

# Sun Prairie Area School District

## Board Procedures

### **BOARD PROCEDURE 6** **COMMUNITY ENGAGEMENT PLAN**

**Adopted by the School Board:** March 10, 2025

The Board is committed to communicating and engaging with the community it serves. Students, staff, parents and caregivers, community members, and businesses are all careholders that the Board should intentionally develop relationships with in service of all students. This plan is meant to operationalize the commitment set forth in policy GC5.

- The Board will provide opportunities for all community members to be heard:
  - Email: [schoolboard@sunprairieschools.org](mailto:schoolboard@sunprairieschools.org). The Board President or designee will respond. Only the Board President may speak on behalf of the Board as a whole. Contact information for individual Board members can also be found at <https://www.sunprairieschools.org/district/board-of-education>.
  - Public comment time is included on all regular board meeting agendas: directions can be found on our [website](#) under Public Comment Guidelines.
- The Board will proactively communicate with all community careholders to ensure their fiscal support of the district and our students is acknowledged and appreciated:
  - Annual Public Meeting
  - All Board Meetings duly posted
  - Regular Meetings streamed and recorded
  - District Community Newsletter (2x/year)
  - Board meeting highlights shared with community and staff regularly
  - Staff newsletter contributions and recognitions
- Board Members will serve as liaisons to promote two-way communication, shared understanding, and advocacy for all students.
  - Visible engagement of Board members at [Celebrations and Events](#).
  - [School Liaison Plan](#)
  - [Community Liaison Plan](#)
  - [Legislative Advocacy Plan](#)
  - Committees / Task Forces when applicable
- Board members will update the full board on information learned in their liaison roles that could have an impact on the full board.
- The Board will monitor Board Member participation in community/school liaisons.