

AGENDA

Tamalpais Union High School District

Parcel Tax Citizens Oversight Committee (PTCOC)

April 3, 2024

8:30-10:30 am

The public meeting will be held remotely via Zoom web-conferencing at this link:

<https://tamdistrict-org.zoom.us/j/94674831127?pwd=b2xDQlJnS0FTMjhQalRrY1BpTmtBUT09>

Committee Members:

Jennifer Ginsburg- Chairperson

Robin Moses - Vice Chairperson

John Richard

Tammy Wilks Kornfeld

Bill Levinson

TUHSD Staff:

Corbett Elsen, Assistant Superintendent of Business and Operations & PTCOC Secretary

Alejandra Vazquez , Administrative Assistant of Business Services

Our Mission:

THE TAMALPAIS UNION HIGH SCHOOL DISTRICT is dedicated to the development of creative, passionate, and self-motivated learners. Upon graduation, students will be prepared for engaged citizenship and able to contribute individually and collaboratively in order to address the challenges of a dynamic and diverse world. To these ends, all students will demonstrate mastery of core competencies and will be offered meaningful learning experiences to enable them to access and critically analyze information, pose substantive questions, and communicate effectively..

NOTE: Members of the public who wish to address the Committee are asked to use the Zoom 'Reactions' feature at the bottom of your Zoom window and either use the 'hand' symbol to communicate to the Chairperson that you would like to address the Committee. When the Chairperson calls your name to make your public comment, please do not forget to 'unmute' your audio feature at this time so you can be heard..

Members of the public may comment on agenda items as follows: Once an item is introduced, the staff will review the item for the Committee and then comments will be accepted from the public. A total of 20 minutes may be allotted for public comment on any specific topic or agenda item.

Public comment on matters within the subject matter jurisdiction of the Committee but not on the agenda will be taken at the conclusion of all substantive action and discussion items on the agenda, as indicated on the agenda. In keeping with provisions of the Brown Act, the Committee cannot comment on items that are not on the agenda.

Agenda:

1.0 Call to Order

Zoom Link:

<https://tamdistrict-org.zoom.us/j/94674831127?pwd=b2xDQlJnS0FTMjhQalRrY1BpTmtBUT09>

(please mute your audio when not speaking)

Call to order at 8:30am

The Parcel Tax COC meeting was called to order by Chairperson Jennifer Ginsburg at 8:30am.

PTCOC Members in attendance:

Corbett Elsen, Alejandra Vazquez, Jennifer Ginsburg, Robin Moses, Bill Levison, John Richard, and Tammy Wilks Kornfield.

C. Elsen shared the agenda items.

2.0 Discussion/Action Items

2.1) Review of [Parcel Tax COC Bylaws](#) & [Ballot Measure \(M\)](#)

Purpose: Audit function; not decision-making

- Duties: Ensure expenditures align with ballot measure
-

C. Elsen reviewed Parcel Tax Committee Purpose and focused on Parcel Tax bylaw terms.

C. Elsen explained Parcel Tax Committee bylaw terms language and information.

A review of member terms was shared . T. Wilks Kornfeld and B. Levinson informed members of updated terms from a previous meeting matching dates with J. Ginsburg, J. Richard, and R. Moses. A. Vazquez to update the Parcel Tax District webpage cycle terms to 2025.

2.2) TUHSD Budget Overview - Discuss 2023-24 2nd interim budget report presentation

- 2nd Interim budget report [slidedeck](#) and discussion (DRAFT)

C.Elsen shared the 2nd Interim Budget report and provided a budget update sharing the Multi-Year Projection. He noted that the fund balance reserve is still above the 17% requirement. A deficit in operating surplus in 2023-2024 and 2024-2025 due to a contributing factor of increased expenses in utilities. Property tax revenue growth projections in 2024-2025 projected at 3.38%. Additionally an increase of senior exemptions and declining enrollment district wide. However, in year 31-32 a district wide increase is projected.

B.Levinson asked a question regarding the increase in enrollment the past years at Tamiscal and the student enrollment drop at San Andreas.

C.Elsen explained potential reasons for the enrollment changes at both sites. Some examples being enrollment decline across all sites, comprehensive sites providing interventions, and Tamsicals' student growth due to addition of Special Education CEC classrooms.

PTCOC members discussed enrollment changes and potential causes across all sites.

Historical Property Tax Revenue Growth was reviewed noting continued increases across expenditures including benefit increase, insurance rates changes, increased utilities expenses, and SPED costs.

J. Richard asked regarding projections and utilities costs to account for the solar panels going up at Archie Williams High School.

C. Elsen replied that fully activated Solar Panels will go up by June for Archie Williams High School and Tamalpais High School. A potential \$750,000 energy savings year to year due to 30% inflation reduction tax credit for solar panels at all three sites combined not reflected in projections at the moment.

C. Elsen reviewed major uncertainties as facilities needs without dedicated funding would divert funding from the General Fund without a School Facilities Bond secured. \$80 Million Dollars of identified needs for roof replacement and HVAC systems that need to be up to code.

There was no public comment or additional questions.

2.3) Discuss and schedule future PTCOC meeting dates

- Proposed dates (all meetings on Wednesdays from 8:30-10:30am):
 - Confirmed: October 2nd, 2024: Approve 2023-24 Annual Report; PTCOC Officer election
 - Proposed:
 - April 2nd, 2025: Review 2nd Interim Budget Report
 - October 1st, 2025: Approve 2024-25 Annual Report; PTCOC Officer election

C.Elsen reviewed future PTCOC meeting dates for 2025.

PTCOC members reviewed calendars and approved future calendar dates. Meeting invites for calendar reminders to be sent.

J. Ginsburg asked a question regarding bylaws of terms of service continuing, or resigning.

C. Elsen reviewed terms of service bylaws with PTCOC.

2.4) Discuss and review Parcel Tax bullet points in consideration to recommended language on Formal Written Report

- Written report- [linked here](#)
- Discuss recommended language addition: "...and are dedicated to accomplishing the goals outlined in the ballot measure in the bullet points above"

C. Elsen discussed the previous meeting and suggested language was reviewed on the written annual report.

PTCOC Members reviewed the language that was captured. With a focus on how the money is focused on the goals of the measure.

All members were into agreement to the additional language adding specificity to the upcoming report for the fall.

2.5) Updated on Measure A and Next Steps

- Facilities Modernization website:
<https://sites.google.com/tamdistrict.org/facilitiesmodernization/home>

C. Elsen reviewed Measure A School Facilities Bond Measure that did not pass in this past March election. 55% support was needed to pass, the bond fell short with a 53.67% approval. C. Elsen discussed election analysis, noting feedback from the community, and reviewing polling analysis.

PTCOC members asked clarifying questions about Bond Measure A.

PTCOC members discussed anecdotal notes and provided feedback regarding potential factors of the Bond not passing.

2.6) Review term cycles

- [Parcel Tax COC Bylaws](#)

C.Elsen reviewed term cycles previously above in discussion item 2.1.

3.0 Informational Items

3.1) Review PTCOC Communications protocols

- PTCOC Website: <https://www.tamdistrict.org/Page/12317>

C. Elsen reviewed protocol.

3.2) Approve Minutes of the October 4th, 2023 PTCOC Meeting

- See link to 'agenda materials' at the top of this page for [draft Minutes](#)

C.Elsen shared minutes for the October 4, 2023 PTCOC meeting.

No further questions or comments were made.

Motion to approve by: Robin Moses

Seconded by: John Richard

Voting: Unanimously approved

4.0 Future Agenda Items

There were no future agenda items.

5.0 Public Comment on Non-Agenda Items

At this time members of the public may address the PTCOC on any items, not on the agenda that are within the subject matter jurisdiction of the PTCOC. Speakers are requested to limit their remarks to no more than three minutes.

Zoom Web-Conferencing Norms: Members of the public who wish to address the Committee are asked to use the Zoom 'Reactions' feature at the bottom of your Zoom window and either use the 'hand' symbol to communicate to the Chairperson that you would like to address the Committee. When the Chairperson calls your name to make your public comment, please do not forget to 'unmute' your audio feature at this time so you can be heard.

There was no public comment on non-agenda items.

6.0 Next Meeting

**Date: October 2nd, 2024 from 8:30-10:30 am in Kreps Conference Center
(or Zoom as needed) to review draft 2023-24 annual report for Measure M**

7.0 Adjournment

The PTCOC meeting adjourned at 9:43am.

Thank you for your feedback

The Tamalpais Union High School District Parcel Tax Oversight Committee meetings are open to the public.

The public is encouraged to attend.

For more information or any ADA accessibility needs, please call Alejandra Vazquez , Administrative Assistant, at 415-945-1037