

2/24 AGREEMENTS AND COMMITMENTS FOLLOW-UP:

- The district is developing a comprehensive paraeducator training guide.
HR continues to work on the guide.
- The district continues to work on a Qmlativ migration schedule and communication plan.
The district continues to work on a communication plan. The trainings will be at CHS in CTE labs the first week in August. The trainings will be entered into pdEnroller and Chris Buob and/or Meagan Edwards will get date and time information to secretaries and others regarding who should be at which trainings.
- Job descriptions - Transportation
HR is working to get them to PSEC for review.

PSEC ITEMS:

- Extra hours vs OT
President Miller shared that PSEC is seeking clarification for year-round employees regarding holiday pay. Director Reed inquired if anyone has reached out to payroll with their questions. Mr. Brown indicated that he and Ms. Brock started with their supervisors. Director Reed requested that questions first be directed to payroll. If additional support is required, please loop Director Reed into the conversation so she can support.
- Paraeducator support
Director Moses shared that the district is taking training very seriously and is hiring a Teacher on Special Assignment (TOSA) who will lead training for all staff district wide, this includes classified staff. Director Reed further shared that this person will be tasked with adult learning - creating systems. This will allow for support in a more timely manner when there is need. Ms. Seeberger shared several specific needs regarding paraeducator training. Director Reed shared that she is hopeful these are the conversations that will be happening on Friday mornings during PLC time. Ms. Seeberger indicated that paras feel pressure to prep for their teachers and training is less important during this time. Director Reed added that is part of why this is being hired as a certificated position - they will recognize the need for both.
- Safety - late agenda item added by Ms. Seeberger
Ms. Seeberger shared concerns about the open playground at Betz which is now surrounded by apartments. She suggested signage that reflect that the playground is off limits during school hours. She further shared that the bus loop at Betz continues to be used by parents as a pick-up area and that they park on the crosswalk. Director Reed inquired if these conversations are being had at the building level. Further sharing that the messaging seems to be more impactful when it's shared from buildings rather than the District Office.

DISTRICT ITEMS:

- Payroll processes – Red Rover vs Timesheet
Director Reed provided a document that will help provide clarity on when to submit a timesheet vs use Red Rover for additional hours and requested feedback.
- August calendar
Director Moses shared that the district is working to finalize the August calendar and will share it as soon as it is ready. It was further shared that 2025-26 work calendars will be posted to the PSEC webpage for next year by the start of spring break.

RECURRING ITEMS:

- Attendance data
Director Reed shared that attendance on Fridays is 83%, while the rest of the week it is 86-87%.
- Qmlativ update
Director Reed shared that our systems will go dark at noon on 7/15; the data base will be returned to us 7/24; with users being able to get back in on 7/29. Trainings are scheduled for the first week of August. Meagan Edwards and Chris Buob are the leads for the student side. Finance will schedule meetings as needed. We will

ask buildings/departments to send things to us during that time, recognizing impact to registration and enrollment will take priority.

- Bond update
Director Reed shared that bonds go to market on April 1st. The Bond Advisory Team continues to meet. Ed Specs meetings are taking place. The Design Advisory Team for the new elementary school is coming after break to establish footprint of building.
- Legislative update
The groups discussed current legislative topics and concerns.

3/31 AGREEMENTS AND COMMITMENTS:

- The district is developing a comprehensive paraeducator training guide.
- The district continues to work on a Qmlativ migration schedule and communication plan.
- HR is working to get updated Transportation job descriptions to PSEC for review.
- Director Reed agreed to work with payroll to ensure holiday pay contract language is being correctly implemented.
- Ms. Seeberger agreed to talk with Betz admin regarding safety concerns.
- 2025-26 PSEC work calendars will be posted to the PSEC webpage by spring break.

2024-25 MEETING SCHEDULE, 4:30-5:30 p.m., Teaching & Learning Conference Room:

October 28; December 2; January 27; February 24; March 31; April 28; June 2