



Spiritual Life Teacher

Notre Dame High School, Belmont (NDB) is an independent Catholic college preparatory school for young women committed to the educational mission of St. Julie Billiart and the Sisters of Notre Dame de Namur.

NDB is seeking part-time spiritual life teachers to support students in developing their academic skills while guiding them in their faith and spirituality. This role may offer opportunities to assist campus ministry with liturgies and retreats. The teaching aspect of this position could be at any level and focus on faith and identity, scripture, social justice, world religions, and/or spirituality.

Spiritual Life teachers at NDB integrate Notre Dame's Hallmarks and charism into their teaching and curriculum. They embody St. Julie Billiart's educational philosophy of "teaching students what they need to know for life." This role reports directly to the Associate Head of School for Curriculum and Instruction and the Director of Mission and Ministry.

Major Areas of Responsibilities

- Demonstrate a high level of instructional competence through evidence of:
 - In-depth knowledge of the subject matter
 - Innovative and diverse lesson plans
 - A suitable range of formal and informal student assessments
 - Effective classroom management
- Teach in alignment with Notre Dame High School's Catholic mission and identity, and uphold the principles of a Notre Dame de Namur education by:
 - Modeling the Hallmarks of a Notre Dame Learning Community and the Catholic faith
 - Collaborating effectively with colleagues
 - Communicating internally and externally with the utmost professionalism
 - Maintaining high standards for professional growth, which should include a technology component
 - Encouraging and upholding academic honesty and integrity
 - Supporting NDB programs and events according to the Faculty and Staff Handbook guidelines.

Qualifications

- Bachelor's Degree in the Subject Area
- Master's Degree in Theology preferred
- California Teaching Credential preferred
- Actively practicing Roman Catholic
- Three years of experience teaching adolescents, with high school experience preferred
- Proven ability to lead and inspire in a classroom environment
- Exceptional written, verbal, and presentation skills
- Strong interpersonal and organizational abilities

1540 Ralston Avenue, Belmont, CA 94002

www.ndhsb.org



- Commitment to Catholic secondary women's education
- Participate in formation surrounding the Notre Dame Charism and Mission
- Familiarity with Google Workspace Tools and Schoology or similar
- Experience teaching in a Block Schedule preferred

Benefits/Salary

This position is not eligible for benefits. Salary is based on education and experience.

Interested candidates are encouraged to submit a resume and cover letter via the EdJoin.org website:

[Jobs - Notre Dame High School - Belmont | EDJOIN](#)