

MANSFIELD ELEMENTARY ENROLLMENT VERIFICATION FORM 2025-2026 SCHOOL YEAR

The Mansfield Township School District is conducting an Enrollment Verification process for the 2025-2026 school year. The purpose of this process is to confirm the residence of our students. **Families that do not complete this process may have their students disenrolled for the 2025-2026 school year.** Disenrollment of any current student will be addressed in accordance with Board Policy and Regulation.

Two documents are required to prove residency, these should be returned with this completed form:

1. A current piece of mail from the last 60 days, such as an electric bill or bank statement.
2. One of the following:
 - a. Copy of CURRENT Lease
 - b. Copy of Property Tax Bill
 - c. Notarized document that you are living with a family member or friend.

Please complete and return this form with the required documents **before JULY 1, 2025**. If you have any questions you can contact the main office at 908-689-3212 or you can email enrollments@mansfieldtsd.org.

This completed form may be returned in the following ways:

1. Send the form and documents in with your student and mark it ATTENTION ENROLLMENTS.
2. EMAIL the completed form and required documents to enrollments@mansfieldtsd.org.
3. Mail it to the school - Mansfield Elementary School
Attention Enrollments
50 Port Murray Road
Port Murray, NJ 07865

*In the event that a document is missing or does not meet the requirements, you will be notified to make another attempt. Please contact us at (908) 689-3212 if you have any questions or need additional guidance.

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Student(s) Name(s) and Grade Level(s)

Parent/Guardian Name(s): _____

Legal Street Address

EMAIL Contact: _____ **Phone:** _____