and Teacher Assistant Representative nominees.

2025-2026 Committees and Committee Chair Selection Process

The packets for the 2025-2026 Committees and Committee Chair Selection will be sent out on April 28th. The committee selection form will be due to Romy Lagunas by 9 am on May 5th. The finalized committee placement will be dispersed with the nomination form on May 9th. Nominations are due to Romy Lagunas by 9 a.m. on May 12th. Nominees will be contacted. Voting for the committee chairs will take place online from May 13th through May 14th and results for the Committee Chairs will be announced on May 16th. The committee should prioritize that Lead teachers should select the Instruction Committee as their first choice, while Faculty Representatives should select the Personnel Committee as their first selection.

Upcoming Events:

- | | |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4/14 | Lead Teacher Applications Due at 9:00 am
5th Grade PFT Testing
10:00 Admin Team Meeting
1:30 Admin Meeting (Business Office)
2:00 Office Hours- Kristine Khachian
2:45 Stepping Stones Meeting |
| 4/15 | Focus Lead Teacher Packets Distributed
5th Grade PFT Testing
9:00 Coach/Director Meeting |

- 10:00 Dyslexia Meeting (Marygold, Quijano, Henschel)
 1:30 SPED Team Meeting
 1:30 Behavior Admin Meeting
- 4/16 **Lead Teacher Voting (Ends on 4/17 at 4 PM)**
5th Grade PFT Testing
 7:15 Lead Teacher Meeting
 10:00 Dyslexia Meeting (Marygold, Quijano, Henschel)
 2:45 Staff meeting- Lead Teacher Presentations (Selected Rooms)
- 4/17 **Lead Teacher Voting (Ends on 4/17 at 4 PM)**
5th Grade PFT Testing
2nd Grade Field Trip (Leonis Adobe)
 7:15 Finance Committee Meeting
 8:30 Lockdown Drill
 1:20 Tier 3 Behavior Team Meeting
- 4/18 **Lead Teachers Announced**
Focus Lead Teacher Nominations Due at 9:00 am
5th Grade PFT Testing
Minimum Day
FCLA Class Books Due to Ms. Western
 1:00 Sakai Flamenco ELOP Assembly
- 4/21 **SBAC Practice and Training**
Focus Lead Applications Due at 9:00 am
 10:00 Admin Meeting
 2:00 Office Hours- Kristine Khachian
 2:45 FCPS Dyslexia Committee Meeting
- 4/22 **SBAC Practice and Training**
Faculty and Classified Representative Packets Distributed
 9:00 Coach and Director Meeting
 10:00 FCPS ELOP Meeting (Muñoz)- Business Office
 1:30 FCPS Admin Meeting (Business Office)
 1:30 SPED Team Meeting
- 4/23 **SBAC Practice and Training**
Focus Lead Voting (Ends 4/24 at 4:00 pm)
Administrative Professionals Day
 7:15 Lead Teacher Meeting
 8:30 Fire Drill
 2:45 Staff Meeting
- 4/24 **SBAC Practice and Training**
Focus Lead Voting (Ends 4/24 at 4:00 pm)
 8:00 Growth and Development Video
 1:20 Tier 3 Behavior Team Meeting
- 4/25 **SBAC Practice and Training**

Focus Leads Announcement

8:30 Wacky Science Show (STEM School only)

1:20 Behavior Systems Team Meeting

4/28

Periodic Progress Reports (4/28-5/2)

SBAC Practice and Training

Committee Selection Forms Distributed

4th Grade STEM Field Trip (Chumash Museum)

10:00 Admin Team Meeting

2:00 Office Hours- Kristine Khachian

4/29

Periodic Progress Reports (4/28-5/2)

SBAC Practice and Training

4th Grade FCLA Field Trip (Chumash Museum)

9:00 Coach/Director Meeting

1:30 SPED Team Meeting

1:30 ELD Admin Meeting (Business Office)

4/30

Periodic Progress Reports (4/28-5/2)

SBAC Practice and Training

Faculty and Classified Representative Nominations Due at 9 am

Faculty and Classified Representative Voting (Ends May 1 at 4 pm)

7:15 Lead Teacher Meeting

2:50 Staff Meeting

II. E.

Director of Instruction's Report

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
DIRECTOR OF INSTRUCTION'S REPORT**

April 10, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

State Mandated Assessments (CAASPP and CAST)

All Fenton schools have begun the necessary preparations for upcoming state mandated assessments. Every 3rd-6th grade Fenton scholar will participate in ELA, Math, and Science (5th grade only) California Assessment of Student Performance and Progress (CAASPP) assessments throughout May 2025.

Preparing for the California Assessment of Student Performance and Progress (CAASPP) testing requires a combination of strategies that involve both students and teachers. The Fenton schools employ a variety of techniques, strategies, and tools to ensure Fenton scholars are prepared for end of year CAASPP assessments. Preparing students for state testing helps them become familiar with the format, types of questions, and time constraints. This reduces test anxiety and enhances test performance. The prospect of taking a state test can be motivating for students. It provides them with a clear goal to work toward, helping students focus their efforts and take ownership of their learning.

When testing is seen as an opportunity for learning and growth rather than just an assessment, students are more likely to approach it with a positive, "I can improve" mindset. This mindset can contribute to better test performance and long-term academic success. The key to successful testing implementation is **clear and specific planning**. Specific steps are recommended to ensure students are prepared academically and emotionally for the experience of CAASPP testing, as well as a smooth schoolwide operational process.

Throughout select dates in March 2025, Jennifer Miller and Yesenia Fuentes met with each Fenton Director and Assistant Director to review CAASPP preparations. The [CAASPP Assessment Implementation Memo](#) was utilized to guide the meeting discussion. The purpose of this memo is to provide a checklist of steps for pre/during/post assessment. Additionally, this memo serves as a tool to align practices across all FCPS sites in terms of state mandated assessment implementation.

Thank you to the FCPS site leadership, as well as Fenton educators for their hard work to ensure a smooth and successful round of state assessments.

FCPS Promising Practices Application Process

The Fenton Charter Public Schools (FCPS) have implemented a Professional Learning Community (PLC) framework since the 2022-2023 school year. Over the course of three years, the schools have participated in a wide range of professional development opportunities to offset the dramatic impacts of the COVID-19 pandemic on student learning. These activities include attending multiple PLC focused conferences, hosting various PLC consultants for continuous on-site coaching, joining several PLC driven cohorts, as well as implementing the various components of a PLC at every Fenton site with consistency and fidelity. As a result of these tremendous efforts, a true shift in practices is evident across all Fenton schools.

Based on deep commitment to the PLC process and clear evidence of student learning, the Fenton schools will pursue applying for PLC Promising Practices recognition. At its core, a Professional Learning Community (PLC) is about transformation—of educators, of students, and of the school as a whole. For a school that has committed itself to collaboration, continuous improvement, and student success, applying for a PLC Promising Practices recognition is not just about earning a title. It's about telling a story of impact.

Beyond recognition, the application process itself is valuable. It encourages each Fenton school to evaluate their PLC journey, fine-tune their collaborative efforts, and reaffirm their commitment to the work. Feedback from the PLC Application Review Committee will provide actionable steps to be taken during the 2025-2026 school year. It is the intent to eventually apply to be a PLC Model School once all FCPS schools are eligible.

Jennifer Miller, FCPS Director of Instruction and Yesenia Fuentes, FCPS Instructional Coach will work with each Fenton Director and all teaching staff to complete the PLC Promising Practices application throughout select dates in April 2025. The team intends to submit all 5 applications by May 1, 2025. This deadline provides ample time for the PLC Application Review Committee members to provide feedback prior to the 2025-2026 school year. Feedback will continue to drive the instructional goals as the Fenton schools embark on a new school year.

The Fenton schools are to be commended for their ongoing dedication and commitment to the PLC process. Results and feedback from the Fenton applications will be shared upon receipt. Additional details can be found within the [FCPS Promising Practices Application Memo](#).

Science Education as CA Dashboard Indicator

The California State Board of Education (SBE) has made significant decisions regarding science education, including incorporating science data into the California School Dashboard for informational purposes in 2024 and adopting the Next Generation Science Standards for California Public Schools. On March 5, 2025, the SBE approved two different motions related to the Science Indicator. These motions included adopting the cut scores for status and for change, to assign them to a color grid based on Science Points, and adopting the use of the Balanced Color Scheme 5x5 for the Science Indicator. The adopted cut scores can be found in tables 11 and 15 in the posted [Accountability SBE item for March](#). A recording of the meeting and copy of the agenda can be found at [SBE Meeting Webcasts](#).

The Fenton schools are prepared for the inclusion of Science as a Dashboard Indicator. All FCPS schools implement Twig Science as a state approved curriculum. Additionally, Fenton schools have consistently prioritized science education and full adoption of NGSS standards. Moving forward, the schools will monitor student achievement in the area of science and continue to explore additional methods for integrating science within ELA and Math lessons.

FCPS Screening for Risk of Reading Difficulties (Dyslexia)

Enacted in July 2023, Senate Bill 114 (SB 114) requires all Local Education Agencies (LEAs) in California to implement universal screening for reading difficulties, including dyslexia, for students in kindergarten through second grade. This mandate takes effect in the 2025-2026 school year and continues annually. The primary goal of SB 114 is to improve literacy outcomes by ensuring that students at risk for reading difficulties are identified early and provided with timely interventions to prevent long-term academic struggles. This initiative aligns with California's broader efforts to enhance early literacy instruction and reduce disparities in reading proficiency.

The FCPS schools are tasked with identifying a screening tool to present to the board by June 2025, along with a plan for implementation during the 2025-2026 school year. This is a state mandate. On March 18, 2025 Jennifer Miller invited FCPS staff to join a subcommittee. Recommended members include K-2 General Education and Special Education teachers, Instructional Coaches, Acceleration Specialists, Site Administrative Representatives, the Director of Special Education, and the Director of Instruction. Twenty-six different staff members representing all sites and within a variety of roles expressed great interest. Thank you to the following FCPS staff for their commitment to join this subcommittee, Lisa Morales, Feather Gentry, Jann Manorothkul, Diana Ramos, Amanda Hill, Laura Gerow, Evelia Manzo, Brianna Ellis, Alyssa Marygold, Sandy Hernandez, Jocelyn Condo, Elisa Vallejo, Wendy Kaufman, Bunny Wolfer, Evelyn Martinez, Yesenia Fuentes, Jazmin Luna, Carmen Solis, Juan Gomez, Paige Piper, Ariana Gomez, Cecilia Quijano, Nicole Langlois, Beth Henschel, Kristine Khachian, and Jennifer Miller.

The purpose of the subcommittee is to accomplish the following tasks:

- Review state approved screeners and recommend one to the FCPS Board of Directors for approval by May 22, 2025.
- Discuss which FCPS staff members will administer the screening tool by May 22, 2025
- Develop a DRAFT timeline for implementation during the 2025-2026 school year by May 22, 2025.
- Design a response plan based on the screening results (Sub Committee - September 2025)
- Provide staff professional development for screener administration (September 2025)

The subcommittee will meet throughout April to attend several training webinars for the state approved screening tools and to develop the FCPS Screening for Risk of Reading Difficulties (Dyslexia Screener) Implementation Plan. The webinars will present all 4 state approved screeners and will be hosted by Los Angeles County Office of Education (LACOE). The sub committee's intention is to confirm a screening tool and draft an implementation plan for the new school year for board approval during the May 22,

2025 meeting. Additional details can be found within the [FCPS Screening for Risk of Reading Difficulties \(Dyslexia Screener\) Memo](#).

FCPS School Monitoring Metrics

Fenton Charter Public Schools utilizes several monitoring tools as a metric towards meeting instructional goals. By utilizing school monitoring metrics, the Fenton schools have improved decision making, increased levels of accountability, provided effective resource allocation, ensured targeted professional development, allowed for early identification of issues, and improved student outcomes. Clear metrics, allow for stakeholder transparency and monthly progress checks to stay on track. The following monitoring metrics are derived from the [FCPS Instructional Plan \(24-25\)](#) and have been discussed with all Fenton Directors.

The two monthly monitoring metrics highlighted are **FCPS Meetings Schedule** and **FCPS i-Ready Personalized Instruction**.

FCPS Meetings Schedule

Consistent and frequent stakeholder communication is critical for ensuring student success. Although many stakeholder meetings take place, the two groups to be monitored are Lead Teacher meetings and All Staff Meetings. Typically, Lead Teacher and Staff Meetings occur once per week for 60 minutes. This equates to 240 minutes per month, assuming a 4 week month. Progress towards the monthly goal of 240 minutes is reflected in a percentage of minutes met divided by the minutes goal. It is important to note partial months (November, December, and January) have been adjusted based on the FCPS calendar.

Additionally, discussion at the beginning of the year centered around the meeting minutes expectation. Initially, the expectation was to meet with the Lead Teacher/Guiding Coalition bi-monthly. This expectation has been adjusted to 1x/week after discussion with the FCPS Directors and a review of student outcome data, including recent CA Dashboard results. The Director of Instruction's monthly reports will continue to share out on progress towards meeting this instructional metric. Thank you to the FCPS Directors for their continued hard work to ensure consistent and frequent stakeholder communication.

Listed below is a year at a glance for year-long potential stakeholder meetings. Months are adjusted based on the FCPS instructional calendar. Partial months include pupil free breaks, parent teacher conference weeks, etc.

Month	Total Lead Teacher Meetings Possible	Total Staff Meetings Possible
August	3	3
September	4	4
October	4	4
November	2	2
December	1	1
January	3	3
February	4	4
March	2	2
April	4	4
May	4	4
June	1	1

The following graphs represent each Fenton school's progress towards achieving the expected FCPS meetings schedule during March 2025. Percentages have been hyperlinked to connect directly to the meeting agendas.

March 3-31, 2025		
School	Lead Teachers (120 minutes/month) <i>*Modified for parent teacher conferences, spring break</i>	Staff Meeting (120 minutes/month) <i>*Modified for parent teacher conferences, spring break</i>
FACS	100%	100%
SMBCCS	0%	100%
FPC	50%	100%
FCLA/STEM	100%	100%

FCPS i-Ready Personalized Instruction

Progress monitoring of student outcomes allows educators and leaders to assess whether students are mastering the essential standards. It provides insights into individual and group learning trajectories, providing time to adjust instructional strategies as needed. Data from progress monitoring informs decision-making at various levels, including school-wide policies, resource allocation, and professional development priorities. It ensures that decisions are based on evidence of student performance and needs.

In both Reading and Mathematics, students who use i-Ready experience, on average, greater learning gains than students who do not use i-Ready. During a large-scale study during the 2018-2019 school year, a sample size of over 700,000 students showed students who met their i-Ready rates experienced 50% more gains in ELA and 31% more gains in mathematics.

All Fenton students will work to attain an i-Ready Personalized Instruction usage rate of 30-49 minutes per subject (ELA and Math) per week with a pass rate of at least 70%. Teachers are expected to incorporate this time within their daily schedule. Site leaders are expected to monitor data on a weekly basis to review usage rates and lesson pass rate. It is encouraged to provide student incentives for those meeting usage and/or pass rates. The Director of Instruction's monthly reports will continue to share out on progress towards meeting this instructional metric. Thank you to the FCPS Directors for their continued hard work to ensure consistent and frequent stakeholder communication.

The following graph represents each Fenton school's progress towards achieving the expected FCPS i-Ready Personalized Instruction usage rates during March 2025. This month was adjusted due to Parent Teacher Conference week and Spring Break.

March 3-31, 2025				
School	Reading - Usage Rate (30-49 minutes/week)	Reading - Percent of students achieving 70-100%	Math - Usage Rate (30-49 minutes/week)	Math - Percent of students achieving 70-100%
FACS	93%	77%	88%	88%
SMBCCS	83%	73%	80%	85%
FPC	76%	81%	65%	89%
STEM	81%	73%	82%	87%
FCLA	84%	75%	86%	85%

FCPS Celebration and Sharing of Ideas

FCPS T.E.A.M.S. Recognition

Celebrating achievements within a school community plays a crucial role in reflecting and reinforcing the core values of that community. Through ongoing celebration, Fenton strives to affirm its core values, continue to build a positive school culture, model desired behavior, encourage continued growth, and reinforce connection among students, staff, and families. Through celebrating achievements, Fenton desires to make the abstract values of a school visible and tangible, helping to embed them into the daily life of the school community. Fenton Charter Public Schools continues to implement a monthly recognition for teams demonstrating one or more of the T.E.A.M.S. framework.

T - Take collective responsibility

E - Ensure a guaranteed and viable curriculum

A - Assess and monitor reading achievement

M - Measure evidence of effectiveness

S - Support systematically with accelerations, interventions & extensions

The FCPS grade level groups listed below were recognized for growth and achievement in one or more of the T.E.A.M.S. framework on March 31, 2025. We will continue to build upon the [24-25 T.E.A.M.S. Framework Action Plan](#) created during August 2024 by each lead teacher teams across the sites. Thank you to the Directors and their administrative teams for coordinating each grade level team a moment together to receive their recognition.

- The Sixth Grade team at Santa Monica Boulevard Community Charter School was recognized for Supporting Systematically with Accelerations, Interventions, and Extensions. The 6th-grade team has demonstrated significant improvements in student management this year, supported by proactive scheduling and well-maintained structures. Bunny Wolfer (SMBCCS Instructional Coach), Sandy Hernandez and Jocelyn Condo (SMBCCS Acceleration Specialists) were recognized for all aspects of the T.E.A.M.S. framework with emphasis on collective responsibility and supporting the work of the SMBCCS Guiding Coalition.
- The Second Grade team at Fenton Primary Center was recognized for Taking Collective Responsibility. The team has created a system of support that will easily transfer to future 2nd grade teams. Next year there will be new members added to the team, and they will experience a seamless transition due to these efforts. Yesenia Fuentes (FCPS Instructional Coach) and Elisa Vallejo (FPC, FCLA/STEM Acceleration Specialist) were recognized for all aspects of the T.E.A.M.S. framework with emphasis on collective responsibility and supporting the work of the FPC Guiding Coalition.
- The First Grade team at the Fenton Academies was recognized for Ensuring a Viable Curriculum. The first-grade team has been exploring ways to help students connect phonics instruction to reading. Through their book study, they have gained various strategies that they are now implementing in their classrooms to support student development.
- The Transitional Kindergarten and Kindergarten teams at Fenton Avenue Charter School were recognized for showing strong collaboration and effort in analyzing grade level data to establish GLOW groups. By using intentional, data-informed groupings, they are providing targeted support to help meet the needs of their students. Their focus on student progress and teamwork is appreciated. Evelyn Martinez (FACS Instructional Coach) and Wendy Kaufman (FACS Acceleration Specialist) were recognized for all aspects of the T.E.A.M.S. framework with emphasis on collective responsibility and supporting the work of the FACS Guiding Coalition.

Congratulations to all the March award recipients. The next FCPS T.E.A.M.S. recognition is set for **Tuesday, April 29, 2025.**

II.F.

Director of Special Education's Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS) DIRECTOR OF SPECIAL EDUCATION'S REPORT

April 10, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to Compliance, Professional Development and Research and Knowledge

COMPLIANCE

Enrollment of students with disabilities within Fenton Charter Public Schools.

	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD
	September 2024	October 2024	December 2024	January 2025	March 2025	April 2025	May 2025	June 2025
FACS	128	130	137	136	132	134		
FPC	62	63	71	72	74	76		
SMBCCS	132	133	139	139	134	134		
STEM	48	50	51	53	57	57		
FCLA	44	44	48	51	51	53		

The following is the percentage of students out of the total number of students enrolled that are identified as having a Low Incidence disability, which includes hearing loss, visual impairment and orthopedic impairment.

School	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence
	September 2024	October 2024	November 2024	January 2025	March 2025	April 2025	May 2025	June 2025
FACS	< 1% (HOH, MDO)	< 1% (HOH, MDO)	< 1% (HOH, MDO)	< 1% (HOH, MDO)	< 1% (HOH, MDO)	< 1% (HOH, MDO)		
FPC	0%	0%	0%	0%	0%	0%		
SMBCCS	<1% (HOH, OI)	<1% (HOH, OI)	<1% (HOH, OI)	<1% (HOH, OI)	<1% (HOH, OI)	<1% (HOH, OI)		
STEM	<1% (MDO)	<1% (MDO)	<1% (MDO)	<1% (MDO)	<1% (MDO)	<1% (MDO)		
FCLA	<1%	<1%	<1%	<1%	<1%	<1%		

	(HOH, VI)	(HOH, VI)	(HOH, VI)	(HOH, VI)	(HOH, VI)	(HOH, VI)		
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The following is the percentage of students out of the total number of students enrolled that are identified as having a High Incidence disability.

	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence
School	September 2024	October 2024	December 2024	January 2025	March 2025	April 2025	May 2025	June 2025
FACS	17	17	18	18	18	18		
FPC	13	13	14	14	15	15		
SMBCCS	18	19	20	19	19	19		
STEM	16	17	17	17	19	19		
FCLA	14	13	14	15	15	17		

The chart below reveals the number of students with disabilities by eligibility status.

September 2024

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	27	-	-	-	1	1	1	-	29	52	17	-	-
FPC	29	-	-	-	-	6	-	-	8	2	17	-	-
SMBCCS	34	-	-	-	1	2	-	1	15	43	36	-	-
STEM	13	-	-	-	-	-	1	-	15	14	5	-	-
FCLA	12	-	-	1	1	-	-	-	12	7	10	-	1

October 2024

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	28	-	-	-	1	1	1	-	31	52	16	-	-
FPC	28	-	-	-	-	6	-	-	7	3	19	-	-
SMBCCS	35	-	-	-	1	2	-	1	16	42	36	-	-
STEM	13	-	-	-	-	-	1	-	15	15	6	-	-
FCLA	12	-	-	1	1	-	-	-	12	7	10	-	1

December 2024

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31	-	-	-	1	1	1	-	32	55	16	-	-
FPC	31	-	-	-	-	6	-	-	7	4	23	-	-
SMBCCS	34	-	-	-	1	2	-	1	18	46	37	-	-
STEM	14	-	-	-	-	1	1	-	14	15	6	-	-
FCLA	12	-	-	1	1	-	-	-	14	9	10	-	1

January 2025

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31	-	-	-	1	1	1	-	31	55	16	-	-
FPC	33	-	-	-	-	6	-	-	8	3	22	-	-
SMBCCS	34	-	-	-	1	2	-	1	19	45	37	-	-
STEM	16	-	-	-	-	1	1	-	14	15	6	-	-
FCLA	13	-	-	1	1	-	-	-	15	10	10	-	1

March 2025

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31	-	-	-	1	1	1	-	31	52	15	-	-
FPC	32	-	-	-	-	6	-	-	8	3	25	-	-
SMBCCS	34	-	-	-	1	2	-	1	17	45	34	-	-
STEM	18	-	-	-	-	1	1	-	17	15	5	-	-
FCLA	13	-	-	1	1	-	-	-	14	10	11	-	1

April 2025

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31	-	-	-	1	1	1	-	31	54	15	-	-
FPC	33	-	-	-	-	6	-	-	7	3	27	-	-
SMBCCS	36	-	-	-	1	2	-	1	19	44	31	-	-
STEM	18	-	-	-	-	1	1	-	17	15	5	-	-
FCLA	14	-	-	1	1	-	-	-	14	10	12	-	1

AUT - Autism

DEA - Deafness

DBL - Deaf Blindness

ED - Emotional Disturbance

HOH - Hard of Hearing

ID - Intellectual Disability

MD - Multiple Disabilities

OI - Orthopedic Impairment

OHI - Other Health Impairment

SLD - Specific Learning Disability

SLI - Speech or Language Impairment

TBI - Traumatic Brain Injury

VI - Visual Impairment

OUTSIDE VENDORS

The following is information on services provided to Fenton Charter Public Schools by third party vendors.

Vendor	Services
The Cruz Center	Occupational Therapy related services; Deaf and Hard of Hearing teacher
Pride Learning	Orton Gillingham based reading specialists
Dynamic Education Services, Inc.	Supplemental Academic Supports/Academic Instruction

Speech Improvement Center	Speech and Language Therapy services
Cross Country Education	Educational Services (APE, LAS, Case Management)
Total Education Solutions	Educational Services (Case Management)

Behavior Services-Outside Vendors

Vendor	Services
STAR (Stepping Stones Group)	Behavioral Services (BII-Behavior Implementation Intervention, BID-Behavior Intervention Development services)
New Growth	Behavioral Services; Consultations with RBTs-Registered Behavior Technicians; BCBA-Board Certified Behavior Analyst supervision for RBTs; NCI-Nonviolent Crisis Intervention training for staff; SPED paraprofessional training
Scout	Providing adult assistants to work with students with significant behaviors

SPECIAL EDUCATION PARAPROFESSIONALS

The following are the number of staff members for Behavior Intervention Implementation (BII) and Adult Assistants (AA).

School	Fenton	STAR (Stepping Stones)	Cross Country	Scout	Total
FACS	19			3	22
FPC	12	1			13
SMBCCS	15				15
STEM	9		1		10
FCLA	14	3			17

Ongoing Monthly Special Education Paraprofessional Training 2024-2025

Our organization's Lead Registered Behavior Technician has been actively collaborating with site-based Registered Behavior Technicians to provide training and support for our special education paraprofessionals. The training focuses on key areas such as behavior management, social skills, functional communication, and more. The benefits of this training include improved support for students, more effective behavior management, consistent teaching approaches, and enhanced collaboration among staff.

Behavior Solutions at Fenton Charter Public Schools Update

As we prepare for our final meeting with the Hannigans on Friday, April 25, 2025, the Behavior Solutions teams will convene on Tuesday, April 15, 2025, to collaboratively develop a comprehensive agenda. This planning meeting will allow us to align on priorities and finalize key discussion points.

[February 25, 2025 Behavior Admin Meeting](#)

[January 24, 2025 Behavior Meeting with John and Jessica Hannigan](#)

[January 14, 2025 Behavior Admin Meeting](#)

[October 8, 2024 Behavior Admin Meeting](#)

[September 3, 2024 Behavior Admin Meeting](#)

[July 25, 2024 Behavior Admin Meeting](#)

Update on Senate Bill 114 Dyslexia Screener

We are excited to share an important update regarding our district-wide initiative to support early literacy and the identification of reading challenges, including dyslexia. In response to an open invitation sent to all Fenton Charter Public Schools (FCPS) staff, we were thrilled to receive interest from twenty-six dedicated individuals who volunteered to serve on the newly established FCPS Dyslexia Screener Subcommittee. The strong response demonstrates the collective commitment of our educators to enhancing student outcomes and ensuring equitable access to literacy support for all learners.

The subcommittee held its first meeting on Thursday, April 3, 2025, bringing together a diverse group of teachers, specialists, administrators, and support staff. During this session, members reviewed a comprehensive memo collaboratively developed by Kristine Khachian, Director of Special Education; Jennifer Miller, Director of Instruction; and Yesenia Fuentes, Instructional Coach. The memo outlined the purpose and objectives of the initiative, including the requirements set forth by Senate Bill 114, which mandates the implementation of universal dyslexia screening for students in kindergarten through second grade beginning in the 2025–2026 academic year.

In addition to reviewing the memo, the team examined the initiative timeline and the FCPS Dyslexia Screener Selection Rubric, which will serve as a framework to evaluate and select the most appropriate screening tool aligned with state requirements and our local instructional priorities. The thoughtful dialogue and valuable insights shared during the meeting underscore the expertise and passion our educators bring to this important work.

The next meeting of the Dyslexia Screener Subcommittee is scheduled for Monday, April 21, 2025, during which members will begin evaluating the four state-approved screening instruments in greater detail using the rubric as a guide.

We are deeply grateful for the time, energy, and expertise that our staff are dedicating to this process. Their collaboration is critical in helping FCPS lay the foundation for strong, data-informed literacy instruction and timely intervention for students at risk for reading difficulties.

[FCPS Dyslexia Subcommittee Meeting Agenda](#)

[FCPS Screening for Risk of Reading Difficulties \(Dyslexia Screener\) Memo](#)

[FCPS Dyslexia Screener Selection Rubric](#)

II.G.

Director of Community Schools' Report

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
DIRECTOR OF COMMUNITY SCHOOLS' REPORT**

April 10, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

Pillar 1 - Integrated Student Supports

Power of Sight Foundation – Sight for Success: The Power of Sight Foundation has successfully conducted visits to three of our four campuses. The remaining schools, Fenton STEM and Leadership Academies, are scheduled to be visited on May 13 and 14. By the end of this academic year, all five schools will have completed their first round of eye exams. The results have been highly rewarding, with over 300 students across all Fenton schools receiving essential prescription eyewear. Fenton Charter Public Schools will proudly continue this valuable partnership in the coming school year.

Push Play PE: FCPS has acquired a comprehensive physical education video library, [Push Play PE](#). This resource provides convenient access to standards-based physical education lessons through an online video platform. As highlighted in the previous Community Schools Director's Report, this tool presents a valuable solution for delivering structured physical education across all grade levels. Additionally, it supports improved student behavior by offering organized play activities during recess, after-school programs, and on rainy days. The acquisition was funded through community school resources and aligns with Fenton's commitment to enhancing physical health and overall well-being for students.

Big Smiles Dental Group – Fenton Charter Public Schools continues to collaborate with the [Big Smiles](#) as an in-school dental program, which offers complimentary dental services to students. This year, Big Smiles has provided dental cleanings to over 400 students across all five schools. The free cleanings and checkups are coordinated by the school nurse, nursing assistants, and community school coordinators at each site. The team is currently finalizing the schedule for Big Smiles' visits for the 2025-2026 school year.

Providence Community Health: The Community School Coordinators have arranged on-site flu vaccine clinics, provided by Providence Health, for FACS, FPC, FCLA, and STEM schools in the fall of 2025. Santa Monica Blvd. Community School continues its partnership with [Saban Community Clinic](#), located just three blocks from the school, which will accommodate walk-in appointments. FCPS is working closely with both clinics to expand services for our families, including required vaccinations, check-ups, and physicals.

Pillar 2 – Expanded Learning Time & Opportunities

ELO-P Program: The Fenton ELO-P coordinators have begun their final session of the expanded learning opportunity program. Each Fenton school continues to offer a wide range of expanded learning

opportunities, including piano, music, art, robotics, and leadership programs. The most recent meeting ELO-P coordinator meeting was held on March 19, 2025 and the agenda and notes can be found [here](#). Regular updates on the following items are also available in the 2024-2025 ELO-P master folder, accessible [here](#).

ELO-P Calendar: The ELO-P calendar [here](#) is discussed with the ELO-P coordinators regularly to monitor the extra 30 days required by E-LOP.

ELO-P Budget and Expenditures: The 2024-2025 budget is [here](#) and the documented expenditures are [here](#) and have been updated through March.

FCPS ELO-P Master Memo: The FCPS ELO-P Master Memo, which is reviewed frequently by ELO-P coordinators and updated by Dr. Riddick and Mr. Gonzalez can be found [here](#).

Pillar 3 - Family & Community Engagement

Fenton Community Gala: The inaugural Fenton Community Gala was a resounding success, drawing a diverse and engaged audience of 150 guests. Among those in attendance were key community leaders, including business owners, generous sponsors, LAUSD Board Member Kelly Gonez, City Council Member Imelda Padilla, and renowned actor Danny Trejo. The primary goal of our first gala was to raise awareness about the Fenton Community School Initiative, highlighting the powerful collaborations between Fenton schools and the communities they serve. Additionally, the event aimed to broaden our network of partnerships and increase visibility for the Fenton brand. Through these efforts, we aspire to position our schools as central hubs for exceptional, well-rounded education, fostering an environment where students can thrive academically, socially, and emotionally. The success of this event marks an exciting step forward in strengthening our commitment through educational excellence and community engagement. We look forward to next year's gala. [Here](#) is a link of pictures of the event.

Fenton Fitness Club and 5K: The Fenton Fitness Club will continue to meet with the next practice 5K walk/run on April 26 at 8 a.m. Students, staff, and families are preparing to participate in the official 5K run/jog/walk scheduled for May 17, 2025 at 9 a.m. at the [Hansen Dam Aquatic Center](#). The Hansen Dam staff has graciously provided us with a permit to use the facilities for these events and have helped partner Fenton with [A5 Events](#) to organize the official 5K race at the aquatic center. Fenton is currently seeking vendors, sponsors, and local agencies to host tables. [California Senator Caroline Menjivar](#) has been tentatively booked to start the official race on May 17. Additional information will be shared via social media, flyers, postcards, and at other events leading up to the May 17 date.

Fenton Parent Information Sessions: Fenton continues to offer informational sessions to families on topics that provide valuable resources and free services. These sessions are conducted via Zoom and are typically scheduled once a month, beginning at 6:00 p.m. This timing allows for participation from all FCPS schools. The sessions are presented by New Growth Family Therapy and Consulting in collaboration with our community school coordinators. [Please find the schedule of classes here](#) for the remaining school year. The next session will be held on Thursday, April 17, 2025, and will focus on autism spectrum disorder, providing key insights and facts about the condition.

Literacy for the Home: As highlighted in the previous Community Schools Director's Report, the FCPS Community School Coordinators participated in the LACOE Literacy Lifts workshop on February 7, 2025. The objective of this initiative is to enhance the effectiveness of literacy workshops for parents, equipping them with the tools needed to support and improve student literacy at home. This month,

Fenton is excited to partner with [Families in Schools](#) to bring parent and family literacy classes to each of our campuses. As part of this collaboration, our acceleration specialists, school coaches, and the Director of Instruction will participate in Advocacy Day, tentatively scheduled for April 30th at the State Capitol. Notably, Families in Schools will cover the costs for our trip, providing an excellent opportunity to further spotlight the impactful work Fenton is doing to promote early literacy.

Fenton Avenue Charter School (FACS) Spring Fair: On Saturday, May 5th, FACS proudly hosted its annual Spring Fair, a highly anticipated event that brought together members of the community for a day of fun, learning, and connection. The fair was exceptionally well attended, drawing a diverse crowd of families, friends, and local residents. A highlight of the event was the presence of distinguished guests [California Senator Caroline Menjivar](#) and [California Assembly Member Celeste Rodriguez](#), both of whom addressed the crowd, offering inspiring words of support and emphasizing the importance of community engagement. It is important to recognize the FACS staff who worked tirelessly behind the scenes to organize the fair and provide all the activities. Their hard work and meticulous planning contributed to the overall success of the event, which not only strengthened community ties, but also provided valuable resources and support for local families. The FACS Spring Fair truly exemplified the spirit of collaboration and community.

Santa Monica Blvd. Community Charter (SMBCCS) and Los Angeles CicLAvia: On Sunday, April 6th, SMBCCS had the opportunity to host a table at the annual [CicLAvia](#) event in Los Angeles. This event was a celebration of community, mobility, and public space. This year, this event was especially significant for SMBCCS, since part of the CicLAvia route passed directly along Santa Monica Boulevard, where the school is located. Thousands of participants from all over Los Angeles County came together to enjoy a day of biking, walking, and exploring the city in a car-free environment, making it a popular and engaging event. SMBCCS staff did an excellent job setting up the informative and welcoming booth that drew the attention of attendees. They did an amazing job of sharing information about the school, its programs, and the upcoming opportunities for enrollment. The event was not only a fun and interactive way to engage with the public, but also a great opportunity to raise awareness about SMBCCS and build lasting relationships with current and future students in the community.

Pillar 4 - Collaborative Leadership & Practices

FCPS Community Schools Advisory Committee Meeting: The latest Fenton advisory committee meeting was held on April 7, 2025 at 3:00 pm via Zoom. [Here](#) is the agenda minutes of the last meeting. The [schedule](#) of the remaining meetings for the 2024-2025 school year is included. All of the documentation for the advisory committee can be found in [this folder](#).

Community Engagement Initiative (CEI): The [Community Engagement Initiative](#) was previously introduced with the [roster](#) of selected FCPS participants. The first virtual meeting was held on September 25, 2025. The second meetings were held in-person at the CEI retreat in San Jose on December 5-6. The third session was virtual and was held on January 29, 2025. The most recent meeting was held in-person at the Ontario Convention Center on February 26-28. The next in-person retreat will take place May 1st and 2nd in Anaheim. The team will continue to explore ways to engage families and form additional community partnerships as well as collaborate with others throughout the state on effective strategies that build community. The committee is also currently working on an engagement plan that will follow the CEI framework provided during the retreat.

California Community School Partnership Program (CCSPP) Accountability: As we approach the conclusion of the first year of the implementation grant, it is essential to focus on documenting and demonstrating the effectiveness of the CCSPP implementation at Fenton Schools. Dr. Riddick and Richard Parra brainstormed ideas to enhance accountability and transparency within the community schools' program. To this end, an accountability template based on the CCSPP framework, which includes key focus areas, a comprehensive rubric, a list of sustainability ideas, and a plan for the future use of funds have been developed. [Here](#) are the spreadsheets being working on.

Community Schools Budget and Expenditures: This school year, a community schools budget and expenditures report will be shared with the board on a monthly basis. Monitoring all expenditures and alignment with the budget will help with compliance reporting at the end of each school year. Please find the CCSPP Budget [here](#) and the FCPS expenditures [here](#).

Possip (Climate Survey Data): Fenton is continuing the implement the use of [Possip](#), a parent engagement platform, to collect school climate data through brief pulse check surveys. Five pulse checks have been sent out so far. We have been successful with the application. FCPS is currently working with Possip to provide the bi-annual climate survey. The climate surveys will be sent out the week of April 14 and will close on April 25.

Los Angeles County Office of Education (LACOE) Community Schools Partnership: Our participation in the California Community Schools Partnership Program (CCSPP) Grant mandates engagement in the regional transformational assistance program, hosted by [LACOE](#). This program offers a valuable partnership designed to guide, inform, and support grantees in fulfilling their responsibilities related to the implementation of the CCSPP grant. FCPS schools have benefitted greatly from this collaboration. Notably, LACOE has utilized Santa Monica Blvd. Community Charter School (SMBCCS) to host regional meetings and recently featured SMBCCS in a "LACOE Highlight Tour" for the LA Metro region. FCPS is eager to replicate these events at FACS, FPC, and the Fenton Academies in the future. Currently, all Community School Coordinators participate in bi-monthly regional meetings hosted by LACOE at Los Angeles Valley College. These meetings typically last three hours and provide ongoing professional development and networking opportunities.

Upcoming Events:

4/9	R. Parra to Immigration Presentation at Olive View Hospital 10:30 – 12:30
4/10	SMBCCS hosts LACOE Regional CCSPP Meeting 9-12 Auditorium
4/11	SMBCCS Multicultural Fair
4/12	FPC Family Fair
4/17	Family Information Session via Zoom 6 p.m. – Autism Spectrum Disorder
4/26	5K Practice Run/Walk Hansen Dam Aquatic Center
4/30	Literacy in Schools Advocacy Sacramento All-Day
5/1	CEI Committee to Anaheim Convention through 5/2
5/7	Homeless Education Conference though 5/9 San Diego
5/22	FCPS Board Meeting

II. H.

Chief Operating Officer's Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS) CHIEF OPERATING OFFICER'S REPORT

April 10, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to [Student Services](#), [Personnel](#), [Technology](#)

Student Services [\(Back to Top\)](#)

Evaluation of Food Service Management Company (FSMC) Proposals

On April 7, 2025, the Chief Operating Officer will meet with the Chief Executive Officer and the Director of Community Schools to evaluate the proposals received in response to Fenton Charter Public Schools' Request for Proposals (RFP) for a Food Service Management Company (FSMC). The selected FSMC will be responsible for providing services outlined in the RFP to support Fenton's school food program. The COO serves as the designated Food Program Manager for the School Food Authority (SFA) and is leading the procurement process in compliance with federal, state, and local regulations.

The deadline for submission of sealed proposals was March 31, 2025. Following the deadline, the COO sent emails to prospective respondents who had previously expressed interest but did not submit a proposal. This outreach was conducted to gather feedback and to document the competitiveness of the solicitation process, as required under 2 CFR, Section 200.319.

During the evaluation meeting, the team will:

- Review and score each proposal based on technical and cost criteria.
- Evaluate technical considerations such as how well the vendors propose to perform the tasks required in the RFP.
- Evaluate cost considerations based on pricing for proposed services.
- Assess each vendor's responsiveness (i.e., adherence to the terms and conditions outlined in the RFP) and responsibility (i.e., qualifications, capacity, and financial stability to perform the contract).
- Complete the scoring criteria matrix included on page 14 of the RFP.
- Review advertisement efforts, mandatory site tour attendance sheets, and any "no proposal received" responses to ensure the solicitation met competitive standards.

If needed, vendor negotiations will take place following the scoring and ranking of proposals. The team will then discuss a formal recommendation for vendor selection. It is important to note that the

evaluation team does not have the authority to award a contract. Rather, the individuals participating in the meeting will review proposals and make a recommendation. If the Board approves the recommended proposal, the selection must then be submitted to the California Department of Education (CDE) for final review.

The recommendation will be presented to the Fenton Charter Public Schools Board of Directors by the Chief Operating Officer at the board meeting on April 10, 2025. The agenda for the evaluation meeting is attached.

Personnel [\(Back to Top\)](#)

Administrator Movement and Offsite Seminar Recommendation

At the last board meeting on March 6, 2025, the Fenton Board of Directors unanimously approved the movement and promotion of administrators across the four campuses, as part of a strategic realignment proposed by the CEO and COO. These decisions were made following careful consideration of each administrator's strengths, areas for growth, and how they would complement leadership teams at their new school sites. The process also involved reviewing evaluation results and holding thoughtful conversations with both senior leadership and the administrators themselves.

To support a smooth transition for the upcoming school year, the CEO and COO recommend continuing the tradition of hosting an offsite administrators seminar. Unlike previous years, which followed a 1-night, 2-day format, the 2025 seminar is proposed to be extended to 2-nights, 3-days. The additional time will allow for deeper collaboration and team-building among site leaders. The movement of administrators is detailed in the table below.

Administrator Movement 2025-26			
SMBCCS	FCLA-STEM	FPC	FACS
Walter Gomez (D)	Beth Henschel (D)	Sirui Thomassian (D)	Monica Castañeda (D)
Ariana Gomez (AD)	Cecilia Quijano (AD)	Juan Gomez (AD)	Nicole Langlois (AD)
Jazmin Luna (AD)	Paige Piper (AD)		Alex Muñoz (AD)
Carmen Solis (AC)			
OPEN (EC)	Judy Lee (EC)	Lorena Sanchez (EC)	Kelley Christensen (EC)

Attachments: [Agenda for Evaluation of FSMC Proposals](#), [Scoring Matrix](#)

	Change of Campus	D = Director
	New Role with Same Campus	AD = Assistant Director
	No Change in Campus or Role	AC = Administrative Coordinator
BOLD	New Role Title	EC = Expanded Learning Coordinator

In the past, the seminar was hosted at Hotel Maya in Long Beach (2022-2023) and the Crowne Plaza in Ventura (2024). This year, the location may change as the organization seeks a venue with appropriate meeting space, accurate billing practices, and availability.

Last year's seminar featured presentations from Co-Founders Joe Lucente and Irene Sumida, who reflected on the evolution of the charter movement and the challenges and victories involved in pursuing autonomy when few schools were doing so. Vice Chair Yvette King-Berg also shared her experiences as a charter school pioneer and leader. Additionally, Dr. Richard Moore, Professor Emeritus at the Nazarian School of Business and Economics at CSU Northridge, led a session on conflict resolution.

This year, the seminar will focus on unity and team dynamics. Dr. Moore will be invited back to lead this year's session, bringing his expertise in organizational behavior and leadership development. The seminar has tentatively been scheduled to take place during the week of July 21, 2025.

Technology [\(Back to Top\)](#)

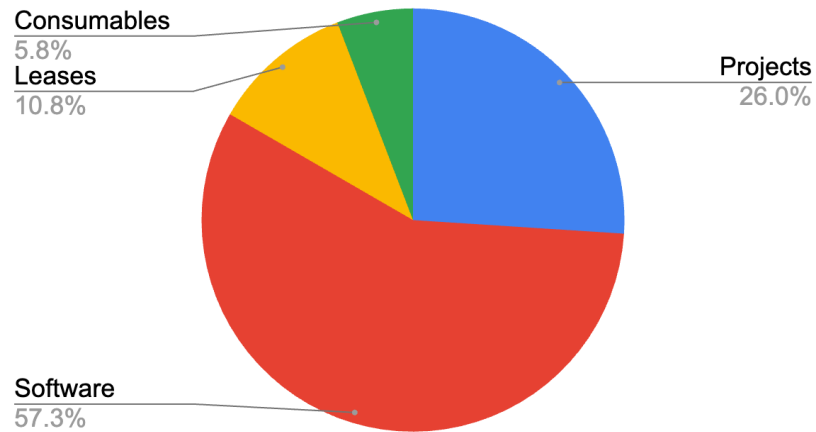
FCPS Technology Budget for 2025–2026

The proposed technology budget for 2025–2026 is \$682,497.63, representing a substantial reduction from the previous year's \$999,351 allocation. This decrease is intentional and reflects a strategic shift from large-scale hardware upgrades to a focus on system maintenance and software sustainability. The 2024–2025 budget, buoyed by site-specific investments in projects and consumables, helped finalize infrastructure enhancements across all campuses. In contrast, this year's budget is leaner and more centralized, emphasizing software renewals, essential leases, and more moderate site-based projects. As major classroom upgrades have already been completed, fewer site-specific capital needs are anticipated this cycle.

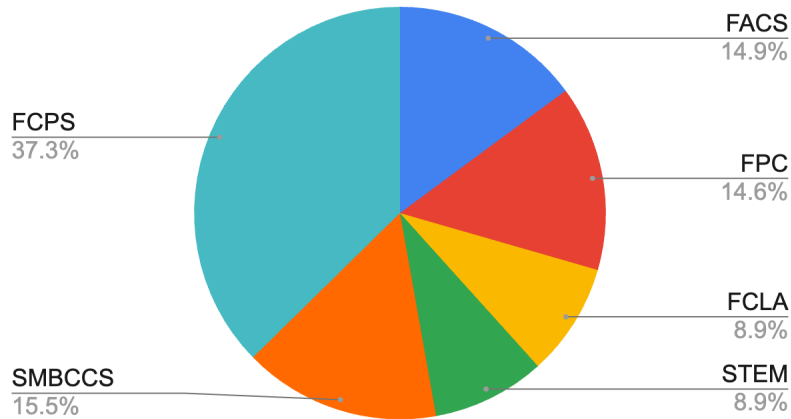
Software remains the largest budget category across the network, underscoring the shift toward cloud-based and SaaS (Software as a Service) systems. Central systems such as the district-wide phone system, student data platforms, and filtering and security tools, are maintained and renewed through FCPS, which accounts for the largest share of the budget at \$254,812.24. While the bulk of the funds are managed centrally, the benefits extend across all schools through improved systems performance, reliability, and security. The technology team remains committed to ensuring that each campus continues to receive timely support and that software investments remain aligned with operational and instructional priorities.

Attachment: [25-26 Technology Budget](#)

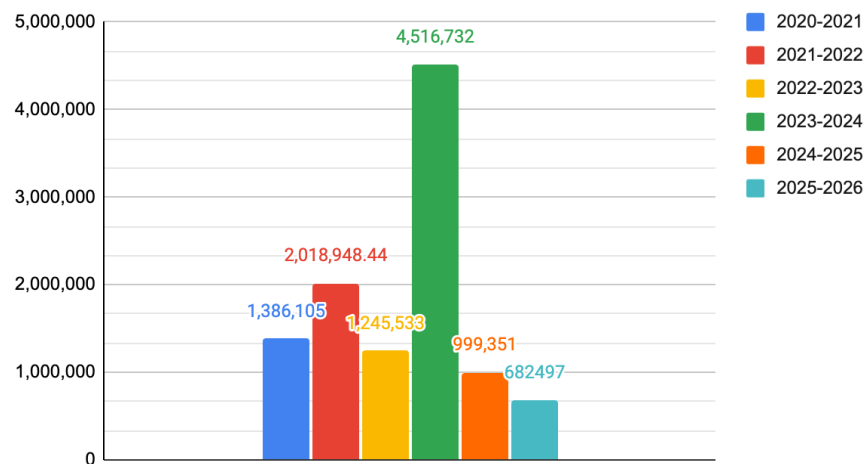
Technology Budget by Category 2025-2026



Technology Budget by Schools 2025-2026



Technology Budgets 2020-2026



II.I.

Chief Executive Officer's Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS) CHIEF EXECUTIVE OFFICER'S REPORT

April 10, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to [Enrollment](#), [Budget Review](#),
[HRA MERP Option for Health Benefits](#), [Sara Mitchell Visit from Australia](#)

Enrollment

The following is a comparison of our current enrollment "Forecast" with what was board approved in the budget in June. As of April 7, 2025, FCPS is currently 8% below projections. Enrollment has remained steady since last month.

	FACS		FPC		SMBCCS		STEM		FCLA		FCPS	
	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast
TK	40	29	100	50	50	33	18	20	36	18	244	150
K	48	49	144	137	92	72	36	27	36	47	356	332
1st	48	46	144	151	95	94	36	37	36	36	359	364
2nd	48	47	144	130	103	107	40	26	40	48	375	358
3rd	190	184			87	79	44	47	44	41	365	351
4th	180	184			123	125	48	50	48	48	399	407
5th	192	194			127	121	60	41	48	34	427	390
6th					75	69	60	50	50	50	185	169
TOTAL	746	733	532	468	752	700	342	298	338	322	2710	2521
+/-		-13		-64		-52		-44		-16		-189
% Diff.		-1%		-13%		-7%		-12%		-11%		-8%

Please Note: Enrollment does not include any students that are unfunded Transitional Kindergarten students.

Budget Review

The following is a review update on the operating income for the Fenton schools.

	<u>FY2019</u> <i>PrePandemic Unaudited Actuals</i>	<u>FY2021</u> <i>August Remote April Hybrid Unaudited Actuals</i>	<u>FY2022</u> <i>1st Year In-Person Unaudited Actuals</i>	<u>FY2024</u> <i>(June Projections)</i>	<u>FY2024</u> (Unaudited)	<u>FY2025</u> (Budget) <i>March</i>
FACS	\$193,187	\$1,469,595	\$658,150	\$916,967	\$1,426,857	\$847,110
FPC	\$285,115	\$2,140,257	\$323,753	\$1,780	\$70,165	\$100,000
SMBCCS	\$1,024,492	\$2,123,799	\$1,621,028	\$1,392,712	\$1,509,059	\$150,000
STEM	\$238,871	\$816,254	\$219	\$78,929	\$116,745	\$75,000
FCLA	\$69,524	\$644,664	\$650	\$307	\$0	\$75,000

The amount of one-time funds to assist with operational expenses has been reduced significantly. Please see the [Financial Business Manager's Report](#) for additional information related to the FCPS Budget. Financials have improved compared to last month.

Financial Update

All Fenton schools are trending positive for the current fiscal year. Adjustments were made to the FY25 budget projections to reflect current trends, actuals to date, and updated needs across the organization.

Revenue Adjustments: We have recorded a significant increase in local revenue, largely due to a true-up in interest earned. Given the favorable interest rate environment and more accurate tracking of cash balances, this revenue line was adjusted upward to reflect actual earnings.

Expenditure Adjustments: On the expenditure side, we have reduced the expected contribution for Other Post-Employment Benefits (OPEB), based on updated actuarial information and refined planning around long-term obligations.

Additionally, we have recalibrated forecasts in several expense categories to more closely align with current spending patterns and projected needs for the remainder of the year. These adjustments include:

- **Custodial supplies and repairs/maintenance**, based on current usage rates and anticipated needs for facility upkeep.
- **Educational software and technology services**, reflecting evolving instructional demands and strategic resource management.
- **Equipment and contracted SPED services**, updated to ensure support remains aligned with enrollment and student needs.
- **Professional development**, adjusted to reflect finalized training priorities and staff engagement plans.

These adjustments reflect our ongoing commitment to responsible financial stewardship while ensuring that resources are deployed where they are most needed to support student learning and operational excellence.

Considering an HRA MERP Option for Health Benefits

As we prepare for the upcoming renewal of our employee health benefits, we have been notified of an anticipated 8.5% increase in Health Net premiums and 6.5% for Kaiser. In response to this year over year increase, we are considering a shift to a Health Reimbursement Arrangement (HRA) paired with a Medical Expense Reimbursement Plan (MERP). This model is being evaluated as a potential cost-effective alternative that could preserve the quality of coverage for employees while offering the organization greater financial flexibility and long-term sustainability.

An HRA MERP allows the employer to select a higher-deductible base plan, which typically comes with lower monthly premiums. This allows the employer to offer an employer-paid reimbursement account to help offset employees' out-of-pocket costs, including deductibles, co-pays, and coinsurance. This structure is designed to bridge the gap between rising insurance costs and the need for affordable, accessible care, giving both the organization and employees more control over healthcare spending.

Preliminary analysis suggests that by adopting this approach, we could:

- Offset the projected 8.5% premium increase, with estimated organizational savings of 5–15%, even after funding the HRA.
- Maintain continuity of care by continuing with the current Health Net provider network.
- Provide a benefit structure that promotes budget predictability and supports fiscal sustainability.
- Encourage more thoughtful use of healthcare services without compromising access or quality.

Beyond cost control, the HRA MERP model offers features that help preserve the value of employee health benefits. While the base plan includes a higher deductible, the reimbursed HRA funds reduce the financial burden for employees. Depending on the final plan design, unused HRA funds may be allowed to roll over or be applied to other qualified medical expenses, adding to the plan's flexibility and perceived value.

This model can also be tailored to meet the needs of different employee groups (e.g., individual vs. family coverage), making it scalable as the organization continues to grow. Additionally, the structure encourages employees to be more mindful of how they utilize healthcare services, which could have positive long-term wellness and cost outcomes.

Given the current financial pressures and our commitment to providing high-quality, competitive benefits to our staff, we believe the HRA MERP option warrants serious consideration. No final decision has been made at this time. We will continue to work closely with our benefits consultant to model various scenarios, engage in discussions with stakeholders, and gather feedback. The goal is to arrive at a thoughtful, informed decision that balances cost, care, and sustainability.

Sara Mitchell Visit from Australia

On Monday, April 28, 2025, Fenton Avenue Charter School will have the privilege of hosting The Honourable Sarah Mitchell, a current member of the New South Wales Legislative Council in Australia. In Australian state politics, members of the Legislative Council are often referred to as Members of the Legislative Council (MLCs) rather than senators. She is also the former Minister for Education and Early Childhood Learning for New South Wales

Ms. Mitchell's visit will be part of her broader effort to explore the public charter school landscape in the United States, with a particular focus on innovation, equity, and school-level autonomy. While at Fenton, she will be welcomed by school and network leadership, visit classrooms across multiple grade levels, and engage in meaningful dialogue with instructional coaches, teachers, classified staff, and student leaders. The visit will highlight Fenton's emphasis on metacognition, collaborative learning, inclusion, and its deep commitment to serving a diverse Transitional Kindergarten through sixth grade population.

Following her visit to Fenton, Ms. Mitchell will be introduced to Vaughn Next Century Learning Center, California's first charter school. This visit will provide an opportunity to showcase the strength, flexibility, and community-driven impact of California's charter schools to an international education leader and policymaker.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

There are no items scheduled for the Consent Agenda.

IV. ITEMS SCHEDULED FOR ACTION



FENTON CHARTER PUBLIC SCHOOLS

April 10, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: Jason Gonzalez
Chief Operating Officer

SUBJECT: Recommendation to approve award of Food Services Management Company contract to selected vendor

BACKGROUND

At the September 19, 2024 FCPS Board of Directors regular meeting, the draft of the Food Services Management Company Request for Proposal (RFP) and sample contract were approved for submission to the School Food Service Contract Unit, California Department of Education (CDE), Nutrition Services Division. The draft was approved by SFS Contract Specialist in January 2025.

As per the approved RFP, public notice was posted in the SFV Sun in February 2025 on two separate occasions.

As per the approved RFP, tours of the kitchens (and servery at FCLA/STEM) were conducted in March (Monday, March 3, 2025 at FACS, FPC, and FCLA/STEM; and Tuesday, March 4, 2025 at SMBCCS). Sign-in sheets have been maintained, along with all other documentation, in digital as well as hard copy format, to verify the integrity of the RFP process and will be available upon request during any future audit. Proposals were due by March 31, 2025. All proposals received were evaluated as per the evaluation guidelines presented in the RFP.

ANALYSIS

The Food Services Management Company proposal was scored by the Chief Operating Officer, Chief Executive Officer, and the Director of Community Schools. The evaluators gave high marks to the proposal.

RECOMMENDATION

It is recommended that the Board of Directors approve the recommendation to award the Food Services Management Company contract to School Nutrition Plus.

Attachment: [Proposal from School Nutrition Plus, Scoring Matrix](#)



FENTON CHARTER PUBLIC SCHOOLS

April 10, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer

SUBJECT: **Recommendation to approve, receive and file updated and revised *Fenton Charter Public Schools Public School Employee Retirement Healthcare Benefits Trust* documents: minutes of March 18, 2025 meeting with list of FCPS OPEB Board members and officers; FCPS OPEB Trust Investment Policy; and FCPS OPEB Trust Agreement**

BACKGROUND

At the October 2, 2014 regular meeting of the FCPS Board of Directors, an OPEB (Other Post-Employment Benefits) policy for the Fenton Charter Public Schools was approved.

On June 16, 2015, Board Chair Lucente and Executive Director Irene Sumida met with Chip Eady, an attorney with Procopio, Cory, Hargreaves and Savitch LLP, whose background includes OPEB and 115 Trust expertise. Mr. Eady's services were formally engaged and an OPEB Trust (formally titled by Mr. Eady as the *Fenton Charter Public Schools Public School Employee Retirement Healthcare Benefits Trust*) was established to fund future retiree healthcare benefits for qualified employees. On June 30, 2015, the FCPS Board of Directors approved the establishment of a Board of Trustees for an OPEB Irrevocable Trust, and Mr. Eady recommended that Board Chair Lucente and Executive Director Irene Sumida serve as the initial co-trustees, with Irene Sumida serving as the "grantor".

ANALYSIS

The trust has continued to meet regularly while also reporting investment efforts to the FCPS Board of Directors. With the transition of FCPS leadership to CEO, David Riddick, and COO, Jason Gonzalez, the initial co-trustees scheduled a meeting on March 3, 2025 to expand the OPEB Trust Board to include the CEO, COO and FCPS Board Member, Carrie Wagner. Joe Lucente was elected Chair of the OPEB Trust and Irene Sumida was elected Secretary. At the meeting, original documents were reviewed and updated.

It should be noted that the FCPS Board of Directors is responsible for approving all actions of the OPEB Trust. The minutes of the March 3, 2025 meeting of the OPEB Board of Trustees is attached here along with all relevant documents for FCPS Board review and approval.

RECOMMENDATION

It is recommended that the Board of Directors approve, receive and file the updated and revised *Fenton Charter Public Schools Public School Employee Retirement Healthcare Benefits Trust* documents: minutes of March 3, 2025 meeting with the list of FCPS OPEB Board Members and officers; revised FCPS OPEB Trust Investment Policy; and revised FCPS OPEB Trust Agreement.

Attachments: [Minutes of March 3, 2025 OPEB Board of Trustees Meeting; revised OPEB Trust Agreement; revised OPEB Investment Policy](#)



FENTON CHARTER PUBLIC SCHOOLS

April 10, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve the hiring of Zoe Weiss as Expanded Learning Coordinator at Santa Monica Blvd. Community Charter School

BACKGROUND

With the promotion of Jazmin Luna to the position of Assistant Director, Santa Monica Boulevard Community Charter School will have an open Expanded Learning Opportunity Program Coordinator position..

On April 1, 2025, the FCPS Hiring Committee selected Zoe Weiss to serve as the Expanded Learning Coordinator at SMBCCS beginning on July 1, 2025.

ANALYSIS

The committee's recommendation of Zoe Weiss is presented for approval. A summary of her experience supports her readiness and ability to assume this leadership role.

Zoe Weiss

Zoe Weiss brings a strong background in youth development and a deep commitment to educational equity. Since joining Fenton in 2018, she has served in numerous leadership roles at SMBCCS, including 3rd Grade Lead Teacher, English Language Development Lead, Faculty Representative, ELAC Chair, Co-Chair of the Instruction Committee, Secretary of the Parent Advocacy Committee, Independent Study Pilot Teacher, and Secretary of the Personnel Committee. She has also contributed her voice and expertise to several advisory groups, including the Math Adoption Cohort, PBIS Team, Guiding Coalition, and Behavior Solutions initiative.

In 2022, Ms. Weiss was selected by the FCPS Hiring Committee to serve as Summer School Principal, playing a key role during the foundational stages of the Expanded Learning Program. She has consistently supported students both during and beyond the school day by coordinating after-school programs, leading enrichment activities, and building partnerships that increase access to meaningful learning opportunities.

Ms. Weiss holds a Master's degree in Educational Leadership and an Administrative Services Credential. She is eager to build upon the program's success at SMBCCS with a vision rooted in the belief that students thrive when they feel safe, supported, and engaged. Her experience across grade levels, paired with her passion for nurturing the whole child, informs her goal of fostering a love of learning that extends far beyond the classroom. Ms. Weiss' reflective mindset, strong organizational skills, and dedication to continuous improvement will make her an invaluable asset to the Expanded Learning team.

RECOMMENDATION

It is recommended that the Board of Directors approve the hiring of Zoe Weiss as Expanded Learning Coordinator at Santa Monica Blvd. Community Charter School.

Separate Attachment: [*Zoe Weiss Resume*](#)



FENTON CHARTER PUBLIC SCHOOLS

April 10, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: Jason Gonzalez
Chief Operating Officer

David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve the FCPS Technology Budget for the 2025-2026 school year

BACKGROUND

The Chief Executive Officer and Chief Operating Officer have conferred with the IT Manager and School Directors to identify technology and software needs for the 2025-2026 school year.

ANALYSIS

The attached document lists expenses associated with various technology-related projects and software licenses planned for each site and the FCPS office for the new school year. The software portion of the technology budget continues to surpass the portion allocated to projects, at \$137,400 and \$95,000 respectively.

RECOMMENDATION

It is recommended that the Board of Directors thoroughly review the list of items attached and approve the technology upgrades. The proposed technology budget for the 2025-2026 school year is \$682,497.63.

Attachment: [Summary of Projects for 2025-2026](#)



FENTON CHARTER PUBLIC SCHOOLS

April 10, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve Kaiser and Health Net for medical benefits for qualified full-time employees 2025-2026 school year

BACKGROUND

Beginning with the 2020-2021 school year, in order to implement the most objective and comprehensive review of benefits, we engaged Gallagher Insurance Risk Management Consulting to negotiate on our behalf and oversee the management of all employee benefits, as well as reporting and documentation requirements as per the Affordable Care Act (ACA).

Traditionally, Fenton offers two medical plans: Kaiser and another HMO. Health Net has been the other choice for a number of years and the Chief Executive Officer recommends continuing to offer these two choices in 2025-2026.

ANALYSIS

As part of our ongoing commitment to supporting employee health and wellness, we will continue to cover 100% of the cost for individual employee medical benefits. **Effective July 1, 2025, for employees who choose to add a spouse or family to their medical coverage, the baseline contribution amount will be adjusted. This adjustment will reflect the same dollar amount increase applied to the individual employee premium. In other words, any increase in the cost of individual coverage will be applied as a baseline increase for dependent coverage as well.**

This baseline adjustment will be reevaluated annually to ensure alignment with overall plan costs and sustainability.

Renewal rates for 2025-2026 for both plans continue to exceed the baseline established by the Board. The "difference" between the baseline approved by the Board at the April 15, 2021 regular meeting and 2025-2026 rates is the amount active employees receiving "Employee + 1" or "Employee + 2 or more" will contribute monthly through payroll deduction. Early retirees who retired at the end of the 2020-2021 school year are responsible for the same amount. (Payments from Early Retirees are to be received in the Business Office by the first of every month.)

Kaiser Permanente

For **Kaiser Permanente**, rates reached the board approved baseline in 2024-2025, and a contribution is required from employees for “Employee +2 or more”.

The rate for “Employee + 2 or more” has reached the board approved baseline and employees on this plan will pay a monthly contribution beginning on July 1, 2024. The monthly contribution for this plan is **\$108.51** (the difference between the new rate and the baseline).

#1 Kaiser Permanente No Deductible Plan

(increase of **6.5%** for 2025-2026 school year) (*Rates are for staff hired before June 30, 2012.*)

	"Current" 2024-25	"New Rate" 2025-26	Board Approved Baseline (2020-2021 Rates)	Revised Baseline	Difference (monthly contribution through payroll deduction)
<i>Employee Only</i>	\$804.19	\$856.56	\$748.05	\$856.56	N/A
<i>Employee + 1</i>	\$1,608.38	\$1,712.92	\$1,608.31	\$1,716.82	N/A
<i>Employee + 2 or more</i>	\$2,275.86	\$2,423.78	\$2,206.76	\$2,315.27	\$108.51

**This rate is less than the “Board Approved Baseline” and NO co-payment is required for the “Employee + 1” plan for the 2025-2026 school year.*

#2 Kaiser Permanente Deductible Plan

(increase of **6.5%** for 2025-2026 school year)

This plan is an option that may be beneficial for those hired after June 30, 2012 who desire to cover one or more qualified dependents. Employees may elect this plan for themselves and pay the indicated amounts for their qualified dependents – either 1 dependent or 2 or more. The “New Rate” is the monthly premium to be paid by the employee for adding qualified dependents to their health plan for the 2025-2026 school year. This plan has a deductible of \$3,500 for Employee +1 and a \$7,000 deductible for Employee +2.

	"Current" 2024-25	"New Rate" 2025-26	Board Approved Baseline (2020-2021 Rates)	Revised Baseline	Difference (monthly contribution through payroll deduction)
<i>Employee Only</i>	\$490.95	\$522.86	\$748.05	\$856.56	N/A
<i>Employee + 1</i>	\$981.90	\$1,045.73	\$748.05	\$856.56	\$189.17
<i>Employee + 2 or more</i>	\$1,389.39	\$1,479.70	\$748.05	\$856.56	\$623.14

Health Net

Health Net rates continue to increase and a higher co-premium payment will be required of those who receive “Employee + 1” and “Employee + 2 or more” for the 2025-2026 school year (*see the charts that follow*).

#3 Health Net Elect Open Access POS - No Deductible Plan

(increase of **8.5%** for the 2025-2026 school year) (*Rates are for staff hired before June 30, 2012.*)

	"Current" 2024-25	"New Rate" 2025-26	Board Approved Baseline (2020-2021 Rates)	Revised Baseline	Difference (monthly contribution through payroll deduction)
<i>Employee Only</i>	\$1,020.81	\$1,107.58	\$748.05	\$1,107.58	N/A
<i>Employee + 1</i>	\$2,194.74	\$2,381.30	\$1,608.31	\$1,967.84	\$413.46
<i>Employee + 2 or more</i>	\$3,011.41	\$3,267.38	\$2,206.76	\$2,566.29	\$701.09

The Health Net rates continue to surpass the “Board Approved Baseline” and monthly employee contributions will be required for “Employee + 1” and “Employee + 2 or more”.

#4 Health Net ExcelCare POS - No Deductible Alternative Plan

(increase of **8.5%** for the 2025-2026 school year) (*Rates are for staff hired before June 30, 2012.*)

The ExcelCare POS Plan is a No Deductible Plan that is very similar to the current “no deductible plan”, but provides a smaller Network of Providers. This option would remove Cedars, Pomona Valley, and Scripps Health. It is important to note that an even smaller network was researched - Facey only - to further reduce costs further, but it is not possible to offer a single network option.

	"Current" 2024-25	"New Rate" 2025-26	Board Approved Baseline (2020-2021 Rates)	Revised Baseline	Difference (monthly contribution through payroll deduction)
<i>Employee Only</i>	\$887.38	\$962.81	\$748.05	\$962.81	N/A
<i>Employee + 1</i>	\$1,907.89	\$2,070.07	\$1,608.31	\$1,823.07	\$247.00
<i>Employee + 2 or more</i>	\$2,617.79	\$2,840.31	\$2,206.76	\$2,421.52	\$418.79

A special thank you to our Executive Advisor, Irene Sumida, made a recommendation to modify the baseline contribution amounts originally approved in 2021 to account for the current cost Fenton pays for Employee-only coverage. Specifically, the proposal is to increase the baseline by the difference between the updated Employee-only rate and the original baseline amount. For example, the baseline would increase by \$108.51 for Kaiser and \$214.76 for Health Net across all three tiers (Employee + Spouse, Employee + Child(ren), and Family) to reflect the increase in what Fenton pays for

Employee-only coverage. The following is a comparison of how this impacts Employee Contribution across the health benefit renewals for Kaiser and Health Net. Because of the adjustment, Employees will not directly feel the impact of the rate increase on their renewals.

#1 Kaiser - No Deductible Plan (Rates are for staff hired before June 30, 2012.)

	Monthly Employee Contribution 2024-2025	Monthly Employee Contribution 2025-2026
<i>Employee + 1</i>	N/A	N/A
<i>Employee + 2 or more</i>	\$69.10	\$108.51

#2 Kaiser - High Deductible Plan (Ideal for staff hired after June 30, 2012.)

	Monthly Employee Contribution 2024-2025	Monthly Employee Contribution 2025-2026
<i>Employee + 1</i>	\$233.85	\$189.17
<i>Employee + 2 or more</i>	\$641.34	\$623.14

#3 Health Net - Open Access (Rates are for staff hired before June 30, 2012.)

	Monthly Employee Contribution 2024-2025	Monthly Employee Contribution 2025-2026
<i>Employee + 1</i>	\$586.43	\$413.46
<i>Employee + 2 or more</i>	\$804.65	\$701.09

#4 Health Net - Smaller Network of Providers (Rates are for staff hired before June 30, 2012.)

	Monthly Employee Contribution 2024-2025	Monthly Employee Contribution 2025-2026
<i>Employee + 1</i>	\$299.58	\$247.00
<i>Employee + 2 or more</i>	\$411.03	\$418.79

RECOMMENDATION

It is recommended that the Board of Directors approve the Kaiser and Health Net medical plans for benefited employees for the 2025-2026 school year.

Attachment: [Health Benefits Rates \(April 9, 2024\)](#)

[Board-approved change to employee benefits \(March 4, 2021\)](#)

V. ITEMS SCHEDULED FOR INFORMATION



FENTON CHARTER PUBLIC SCHOOLS

April 10, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: Jason Gonzalez
Chief Operating Officer

SUBJECT: Update on FCPS OPEB Trust and FCPS Investment Account

BACKGROUND

FCPS OPEB Trust:

The *Fenton Charter Public Schools Public School Employee Retirement Healthcare Benefits Trust* ("FCPS OPEB Trust") was formally established on September 17, 2015. Irene Sumida was named as the "Grantor," and along with Joe Lucente, an "Initial Co-Trustee". The trust was established "...solely for the benefit of one or more specified public employee retirement healthcare benefits plans sponsored and provided to qualified public school employees and beneficiaries by Fenton Charter Public Schools, a California nonprofit public benefit corporation..." As an irrevocable trust, there are specific guidelines and regulations pertaining to the *exclusive* use of any funds.

- Funds may be used to pay for the health benefits of qualified retirees
- Funds may be used to pay for actuarial services related to the trust¹
- Funds may be used for expenses for legal services and audits related to the trust

The FCPS OPEB Trust account was opened at the East West Bank and an investment portfolio created on March 28, 2016. The portfolio was transferred to Cathay Wealth Management on October 30, 2017.

FCPS Investment Account:

¹ An actuarial valuation report of other post-employment healthcare benefits (OPEB) offered by the Fenton Charter Public Schools is conducted annually as required by the accounting requirements of the *Financial Accounting Standards Board* (FASB) *Accounting Standards Codification No. 715* (ASC 715), specifically FASB ASC 715-60 and FASB ASC 715-20 (formerly known as SFAS 106, Employer's Accounting for Postretirement Benefits Other Than Pensions and SFAS 158, Employer's Accounting for Defined Benefit Pension and Other Postretirement Plans, respectively). The purpose of the annual valuation report is to provide measurements of the OPEB obligations, annual expense, and other disclosure items in accordance with FASB ASC 715. The annual valuation report is presented to the FCPS Board of Directors for discussion and review, and updates on OPEB Trust activity are included at all regular board meetings.

On March 24, 2011, the Board of Directors of the Fenton Primary Center (“FPC”) amended the FPC Articles of Incorporation to rename the nonprofit public benefit corporation [501(c)(3)] the *Fenton Charter Public Schools* (“FCPS”). With the name change and subsequent “Agreement of Merger” between Fenton Avenue Charter School and the Fenton Charter Public Schools, the renamed entity became a charter management organization (CMO), adding flexibility and new possibilities for growth and expansion to what was originally a single, year-round, multi-track conversion charter school. Santa Monica Boulevard Community Charter School was divested to the organization by LAUSD in May 2012, and Fenton STEM Academy and Fenton Charter Leadership Academy (originally Fenton Academy for Social and Emotional Learning) were opened by FCPS in August 2015.

With the flexibility 501(c)(3) status allows and the growth of the organization to five schools, the Board of Directors approved the opening of an investment account for the Fenton Charter Public Schools at the October 19, 2017 regular board meeting². \$1.5 million was approved as the initial investment, and an additional \$4.5M (\$1,000,000 from FACS; \$500,000 from FPC; and \$3,000,000 from SMBCCS) was approved for investment at the January 27, 2022 board meeting.

ANALYSIS

The Board Chair, Joe Lucente, and Chief Operating Officer, Jason Gonzalez, will provide an update on the OPEB Trust and the FCPS Investment Account.

RECOMMENDATION

This is an information item only and no action is required.

Attachment: [*OPEB Trust Investment Account - Updated Performance*](#)

² Activities of the FCPS Investment Account are reported to the FCPS Board of Directors at all regular board meetings to ensure active discussion, review and oversight, and are included within the annual independent consolidated audit of the Fenton Charter Public Schools.



FENTON CHARTER PUBLIC SCHOOLS

April 10, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: LCAP Update and Instructional Report

BACKGROUND

As per Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5:

The LCAP is intended to be a comprehensive planning tool. LEAs may reference and describe actions and expenditures in other plans, and funded by a variety of other fund sources, when detailing goals, actions, and expenditures related to the state and local priorities. LCAPs must be consistent with school plans submitted pursuant to Education Code section 64001. The information contained in the LCAP, or annual update, may be supplemented by information contained in other plans (including the LEA plan pursuant to Section 1112 of Subpart 1 of Part A of Title I of Public Law 107-110) that are incorporated or referenced as relevant in this document.

Charter schools, pursuant to Education Code sections 47605, 47605.5, and 47606.5, must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities as applicable and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code.

ANALYSIS

The CEO will provide a detailed analysis of LCAP assessment data.

RECOMMENDATION

This is an information item only and no action is required.